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**TOWN OF POMONA PARK
TOWN COUNCIL & PUBLIC MEETING AGENDA
OCTOBER 8, 2019 – 6:00 PM**

PLEDGE TO FLAG –

CALL MEETING TO ORDER AND WELCOME VISITORS - Please speak at full volume so everyone in the room can hear.

CORRESPONDENCE

- Town Clerk

CERTIFICATE OF APPRECIATION

- Mayor Svingala for Council Member Patricia Bergquist

CANDIDATES FOR VACANT COUNCIL SEAT #2

- Linda Linkswiler
- John Morbitzer
- Yvonne Munn

ADOPT MINUTES OF PREVIOUS MEETINGS, IF ANY

- Beautification Minutes 9/9/19.
- Special Meetings & Budget Workshop Minutes for 7/16, 7/29 and 8/20/19.

GUEST SPEAKERS

- Joyce Svingala – Pomona Park Senior Program, Inc. Donation to Town

PUBLIC HEARING ITEMS - None

UNFINISHED BUSINESS INCLUDING COMMITTEE REPORTS

- Councilwoman CarrieAnn Evans, Beautification Committee Liaison – Report
- Clerk Assistant Krupski – Financial Review, Bills
- Bruce Wolfred – Maintenance Report
- Mayor Svingala – Approval to sign annual Audit engagement letter from Moats & Assoc.
- Donna Fontana – 2nd Reading of Ordinance 2019-3
- Donna Fontana – Retirement Plan

NEW BUSINESS

- Mayor Svingala – Maintenance Cell Phone allowance
- Donna Fontana – Clerk & Asst. Clerk Quickbooks training & travel outside county
- Donna Fontana – 2014 Ballot
- Donna Fontana – Resolution 2019-3 Mobile Food Trucks

Q & A / Comments / Announcements

ADJOURN

NOTICE: If a person decides to appeal any decision made by the Town Council of Pomona Park with respect to ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FL 286.0105

PLEDGE OF CIVILITY

We will be respectful of one another even when we disagree.
We will direct all comments to the issues.
We will avoid personal attacks.

**Town of Pomona Park
Correspondence List for October 8, 2019**

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Certificate of Appreciation

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Whereas, America's municipal governments have long relied upon the unselfish leadership of its citizens for local self government, and Florida's municipal governments share this time-honored tradition as the level of government closest to the people; and

Whereas, Council Member Patricia Bergquist was first sworn onto the Town Council on May 8, 2018 and on September 11, 2019 will have served on the Town Council for 1 year and 4 months;

Whereas, Council Member Patricia Bergquist has taken time from her busy schedule to serve graciously and willingly on the Town Council;

Whereas, Council Member Patricia Bergquist has shown unselfish dedication in the performance of her duties as a member of the Town Council;

Whereas, Council Member Patricia Bergquist has volunteered many hours and many years of service on the Beautification Committee, Pomona Park Purple Hearts and numerous other committees and projects through the years;

Therefore, we the Town Council of The Town of Pomona Park, Florida, do hereby commend Council Member Patricia Bergquist for her excellent record of service on the Town Council and extend the thanks of the Citizens, the Council and the employees of the Town of Pomona Park for a job well done.

DATED, this 8th day of October, 2019

Mayor Joseph Svingala

Council Member Warren

Council Member Evans

Council Member Mead

Council Member Griffin

Council Member Szatkowski

LYNDA LINKSWILER

OBJECTIVE To serve my community as a new town councilmember by being a good team member, working to improve Pomona Park’s tax base, growth and image.

PROFESSIONAL SUMMARY Fifty years in public relations type occupations involving negotiations, business, law and ethics and establishing good relationships to maintain and grow customer base.

ACTIVITIES Pomona Park Beautification Committee – 6 years
Active member raising funds for beautification and improvement of Pomona Park.
Pomona Park Purple Hearts, a relay for life team, working together to raise funds and awareness of a worthy cause.
Pomona Park Baptist Church, Member since 2009
Daily working to promote Pomona Park to people who want to live in our area, by telling others about all of our activities, team work, good and caring neighbors, a safe place to live and our beautiful lake.

WORK HISTORY **LICENSED REALTOR, CENTURY 21 TRITON REALTY, CRESCENT CITY, FLORIDA**
January 2015 to present
LICENSED REALTOR, CENTURY 21, WARSAW, INDIANA
1972-1982
LICENSED REALTOR, PRESTONSBURG, KY
1984-2005
Health & Life Insurance sales coinciding with real estate sales.

EDUCATION **PURDUE UNIVERSITY SOUTH BEND, INDIANA 1971**
Select classes for Real Estate License

UNIVERSITY OF KENTUCKY EXT. 1983
Select classes for Kentucky Real Estate License

 Correspondence Classes for Kentucky Life and Health Insurance License
1984

REFERENCES **CASSIE BROWNING-NETTLES, BROKER, CENTURY 21 TRITON**
386-937-3833

JILL GOODMAN, REALTOR, CENTURY 21 TRITON
386-559-4822

GARY MUNSON, MINISTER, POMONA PARK BAPTIST CHURCH
386-546-1124

September 29, 2019

John Morbitzer
111 Rowe Ln.
Pomona Park, FL 32181

Dear Mayor Joe Svingala,

I'm writing to you, the councilmen and councilwomen of Pomona Park after hearing that councilwoman Pat Bergquist recently resigned her position. My wife and I purchased property on Broward Lake back in 2004 and after getting transferred back to Jacksonville from Atlanta we were able to build our retirement home on this beautiful lake in heart of Putnam County. We have always found this community to be very friendly and an ideal location.

Now that I have retired from 40 plus years of Railroad service I find I have more time on my hands and feel that serving the community would be time well spent. It is with this thought in mind I would like to let you and the other councilmembers know that I would be interested in the current vacant seat. If the council feels as strongly as I do that the town of Pomona Park can always get better as we move forward, I would ask that I be considered to fill this vacancy.

Respectfully,



John Morbitzer

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John R. Morbitzer

111 Rowe Lane Pomona Park, FL. 32181

John.morbitzer@yahoo.com M. 904-553-4023 H. 386-649-4595

Education

OSHA 501 Training and yearly Railroad training as required

College classes in computer training.

Class of 1974 Watkins Memorial HS.

Work Experience

Retired from CSX Railroad March 2017. Railroad service 42 yrs. 7mo.

Hired to Penn Central Railroad August 1975 / Conrail 1976 to 1999 / CSX 1999 to 2017

Positions Held

1975 through 1979 Bridge Mechanic

1979 through 1984 Bridge/Culvert Inspector

1984 through 1986 Asst. Supervisor B&B (Bridge & Building Dept.)

1986 through 1996 Supervisor B&B (Bridge & Building Dept.)

1996 through 1999 Human Resources Safety Trainer

1999 through 2017 Facilities Manager (Division Manager) Jacksonville Div., Atlanta Div., Florence Div.

Background

Managed as many as 100 Railroad Employees and set up work schedules and yearly budget in excess of 4 million.

Worked with Utility Companies on a daily basis to set up new services and maintain existing utilities for rail yards and right of ways.

Worked with Senior Managers and major contractors on new facility projects, worked with Division Managers to keep local operations up and running smoothly.

On call 24/7 as a Division Manager and transferred seven times throughout career.

Worked with Towns, Cities, Mayors, council members, lawyers and attorneys in regards to Railroad right of ways, structures and property. Also gave several depositions on the railroads behalf.

**TOWN OF POMONA PARK
BEAUTIFICATION COMMITTEE MEETING
SEPTEMBER 9, 2019**

PLEDGE TO THE FLAG

CALL THE MEETING TO ORDER AND WELCOME ALL

I need someone to make a Motion to vote Judy Szatkowski back into the Beautification Committee. Yvonne made the Motion and Becky seconded the Motion. Motion unanimous to reinstate Judy Szatkowski.

APPROVE ANY BILLS OUTSTANDING (IF ANY)

APPROVE THE MINUTES OF THE AUGUST 5TH MEETING

UNFINISHED BUSINESS:

Breakfast results...we served 36 breakfasts on Saturday. Attached is the recap sheet. We sold 1 license plate cover. We took in \$218.00 on breakfasts, \$27.00 in tips and \$8.00 for the license plate cover. In my opinion the breakfast sales should start increasing due to the snowbirds coming back. Again, I can't thank the volunteers enough for helping out at our breakfast. Kudo's to all! The new griddles are here. Amen!

REVIEW OF FINANCIALS

*Tomorrow night at the monthly town meeting the memorial stones will be presented to Mr. Jacobs and to Rodney Shefields wife and son on the loss of the loved ones. If it is at all possible for you all to attend that would be great.

NEW BUSINESS:

Before I begin on the new business, I need to sincerely apologize for neglecting to do any of the items from last months meeting. I promise I will put my nose to the grindstone for the next week or so to catch up to where I should be.

So, I will reiterate last month's new business...

Today before I leave this office I will place an order for the Beautification shirts so that everyone has shirts and we will have extra's,

Did anyone look at designed aprons so we can select one and order them?

I would still like to have a crepe session at the community if it is possible.....date?

Yard Sale..... Yard Sale..... Yard Sale.....

Any other discussion?

Adjourn

Town of Pomona Park – Special Town Council Meeting Minutes
Monday, July 16, 2019 (5:30pm)

Present: Mayor Joseph Svingala, Councilman Victor Szatkowski, Councilman Jim Griffin, Councilman Dr. Robert Warren, Councilwoman Pat Bergquist, Councilwoman CarrieAnn Evans, Town Clerk Donna Fontana, Assistant Clerk Kelly Krupski.

Absent: Councilwoman Pat Mead.

Meeting came to order at 5:30 p.m.

Purpose of this meeting: FY 2019/2020 Budget Workshop

Clerk provided a budget review, previous budget was \$160,000 and this one is \$166,848. Even though the millage went down the budget went up because the property value went up on properties giving us a little more money. We are still working on the numbers, but some are the same for now. Go to the page Budget Notes. This has line items for capital budget items and the codes that the expenditures will be under. The first one is a carry over from last year which was to millings on A & B street. That has not been completed and I don't foresee us completing that before the end of the year so we will leave that in for this new budget. The next one is the \$90,000 for the CDBG engineering. That is the maximum amount, it could be between \$60,000 & \$90,000 but because \$90,000 is the maximum that is what I put in the budget. Look at the sheet that is Maintenance proposed budget. I asked Bruce to provide a list of what his department will need next FY. The next item on budget notes is \$18,500 for half of the Ag tractor put into Parks & Recs and the other \$18,500 in Roads & Streets, total \$37,000. These are proposed items, and this is what you need to review and decide if you are going to approve them in the budget. The next item is \$18,000 for the walkway/dock for the beach. That could be part of the CDBG grant. The next item is the \$5000 for renovation of the ballpark and irrigation system repair. The next item is \$32,000 for sidewalks which could be used as leverage for the CDBG. I have 3 different items listed that could be used as leverage, we only need a total of \$25,000. The last item is \$9000 for the restroom upgrades at the Community Center. If we wanted to combine the \$18,000 for the walkway and then the \$9000 then you are looking at a little over what you need for the leverage. You were planning to include the restrooms in the CDBG grant and if you use it as leverage then that \$9000 will go towards the drainage.

Councilwoman Bergquist asked if some of this could come out of Better Place money. Clerk explained that it is. The last number on the account shows which budget it will come out of. 2 is the Better Place account. Mayor Svingala, I didn't understand until Donna explained to me that whatever we do under the leverage we have to do after we get the grant. As they're doing their work, we are doing ours at the same time. We have to dedicate the money to do the items.

