



## **TOWN OF POMONA PARK**

**TOWN COUNCIL & PUBLIC MEETING AGENDA DECEMBER 14, 2021, 6:00 PM**

**AT TOWN HALL FOR COUNCIL MEMBERS & PUBLIC**

**PLEDGE TO FLAG- MOMENT OF SILENCE** for David Imbs-Auf- Ingabritzin, Mickel Miller, Bobbie Ramsey, Andrew Craft

**CALL MEETING TO ORDER AND WELCOME VISITORS**

### **CORRESPONDENCE**

- Town Clerk

### **Adopt Minutes of Previous Meetings**

- Meeting Minutes 11/09/2021

### **Unfinished Business Including Committee Reports**

- Check Register, Financial Review- Kelly Krupski Treasurer
- Beautification- Councilwoman Linkswiler
- Tree Board Meeting- Councilwoman Mead
- Ordinance 2021-6 2<sup>nd</sup> Reading Homestead Exemption for low-income seniors-Town Clerk
- Community Center Steps- Bruce Wolfred
- Zoning- Councilman Szatkowski

### **Guest Speakers**

- None

### **Public Hearing Items**

- None

### **New Business**

- Public Works Surplus- Bruce Wolfred
- Camera Demo-Kelly Lake
- Tax Lien/Code-Attorney Sherar
- Futch's Landscaping, Inc Invoice
- U.S. Water Invoice
- Putnam Well Drilling Invoice
- James Moore Invoice
- Upcoming Events

### **Q & A / Comments / Announcements**

**ADJOURN**

NOTICE: If a person decides to appeal any decision made by the Town Council of Pomona Park with respect to ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FL 286.0105

**PLEDGE OF CIVILITY**

We will be respectful of one another even when we disagree.

**Town of Pomona Park  
Correspondence List for December 14, 2021**

<b>1. Council Meeting Minutes 11/09/2021</b>	<b>1-2</b>
<b>2. Financials</b>	<b>3-4</b>
<b>3. Ordinance 2021-6</b>	<b>5-6</b>
<b>4. Community Center Steps Quotes</b>	<b>7-8</b>
<b>5. Maintenance Surplus</b>	<b>9</b>
<b>6. Futch's Fence Invoice</b>	<b>10</b>
<b>7. U.S. Water Invoice</b>	<b>11</b>
<b>8. Putnam Well Drilling Invoice</b>	<b>12</b>
<b>9. James Moore Accountant Invoice</b>	<b>13</b>
<b>10. Upcoming Events</b>	<b>14</b>

## **Town of Pomona Park – Town Council Meeting Minutes**

**Tuesday, November 9, 12, 2021 (6:00 pm) This Meeting was held at Town Hall for Council & Public VIA TELECONFERENCE. Call 1-888-204-5987 Access Code is 3674654#**

Mayor Joseph Svingala presided. Present Councilwoman CarrieAnn Evans, Councilwoman Lynda Linkswiler, Councilwoman Pat Mead, Councilman Victor Szatkowski, Councilman Bud Eckels, Councilman Dr. Warren, Town Clerk Andrea Almeida, Deputy Clerk Kelly Krupski(attended by phone), Bruce Wolfred Maintenance Supervisor.

Mayor Joseph Svingala led in the pledge to the flag. The Meeting started at 6:00 p.m.

Town Clerk Andrea read the Correspondence list.

**Minutes of Council Meeting**: Councilwoman Evans motioned to approve meeting minutes 10/12/2021. Dr. Warren 2<sup>nd</sup> the motion. The vote was unanimous.

**Unfinished Business**: Treasurer Kelly Krupski gave a review of the financials. No questions were asked about financials.

Councilwoman Linkswiler gave a review on Beautification. Mayor Joe, Joey, and Tom planted three hundred twenty new flowers at the post office, bought at cost from Hills Hardware. On November 20 at noon, Beautification is meeting at the Community Center to decorate the Christmas Tree. The Everybody's Yard sale has been rescheduled for December 4.

Councilwoman Evans made the motion to approve payment of two Deputies for the yard sale. Councilman Szatkowski 2<sup>nd</sup> the motion. The Vote was unanimous. The next Beautification meeting will be held on December 6. No breakfast will be held on the day of the Yard Sale.

A discussion was had on Perry Street Drainage. Resident Larry Flayman, address 204 Perry St, stated he was uncomfortable signing the easement letter. My Flayman gave suggestions on how he believed the issues might be resolved. He would like to have the culvert dug out and drop it down farther. The Town Attorney stated that the Town needs to be careful providing services on residents' property. It has been suggested that Councilman Eckels go back and complete a full scope of the project before moving forward any further with the drainage issues.

