Beautification Committee Meeting Minutes

July 3, 2023 Town Hall 6:00pm

In Attendance: Martha Mann, June Ulrich, Denise Flaman, Yvonne Munn, Larry Flaman, Bud Eckles, Mary Garcia, Anna Charles (arrived 7:30 pm)

Meeting called to order 6:01pm

Pledge of Allegiance to the Flag

Note from Chair: OP Coffee didn’t reach back out about serving/selling coffee at First Saturday Breakfast.

Attendees reviewed the previous month’s minutes. June motions to accept minutes, Denise seconds. No further discussion. Vote unanimous.

Martha reviewed the income and expenses related to First Saturday Breakfast, Community Garden. Yvonne motions to accept the income and expense report, June seconds. No further discussion. Vote unanimous.

**MOTION TO PAY**

* Invoice from Creative Twist Designs for the creation of flyers for several past events. June motioned to pay invoice total of $80, Denise seconds. No further discussion. Vote unanimous.

**UPDATES**

* **FIRST SATURDAY BREAKFAST**
  + Total moneys collected $531 which included tips
  + Sales of merchandise $375; Sales of Garden produce $14. Total sales $389.
    - Side note: T-shirts were on offer for the first time. A total of 24 shirts were sold.
  + June motions that a 2 stack of Banana Walnut pancakes with whipped cream and a bowl of fruit be served as August Special; Denise seconds. No further discussion. Vote unanimous.
  + Larry comments on a case of water missing from the refrigerator at the Community Center after the rental the night prior to Breakfast. Town Council did not approve locking the refrigerator at their last meeting. As theft is ongoing, Martha will bring this matter to the Council’s attention again.
  + Mary suggested serving sweet tea at Breakfast. June motioned to add sweet tea as a drink option for the rest of the summer at $1 per serving, Denise seconds. No further discussion. Vote unanimous.
  + A suggestion had been made to Martha that we purchase individual packets of ketchup, mustard and relish for use when serving hotdogs. Consensus for this suggestion. A small sign stating “onions available by request” will be displayed.
  + The subject of a possible visit by the Health Department occurring in the future was discussed. June motioned to pay up to $150 for a committee member to be SafeServe certified, Denise seconds. No further discussion. Vote unanimous. June has taken this test in the past and volunteered to get recertified.

**UPCOMING EVENTS**

* **SUMMERFEST**
  + July 15 10am-3pm at the Community Center
  + Larry generated a map of sale area that will serve as a Master for all future market events held at the community center.
  + The Lion’s Club has requested a booth to sell hotdogs. As the Committee is not doing so for this event, it was agreed to allow the Lion’s to do so with vendor fee waived.
  + June motioned to spend $25 Field Chalk to mark out vendor spaces, Denise seconds. No further discussion. Vote unanimous.
* **COMMUNITY CLEANUP**
  + August 19 7am-10am
  + Complete overflow parking lot that was rained out
* **LABOR DAY MARKET**
  + September 2 10am-3pm at Community Center
  + Martha suggested adding a Corndog combo priced the same as the Hot Dog combo. This suggestion met with general approval.
* **BUDGET WORKSHOP**
  + Monday July 17, 6pm at Town Hall
* **OTHER EVENTS**
  + Chair was contacted by promoter Ernie Evans regarding a Country Music Concert with proceeds to be split 50/50 with the Committee. Concert would be held at the Community Center in January, Committee would be responsible for staffing, promoter would be responsible for advertising and hiring and paying talent. A motion was made by June to partner with Ernie Evans on this event. Martha will seek approval from Council. Yvonne seconded the motion. No further discussion. Vote unanimous.
  + Details on following TBD
    - Dinner Theatre with Purple Plum Players @ Community Center
    - Halloween Dance
    - Everyone’s Having a Yard Sale
    - Christmas Parade with terminus at Tree Lighting
    - Christmas Eve Dinner

**BEAUTIFICATION AWARD**

* June motioned for 194 Worcester Rd to receive award, Denise seconds. No further discussion. Vote unanimous.

**COMMUNITY GARDEN**

* Lengthy discussion about installing the 6 new beds that were purchased. Original plan was for 3 beds to be installed in August and 3 in the spring. It was generally agreed that it would be less expensive and less work to install all 6 beds in the Fall. This course of action will allow pavers and irrigation to be done more efficiently at a lower cost. Agreement by all in attendance to install all beds.
* June motions to spend $75 for (5) additional soakers hoses, Yvonne seconds. No further discussion. Vote unanimous.
* June motions to purchase 2 combination locks and chains to secure gates not to exceed $100, Denise seconds. No further discussion. Vote unanimous.

**OTHER BUSINESS**

* Committee discussed 2 banners reading “Event this Saturday” with smaller “Sponsored by Pomona Park Beautification Committee ” on the bottom. These banners would be used at the north and south ends of town starting a week prior to any future event. June motions to spend up to $225 on banners, Yvonne seconds. No further discussion. Vote unanimous.
* Three (3) quotes for “We (heart) Pomona Park” aprons were submitted. After discussion, June motions to purchase 20 black aprons from Southern Dawg Screen Printing at a cost of $300 (deposit $150), Denise seconds. No further discussion. Vote unanimous.
* Three (3) quotes were submitted for the purchase of additional hats. After discussion, June motioned to purchase a minimum of 30 and maximum of 50 hats at a cost not to exceed $600 (for 50 hats) from Woodland and Rich, Denise seconds. No further discussion. Vote unanimous.
* Discussion to replace t-shirts sold at Breakfast in time for Summerfest. June motions to purchase 30 additional shirts at a cost not to exceed $450, Yvonne seconds. Discussion on colors and sizes. Vote unanimous.
* June motions for the selling price of the mugs to be reduced to $5. Sales of these are slow and quality of mugs is low. Denise seconds. No further discussion. Vote unanimous.
* June motions to purchase a digital recorder at a cost not to exceed $50, Denise seconds. No further discussion. Vote unanimous.
* June motions for committee to spend up to $40 on copy paper and/or other office supplies as needed, Yvonne seconds. No further discussion. Vote unanimous.

**OTHER COMMENTS**

* Fire hydrants throughout town need to be repainted.
* Ideas for other merchandise: a holiday apron, bumper stickers, window decals, key chains, Christmas ornaments. Cost for each of these customized items would need to be obtained.

June motions to adjourn, Yvonne seconds. No further discussion. Vote unanimous.

Meeting adjourned 8:47 pm