Councilwoman Evans asked, didn't we just buy a bush hog? Clerk said no. Kelly said we do have an arm attachment, but I can't tell you what the difference is. One pulls behind and the other cuts horizontally for ditches. Councilman Griffin explained that they are 2 different things with different uses. Councilwoman Evans said we just bought 2 tractors and last year or the year before we bought the arm. Councilman Warren explained that what we have won't take the place of a bush hog which is a heavy duty ground clearing mower. Councilwoman Bergquist asked how often do we use ground clearing? Councilman Warren said if you were going out to

mow a field then the boom mower wouldn't be the right instrument, you'd want a bush hog. Councilwoman Evans said our Town is not that big nor are the right of ways. Clerk said we can get more information from Bruce since he is the one requesting this for the budget. Attorney explained that this is a budget item so you can budget for something, later on you have to do the expenditure request. If you think you might want it, you should budget for it that way you have the money set aside for it and if you don't use it then it just stays in the surplus. Clerk explained that you have to wait to do the leverage spending and you want to get that walkway done you may decide not to use that as leverage and you may decide to use the sidewalks instead as leverage. Mayor explained that the CDBG grant will not open until November or possibly January and then its open for 45 days. We are looking at minimum of next summer to have the money. I don't think we want to wait that long for the walkway to be done. It's a liability in its current state. Clerk said ok other than the tractor, everyone is ok with the items reviewed. Is there anything else anyone can think of that needs to be added? The Mayor was getting buyer's remorse on the \$90,000 and asked what would happen if we decided not to do it? The Council has already voted to do it, but nothing is committed until we sign the contract with the Engineering company. If you decided not to pay for the engineering and have it paid out of the grant you are losing 50 points. We asked Kathy today, what would that do to us if we decided not to pay the engineering and she said your chances to get the grant will really go down. Councilwoman Evans asked what is on our list for the engineer to provide engineering on? The biggest is the drainage that we need, the pavilion, the Community Center roof, bathrooms and sidewalks. It only has to be engineered if you are having the grant pay for it. If you are using it for leverage then it doesn't have to be engineered, like the roof. There was discussion about which side of East Main should the sidewalk be on. There is a big tree that prevents us from putting it on the north side. Attorney Sherar said that the south side is a straight shot. There are bushes and stuff, but it is pretty much a straight shot. You could use the bush hog to take out the bushes. Attorney Sherar said you better get that engineered because you have to meet ADA, you have to deal with traffic trying to get on your sidewalk. Are you going to put your sidewalk up 6 inches for curb & gutter, which will require fill or you basically build it at grade. You could build it at grade but you put a barrier curb and that acts as a little wall between the people on the sidewalk and the cars on the street. Those curbs are designed to deflect traffic off of the sidewalk. How far do you want to have a swale, like a 2 foot swale like we have down at parking or you could go end to end 8 foot sidewalk. Clerk said if we are engineering the sidewalk then the price will go from \$32,000 to \$40,000. If you look back at the maintenance proposed budget, in addition to the items that we were able to break out of this and put into capital items, there are also operating items. I went through all of the operating buckets and looked at what was spent, and we looked at the items that Bruce had listed. I increased several of the operating buckets for the roads and streets and for parks and recreation. We split them up as much as we could but there was one bucket that was using more funds. Councilwoman Evans asked if our fuel costs will go down because we changed from diesel to gasoline mowers. Clerk said \$2500 for a full year isn't bad but it's a possibility but it will depend on the stability of the gas prices. No other questions on Bruce's proposed budget. Mayor asked should the capital items be considered a maintenance budget, I don't know why we put all that expense on the department? Clerk said its not really going into a maintenance budget its going into Better Place funds. Go past page 9 to Better Place budget and if you look will see the number that it shows the actual budget that the notes reference. 541.632 is down toward the bottom of the page and that was placed under Improvements other than buildings. You can see that's not an item for

maintenance but that's where it is appropriate to put it. The first 3 items on your budget notes all make up that \$145,000. 572.632 will be increased from \$55,000 because we need to add more for the sidewalks.

Now we will discuss the budget worksheet for wages. You have a current sheet and a proposed sheet. Current shows what each person is currently making and the breakdown of how that is spread across all of the different categories. That includes calculations for FICA, tax, etc. The next one is proposed and this one is something that you all will have to discuss because I put numbers in here based on my position, you talked about at 90 days I would get \$1 and then on October 1 you would put another \$1 in for that. The Mayor said that's already been voted on. It was voted on the night you were hired. CarrieAnn made the proposal and I think Jim seconded it. Councilwoman Evans said no, we can't do that, we can put it in the budget. Clerk explained that if it is placed in the budget and you decide that someone doesn't deserve the increase then you can not increase their pay. For Kelly, her's would be the \$1 after 90 days but then I put in \$2 just in case if we evaluate her sometime during the year and we determine that she's doing better then we have the funds in there in order to do that. Bruce is currently at \$15 and this would move him up to \$20 an hour. Again, that's something that you would have to make a decision on, I'm just putting in as a proposal so that we have funds in there to be able to give these increases if that's what the decision is. For Carl, he is at the maximum of his position at \$15 an hour. You could leave him at that rate and then give him an increase as a bonus. Councilwoman Evans asked why can't his cap be higher? Clerk said that's you all's decision. Mayor said there is no cap. Mayor said that its not that he can't go higher but I agree with what Donna is saying because he's been getting huge raises that he should get some type of bonus. The reason I say that is that if you give him if you don't give him a dollar, you give him a bonus, maybe \$1000 bonus and if he gets a dollar next year that's not \$2 on his wages, he's at \$16 not \$17. Councilwoman Evans said I don't want to go down that worm hole with giving bonuses out to people. Clerk explained that many businesses use this practice, they will have a pay range or because different positions require different levels of skill and they are not doing the same level of work. He is doing a good job but is he doing the same level of work that the other maintenance staff are doing? You can give the bonus as a 3% increase or whatever amount is determined. When are you going to stop increasing his pay? Councilwoman Evans said when he stops working. Councilwoman Bergquist thinks he should receive a raise each year, that its an incentive for people. Councilwoman Evans said that we seem to be on this thing that everybody gets a \$1, everybody gets \$2. Where I work, I've been given \$1 occasionally but its not every year. At the vets office, after my 90 days I got a .27. Mayor said we can't compare that and Councilwoman Evans said yes we can compare it. It's the real world. Mayor said I got a lot more than that in my raises, it differs based on many things. Mayor said I don't know what you're saying because Donna said we don't want to give him \$1 we want to give him a bonus and you're saying no, we can't do that we're going to add to his hourly. Councilwoman Evans said but if you give him a quarter or fifty cent raise, it's a raise, it's an acknowledgement that he's doing a good job. I'm not saying give him a \$1 or \$2 raise, just give him some kind of raise. Councilman Warren said that a bonus is more reflective of a good performance than giving a raise is. A raise goes year after year, so the second year he's going to get the amount that we allotted for the first year automatically and I think that's what you were saying Joe. I think its better to use the bonus as an incentive and you can also do a pay raise if he's done good work, but I think the bonus is an effective way to show appreciation. Councilwoman Bergquist

asked so you're going to give him a bonus and no one else? What about Bruce with all he's done with all his charts. Mayor said I personally think Bruce should get \$25, cause he's certainly worth that. Councilwoman Bergquist said I know but you can't give somebody a \$10 raise. Mayor said why not? Councilwoman Evans said we need to remember who's money we're spending, this is not our money to spend like this. Councilwoman Bergquist said I don't think that's acceptable. Mayor said that Bruce is saving us money not costing us money. Councilwoman Evans said and we're spending their money like water. Clerk said that I have to have something to work with in putting increases in the worksheets. The proposed budget needs to reflect what you think the staff increases should be next FY. Even if you put it in the budget that doesn't mean you have to do that. You can come together and make the final decision on what the increases should be. Increases should be based on performance, but we need to put something in the budget until you all make decisions on what its going to be in the long run. Councilman Griffin said we always did quarterly evaluation sheets. Clerk said they are done annually in June of every year. I put an increase in for Al because he's at a low amount, that doesn't mean he's going to get it in October. Councilwoman Evans asked if this included Jeff and Clerk said no, because he is a temporary employee. We did include some money in the budget under contractual so we can use him at times through the year, like the beach walkway rebuild. He's known from the beginning that his position is temporary. You're not voting at this meeting, but you need to give me some guidelines to use for the budget. Councilman Griffin said that personally we did our business by evaluating them every 3 months and then at the end of the year we would base their increase on that. Councilwoman Bergquist said that she thinks we should put something in for Carl, either \$1 or bonus. Clerk explained that once you increase an hourly amount you are stuck with that. On maintenance positions perhaps there should be guidelines on what the pay range should be and when they reach that cap, based on what their performance of those job duties are then you wouldn't add another \$1 every year you would give them a bonus. CarrieAnn you talked about you were spending the Town's money so do you continue to every year give them more money or do you consider a cap and then bonuses. Just some food for thought but right now we will put it at \$16. Councilwoman Bergquist said that we can address that at the employee manual workshop. Mayor said so we're going to put Carl at \$16 and Al is at \$13 but at this point Al is qualified to take over for Bruce as the supervisor and \$3 under Carl. Its just a statement and I don't think its fair. I still thing that Bruce is well worth \$25 an hour, again that's me. Clerk said that from my side of it, I don't think the Maintenance Supervisor is more important than the Clerk. Mayor said I'm basing mine with what Bruce is saving us. Councilman Griffin agreed with Clerk. Councilwoman Bergquist said the Clerk runs the whole Town. Clerk said I will not take anything away from Bruce, he's got a lot of experience and is worth a lot more money but \$5 increase an hour is what we've proposed. Councilman Warren said, you're proposing \$10 an hour increase, aren't you? I said he's getting \$15 now. Councilman Griffin said, if you go t o \$25, that's \$10 an hour increase. Mayor said, that's how I feel and I feel Al getting \$13 is a sin. Clerk said we can put in \$2 for Al and decide at a later point how much you want to increase him to and when. Mayor said raises go in at the beginning of the fiscal year, it's easier to budget. Clerk said you may decide you don't want to increase the new people \$2, maybe they are doing a good job and you want to increase them \$1 but then if they continue to excel during the year you can give them an additional \$1. Let's say Kelly all of a sudden is doing a bad job and now you've given her a \$2 an hour increase. Its just something for you to think about. In looking at the HSA account, that is something that you're changing. You were putting the whole \$2000 a year into the employee account on October 1.

You are losing money that way because they left employment and took the whole annual amount and now you have all of these new employees that should be getting money into their HSA account and haven't yet. We are changing that a putting the funds on the employees cards monthly at a rate of \$166.66. That way you've earned it and you've got it for that month. If you quit the Town isn't out that money. Councilman Warren asked, the HSA is a Health Savings Account? Yes. The Town gives \$2000 a year per employee into the employee's HSA account. The employees can also put pre-tax money into the account but they would have to tell us because we would have to hold that amount out of their paycheck and deposit it onto the HSA card. Mayor explained that employees get the HSA funds on October 1st, Joan left on October 28th with that \$2000. Same thing with Mat, when he left about 2 months after he got the \$2000, he was gone with that money. What Donna is saying is that it breaks down to \$166.66 a month, so you earn it monthly. If you leave, that's what you leave with. Council thought this made more since. Councilwoman Bergquist asked, when do we start that? Clerk said, October but we need to prorate the new employees, so we have to look at what month they started and start giving them the \$166.66. You can't vote on that in this meeting, but you need to vote at another meeting. It's a benefit so I'm not sure that you have to vote on it. Councilwoman Bergquist wanted to vote on it at the next meeting just to cover ourselves. There were discussions about Kelly's increase being \$2 an hour. Mayor said he would change his thoughts on Bruce being \$25 an hour to both Bruce and the Clerk being \$22.50 an hour, because I tried getting a temporary Clerk in here to help Kelly and I was told by the League of Cities, \$75,000. Councilman Warren said, then I don't think we should hire a temp Clerk, why don't we keep Donna? Mayor said that this is why we need to make the salary more competitive. Councilwoman Bergquist asked about the General Fund, Utility Tax went from \$30,000 to \$15,000, why? Clerk said, I looked at actuals to determine what has been received to date and try and create a budget figure. Right now, that's the trend for that account. As well as the State Revenue Sharing. Councilwoman Evans asked why freight and postage is almost doubled? Clerk said that is in Code Enforcement and office because the actuals show it needs to be increased but as soon as budget and TRIM are done I will be hammering Code Enforcement big time. Most of the postage will be for certified, return receipt, regular letters and legal fees. The attorney will have to be involved if we have to bring them court, file liens, etc. Mayor asked where we stand with Al's pay increase. He just received a raise at his 90 days which brought him to \$12, proposed is \$13 for next FY. Clerk asked is that what you want me to leave it at or change it? Councilman Szatkowski said if he is covering for Bruce then he should get that. Councilman Warren said, let's split the difference and say \$13.50. Clerk said, I will ask Bruce what his recommendation is for Al's increase.