**Guest Speaker-** Debbie Harrell from the Property Appraisers office spoke on the ad valorem for seniors. A change to the ordinance, Seniors had to qualify every to be eligible for a tax break on property taxes. Now the only change is if a senior's income changes.

Councilwoman Evans made a motion to adopt ORDINANCE 2021-6

AN ORDINANCE OF THE TOWN OF POMONA PARK, FLORIDA, GRANTING

ADDITIONAL HOMESTEAD EXEMPTION FOR LOW-INCOME SENIORS, REPEALING

ALL ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR SEVERABILITY,  
AND PROVIDING AN EFFECTIVE DATE. Councilman Warren 2<sup>nd</sup> the motion. The Vote  
was unanimous.

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Russell Corby from Security Lines has presented a demonstration on the Security Lines Us system. He explained how this system holds all the data information inside. Also that this system does not rely on a wireless signal to record. His presentation showed the distance and the options of adding additional cameras at different locations within a mile if clear. Mr. Corby explained that he would take it back if the Town were unhappy with the system's purchase.

#### **Public Hearing Items- None**

#### **New Business**

Councilman Eckels would like for the Town to move forward on getting the Community Center steps replaced. Maintenance Supervisor Bruce stated that he requested wider pads to be put in so that the steps would be more manageable for people to use. The estimate that we have received does not cover the cost of the railing. Depending on the type, it will be around \$1,200 to \$1,500 to replace. Councilman Eckels made a motion to spend up to the max of \$5,000 for repairs of the Community Center Steps and railing. Councilwoman Linkswiler 2<sup>nd</sup> the motion. The Vote was unanimous.

Mayor Svingala has invited the Council to the Maintenance Building on Saturday, November 13, to recognize all that the staff has accomplished. Mayor Svingala would like to change Bruce's title from Supervisor to Superintendent of Public Works. Councilwoman Mead made a motion to change Bruce's title from Supervisor to Superintendent of Public Works. Councilwoman Evans 2<sup>nd</sup> the motion. The Vote was unanimous.

A discussion was had about zoning and animals in the Town of Pomona Park. Per the Town Attorney Craig, the Town does not have anything against horses as Pets. Councilman Szatkowski explained the definition listed from the Florida State Statues of what a livestock animal is defined and domestic animals. The Town Attorney stated that our code does not specify a pet and what can be a pet. Craig suggests that the Council adopt a new ordinance stating how many animals and what kind are allowed. Mayor Svingala suggested the Council hold a workshop.

Upcoming events were reviewed, chat with the Mayor will be Saturday from 7-9 am.

Councilwoman Evans motioned to adjourn.

Meeting adjourned at 8:08 pm.

