Beautification Committee Meeting Minutes

February 5, 2024 Town Hall 6:00pm

Meeting called to order 6:03 pm

Pledge of Allegiance to the Flag

Roll call for Quorum: Martha Mann, June Ulrich, Yvonne Munn, Cathy Flaman, Linda Frank. June motions to excuse Denise Flaman due to illness; Cathy seconds. No further discussion. Vote unanimous.

Also in attendance: Larry Flaman, Pat Meade, Ryan Bleau, and Andy Horvath

**ELECTION OF OFFICERS** To serve in the listed position until December 2025

* **Secretary** Cathy motions for **June Ulrich** to retain this position, Yvonne seconds. No further discussion. Vote unanimous.
* **Vice-Chair** June motions for **Yvonne Munn** to retain this position, Cathy seconds. No further discussion. Vote unanimous.
* **Chairman** Yvonne motions for **Martha Mann** to retain this position, June seconds. No further discussion. Vote unanimous.

**REVIEW OF MINUTES**

Cathy motions to accept minutes dated January 8 as written, Linda seconds. No further discussion. Vote unanimous.

**INCOME AND EXPENSE REPORT**

At the request of the Town Clerk expenses going forward will align with bank statements.

Martha reviewed the Revised January Income and Expenses related to First Saturday Breakfast, Community Garden, Christmas Dinner, and other expenses. June motions to accept the Revised January Income and Expense report, Linda seconds. No further discussion. Vote unanimous.

Martha reviewed the February Income and Expenses related to First Saturday Breakfast, Community Garden, Easter Egg Hunt event, and other expenses. June motions to accept the February Income and Expense report, Yvonne seconds. No further discussion. Vote unanimous.

**UPDATES & REVIEWS**

* **First Saturday Breakfast**
* $716 in sales with an additional $68 in tips – Total income $784.
* Merchandise sales $43; Produce sales $40; Charitable Donations $30
* Linda suggested we prepare more of the $5 Monthly Special as we always sell out early.
* Discussion on the need for additional food storage containers. June motions up to $225 to purchase additional food-grade containers, Cathy seconds. No further discussion. Vote unanimous.
* Linda will provide a sneeze guard for the Buffet being served as March Breakfast.
* Larry donated frozen Blueberries to be used for pancakes.
* Larry mentioned the need for new ground stakes for the Breakfast signs. June motions up to $200 to purchase 20 new stakes, Linda seconds. No further discussion. Vote unanimous.
* June suggested that volunteers working at the Breakfast park in the overflow lot, leaving behind Community Center parking for customers.
* Linda suggested berries for the March buffet. No decision was made, fruit served will be determined when shopping for supplies.
* Cathy motions to remove Pecan Pancakes from the menu due to lack of sales and the expense of pecans, June seconds. No further discussion. Vote unanimous.
* Discussion on limiting how many times customers can visit the March breakfast buffet. June motions to limit trips to the buffet to 2 (two) per person – each person will receive 2 tickets when paying for their meal, with 1 (one) collected each trip; Cathy seconds. No further discussion. Vote unanimous.
* **Easter Egg Hunt event**
* June motions to spend up to $100 to purchase supplies to make 4 (four) Easter baskets, Cathy seconds. No further discussion. Vote unanimous.
* June motions for separate start times for age groups, with a start time of 10am for 0–6-year-olds and 10:30am for 7–12-year-olds; Linda seconds. No further discussion. Vote unanimous.
* Committee will serve free lemonade or Hugs at the event. Details TBD at March meeting
* **Community Clean-Up**
* Saturday February 17 8am-11am Volunteers to meet at Town Hall. We will offer Community Service hours to Juniors/Seniors at the High School.
* June motions to spend up to $30 for buns to serve hot dogs and burgers (we have the meat)

after the clean-up to all volunteers.

* Nicole Grace from Keep Putnam Beautiful has a scheduling conflict and will not be at the event.

**COMMUNITY GARDEN**

* Yvonne motions for a Garden Dedication Ceremony to be held Saturday April 20, Cathy seconds. No further discussion. Vote unanimous.
* June motions for a Ceremony start time of 11 am, Linda seconds. No further discussion. Vote unanimous.
* Linda motions to serve hot dogs, chips and drinks at the Ceremony, June seconds. No further discussion. Vote unanimous.
* Town has offered to build a wall in the old Maintenace Facility building to segregate a 10’ x20’ space for our use. Shelves will also be built for storage of Beautification & Garden supplies.
* Martha to seek permission for a gate to be built into the open-air roofed area (where irrigation controller is located) & a gutter to be installed on same to direct rain into a water barrel.
* June motions to spend up to $100 on bagged compost such as Black Cow, Cathy seconds. No further discussion. Vote unanimous.
* June motions to spend $225 quarterly on garden supplies, Yvonne seconds. No further discussion. Vote unanimous.
* June motions to spend up to $100 on seeds and/or plants for spring planting, Linda seconds. No further discussion. Vote unanimous.

**UPCOMING EVENTS**

* **Mother’s Day Raffle**
* Members and Volunteers to get together to assemble basket on February 19 or 23 (TBD)
* A suggestion was made to purchase a gift certificate to a local nail salon for the basket.

**OTHER BUSINESS**

* Dunn’s Creek has approached the Committee about selling food (hotdogs, drinks, chips) at an upcoming event. Martha to negotiate terms and get dates, times.
* *Love My Art by Rosie* would like to do a paint party the afternoon of Saturday March 2 from 2pm – 3pm. Martha will address this request with Town Council. Rosie has offered to donate a piece of art for the Mother’s Day Basket.
* June motions to donate 2 (two) baskets for the Elections Worker’s Dinner raffle – 1 to contain a Pomona Park t-shirt and hat, the other a Pomona Park apron and potholders, Cathy seconds. No further discussion. Vote unanimous.
* Crescent City Catfish Festival Saturday April 6th 7am. The Committee has agreed to support this event by handing out flyers at the First Saturday Breakfast that day.
* Linda mentioned that it would be wise to have someone CPR certified at the Breakfast. Nicole Bleau is certified and will be volunteering at March Breakfast. Martha and Cathy expressed interest in becoming certified.
* Suggestion was made to sell Father’s Day aprons. Details, design TBD.

Yvonne motions to adjourn, June seconds. No further discussion. Vote unanimous.

Meeting adjourned 8:05 pm