Attorney Sherar presented his request for an increase in his pay rate. Mayor reminded Council that Craig has been here for 8 years and he has not had an increase. Attorney Sherar said, I saw that some lawyer in Miami that has been practicing 10 years less than I have just got awarded \$1200 an hour on a lawsuit. Since he used to call me up and ask for advice, I know he's not that smart. When I started, I picked up Padgeant's contract, \$800 a month which includes 4 hours of work and after that its \$175 an hour. I would request an increase on the standard to \$1000 a month and the hourly to \$200 an hour. For the Council meeting it is included in the monthly fee plus 4 additional hours. Each special meeting is still \$150. At the end of this year and beginning of next year, I'm going to start filing those quiet title actions over there on Perry St. That could be very little time or could be a lot of time. You don't show how much you expended on my fees over the last year. Audit was completed on Thursday of last week and we're still trying to

validate numbers. Legal council and professional services so far we've spent \$8991.70. Its budgeted for \$14,000 but I'm going to be using a lot more of your time with Code Enforcement. Attorney said, if I do go to \$1000 a month then it automatically goes to \$12,000 a year so you'll be bumping up on that \$4000 for that alone. What would be more meaningful is the number of hours I've billed this last year to compare it to the \$200 an hour. The \$12,000 is just for the base so it will need to go up to \$18,000. He doesn't charge for minor calls but for long ones he does. There are no carry over hours. Councilwoman Evans asked if we could put \$20,000 to make sure there's enough in there? Clerk said, yes, the auditors tell me that if we go over budget we're ok as long as the fund itself is not over budget. We would not have to amend the budget. I made sure that the Auditor would not then turn around and ding us on the audit for not amending the budget and they said no they wouldn't. There was discussion about why we did budget amendments before. Discussions went back to the Attorney budget increase and that he could be sitting in court waiting for our case to be heard for 3 hours. Councilwoman Evans brought up the fact that they were paying Gary \$450 a month to do code enforcement and are no longer doing that so this should be a wash. The Mayor asked if anyone on the Council had any objections to the \$20,000 for legal fees and no one said they did. Clerk went over highlighted items in the General Fund, Road & Streets, there are 2 accounts, one is \$30,000 improvements other than buildings and a \$20,000 for machinery and equipment. I don't know what these were for and can't find any supporting reference. I don't have any items to put in these accounts. We are putting the tractor in Better Place Funds. Councilwoman Evans said John had a separate sheet which showed 2019 new pickup truck and other items and maybe that's what these categories. Clerk said maybe this is an account that you all left funds in on purpose. The sheet would have been for the 2018/2019 budget. The only thing that I could find were the items in their budget notes. Nothing has been spent out of these two categories and by the time we are done with this we will have to make cuts somewhere to account for the \$90,000 and the tractor if you decide to do that. We are going to be over the amount that we have coming in as revenue. On the very next page you will see an account that has \$100,000 that nothing has been planned for that and nothing has been spent out of that account. Those are 3 categories that we will be cutting monies out of. Mayor asked, we had \$43,000 that we had budgeted for the maintenance building that we did not do, where is that? Clerk said, that is a different account. Line item 541.622 had the \$45,000 for the storage building at maintenance, however you won't find it because they put the wrong line item on it. The money that you all spent on Town Hall, was coded as improvements other than buildings but it was for this building renovations. That's why this is taking so long because some items were either coded incorrectly or paid from the wrong account. Old budget showed 511.632, Better Place, it says on budget notes \$40,000 to revamp the Town Hall interior. It shows \$50,000, you spent \$41,463 out of that. It should have been coded buildings. Those budgets accounts will be lowered as we are balancing the budget. Councilwoman Bergquist asked if there was a long term category for reserves that this might be? Clerk said, you are talking about the reserves which you still have and you will have some with this budget. Please look over what you have and come prepared with guidance with other fund balances. Mayor said we need to be done in 4 weeks. Mayor said, I've been watching these ladies work on this and nothing was right and they are doing a heck of a job.

Next budget workshop is Monday, July 22 at 5:30pm.

Meeting adjourned at 7:13 pm.

Town of Pomona Park – Special Town Council Meeting Minutes
Monday, July 29, 2019 (5:30pm)

Present: Mayor Joseph Svingala, Councilman Victor Szatkowski, Councilman Jim Griffin, Councilwoman Pat Bergquist, Town Clerk Donna Fontana, Assistant Clerk Kelly Krupski.

Absent: Councilman Dr. Robert Warren, Councilwoman CarrieAnn Evans, Councilwoman Pat Mead.

Meeting came to order at 5:30 p.m.

Purpose of this meeting: FY 2019/2020 Budget Workshop

Clerk provided a budget review with changes from the 7/16/19 budget workshop. The budget worksheet has all of the current expenditures to date in the center column which shows you where we stand to date. We have 2 more months to go and those numbers will be increasing. Mayor said there was a question asked today, will you explain how we can spend more money in this years budget than last year and not raise taxes? Last year you budgeted for \$160,000, this year we are budgeting for \$166,000. Even though the millage went down, the property values went up so the amount of money that we are getting for the properties is more. Councilwoman Bergquist said, so it has to do with the amount of money coming in that is increased even though the millage didn't increase? Correct, that's why we did the roll back. I budgeted 97%, not 100% of what we should get in. We want to be safe in case something happens and we don't get some of those taxes that we were planning on. Any questions on the top section, revenues? None. I've increased different accounts as I saw more monies were spent than budgeted. Mayor asked about 335.121 State Revenue, why are we getting \$3000 less? Clerk said, that one may go up, there is \$27,000 in there and to date we've received \$23,296. I'm just being cautious about 2 months left and if we'll get in almost \$4000 more. Kelly said, the majority of the revenue comes in, in the beginning of the year. Clerk said, I don't want to count on money that I'm not sure we're going to get. Legislative went up \$2000 because we put more money in executive salaries. Page 3, Financial & Legislative, where Kelly and I are and we've adjusted based on the increases discussed at the last meeting and what's spent to date. Councilwoman Bergquist asked why the life & health insurance went up almost double. Clerk explained that we added my insurance. Nancy did not participate in the insurance. Age affects the prices as well. Page 19 shows the break down which shows all of the expenses paid in that account. Shirley said we are getting really good insurance rates. Al is the only one that doesn't have our health insurance because he is a veteran and he opts out. Page 19 was only missing the HSA which is \$2000 per employee per year. Page 18 is a breakdown of what the salary increases based on hourly rates and all of the taxes and how it is charged to the different departments. Councilwoman Bergquist said, this is all reflected in the budget and its all going to balance, I think you did wonderful. We can do all this and not increase taxes, that's great. Clerk asked for any other questions about Financial & Administrative? Travel per diem, 513.401, there are classes that we are planning on taking starting in October. I've got the Clerk school, it is in Daytona and since my home in Deland is only 30 minutes, I won't need a hotel but it still included gas and food. Kelly will be attending a class in October for Basic Government Accounting. That class is out of the area and we will have to pay hotel, etc. Councilwoman Bergquist asked if there is enough allotted for this? Clerk

said, \$2000 for travel & per diem because training is 513.551 which I increased from \$2000 to \$2500. Mayor asked back on page 18, we have the part timer right now, who is a very intelligent individual. I thought we were going to put some money in here so if a project comes up where Bruce needs someone with some expertise we could call him in. Clerk explained that this is included but not shown on page 18 because that is for the fulltime employees. That would be other contractual services which is split proportionately across Park & Rec and Road & Street which were increased for projects to use him. Jeff is an Excel, Access wiz. I had an issue and Jeff cleared it up for me. He was an instructor for those applications and others. We are getting more than we bargained for with him. He is OK with us calling him back on different projects as we need him. Legal Council, I did call to find out what Interlachen is paying for their attorney. They pay \$750 and they 5 hours included. The Clerk said that he hasn't requested an increase but its way past time for him to get one. Interlachen attorney is at \$175 an hour. Mayor asked what reemployment compensation is? I believe it is unemployment pay but it has not been charged out accordingly. Councilwoman Bergquist asked if we are going to vote on the attorney increase at the next meeting? We can put that on the agenda. Page 4, the only increases you will see are for the maintenance staff because its divided amongst all areas including this fire control. Code Enforcement we left at \$35,000 because we will be doing a lot of this next year. Page 5, Road & Streets, more increases in salaries for maintenance department. Mayor asked for explanation on 541.131. Other salaries & wages, I looked at where they were putting things. I put some monies under contracting. Basically, its just moving things into the appropriate accounts. They put FICA into that account but it should be under a dedicated account. I had Kelly go back through every department to separate the FICA costs for me for this budget. On operating supplies there was \$6000 for Road & Streets, to date we've spent \$6300 so I increased that to \$8300. I don't think Bruce is going to slow down next year, I think he will continue to push to get things done. 531.631 & 551.641, those 2 are just there as place holders while we balance this budget we will probably be taking that off. They probably put more into operating supplies where some of that should have gone into machinery. Page 6, went up a little on 571.411 because of increases for wireless connectivity. Parks & Rec, increased other contractual services from \$2500 to \$5000, no travel & per diem in the past. If you want me to add any let me know. 572.461, repair & maintenance services was at \$2800, they spent \$6400. Some of that could have been charged to other areas and so I had Kelly go through to tell me what was charged to it so I could come up with better numbers. I put \$6000 in this budget. 572.521, they had a lot of operating supplies so I increased it to \$5500. Road material & fuel is new. It said Road material and I added fuel so we can see how much fuel we are expending. Mayor brought up the Town credit cards instead of personal credit cards but we haven't done that yet. 572.631 that is another account that we haven't spent anything but there was a lot of money in that account so we are going to have to cut that to balance this budget. Page 7, special events salaries & FICA went up but everything else stayed the same as well as Special Recreation Facilities (Community Center). Page 9 is Better Place Plan, One Cent Sales Tax received so far \$58,774. We should still be getting more in, so left it the same. Legislative expenses 511.002, \$41,000, this was for the restoration for Town Hall. D&D restoration was put in the wrong bucket when paid so we moved it to the appropriate bucket/account. Fire Control & other safety there was \$10,000 in buildings, I did not carry that over. Councilwoman Bergquist asked what do we spend fire control monies on? Clerk explained that a percentage of salaries goes in there for fire hydrant service and replacement. 541.632 \$145,000, is a total of the 3 budget note items. We called Bruce to discuss the tractor. Councilwoman Bergquist asked, how

do we decide how to divide things for purchase? Clerk said, since the equipment will be used by 2 departments, the cost of purchase is spread across those departments. Bruce explained that the old equipment has the boom mower attached to it. Unlike the standard 3 point hitch, this one is more complicated to unhook and rehook. Also, I'm using the boom mower more than it was in the past, multiple times a week and I want to use that in conjunction with the bush hog and the grooming mower. Included in that price is also a rotovator for working the ballfield, mixing materials that we put in for road skirting or driveway skirting. You can't use the attachments without detaching the boom mower. Another thing I wanted to utilize the new tractor for is, Hwy 17 is a pretty long run. Running that grooming mower behind the tractor will put a lot less wear & tear on the new mowers that we just bought. Mixing materials for driveways with the rotovator is better than just putting it on topically. Page 11, \$60,000 is from the budget notes. Page 12 is 1-5 cent gas tax. Page 13, CDBG, keeping \$600,000 in there. Page 14, shows you Beautification. We have not received anything for their budget. Councilwoman Bergquist said there is a meeting on Monday and we can add it to the agenda. Any other questions for the budget? None. Mayor said that he would like to discuss some sort of pension for the employees. This is something that will help to retain employees. I would like everyone to think about that because I believe you work for pension. Councilman Griffin said that some do matching 3%. Councilwoman Bergquist asked how do we put this in the budget to get it going? Put a line item in the budget for employee retirement. Clerk explained that some municipalities do a match program and some give a certain amount of money per year. Some make them match like Palatka. Mayor asked can we just make a bucket to put some money in for this next year and we can decide later how to do it? Councilwoman Bergquist asked Clerk to put it in the budget and then we can decide the plan. Mayor said, if it's a match plan and we're going to match 3, 4, 5%, you know what the total wages are so that is what the maximum amount for us to pay. Councilwoman Bergquist said you'd have to work for how many years or it doesn't matter? Mayor said no, whatever you put in is yours. Clerk explained that the employee would have to be vested for 3, 5, 7 years. We will check into different options. For new employees this is a great benefit because they have something to have as a retirement plan. That's why the employees in the past were building comp time so that when they left the Town owed them \$30,000. Clerk will allocate funds for this.