12:08 PM

12/09/21

Accrual Basis

**Town of Pomona Park**  
**Trial Balance**  
**As of November 30, 2021**

	Nov 30, 21	
	Debit	Credit
001.101 · General Fund Checking	33,564.41	
001.102 · General Fund MM	158,869.38	
100.101 · Better Place Checking	319,199.16	
102.101 · 1 to 5 Cent MM	66,615.47	
103.101 · Community Development Grant	0.00	
104.101 · Beautification Committee	9,007.54	
106.101 · Town of Pomona Park FRDAP	0.00	
107.101 · Historical Grant S1636	0.00	
Opening Balance		171,867.86
101.103 · Senior Program Bingo Petty Cash	0.00	
101.104 · Senior Program Petty Cash	0.00	
102.102 · Register, petty cash	50.00	
166.900 · Equipment & Furniture	0.00	
211.00 · Direct Deposit Liabilities		74.43
240.00 · Payroll Liabilities		8,938.10
001.247 · Opening Balance Equity		392,960.34
320.00 · Unrestricted Net Assets		47,051.18
311.00 · Ad Valorem Tax Income		4,074.08
311.20 · Advalorem Taxes Delinquent		1,534.76
312.41 · First Local Option Fuel Tax Inc		2,309.19
312.42 · 1 to 5 cents Local Option Fuel		1,492.62
312.60 · Better Place - 1 cent Sales tax		5,703.35
314.10 · Utility Service Tax - Electrici		3,017.85
315.00 · Communications Services Tax		2,062.87
323.10 · Franchise Tax - Electric		3,993.28
335.12 · State Revenue Sharing Income		2,842.18
335.14 · Mobile Home Licenses		37.00
335.15 · State Revenue Sharing - Alcohol		524.40
335.18 · State Revenue Sharing - 1/2 cen		3,904.05
361.10 · Interest Income		1.07
TAX	0.00	
511.111 · Legislative Salaries	1,800.00	
511.231 · Legislative Life and Health Ins	689.51	
511.241 · Legis workers comp	506.72	
511.311 · Legislative Professional Svc GF	225.00	
511.411 · Legislative Comm Svcs GF	115.26	
511.431 · Legis Utilities, elect & w GF	37.41	
511.451 · Legis Insurance GF	506.72	
511.49 · Legislative other	714.88	
511.541 · Legis books subs mbrshp GF	896.00	
513.121 · F&A Wages	9,916.50	
513.171 · F&A sick leave	1,159.50	
513.231 · F&A Life & Health Insurance	1,594.10	
513.241 · F&A workers comp	506.72	
513.311 · F&A Professional Services GF	0.00	
513.401 · F&A Travel Expense GF	282.24	
513.411 · F&A Communications GF	115.25	
513.431 · F&A Utilities Elect & Water GF	37.39	
513.451 · F&A Insurance GF	506.72	
513.471 · F&A Printing	65.95	
513.511 · F&A Office Supplies GF	0.00	
513.541 · F&A Books subscr memberships GF	0.00	
513.641 · F&A Machinery & Equip GF	193.60	
514.311 · Legal Counsel Pro Svcs GF	1,000.00	
514.451 · Legal Insurance GF	506.72	
515.451 · Planning & Zoning, Insurance	506.72	
521.341 · Law Enforcement Contr Svcs GF	440.00	
521.451 · Law & Security Insurance GF	506.73	
522.231 · Fire Control Life & Health Ins	689.51	
522.241 · Fire Control w/c	506.72	
522.451 · Fire Control Insurance GF	506.73	
522.461 · Fire Control Repair & Maint GF	9,262.00	
529.231 · Code Enforcement, Life & Health	689.51	
529.241 · CodeEnforcement WC	506.72	

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12:08 PM

12/09/21

Accrual Basis

Town of Pomona Park  
Trial Balance  
As of November 30, 2021

	Nov 30, 21	
	Debit	Credit
529.341 · Other Public Safety Code GF	0.00	
529.431 · Code Enforcement Utilities	8.85	
529.451 · Code Enforcement Insurance GF	506.73	
541.121 · R&S Wages	8,975.50	
541.171 · R&S sick leave	16.50	
541.231 · R&S Life & Health Insurance	1,526.25	
541.241 · R&S Workers comp	506.72	
541.311 · R&S Professional Serv GF	80.00	
541.431 · R&S Utilities GF	8.85	
541.451 · R&S Insurance GF	506.73	
541.461 · R&S Repair & Maint Serv GF	436.48	
541.521 · R&S Operating Supplies GF	2,693.74	
571.411 · Library Internet	64.95	
572.121 · Parks & Recreation Wages	5,336.00	
572.231 · Parks, Life & Health Insurance	1,526.25	
572.241 · Parks Workers Comp	506.72	
572.311 · Parks Professional Svcs GF	170.00	
572.411 · Parks Communications GF	64.95	
572.431 · Parks Utili Svcs Elec & W GF	94.99	
572.451 · Parks Insurance GF	506.73	
572.461 · Parks Repair & Maint GF	504.12	
572.531 · Parks Park Rd Matererial GF	0.00	
574.231 · Spec Events, Life & Health Ins	689.52	
574.241 · Special Events Workers Comp	506.72	
574.431 · Spec Evetns Util Elect GF	8.86	
574.451 · Spec Events Insurance GF	506.73	
574.474 · Spec Events Printing Beau	210.00	
574.524 · Spec Event Operati Supplie Beau	264.00	
575.231 · Community Ctr,Life & Health Ins	689.52	
575.241 · Community Center workers comp	506.72	
575.431 · Comm Ctr utility svcs GF	66.93	
575.451 · Comm Ctr Insurance GF	506.73	
575.521 · Comm Ctr Operating Supplies GF	0.00	
660.00 · Employer portion SS & Medicare	2,095.03	
TOTAL	<u>652,388.61</u>	<u>652,388.61</u>

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ORDINANCE 2021-6

AN ORDINANCE OF THE TOWN OF POMONA PARK, FLORIDA, GRANTING ADDITIONAL HOMESTEAD EXEMPTION FOR LOW-INCOME SENIORS, REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.

