Beautification Committee Meeting Minutes

March 4, 2024 Town Hall 6:00pm

Meeting called to order 6:00 pm

Pledge of Allegiance to the Flag

Roll call for Quorum: Martha Mann, June Ulrich, Denise Flaman; Cathy Flaman arrived 6:07pm. June motions to excuse Yvonne Munn due to injury; Denise seconds. No further discussion. Vote unanimous. June motions to excuse Linda Frank due to prior commitment (early voting); Denise seconds. No further discussion. Vote unanimous.

Also in attendance: Larry Flaman, Pat Mead

**REVIEW OF MINUTES**

June motions to accept minutes dated February 5 as written, Denise seconds. No further discussion. Vote unanimous.

**INCOME AND EXPENSE REPORT**

Martha reviewed the Revised January Income and Expense Report; this report details all income/expenses incurred during December 2023. June motions to accept the Revised January Income and Expense report as written, Denise seconds. No further discussion. Vote unanimous.

Martha reviewed the February Income and Expenses Report; this report details all income/expenses incurred during January 2024, June motions to accept the Revised February Income and Expense report as written, Denise seconds. No further discussion. Vote unanimous.

Going forward, each month’s Income and Expense Report will only list transactions incurred the previous month. This change was made so monthly reports align with monthly bank statements.

Martha reviewed the March Income and Expense Report. June motions to accept the Report with a revision to “Charitable Donations” which was recorded as $75 (correct amount $45); Denise seconds. No further discussion. Vote unanimous.

**UPDATES & REVIEWS**

* **First Saturday Breakfast**
* $845 in sales with an additional $11 in tips – Total income $856. We served 6 free meals and 2 Child plate meals.
* No Merchandise or Produce sold. No Charitable Donations.
* March Breakfast was a buffet. All in all, customers liked the Buffet, but volunteers and committee members all agreed it was more work. Fried potatoes were a huge hit. Expensed were less than expected because The Stand donated all fruit.
* The write-up in the newspaper made it sound like the Buffet would be standard fare going forward. Martha will post on social media that April breakfast will be our usual menu and will also contact the newspaper.
* A question was raised about the quantity of leftovers from the Buffet. Committee opinion was not more than usual. All leftovers were donated to the homeless in our area.
* June motions to add fried potatoes to the menu as a side at a cost of $2; Denise seconds. No further discussion. Vote unanimous.
* Due to rising food costs, June motions to increase monthly Breakfast budget to $400; Cathy seconds. No further discussion. Vote unanimous.
* June motions for the April $5 Special to be both casseroles on our regular menu; Denise seconds. No further discussion. Vote unanimous.
* Cathy motions to spend up to $250 on a propane griddle; Denise seconds. No further discussion. Vote unanimous.
* Comment cards with phone numbers and/or email addresses collected during February and March will be combined for a drawing for a free breakfast.
* **Easter Egg Hunt event**
* Second Annual Easter Egg Hunt will be held March 30th at Mayors Park. Volunteers to assemble @ 9am.
* Gabrielle Bleau will wear the bunny costume.
* Committee will be serving free lemonade.
* Martha to provide 2 tables, a bench and holiday backdrop.
* Martha will assemble 4 Easter Baskets.
* **Community Clean-Up**
* This event was cancelled due to heavy rain. New date TBD.
* **Dunn’s Creek Fundraiser**
* 2 (two) events – Monday March 18 and Monday March 25
* Larry, Cathy and Dave have volunteered to man the events
* Hamburgers, hot dogs, chips, sweet tea and lemonade will be offered
* The only supplies needed are buns. June motions to spend up to $30 per event on buns; Cathy seconds. No further discussion. Vote unanimous.
* After discussion, June motions up to $100 for additional food supplies if needed; Denise seconds. No further discussion. Vote unanimous.

**COMMUNITY GARDEN**

* No new updates this month

**UPCOMING EVENTS**

* **Mother’s Day Raffle**
* Basket was not completed in time for March Breakfast. It should be completed in time for the April Breakfast.
* **Founder’s Day Event**
	+ Details TBD

**OTHER BUSINESS**

* Volunteer workday Saturday March 9th, 9am at Town Hall. Ti plant from Community Center to replace a plant in front of Town Hall. Raised beds to be refreshed with hostas and caladiums. Poinsettias to move to Community Garden to be planted.
* The need for white rock at the Town Entrance signs, Community Center flagpole and Town Hall was discussed. Martha will price out after amount needed is determined.
* Several suggestions for additional merchandise were discussed: these included decals, plastic visors, tank tops, canvas bags and stainless steel cups.
* Martha will try to find a provider for a memorial stone to be installed at the Community Center once other stones are moved.
* Father’s Day gift package was discussed. Details TBD

**PUBLIC COMMENT**

* Larry provided a photo of Umatilla’s town entrance sign. He would like the committee to consider similar landscaping.

Denise motions to adjourn; Cathy seconds. No further discussion. Vote unanimous.

Meeting adjourned 7:37 pm