Councilman Griffin Motion to adjourn, Councilwoman Bergquist seconded.

Meeting adjourned at 6:30pm.

Town of Pomona Park – Budget and Special Town Council Meeting Minutes
Tuesday, August 20, 2019 (5:30pm)

Mayor Joseph Svingala presided. Council present were Dr. Robert Warren, James Griffin and Victor Szatkowski were all present. CarrieAnn Evans was late, Patricia Mead, was absent.

Mayor Joseph Svingala led in the pledge to the pledge to the flag. Mayor Svingala called the meeting to order at 5:30 pm and welcomed everyone.

Budget Discussions:

Clerk Fontana went over the budget meeting minutes from July 16 and July 29. We will approve them at a different meeting. Page 38 are your budget notes which breaks down all of the extra things that we are budgeting for this year. We added a couple of things to it since our last budget meeting, line 4, 541.642, \$8000 for the tree debris dump trailer. Instead of getting dumpsters all the time, paying for that and then paying for it to be picked up and the dump fees, we would like to buy our own dumpster. This would be a capital item that can be written off over time and will pay for itself. Councilman Griffin asked, where are you going to take it to dump it? Clerk said, to the Palatka dump. He was concerned because Huntington Rd. has the bars up and you can't get to it. Councilman Warren asked, was Bruce involved in the purchase of this trailer? Clerk said yes, it is Bruce's decision to put it in the budget. Mayor said, we haven't purchased it yet. Councilwoman Mead asked, will we have a problem with other people using it? Mayor said, I wouldn't think anymore than that dump area we already have for garbage bags and stuff. Nobody uses that. Clerk said, we added line 572.632, \$18,000 for the electronic marquee at the Town Hall. Remember that all of the items on here, you will have to vote before the purchase. It's the same thing you do every year for your budget, you put items in there that you are considering purchasing for the Town and as the year goes you decide whether or not you are going to do that project. Pages 11-21 are all a 401A and 457B Pension plan that Kelly did some research on. In one of the last budget meetings the council wanted us to look at what the cost would be to add an employee pension/retirement plan. Kelly said, that the plan in front of you is through the Florida League of Cities. There are multiple different companies, but the benefit of FLC is there is no administrative fee to set it up. They already had their attorneys go through the documents, so you don't have additional attorney fees. There are no fees associated with the administration except for the \$16 a year participation fee that you will see on the 3rd page in. Fee Group A, all plans under 2 million and then the participation balance would initially be anything under \$10,000 and that gives you the participation fee, the administrative fee and the investment fee. The investment fee is the only fee that can fluctuate based upon how the participants put their money into the account. There are many different ways they can invest and there is an investment expense rate that varies. With this company, each participant can pick something different. Clerk explained that we took the number of employees and based on their wages, on 5% matching which is what was discussed at the last budget meeting. That is the amount that we put in for the budget but for example if Kelly could only afford to put 2% in, then the Town would match that 2% up to 5%. Vesting is the next thing that you would have to determine. Are you going to make people be here a minimum of 3, 5 years in order to be fully vested in the plan. Keep in mind that not everyone is going to participate in the plan, if they don't, that will bring down the cost. I put in a total of \$9199 to cover all of the employees up to 5% and we also covered the \$16 a year fee and a few of the administrative fees. I thought up to a certain amount

you might want to cover these but because it is ambiguous and I am a big time investor and I keep making changes its going to cost a lot of money and the Town doesn't want to pay all that. You can decide at a Council meeting how much of that you want to pay the investment fees. Mayor asked what is an inactive participant, \$50? That's if you are no longer employed with your company, the investor would have to pay to keep contributing to it. Councilman Warren said, so when they leave, we are no longer going to match anything. Yes, they can continue to contribute into their account, but the Town would no longer participate in contributions. This plan is a 401A which is the Town contribution and 457B which is the employee contributions. Mayor asked, so it costs them \$50 a year, not us? Yes. If they quit before they are vested, then the Town gets all that money back. This is to put a plan in place that as you are hiring new employees you have an incentive to keep them working here and reduce your turnover. Kelly said, the other 3 plans that she reviewed, the smallest setup fee was \$995 and that's why we presented this one. Mayor asked if employee investment is pre-taxed? Yes. Are they willing to send a representative down here to talk to us? Yes. Mayor said he wants it added to the budget, but no decisions will be made until the representative comes down. Clerk said it has been added to the budget. Mayor asked if the employees gets to choose how their money is invested. Yes. Each employee can decide the risk they want to take in their investments. Mayor asked what is the maximum that the employee can contribute? \$19,000 for under 50 years old and \$25,000 over 50 years old. Mayor asked, do we need a minimum # of employees to get involved in this? No. The Town has to have an Ordinance or Resolution to set it in place but there's not minimum requirement.

Page 22, the budget with updated numbers. One item we need to discuss is Al's increase. At the last budget meeting there was some discussions and at the end of that I said that I would contact Bruce for his recommendation on what Al should receive. Bruce's response was, \$15 an hour, so I am bringing his response back to you. Al is currently making \$12 an hour with a \$1 extra to cover as the Supervisor while Bruce is out, making it \$13 an hour until Bruce comes back and then he goes back to \$12. I need to hear something from the Council on what your suggestions are so that I may finalize the budget. The Mayor said, I like listening to Bruce. It's his employee and he knows what he's capable of and I don't think anybody else here does. I can say this when it comes to Al, he was hired part time and was started at \$11 an hour. You can't eat soup 7 days a week for that. That's why he is so low now because when he became full time, we waited the 90 days and Bruce put him in for the \$1 and he got it. If Al would have started as full time, he probably would have started at \$13. I think Bruce as Supervisor, is probably more right than wrong even though we are looking at \$2 an hour to go to \$15. No motions but if you want to agree with Bruce and go to the \$15 then we need to hear what the consensus is. We don't want to put it in the budget if people are going to vote no because of it. Councilwoman Evans entered the chambers. Clerk summarized meeting up until this point. Councilman Warren said, I think that \$15 an hour would be the number but that includes the extra dollar that he's getting so that he drops down to \$14 after Bruce is back. Reminder that this is for next budget. Councilwoman Evans asked if he was past his 90 days. Yes, and then he got \$1 after that. His 1 year from full time won't be until the beginning of next year. Councilwoman Evans stated that she is the wrong one to ask about this budget stuff because I think its ludicrous that people are getting \$3 an hour raises. A \$1 raise and people are praising GOD. This is absolutely crazy that we keep giving out raises like its water. We keep thinking that we're spending the Town's money. Its our Town's people's money that we are spending, that are on fixed incomes or eating

cat food. They can't make their bills and trying to pay their taxes. We are spending their money, we have to remember that. Mayor said we are also talking about individuals or human beings that are working for a living. Councilwoman Evans said, I understand that, and they took these jobs knowing what the pay was. They are getting benefits that nobody else in this area are giving them. Mayor said, when they get a job for the Town, they don't have the opportunity to sit down and negotiate with us. We tell them what they're going to make. Councilwoman Evans said, but they are getting benefits that nobody else in this area are offering them. Mayor said, there is nothing wrong with that. Councilman Warren asked what her suggestion is then? Councilwoman Evans suggested \$1 an hour, tops as a raise. Shirley Griffin, said about 15 years ago, we started making Town changes and our Clerk at that time made about \$18 an hour and had a lot of perks. They sat in here and lunch for 30 minutes and all of this Council knew they were getting comp time. We've had Clerks that made good money. If you've put in your time and done years of training, you should be paid accordingly. This is why you have such a bad thing with it ... interrupted by Councilwoman Evans said, no, no, no, it has nothing to do with me but we've sat here for the past 3 years in a row with new people in these positions and you just keep shoveling money at them and they have no experience. Shirley Griffin said well these do now. Councilwoman Evans said, they don't. They need to go and get experience, get more training. Shirley Griffin said, well I think you get what you pay for. Mayor said, if you don't pay them properly, you don't take care of an employee, he or she is not going to be your employee for very long and that's why... interrupted by Councilwoman Evans said, we gave Joan \$3 an hour she's gone, we gave Nancy \$3 an hour and she's gone. Mayor said we gave her \$2 an hour not \$3. The reason we keep hiring, and hiring is because they keep leaving on us because they're not making the money and they are going someplace else to make the money. In order for us to keep employees and keep GOOD employees, we need to be competitive against anybody else who's out there. If they want to take our employees, they're going to have to beat our wage and if we have darn good employees, doing a darn good job, which is exactly how I feel right now, then they should be well compensated for it. Shirley Griffin said, they are not up to par now. Councilwoman Evans said, right. Shirley Griffin said, they are not making what our other County employees are making. Councilwoman Evans said, while I have been here, they have never been that paid. Shirley Griffin said, I think the Town is trying to transition to get us into where we should be with these people because some of them need to be compensated, we have some good people. I consider everybody that we have right now, all of them are... interrupted by Councilwoman Evans, I just think we are setting a precedence where they think that they're every year going to get \$2, \$3, \$4 an hour more. We are less than 900 people and the County is way more than 900 people. Clerk explained that once we go through the employee manual process that we set ranges for the positions and caps on them and then that way once they reach their cap, which that would be close to a cap in a maintenance position, then you can do bonuses instead of an hourly increase every year. Shirley Griffin said, that would be a real perk for doing good. Councilman Griffin said, I do believe that if you want a good employee and I was in business for 47 years. I paid them well and it helped our business, it prospered because anywhere they wanted to go, I was ahead of them. Mayor said, that's called being competitive. Councilwoman Evans said, I just think you're paying them, giving them raises too quickly and too much. Councilman Griffin said, CarrieAnn, we're just trying to get them up to par, that's all. I think you can make \$15 in McDonald's in California flipping burgers. Councilwoman Evans said, we're not in CA, we're in a town of less than 900 people. Councilman Griffin, I realize that, and you only have about 250 that vote and most of the 900