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WHEREAS, the voters of the State of Florida have passed Amendment 11 – Additional Homestead Exemption for Low-Income Seniors; and

WHEREAS, the Town Council has determined they desire to grant an additional exemption allowed by Amendment 11,

NOW, THEREFORE, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF POMONA PARK:

Section 1.

Chapter 46 of the Town of Pomona Park Code of Ordinances is amended as follows. Add section 46-25, which shall read as follows:

An additional exemption is granted from ad valorem real property taxes in an amount equal to the assessed value of the property where: a) the property is the owners homestead, b) the just value of the property is less than \$250,000, c) the owner has maintained permanent residence on the property for not less than 25 years, d) the owners are 65 years old or older and, e) the household income does not exceed the household income limitation set out in Florida Statute § 196.075.

This exemption only applies to taxes levied by the Town of Pomona Park.

~~The taxpayer must claim the exemption annually.~~ The application shall be submitted to the property appraiser of Putnam County by March 1 of each the application year.

Pursuant to amendment 11, a supermajority is required for passage

Section 2. Severability

Each phrase, sentence, paragraph, section or other provision of this Ordinance is severable from all other such phrases, sentences, paragraphs, sections and provisions. Should any phrase, sentence, paragraph, section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Ordinance.

Section 3. Conflicts

All ordinances or resolutions, or parts thereof, in conflict herewith are hereby superseded or repealed to the extent of such conflict.

Section 4. Effective Date

This Ordinance shall take effect immediately upon final passage as provided by law and shall apply to the ad valorem taxes from January 1, 2022, and thereafter.

	YEAS	NAYS	ABSENT OR NOT VOTING
PASSED ON FIRST READING:	<u>7</u>	<u>0</u>	<u>0</u>

PASSED ON SECOND READING: \_\_\_\_\_

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**ORDINANCE 2021-6**

**DULY ADOPTED AT A PUBLIC HEARING THE 14<sup>th</sup> DAY OF DECEMBER, 2021.  
TOWN OF POMONA PARK**

\_\_\_\_\_  
Mayor Joseph Svingala

Attest: \_\_\_\_\_  
Andrea Almeida, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Craig Z. Sherar, Town Attorney



Do All Concrete & Construction INC.

354 Sisco Rd  
Pomona Park, FL 32181

E-mail

Phone #

doallconcrete@hotmail.com

386-559-3624

# Estimate

Date	Estimate #
11/7/2021	161

7

Name / Address
townclerk@pomonapark.com

Description	Qty	Rate	Total
Concrete steps removed , debris removed and hauled away. Reform steps to code and repour. All material and labor to complete job as per discussed.		3,800.00	3,800.00
Concrete ramp to be poured at 45% 11'x4' addition		550.00	550.00
<b>Total</b>			\$4,350.00

Do All Concrete & Construction INC.

354 Sisco Rd  
Pomona Park, FL 32181

E-mail

Phone #

doallconcrete@hotmail.com

386-559-3624

# Estimate

Date	Estimate #
11/7/2021	161

8

Name / Address
townclerk@pomonapark.com

Description	Qty	Rate	Total
Concrete steps removed , debris removed and hauled away. Reform steps to code and repour. All material and labor to complete job as per discussed.		3,800.00	3,800.00
Concrete ramp to match existing ramp 30' long 4' wide.		1,750.00	1,750.00
<b>Total</b>			\$5,550.00

# Maintenance Surplus List

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1. 2005 Bush-Hog 582 Heavy Mower Serial # 12-08427 ACQ Cost \$1600
2. John Deere 6X4 Gator ACQ Cost 0 acquired from S.J.R.W.M.D.
3. 2006 Chevrolet 2500 4x4 utility body ACQ Cost 0 acquired from S.J.R.W.M.D.

Futch's Landscaping, Inc.

**Invoice**  
120876

Due: 11/09/2021

Amount Due: **\$3,920.00**

To ALMEDIA :

Your invoice appears below. Please remit payment at your earliest convenience.

Thank you for your business - we appreciate it very much.

Sincerely,

Futch's Landscaping, Inc.  
PO Box 725

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4939 CROSS BAYOU BOULEVARD  
NEW PORT RICHEY, FL 34652

# INVOICE

Page: 1

Invoice Number: S138238  
Invoice Date: 10/29/2021  
Due Date: 11/28/2021

Bill To: Town of Pomona Park  
P.O. Box 518  
C/o Town Clerk  
Pomomna Park, FL 32181

All pricing anticipates payment by check or ACH. Due to additional cost incurred, services paid by credit card will require an additional 5% processing fee.

