**Invitation to Bid**

ITB# FRDAP-A24050 (Mayor’s Park)

1. **Notice:**

The Town of Pomona Park intends to piggyback of the procurement process completed by the Clay County Purchasing Division through RFB 23/24-074. Therefore, the Town is seeking bids (pricing proposals) for the following:

Mayor’s Park

Site Address: 107 Worcester Rd., Pomona Park, FL 32181

Improvements: Installation of playground equipment and renovations to tennis courts.

A list of comparable units and general items can be found on the bid tab.

Financing of the work will be provided in whole or in part by the Florida Recreational Development Assistance Program (FRDAP). Therefore, procurement and project approval shall follow program guidelines.

Should you have any questions, please contact our office or Andrea Almeida, Town Clerk at (386-649-4902.

All bids should be addressed to the Town of Pomona Park and enclosed in a sealed envelope bearing your company name and that the bid is for the ITB# FRDAP-A24050. The deadline for sealed bids to be received January 31, 2025 until 2:00PM.

Bids may be mailed to:

Town of Pomona Park

Andrea Almeida, Town Clerk

P.O. Box 518,

Pomona Park, FL 32181

Bids may be hand delivered to:

Andrea Almeida, Town Clerk

1775 US Hwy. 17

Pomona Park, FL 32181

Bids will be opened at this same location on January 31, 2025, immediately following the deadline. The Town of Pomona Park is an Equal Opportunity Employer/Handicapped Accessible/Fair Housing Jurisdiction.

**Invitation to Bid**

ITB# FRDAP-A24050 (Mayor’s Park)

1. **General Instructions to Bidders:**
2. Quotations:
3. Prices shall include all labor, supervision, materials, equipment, services and fees necessary to satisfactorily complete the job(s).
4. Only firm bids will be accepted.
5. Bid prices must be itemized on the bid form or the bid will be rejected.
6. Required Submittals:

Bid form: Contractor must complete and return the included bid form.

Insurance: Before any bid can be accepted, a Certificate of Insurance must be attached to bid form. The Certificate of Insurance must list the Town of Pomona Park as a party to be notified ten (10) days before cancellation or expiration of the policy.

Product Data, Manufacturers Certifications & Engineered Drawings: If available, submit manufacturer’s product data as well as manufacturer’s certification that materials, used in completion of the job, comply with specified requirements and are suitable for the intended application.

In addition, contract shall have (15) days from the notice of bid acceptance to provide a copy of the manufacturers engineered drawings which shall be used in conjunction with the project, if applicable.

1. Legal Compliance:

The bidder shall be familiar with all federal, state and local laws, ordinances, rules and regulations that in any manner affect the work. Ignorance on the part of the bidder will in no way relieve him from responsibility for compliance with all said laws, ordinances, rules and regulations.

1. Public Entity Crimes

In accordance with Section 287.133, Florida Statutes, no person or affiliate on the Convicted Vendors List may, for a period of up to 36 months after being placed on the list:

* Submit a bid on a contract or request for proposals.
* Be awarded or perform work as a contractor, supplier, subcontractor, or consultant.

**Invitation to Bid**

ITB# FRDAP-A24050 (Mayor’s Park)

1. Right of Rejection:

The Town reserves the right to accept and/or reject any and all bids, to waive any informality in any bid, and to make award in the best interest of the City.

1. Bids Submitted:

All bids should be addressed to the Town of Pomona Park and enclosed in a sealed envelope bearing your company name and that the bid is for the ITB# FRDAP-A24050. The deadline for sealed bids to be received January 31, 2025 until 2:00PM.

Bids may be mailed to:

Town of Pomona Park

Andrea Almeida, Town Clerk

P.O. Box 518,

Pomona Park, FL 32181

townclerk@pomonapark.com

Bids may be hand delivered to:

Andrea Almeida, Town Clerk

1775 US Hwy. 17

Pomona Park, FL 32181

Bids will be opened at this same location on January 31, 2025, immediately following the deadline. The Town of Pomona Park is an Equal Opportunity Employer/Handicapped Accessible/Fair Housing Jurisdiction.

1. No individual or entity may participate in this work, if ineligible to receive federal or state funded contracts.

1. Financing of the work will be provided in whole or in part by the Florida Recreational Development Assistance Program (FRDAP).
2. Bid bonds, payment bonds, or performance bonds are not required.
3. The work proposed under ITB# FRDAP-A24050 is not subject to Davis Bacon and related federal wage act requirements.