you're counting on is not Pomona Park, its 32181. The zip code that includes all these areas around here. We're are in a situation that either we are going to prosper and grow or we're going to keep doing the same old thing and you can't keep doing the same old thing and expect a different result. Its just not going to happen. If we bite the bullet, get it over with and get them up to par then we work at exactly what you're saying CarrieAnn. We work at a small raise and work on a cap. Councilwoman Evans said, I think a dollar raise is a competitive raise. Councilman Griffin said its \$40 a week. Councilwoman Evans said, plus you throw in their expense card, their health insurance, you throw in their comp time. Clerk said, there is no comp time, it is for hours worked over that you don't want to pay overtime for. Councilwoman Evans said, I mean your vacations and whatever else you get for time off. Those are things you are not adding in plus now you're talking about retirement. Mayor said, but that's all what employees get...interrupted by Councilwoman Evans, I understand that but that's a part of the package. Mayor said, the reverse of all this is, if we had hired employees with the proper competitive wage from the get go, then we wouldn't be talking these kind of raises. Councilman Griffin said, that's correct. Councilwoman Evans said but that's what they were hired at and that's what they knew they were hired at. Mayor said, ok but we're trying to rectify that. Councilman Griffin said, but as soon as they find a better paying job CarrieAnn they're gone. We lived with that, even in 1971 we matched 3% of all our employees and was back starting in 1971 so you go with a 6% of your pay and at the end of your 30 years you have a chunk of change. Councilwoman Evans said, don't get me wrong, I know that these girls are working hard, and they do deserve raises but we have to remember that this is a small tiny little town and who's money we're spending. Councilman Griffin said, we are spending our own money as well. Councilwoman Evans said, exactly but not everybody has our money, that lives in this Town that pays taxes. Councilman Griffin said, I would just like to see them brought up to a decent wage where we don't have to compete with everybody that throws a job out to them and they take it. Councilwoman Evans said, there's not a whole lot of that going on out there. Mayor said, Jim it costs money to lose an employee and bring another one in. Councilman Griffin said absolutely. Mayor said, we keep doing it, we keep doing it, and we keep doing it. Councilman Griffin said, its easier to hold a good employee than it is to train another one. Plus, with the good employee you know what you have. Mayor said, at this point, Bruce has been down this road 30 years, that's what he did as a living. I will go with his recommendation at \$15. Clerk said, Councilwoman Evans you are recommending a dollar increase and Dr. Warren you are recommending \$2? Councilman Warren said, yes. Councilwoman Evans said, so he's at \$12, we're not going with whatever because.. his base pay is \$12. Mayor said, that's only because he was hired part time. Councilman Warren said, beginning \$15 and then when Bruce gets back drop down to \$14. Mayor said, no because if he went to \$15 it wouldn't be until October 1, when Bruce comes back. Councilwoman Evans said, Bruce would already have been back. Councilman Warren said, so it would go to \$14. Mayor said, \$15, that's Bruce's recommendation. Councilman Warren said, no I understand, my humble recommendation is \$14. Councilman Griffin said, well that's \$80 a week at \$2 and there are people out there working for \$150 a week. Councilman Warren asked, can we get a consensus for budgetary purposes? Councilman Griffin said, well I'm with you. Clerk asked Councilwoman Mead what are your thoughts? Councilwoman Mead said, part of the problem with Putnam County is that we hire so low that as soon as they get trained, fireman, policeman, whatever, they move to another County so they can get more money. Councilman Griffin said, they use it to build resumes, that's all. Councilwoman Evans said, I'm sorry but Al had lived here for, in this Town

and community for how long and how long did he go without a job? Mayor asked, what's that have to do with this here? Where does it relate? Councilwoman Evans said, because they just said as soon as we train them they go and find another job somewhere else. Well he didn't have a job before, so he's grateful to have what he has now. Mayor said, ok if he gets \$12 an hour, we train him, he learns all this stuff from Bruce, and he takes off to Palatka to make his other money and we lose him. Councilman Warren said, again we're not talking about a training level that's extremely high, he's not going to be doing actuarial work. He's going to be working outside in a manual labor job. Mayor said, well Doc, there's a lot with that manual labor with all the machinery they have, and they got to learn the machinery, operate it safely, how to repair, how to maintain it. Its more than just saying it's a menial labor job, because I disagree with that 1000%. Councilwoman Evans said, but we can't sit here and worry about every time we train somebody, that they're going to run off on us. Mayor said, well we can because it costs us money when they run off, we have to hire somebody else and it costs us money all over again. That costs money, there's a dollar factor there. Councilwoman Evans said, I understand that, but you can't have that mindset. Mayor said, well I can, I don't know about everyone else, but I can. Mayor said, so I don't know where the budget is going to go Donna, but I see a couple guys here speaking about the \$14. I'm all for going with the guys Supervisor and what he recommends because he works with him every day. Clerk asked, as far as the vote for the budget, does it have to be unanimous? Mayor said, no, 4-3. Clerk said, at this point I don't know what to do for this. I'm trying to figure out what the majority is thinking so that I can put in what that is. Mayor said, put his Supervisor's suggestion and when we get to a position where we are allowed to vote, because we are not allowed to vote tonight. Somebody can make a recommendation. Councilman Griffin said, if we run the \$15 that's included like, Doctor Bob said, that includes the \$1 extra for being Supervisor now and when Bruce gets back he drops to \$14. Councilwoman & Mayor explained that he won't go to \$15 until after Bruce comes back. Mayor said, go with the Supervisor and then when we can vote, what ever the Council chooses they choose. Councilman Warren said, Joe we just talked about if we redo the employee's manual, we are going to start putting in the ability to give bonuses. My suggestion again would be to make it \$14 and have the option of utilizing a bonus if the work is good next year. Mayor said, I understand that, that sounds great, but we can't do a bonus unless, right now we put money in there for that. Councilman Warren said, I have no problem with putting in the \$15 if we are going to use it for budgetary purposes. Clerk said, so we'll put it in and then you all will have to vote on it. Mayor said, sounds good.

Clerk explained on page 22, Total Expenses and Reserves, that last year you had a reserve left over of \$104,600. This year based on this budget you would have a reserve left over of \$93,253. That is if you vote to do everything that has been identified in this budget, which you did not do this year and that's why right now your reserves are at \$258,225. Mayor asked, 366.001 donations, \$7000 in the middle. What is that? Clerk said, honestly its stuff that they've put into the wrong categories. Kelly said, all 3's are income anyways, that's not an expense, that's an income donation. Clerk said, we went through it again today because that was a big one that I was questioning, and I told her that I want an itemized list of what that \$6900 is in there. I think that it should be moved to another bucket, I think they put it in the wrong place. It is revenue, its just not in the right column. There's no way that you got that amount donated to you. Mayor asked, that wouldn't be breakfast? Kelly said, no that's beautification. Shirley Griffin said, a lot of that is Better Place Plan and you can't use it but for certain things. Clerk said, the Better Place

Plan is not included in the number that I gave you. The \$258,000 is your General Fund cash on hand and your money market. Better Place Plan is separate. If you look at your budget notes and you will see which ones are coming out of your General Fund, most of these are not. They are coming out of the Better Place because we can, because it is a capital project that can be depreciate over a 5 year period. Better Place Plan is \$273,561, on page 30. You can see what we're planning for the new budget. Machinery & equipment, which is 522.642 at \$5000, Improvements other than buildings which is \$145,000 which is 541.631. The first 2 items are identified for that, millings for A&B street and \$90,000 for the CDBG engineering. 541.642 we have \$26,500 on page 38, \$18,000 half of the Ag tractor, \$8000 for the debris dump trailer. 572.632 there is \$81,000, that's \$18,000 for beach walkway (could be CDBG leverage), \$5000 for ballpark and irrigation, \$40,000 for the sidewalks (could be CDBG leverage) and \$18,000 for the electronic marquee for Town Hall. Councilwoman Evans said, we have an ordinance against electronic marquees. Mayor said, no we don't. Clerk said, you don't have an ordinance against electronic marquees, we've got an ordinance that discusses flashing signs, just because you have an electronic marquee does not mean it has to be flashing. Councilwoman Evans said, I just remember discussing it at one of our...paused. Councilman Griffin said, that's about the advertising signs that they have on wheels and they have flashing lights on them. Councilwoman Evans said, when Lindsey was here, I remember going through all of that with that... paused. Clerk said, Vic had also brought that up as an issue and I looked up the ordinance. We have full control over what that sign does, so as long as it does not flash and distract. Councilwoman Evans asked, is that necessary? Councilman Griffin said, it would save a lot of time. Clerk said, do you know how often we change that thing and there's going to be an issue because there's frogs and everything else in there and I'm not that person. Every time we change it, I have to call Kelly. Councilwoman Evans said, I know but almost \$20,000? Clerk said, it takes us a lot of time to figure out all of the letters for 3 or 4 lines of text and then we have to take all the old ones off and put all the new ones on. It takes 2 of us to do it and I'd say the whole process takes half an hour, a minimum of 2-3 times a week. You all want beautification, party in the park and all these different things that we're putting up there and it's a lot of wasted time. Councilman Warren asked, who installs them, do we get an electrician to do that or the same company that sold it? Clerk said, the company that sells it to us will recommend installers. Councilman Warren asked, have we had any bidding on that? Clerk said, no, I just started doing preliminary investigations for cost and what it would look like and I have one quote and the name of the company that Crescent City used and I will contact a couple of others, that Palatka used. I'll have several different ones but this is a good figure based on what we want the functionality and the pixels to be so it can be read from the road. Again, this is for budgetary purposes, you guys have not voted on it and just because you approve the budget does not mean that you're going to approve this sign. I want to make that clear to you. Clerk asked if there were any other questions about those items? That's what makes up all of your budget. I don't think we need to go into deeper detail as we did the last 2 budget meetings. I included things that the Council talked about including. The only minor thing that will be changed is Al's salary. Is there anything that anyone feels we are missing? Councilwoman Evans asked, did you find out how much a chipper would be? Clerk said a chipper is around \$20,000. Councilman Griffin asked, what size stump would that take? At that price its industrial grade. Clerk said, that is something that Bruce talked about, but he felt like the dump trailer would be more useful and less expensive in the long run. No maintenance on it. Put all of your stuff in it and haul it off and dump it, you'll still pay dump fees. Mayor said, the dump trailer will take any size, but the chipper won't.

Clerk said, that's why we opted to put the \$8000 in there instead of \$20,000. Councilwoman Evans said, I'd rather have a chipper than a sign, so, I'm just saying. Clerk said, you can vote on that later on. Councilman Warren asked if there is a date for the next meeting. Clerk said, I don't think we need another meeting, except September 3rd and 16th. Councilwoman Evans asked, did you figure out Beautifications budget. That's the only thing left. Councilwoman Evans said that by the time she received the email it was night. Clerk said we've been asking for it. Councilwoman Evans said, this should have been done at the last meeting that they had. Mayor said, the chairperson of Beautification has not been available for probably 3-5 months and that's why the budget hasn't been done. I will take it upon myself to get with the co-chair of Beautification and get you the budget. Clerk said, I heard that the Beautification committee wanted to buy some new Christmas decorations for the Town. If that's still a consideration, we would really appreciate that. Councilman Griffin said, Shirley and I hauled the old tree off, so we have to buy at least a Christmas tree. Councilwoman Evans said, no we were doing the ones on the telephone poles. Clerk said, I think Bruce has a Christmas tree that he's going to donate to us for inside the office. Councilwoman Evans said, all I know is they do have to spend half of whatever they bring in every 5 years. Clerk said, reserves are up to \$10,000 this year. Clerk said, I will look at some of the costs and give you that. Councilwoman Evans said, those girls have to vote on it, I am not on, I cannot vote. I'm not a voting member. That's the only thing left to do on the budget. Mayor said both of you have done a great job. First time, phenomenal job.

Councilman Griffin made a Motion to adjourn. Councilman Warren seconded.