Job Number: J02021  
Job Description: Town of Pomona Park

Customer ID: C00721  
P.O. Number:  
WA: LOCATE AND EXERCISE VLVS

Date	Item/Description	Task Number	Qty.	Unit	Unit Price	Total Price
10/29/2021	Labor and Material to Complete Scope of Service	2007	1	Each	6,000.00	6,000.00

"USWSC performed the locating and exercising of the valves that are associated with the towns fire system. This included turning of the valves and a spreadsheet identifying any valves that appear to not work or need corrective action. USWSC will also attempt to locate and mark any valves that are that not readily available for use and notify the town of their locations.

USWSC will not be responsible for any damages or repairs that may be needed due to the operation of valves that have not had the proper maintenance and exercising that may occur. Once complete a proposal can be provided for additional work that may be necessary to remove/replace any of the valves that are found to be inoperable or in failing condition."

Phone: (727) 848-8292 Ext. 219  
Toll Free: (866) 753-8292 Ext. 219  
Email: ar@uswatercorp.net

<b>Subtotal:</b>	<b>6,000.00</b>
Total Sales Tax:	0.00
<b>Total USD:</b>	<b>6,000.00</b>
Adjustments:	0.00
<b>Amount Due:</b>	<b>6,000.00</b>

**PUTNAM WELL DRILLING, INC.**  
**P. O. BOX 1027**  
**WELAKA, FL 32193**

Office (386)467-9247  
 Fax (386)467-3260  
 1-800-562-7589  
 Email: drilling@bellsouth.net



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*Approved  
 Payment  
 10/27/21  
 [Signature]*

**Sold to:**

**Town of Pomona Park**

**Property Location:**

115 S Broward Ave

**Date: 10/27/2021**

Quantity	Description	Unit Price	Extended Price
	Drilled 1-4" well to depth of 120ft@ \$15.25		\$1830.00
	Fuel Surcharge		\$100.00
	Permit		\$100.00
	Install 1- 1hp. submersible pump with galvanized drop pipe, sub pump wire, well seal, union, relief valve, check valve, ball valve, pressure switch, oil filled gauge, PC-144 tank, control box, hose bib, all other valves and fittings		\$2200.00
	<i>Thanks for trusting Putnam Well Drilling for your water needs.</i>		
	There is a 2.75% Convenience fee for using credit or debit card.	<b>Please Pay</b>	\$4,230.00

**\*Under the provisions of the Florida Mechanics Lien Statute a mechanics Lien may be filed against the real property which was improved by the furnishing of material and or labor for which Payment is not made.**

**Balance is DUE upon receipt.  
 All Accounts Not Paid within 10 Days  
 Will be charge a finance charge of 18%  
 Monthly.**



# James Moore

Certified Public Accountants and Consultants

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5931 NW 1st Place, Gainesville, Florida 32607-2063  
 DAB: 386-257-4100 \* DED: 386-738-3300 \* GNV: 352-378-1331 \* TLH: 850-386-6184 \* OCF: 352-369-1120

Town of Pomona Park  
 1775 US Hwy 17  
 PO Box 518  
 Pomona Park, FL 32181-0000

Date: 10/31/2021  
 Invoice Number: 739696  
 Client Number: 513006

Services rendered in connection with audit of financial statements - Progress Bill \$3,600.00

Invoice Total: \$3,600.00  
 Prior Balance: \$0.00  
 Current Amount Due: \$3,600.00

Current Due	31 - 60 Days	61 - 90 Days	91 - 120 Days	Over 120 Days	Balance
\$3,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,600.00

## Upcoming Pomona Park Event and Meeting Announcements:

Chat with the Mayor	Saturday, December 18, 2021 7-9 am
Office Closed for Christmas Holiday	Thursday, December 23, 2021 All Day
Office Closed for Christmas Holiday	Friday, December 24, 2021 All Day
Office Closed for New Year's Holiday	Thursday, December 30, 2021 All Day
Office Closed for New Year's Holiday	Friday, December 31, 2021 All Day
1st Saturday Brunch	Saturday, January 1st, 2022 Time?
Beautification Meeting	Monday, January 3, 2022 6:00 pm
Town Council Meeting	Tuesday, January 11, 2022 6:00 pm

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