Adjourned 6:32 pm

Second meeting regarding the Putnam County Fitness Center began at 6:32 pm

Councilman Warren requested the meeting and had special guests, Rachel Hines, Bob Martin and Marty Tobin. Councilman Warren discussed the closing of the fitness center and wanted to discuss if there were any opportunities to try and keep it open. Marty Tobin, President of the fitness center explained that its been barely making it since day one. Membership income does not come close to covering expenses, fund raisers and grants have been done but grants can't be used for operating expenses. Rachel, what is our operating expenses so far? Rachel said our yearly expense is \$100,000 and our income from memberships is about \$60,000, so about \$40,000 short every year and that's with no capital expenses. Marty said the building is 30-40 years old, not insulated so you can imagine the air conditioning costs. There are no money reserves for large expenditures. We've been operating on fumes for as long as we've been open, so this year we were again staring down the barrel of another Fall of needing a big influx of money. The roof needs to be replaced. The board, Bill Pickens, the County and many others about it. We did a 2 week controlled notice of closing. Its not financially feasible to keep it open any more and in good conscious we can't try to do that. Councilman Warren asked if there was a way to continue with Silver Sneakers? Marty said no, not with the overhead. We were hoping that Pomona park would take over Silver Sneakers maybe at the center. Councilman Warren discussed possibly a FRDAP grant. Clerk said, they have a deficit of \$40,000 per year in operating expenses alone and grants cannot be used for operating expenses. Marty said, we had the building donated to us and we can't keep up with it. The equipment is paid for but its not maintained the way it should be. Bill Pickens thought it is an asset as it is the only fitness center

in South Putnam. Rachel said, there's a point where it won't happen. Jim & Shirley have had fish fries in the front yard trying to help keep it open. Rachel said if somebody brought us all the money in the world today, I'm out of there. Councilman Warren said, I appreciate you coming and helping me understand this. Rachel brought up the Town running Silver Sneakers. Councilwoman Evans said, that wouldn't be the Town that would be the Senior Program. Rachel said you could make money on it and the Mayor said no we don't want to make money. Councilwoman Mead said you could use whatever money that you get to help pay expenses of the building. Rachel said you get \$3 a pop. Clerk asked about the pickleball net that the Town bought and donated, can we get that back so we can use it at our tennis courts? Rachel said, the attorney told me, everything goes for sale and everybody has an equal opportunity to purchase it. Councilwoman Evans said, its Town property. Rachel said, it's a non profit so we can't pick and choose, I know you donated it to us but when you donated it, its ours. Councilwoman Evans said go back and read the minutes because I specifically said that it would be considered Town property in my Motion. Marty said, if you can produce that then we would gladly give it back to you where we have something to stand on. It will be a publicly noticed sale. Councilwoman Evans asked, is the property going back to the Foresters? Rachel said, no, we have to sell it, and the money goes back to the Salvation Army. Councilman Warren asked how much they owe. Marty said we are still adding that up and I don't understand what's the point. Councilman Warren said, we I just wandered what it would take if at all. Marty said, erasing the deficit is not getting the place back open, that's the point I'm trying to make. If somebody came in with \$100,000 today, we could maybe fix the roof but then in 6 months we'd be in the same situation because of our operating expenses. Councilwoman Mead asked, what will it take, if we so decided to get the Silver Sneakers program started in the Community Center? Rachel said, Tivity is the company that manages it. You'd have to contact them and say you want to be a provider. They give you this little machine and when people come, they scan their card and you get \$3 for every time they come in up to 11 times a month. Councilwoman Mead said, a lot of this is free to them because its through their insurance. They'll deposit the money directly into an account that you tell them to. I could get an email to Donna or whomever and we would be willing (the fitness center), make you a very good deal on some equipment that the Silver Sneakers uses. Councilman Griffin asked, what's it going to cost the Town, insurance wise? Rachel said, the individual instructors would have to be insured. Several of our instructors would teach there, most teach for free. Clerk asked, does Tivity require you to have specific insurance? Rachel said, yes, they have to be a loss payee on your insurance, but our liability covers you whether you are taking the Silver Sneakers class or if your using regular equipment. Councilman Griffin asked, would the \$3 that people pay, would that cover the insurance? Rachel wasn't sure. Rachel will email information on the program and the instructors to Donna. Councilman Warren thanked the guests for coming. Retirement/pension program approvals tabled.

New copier will be installed tomorrow.

Motion to adjourn made by Councilman Griffin.

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/04/2019		QuickBooks Payroll ...	-split-	Created by Pay...	1,979.13			21,284.55
09/05/2019	9653	Carl L Robinson	-split-		476.69			20,807.86
09/05/2019	9654	KC'S Air conditionin...	575.461 · Comm Ctr R...	System # 2 rep...	450.00			20,357.86
09/05/2019	DD1615	Alphonso (Al) Willi...	-split-	Direct Deposit		X		20,357.86
09/05/2019	DD1616	Donna J Fontana {To...	-split-	Direct Deposit		X		20,357.86
09/05/2019	DD1617	Jeffrey G Bernard	-split-	Direct Deposit		X		20,357.86
09/05/2019	DD1618	Kelly Krupski	-split-	Direct Deposit		X		20,357.86
09/06/2019	9656	Craig Z. Sherar P.A.	514.311 · Legal Couns...	September 2019	800.00			19,557.86
09/06/2019	9657	C & C Vinyl	541.311 · R&S Profess...	Maintenance b...	350.00			19,207.86
09/09/2019		QuickBooks Payroll ...	-split-	Created by Pay...	466.07			18,741.79
09/10/2019	E-pay	Capital City Bank pa...	-split-	59-1502925 Q...	3,894.60			14,847.19
09/10/2019	9655	Joseph C Svingala	-split-		369.40			14,477.79
09/10/2019	9659	Crescent City	572.341 · Parks other c...	water samples	30.00			14,447.79
09/10/2019	9660	Aqua Pure Water & ...	572.311 · Parks Profes...	water sample te...	70.00			14,377.79
09/10/2019	DD1619	CarrieAnn M Evans	-split-	Direct Deposit		X		14,377.79
09/10/2019	DD1620	James W Griffin	-split-	Direct Deposit		X		14,377.79
09/10/2019	DD1621	Victor J Szatkowski	-split-	Direct Deposit		X		14,377.79
09/10/2019	To Print	Patricia Bergquist {...	-split-					14,377.79
09/10/2019	To Print	Patricia L Mead	-split-					14,377.79
09/10/2019	To Print	Robert Warren	-split-					14,377.79
09/11/2019		QuickBooks Payroll ...	-split-	Created by Pay...	1,890.91			12,486.88
09/12/2019	9658	Carl L Robinson	-split-		476.69			12,010.19
09/12/2019	9661	Futch's Power Depot ...	541.461 · R&S Repair ...	replaced main ...	201.43			11,808.76
09/12/2019	9662	Waste Pro	-split-	invoice # 196150	27.71			11,781.05
09/12/2019	9663	Board of County Co...	529.341 · Other Public...	code enforceme...	50.00			11,731.05
09/12/2019	9664	ADT	572.341 · Parks other c...	September	89.34			11,641.71
09/12/2019	9665	FGUA	-split-	August	91.18			11,550.53
09/12/2019	DD1622	Alphonso (Al) Willi...	-split-	Direct Deposit		X		11,550.53
09/12/2019	DD1623	Donna J Fontana {To...	-split-	Direct Deposit		X		11,550.53
09/12/2019	DD1624	Jeffrey G Bernard	-split-	Direct Deposit		X		11,550.53
09/12/2019	DD1625	Kelly Krupski	-split-	Direct Deposit		X		11,550.53
09/13/2019	9666	Jim Myers Small Eng...	572.531 · Parks Park R...	invoices 5556 ...	151.27			11,399.26
09/16/2019	DEP	Income	314.10 · Utility Service...	August			3,464.62	14,863.88
09/16/2019	DEP	Income	314.80 · Utility Service...	Circle K propa...			62.98	14,926.86
09/16/2019	DEP	Income	-split-	Deposit			229.49	15,156.35
09/16/2019	9667	Cardmember Services	-split-	credit card	2,049.01			13,107.34
09/16/2019	9668	Palatka Daily News	-split-	Budget publica...	101.50			13,005.84
09/16/2019	9669	Xerox Corporation	-split-	invoice # 0980...	200.78			12,805.06
09/16/2019	9681	Matt caramagna	572.231 · Parks, Life ...	BC/BS care act	101.02			12,704.04
09/16/2019	To Print	Arbor Day Foundation	511.541 · Legis books ...	Member numb...	25.00			12,679.04

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/17/2019	EFT	Colonial Life	-split-	Memo:COLON...	87.30			12,591.74
09/17/2019	9682	Hill's Hardware	-split-	5/20/19 - 9/11/19	2,597.79			9,993.95
09/17/2019	9683	Moats & Associates	513.321 · F&A Accou...	Invoice # 1983...	5,000.00			4,993.95
09/17/2019			001.102 · General Fun...	Funds Transfer			25,000.00	29,993.95
09/18/2019	9684	Florida Municipal In...	-split-	First installmen...	8,100.00			21,893.95
09/18/2019	9685	AT&T	-split-	September	139.68			21,754.27
09/18/2019	9686	Peninsular Auto Parts	-split-		82.52			21,671.75
09/18/2019	9687	Putnam County Healt...	572.341 · Parks other c...	Willard Hazen ...	140.00			21,531.75
09/18/2019	9688	Shelton Williams	-split-	Police patrol	540.00			20,991.75
09/18/2019	9689	David Fiske	521.341 · Law Enforce...		240.00			20,751.75
09/18/2019		QuickBooks Payroll ...	-split-	Created by Pay...	1,885.38			18,866.37
09/19/2019	9680	Carl L Robinson	-split-		476.68			18,389.69
09/19/2019	9691	FPL	-split-	September	2,357.26			16,032.43
09/19/2019	DD1626	Alphonso (Al) Willi...	-split-	Direct Deposit		X		16,032.43
09/19/2019	DD1627	Donna J Fontana {To...	-split-	Direct Deposit		X		16,032.43
09/19/2019	DD1628	Jeffrey G Bernard	-split-	Direct Deposit		X		16,032.43
09/19/2019	DD1629	Kelly Krupski	-split-	Direct Deposit		X		16,032.43
09/20/2019	Dep	Income	347.50 · Community C...	Beautification r...			98.42	16,130.85
09/20/2019	DEp	Income	369.90 · Other Misc R...	Bruce employe...			117.08	16,247.93
09/20/2019	DEP	Income	322.00 · Building Per...	Brenner marine...			20.00	16,267.93
09/20/2019	9692	State of Fla Dept of ...	-split-	Telephone and ...	155.19			16,112.74
09/25/2019		QuickBooks Payroll ...	-split-	Created by Pay...	1,904.54			14,208.20
09/26/2019	9693	Carl L Robinson	-split-		476.69			13,731.51
09/26/2019	DD1630	Alphonso (Al) Willi...	-split-	Direct Deposit		X		13,731.51
09/26/2019	DD1631	Donna J Fontana {To...	-split-	Direct Deposit		X		13,731.51
09/26/2019	DD1632	Jeffrey G Bernard	-split-	Direct Deposit		X		13,731.51
09/26/2019	DD1633	Kelly Krupski	-split-	Direct Deposit		X		13,731.51
09/27/2019	9694	Putnam County Healt...	572.311 · Parks Profes...	water testing W...	30.00			13,701.51
09/30/2019	DEP	Income	369.90 · Other Misc R...	Cash box deposit			415.00	14,116.51
09/30/2019	DEP	Income	314.30 · Utility Service...	FGUA			506.35	14,622.86
09/30/2019	DEP	Income	369.90 · Other Misc R...	EGP copier co...			430.55	15,053.41
09/30/2019	DEP	Income	314.80 · Utility Service...	Deposit			21.50	15,074.91
09/30/2019	DEP	Income	322.00 · Building Per...	Deposit			20.00	15,094.91
09/30/2019	DEP	Income	322.00 · Building Per...	Deposit			20.00	15,114.91
09/30/2019	DEP	Income	314.10 · Utility Service...	FPL			4,173.27	19,288.18
09/30/2019	DEP	Income	335.14 · Mobile Home ...	Deposit			11.75	19,299.93
09/30/2019	DEP	Income	344.90 · Transporation...	Deposit			2,358.75	21,658.68
09/30/2019	DEP	Income	315.00 · Communicati...	Deposit			1,108.80	22,767.48
09/30/2019	DEP	Income	335.12 · State Revenue...	Deposit			2,614.53	25,382.01
09/30/2019	DEP	Income	312.60 · Better Place - ...	Deposit			5,047.77	30,429.78

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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment C</u>	<u>Deposit</u>	<u>Balance</u>
09/30/2019	DEP	Income	335.18 · State Revenue...	Deposit		6,570.73	37,000.51
09/30/2019	DEP	Income	312.42 · 1 to 5 cents L...	Deposit		1,516.75	38,517.26
09/30/2019	DEP	Income	312.41 · First Local Op...	Deposit		2,318.04	40,835.30
09/30/2019	EFT	Florida Blue	-split-	Employee Heal...	2,829.92		38,005.38
09/30/2019	9695	Palatka Daily News	511.541 · Legis books ...	Budget Summa...	1,094.00		36,911.38
09/30/2019	9696	K&D Cleaning	575.341 · Comm Ctr, o...	Com. Center Cl...	250.00		36,661.38
09/30/2019	9697	FGUA	-split-	September	174.30		36,487.08
09/30/2019	9698	Principal Life Insura...	-split-	September	289.05		36,198.03
09/30/2019	9699	Jim Myers Small Eng...	541.461 · R&S Repair ...	invoice 5470	11.56		36,186.47
09/30/2019	9700	Donna J Fontana {To...	513.401 · F&A Travel ...	Mileage reimb...	46.98		36,139.49
09/30/2019	9701	Hill's Hardware	-split-	9/13/19-9/30/19	311.03		35,828.46
09/30/2019	9702	Bruce wolfred	572.231 · Parks, Life ...	BC/BS Afforda...	126.27		35,702.19
09/30/2019	9703	Kelly Krupski	513.341 · F&A other c...	Mileage reimb...	66.70		35,635.49
09/30/2019			100.101 · Better Place ...	Funds Transfer	5,047.77		30,587.72
09/30/2019			102.101 · 1 to 5 Cent ...	Funds Transfer	1,516.75		29,070.97

Town of Pomona Park
Trial Balance
 As of September 30, 2019
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	Debit	Credit
001.101 · General Fund Checking	29,070.97	
001.102 · General Fund MM	213,869.38	
100.101 · Better Place Checking	287,717.59	
102.101 · 1 to 5 Cent MM	42,978.77	
103.101 · Community Development Grant	0.00	
104.101 · Beautification Committee	10,653.61	
106.101 · Town of Pomona Park FRDAP	0.00	
107.101 · Historical Grant S1636	0.00	
Opening Balance		171,867.86
101.103 · Senior Program Bingo Petty Cash	0.00	
101.104 · Senior Program Petty Cash	0.00	
102.102 · Register, petty cash	50.00	
166.900 · Equipment & Furniture	4,438.91	
211.00 · Direct Deposit Liabilities	545.23	
240.00 · Payroll Liabilities		159,812.46
001.247 · Opening Balance Equity		86,090.33
320.00 · Unrestricted Net Assets		109,978.92
311.00 · Ad Valorem Tax Income		167,636.20
311.20 · Advalorem Taxes Delinquent		1,545.56
312.41 · First Local Option Fuel Tax Inc		27,029.54
312.42 · 1 to 5 cents Local Option Fuel		18,537.52
312.60 · Better Place - 1 cent Sales tax		78,366.06
314.10 · Utility Service Tax - Electrici		38,181.86
314.30 · Utility Service Tax - Water		6,181.97
314.40 · Utility Service Tax - Gas		1,832.23
314.80 · Utility Service Tax - Propane		1,405.00
315.00 · Communications Services Tax		14,292.37
322.00 · Building Permits Income		160.00
323.10 · Franchise Tax - Electric		35,447.77
323.40 · Franchise Tax - Gas		1,174.49
331.50 · Federal Grant CDBG		69,764.20
335.12 · State Revenue Sharing Income		32,632.41
335.14 · Mobile Home Licenses		397.29
335.15 · State Revenue Sharing - Alcohol		524.40
335.18 · State Revenue Sharing - 1/2 cen		43,069.65
341.90 · Other General Government fee in		3.70
344.90 · Transporation DOT Income		14,526.66
347.50 · Community Center Income		223.42
351.10 · Judgements & Fines - County Cri		139.95
361.10 · Interest Income		118.76
366.00 · Donations		7,223.00
369.90 · Other Misc Revenue		10,955.93
TAX	0.00	
511.111 · Legislative Salaries	19,200.00	

Town of Pomona Park
Trial Balance
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	Debit	Credit
511.231 · Legislative Life and Health Ins	3,186.99	
511.241 · Legis workers comp	898.00	
511.251 · Legislative Unemployment Comp	21.95	
511.311 · Legislative Professional Svc GF	1,420.56	
511.314 · Legis Professional Svcs Beau	5.25	
511.341 · Legislativ other contractual GF	28.94	
511.411 · Legislative Comm Svcs GF	890.39	
511.421 · Legislativ Freight & Postage GF	13.85	
511.431 · Legis Utilities, elect & w GF	1,280.08	
511.451 · Legis Insurance GF	2,504.17	
511.461 · Legis Repair & Maint. GF	2,165.06	
511.471 · Legislative Printing/Per cop GF	208.96	
511.481 · Legis Promotional & Adver GF	1,481.88	
511.49 · Legislative other	1,786.33	
511.491 · CDBG expenses not yet reimburse	820.00	
511.511 · Legis Office Supplies GF	310.43	
511.521 · Legis Operating Expenses GF	819.82	
511.541 · Legis books subs mbrshp GF	3,511.54	
511.632 · Improvements Other than Blds	41,463.13	
511.641 · Legislative Mach & Equip GF	1,865.63	
513.121 · F&A Wages	53,721.25	
513.141 · F&A overtime	1,115.55	
513.161 · F&A vacation pay	2,835.00	
513.171 · F&A sick leave	949.75	
513.231 · F&A Life & Health Insurance	10,196.55	
513.241 · F&A workers comp	898.00	
513.251 · F&A Unemployment Compensation	21.95	
513.311 · F&A Professional Services GF	1,526.25	
513.321 · F&A Accounting & Auditing GF	15,935.00	
513.341 · F&A other contractual svcs GF	1,167.22	
513.401 · F&A Travel Expense GF	366.53	
513.411 · F&A Communications GF	865.39	
513.421 · F&A freight & postage	364.71	
513.431 · F&A Utilities Elect & Water GF	1,280.33	
513.451 · F&A Insurance GF	2,504.17	
513.461 · F&A Repair & Maint. GF	886.63	
513.471 · F&A Printing	1,002.11	
513.511 · F&A Office Supplies GF	2,390.87	
513.521 · F&A Operating Supplies GF	3,415.65	
513.541 · F&A Books subscr memberships GF	785.08	
513.551 · F&A Training GF	1,556.26	
514.311 · Legal Counsel Pro Svcs GF	11,391.70	
514.451 · Legal Insurance GF	952.77	
515.451 · Planning & Zoning, Insurance	952.77	

Town of Pomona Park
Trial Balance
 As of September 30, 2019
 Sep 30, 19

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	Debit	Credit
521.341 · Law Enforcement Contr Svcs GF	3,781.50	
521.451 · Law & Security Insurance GF	952.77	
522.231 · Fire Control Life & Health Ins	3,187.00	
522.241 · Fire Control w/c	898.00	
522.251 · Fire Control Unemployment	21.97	
522.431 · Fire Control Electric GF	1,094.44	
522.451 · Fire Control Insurance GF	1,496.31	
529.231 · Code Enforcement, Life & Health	3,186.99	
529.241 · Code Enforcement WC	898.00	
529.251 · Code Enforcement Unemployment	21.94	
529.341 · Other Public Safety Code GF	200.00	
529.431 · Code Enforcement Utilities	46.55	
529.451 · Code Enforcement Insurance GF	952.77	
529.491 · Code Enforcement Other GF	50.00	
541.121 · R&S Wages	50,277.50	
541.161 · R&S vacation pay	135.00	
541.231 · R&S Life & Health Insurance	6,150.29	
541.241 · R&S Workers comp	898.00	
541.251 · R&S Unemployment Compensation	21.95	
541.311 · R&S Professional Serv GF	849.90	
541.341 · R&S other contractual svcs GF	4,484.00	
541.431 · R&S Utilities GF	21,594.33	
541.451 · R&S Insurance GF	1,064.37	
541.461 · R&S Repair & Maint Serv GF	6,858.66	
541.521 · R&S Operating Supplies GF	9,779.00	
541.531 · R&S Road Material & Supplies GF	2,030.65	
541.541 · R&S Books, Subsc, Mbrshps GF	85.00	
541.641 · R&S Machinery & Equip GF	70.30	
554.835 · Grant Expense CDBG	69,035.00	
571.411 · Library Internet	564.55	
572.121 · Parks & Recreation Wages	26,104.76	
572.171 · Parks sick leave	1,532.63	
572.231 · Parks, Life & Health Insurance	7,139.15	
572.241 · Parks Workers Comp	898.00	
572.251 · Parks Unemployment Compensation	21.95	
572.311 · Parks Professional Svcs GF	595.00	
572.341 · Parks other contractual Svcs GF	3,357.33	
572.411 · Parks Communications GF	419.29	
572.431 · Parks Utili Svcs Elec & W GF	5,193.57	
572.451 · Parks Insurance GF	3,296.09	
572.461 · Parks Repair & Maint GF	7,324.70	
572.521 · Park Operating Supplies GF	5,591.07	
572.531 · Parks Park Rd Material GF	408.77	
572.541 · Parks Books, Subscr & Mbrshp GF	25.00	

Town of Pomona Park
Trial Balance
As of September 30, 2019
Sep 30, 19

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	<u>Debit</u>	<u>Credit</u>
572.641 · Parks Machinery & Equipment GF	504.86	
572.642 · Parks Machin & Equip Better PI	15,960.00	
574.231 · Spec Events, Life & Health Ins	3,186.99	
574.241 · Special Events Workers Comp	898.00	
574.251 · Special Events Unemployment	16.60	
574.431 · Spec Evetns Util Elect GF	46.65	
574.451 · Spec Events Insurance GF	1,064.38	
574.484 · Spec Event Prom Activ Beau	2,677.72	
574.514 · Special events beautification	554.24	
574.521 · Spec Event Operating Suppli GF	275.00	
574.524 · Spec Event Operati Supplie Beau	2,928.10	
575.231 · Community Ctr,Life & Health Ins	3,186.98	
575.241 · Community Center workers comp	898.00	
575.251 · Community Center Unemployment	16.63	
575.341 · Comm Ctr, other contractual GF	4,050.77	
575.431 · Comm Ctr utility svcs GF	2,564.96	
575.451 · Comm Ctr Insurance GF	2,720.18	
575.461 · Comm Ctr Repairs Maint GF	1,156.15	
575.521 · Comm Ctr Operating Supplies GF	388.14	
575.524 · Comm Ctr Opera Supp Beau	530.12	
660.00 · Employer portion SS & Medicare	12,612.09	
669.00 · Reconciliation Discrepancies		0.01
TOTAL	<u>1,099,119.52</u>	<u>1,099,119.52</u>

TOWN OF POMONA PARK BUDGET, GENERAL FUND
UNRESTRICTED FUNDS

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Number	Account Name	2018-2019 FY Budget	Recd/Expnded To Date	2019-2020 New Budget
REVENUES				
311.101	Advalorem Taxes (5.7874/5.Mills)	\$ 160,000.00	\$ 167,636.20	\$ 166,848.00
311.201	Advalorem Taxes (Delinquent)	\$ 1,400.00	\$ 1,545.56	\$ 1,400.00
312.411	Local Option Gas Tax	\$ 26,250.00	\$ 27,029.54	\$26,250.00
314.101	Utility Tax-Electric @6%	\$ 30,000.00	\$ 38,181.86	\$ 30,000.00
314.301	Utility Tax-Water @6%	\$ 4,400.00	\$ 6,181.97	\$4,400.00
314.401	Utility Tax-Gas @6%	\$ 1,800.00	\$ 1,832.23	\$1,800.00
314.801	Utility Tax-Propane @6%	\$ 1,000.00	\$ 1,405.00	\$ 1,000.00
315.001	Communications Service Tax	\$ 13,000.00	\$ 14,292.37	\$ 13,000.00
316.101	Local Business Tax		\$ -	
322.101	Building Permit Fees	\$ 500.00	\$ 160.00	\$ 500.00
323.101	Franchise Tax-Electric	\$ 35,000.00	\$ 35,447.77	\$ 35,000.00
323.401	Franchise Tax-Gas	\$ 1,000.00	\$ 1,174.49	\$ 1,000.00
334.701	State Grant FRDAP	\$ 100,000.00	\$ -	\$ 100,000.00
335.121	State Revenue Sharing	\$ 27,000.00	\$ 32,632.41	\$ 27,000.00
335.141	Mobile Home Licenses	\$ 400.00	\$ 397.29	\$ 400.00
335.151	Alcoholic Beverage Licenses	\$ 600.00	\$ 524.40	\$ 600.00
335.181	Loc.Gov't 1/2 cent Sales Tax	\$ 38,000.00	\$ 43,069.65	\$ 38,000.00
338.101	City Share-Occ.Licenses	\$ -	\$ -	\$ -
341.901	Other General Government fee	\$ -	\$ 3.70	\$ -
344.901	Transportation (D.O.T.)	\$ 9,400.00	\$ 14,526.66	\$ 9,400.00
347.501	Special Recreation Facilities (Comm.)	\$ 1,200.00	\$ 223.42	\$ 1,200.00
351.101	Fines and Forfeits	\$ 100.00	\$ 139.95	\$ 100.00
361.101	Interest Earnings	\$ 50.00	\$ 118.76	\$ 50.00
361.321	Int.Earned-Tax Collector	\$ -	\$ -	\$ -
365.001	Sale of Surplus Materials	\$ -	\$ -	\$ -
366.001	Donations	\$ 600.00	\$ 7,223.00	\$ 600.00
369.901	Miscellaneous	\$ 5,900.00	\$ 10,955.93	\$ 5,900.00
384.001	Debt Proceeds (Resurface Loan)	\$ -	\$ -	\$ -
TOTAL REVENUE		\$ 457,600.00	\$ 404,702.16	\$ 464,448.00
271.100	Unreser.Fund Bal.(Carry-Over)	\$ 268,000.00	\$ 258,225.15	\$ 268,314.00
TOTAL REVENUE & RESERVES		\$ 725,600.00	\$ 662,927.31	\$ 732,762.00
EXPENSE CATEGORIES				
511.001	Legislative	\$ 56,000.00	\$ 43,594.58	\$ 65,898.21
513.001	Financial & Administrative	\$ 125,000.00	\$ 109,128.44	\$ 155,668.06
514.001	Legal Counsel	\$ 16,000.00	\$ 12,344.47	\$ 19,365.00
515.001	Planning & Zoning	\$ 4,000.00	\$ 952.77	\$ 3,965.00
521.001	Law Enforcement	\$ 6,000.00	\$ 4,734.27	\$ 10,600.00
522.001	Fire Control	\$ 16,000.00	\$ 6,697.72	\$ 16,495.00
529.001	Code Enforcement	\$ 42,000.00	\$ 2,169.26	\$ 42,465.00
541.001	Transportation (Rds/Sts Fac)	\$ 139,000.00	\$ 108,747.13	\$ 124,418.00
571.001	Library	\$ 2,000.00	\$ 564.55	\$ 2,000.00
572.001	Culture/Rec. (Parks/Rec)	\$ 166,000.00	\$ 65,308.33	\$ 142,057.00
574.001	Special Events	\$ 18,000.00	\$ 5,487.62	\$ 20,135.00
575.001	Spec. Rec. Fac. (Comm. Ctr.)	\$ 31,000.00	\$ 14,981.81	\$ 33,225.00
TOTAL EXPENSES		\$ 621,000.00	\$ 374,710.95	\$ 636,291.27
271.001	Fund Balance (Planned Reserves)	\$ 104,600.00	\$ -	\$ 96,470.73
TOTAL EXPENSES & RESERVES		\$ 725,600.00	\$ 374,710.95	\$ 732,762.00
Adjusted for Year to date net cash flow			\$ -	
BALANCE ALL ACCOUNTS, THIS REPORT			\$ 288,216.36	
BALANCE PER CASH FLOW GENERAL FUND			\$ -	

TOTAL REVENUES LESS TOTAL EXPENSES TO DATE

EXPENSE CATEGORIES

LEGISLATIVE

Personal Services:

		2018-2019 FY Budget	Recd/Expnded To Date	New Budget
511.111	Executive Salaries	\$ 20,000.00	\$ 19,200.00	\$ 25,000.00
511.131	Other Salaries & Wages (5%)	\$ 5,000.00	\$ -	\$ 5,000.00
511.211	F.I.C.A. Taxes	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
511.231	Life and Health Insurance	\$ 4,000.00	\$ 3,186.99	\$ 4,000.00
511.241	Worker's Compensation	\$ 1,100.00	\$ 898.00	\$ 1,100.00
511.251	Unemployment Compensation	\$ 50.00	\$ 21.95	\$ 50.00
	Operating Expenses:	\$ -	\$ -	\$ -
511.311	Professional Services	\$ 2,500.00	\$ 1,420.56	\$ 2,500.00
511.331	Court Reporter Services	\$ -	\$ -	\$ -
511.341	Other Contractual Services	\$ 2,665.00	\$ 28.94	\$ 2,665.00
511.401	Travel & Per Diem	\$ 2,000.00	\$ -	\$ 2,000.00
511.411	Comm. Svcs. (Telephone)	\$ 1,300.00	\$ 890.39	\$ 1,336.00
511.421	Freight & Postage Services	\$ 500.00	\$ 13.85	\$ 486.15
511.431	Utility Svcs.(Elect. & Water)	\$ 1,200.00	\$ 1,280.08	\$ 1,200.00
511.451	Insurance	\$ 2,300.00	\$ 2,504.17	\$ 2,976.06
511.461	Repair & Maintenance Svcs.	\$ 500.00	\$ 2,165.06	\$ 500.00
511.471	Printing & Binding Svcs.	\$ 1,000.00	\$ 208.96	\$ 1,000.00
511.481	Promotional Activities	\$ 800.00	\$ 1,481.88	\$ 800.00
511.490	Other Charges (Direct Dep) & Obligat.	\$ 1,500.00	\$ 1,786.33	\$ 5,700.00
511.491	CDBG Expenses Not Yet Reimbursed	\$ -	\$ -	\$ -
511.492	Public Notice Grant Application	\$ -	\$ -	\$ -
511.496	FRDAP Expenses Not Yet Reimbu	\$ -	\$ -	\$ -
511.511	Office Supplies	\$ 585.00	\$ 310.43	\$ 585.00
511.521	Operating Expenses	\$ 1,500.00	\$ 819.82	\$ 1,500.00
511.541	Books, Publ., Subscr., Mmbrshps.	\$ 1,500.00	\$ 3,511.54	\$ 1,500.00
511.551	Training	\$ 2,000.00	\$ -	\$ 2,000.00
	Capital Outlay:			
511.611	Land	\$ -	\$ -	\$ -
511.621	Buildings	\$ -	\$ -	\$ -
511.631	Improvements Other than Blds	\$ -	\$ -	\$ -
511.641	Machinery & Equipment	\$ 2,000.00	\$ 1,865.63	\$ 2,000.00
511.651	Legis Const in Progress	\$ -	\$ -	\$ -
TOTAL LEGISLATIVE		\$ 56,000.00	\$ 43,594.58	\$ 65,898.21

EXPENSE CATEGORIES

FINANCIAL & ADMINISTRATIVE

		2018-2019	Recd/Expnded	
Personal Services:		FY Budget	To Date	New Budget
513.131	Other Salaries & Wages (5%)	\$ 75,000.00	\$ 57,506.00	\$ 88,000.00
513.141	Overtime	\$ -	\$ 1,115.55	\$ 2,000.00
513.211	F.I.C.A. Taxes	\$ 5,700.00	\$ 5,344.19	\$ 6,600.00
513.231	Life and Health Insurance	\$ 9,000.00	\$ 10,196.55	\$ 17,390.00
513.241	Worker's Compensation	\$ 1,500.00	\$ 898.00	\$ 1,500.00
513.251	Reemployment Compensation	\$ 50.00	\$ 21.95	\$ 50.00
Operating Expenses:			\$ -	
513.311	Professional Services	\$ 100.00	\$ 1,526.25	\$ 100.00
513.321	Accounting & Auditing	\$ 11,000.00	\$ 15,935.00	\$ 11,000.00
513.341	Other Contractual Services	\$ 1,500.00	\$ 1,167.22	\$ 1,500.00
513.401	Travel & Per Diem	\$ 500.00	\$ 366.53	\$ 2,000.00
513.411	Comm. Svcs. (Telephone)	\$ 2,800.00	\$ 865.39	\$ 2,836.00
513.421	Freight & Postage	\$ 200.00	\$ 364.71	\$ 400.00
513.431	Utility Svcs.(Elect. & Water)	\$ 1,100.00	\$ 1,280.33	\$ 1,100.00
513.451	Insurance	\$ 3,000.00	\$ 2,504.17	\$ 2,976.06
513.461	Repair & Maintenance Services	\$ 1,000.00	\$ 886.63	\$ 1,000.00
513.471	Financial & Admin Printing	\$ 1,000.00	\$ 1,002.11	\$ 1,000.00
513.491	Legal Notices & Pension	\$ 1,000.00	\$ -	\$ 5,166.00
513.511	Office Supplies	\$ 800.00	\$ 2,390.87	\$ 800.00
513.521	Operating Supplies	\$ 7,500.00	\$ 3,415.65	\$ 7,500.00
513.541	Books, Publ., Subscr., Mmbrshps.	\$ 250.00	\$ 785.08	\$ 250.00
513.551	Training	\$ 2,000.00	\$ 1,556.26	\$ 2,500.00

Capital Outlay:				
513.611	Land	\$ -	\$ -	\$ -
513.621	Buildings	\$ -	\$ -	\$ -
513.631	Improvements Other than Blds	\$ -	\$ -	\$ -
513.641	Machinery & Equipment	\$ -	\$ -	\$ -
513.651	F&A Construction in Progress	\$ -	\$ -	\$ -

TOTAL FINANCIAL & ADMN.	\$	125,000.00	\$	109,128.44	\$	155,668.06
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LEGAL COUNSEL

Operating Expenses:				
514.311	Professional Services	\$ 14,900.00	\$ 11,391.70	\$ 18,000.00
514.451	Insurance	\$ 1,000.00	\$ 952.77	\$ 1,265.00
514.551	Training	\$ 100.00	\$ -	\$ 100.00

TOTAL LEGAL COUNSEL	\$	16,000.00	\$	12,344.47	\$	19,365.00
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PLANNING & ZONING

Operating Expenses:				
515.311	Professional Services	\$ 2,000.00	\$ -	\$ 2,000.00
515.451	Insurance	\$ 1,300.00	\$ 952.77	\$ 1,265.00
515.481	Legal Notices	\$ 500.00	\$ -	\$ 500.00
515.651	Construction in Progress	\$ 200.00	\$ -	\$ 200.00

TOTAL PLANNING & ZONING	\$	4,000.00	\$	952.77	\$	3,965.00
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TOTAL GOVERNMENT SERVICES	\$	201,000.00	\$	166,020.26	\$	244,896.27
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EXPENSE CATEGORIES
PUBLIC SAFETY

4 36

LAW ENFORCEMENT

Personal Services:

		2017-2018 FY Budget	Recd/Expnded To Date	New Budget
521.341	Other Contractual Services	\$ 5,000.00	\$ 3,781.50	\$ 9,600.00
521.411	Comm. Services (Telephone)	\$ -	\$ -	\$ -
521.451	Insurance	\$ 1,000.00	\$ 952.77	\$ 1,265.00
TOTAL LAW ENFORCEMENT		\$ 6,000.00	\$ 4,734.27	\$ 10,600.00

FIRE CONTROL

Personal Services:

522.131	Other Salaries & Wages (5%)	\$ 4,700.00	\$ -	\$ 5,600.00
522.141	Overtime	\$ -	\$ -	\$ -
522.211	F.I.C.A. Taxes	\$ 535.00	\$ -	\$ 430.00
522.231	Life and Health Insurance	\$ 4,000.00	\$ 3,187.00	\$ 4,000.00
522.241	Worker's Compensation	\$ 1,100.00	\$ 898.00	\$ 1,100.00
522.251	Reemployment Compensation	\$ 50.00	\$ 21.97	\$ 50.00
Operating Expenses:				
522.341	Other Contractual Services	\$ 800.00	\$ -	\$ 800.00
522.411	Comm. Services (Telephone)	\$ -	\$ -	\$ -
522.431	Utility Services (Electric)	\$ 400.00	\$ 1,094.44	\$ 400.00
522.451	Insurance	\$ 2,200.00	\$ 1,496.31	\$ 1,900.00
522.461	Repair & Maint. Svcs.	\$ 2,000.00	\$ -	\$ 2,000.00
522.521	Operating Supplies	\$ 215.00	\$ -	\$ 215.00
TOTAL FIRE CONTROL		\$ 16,000.00	\$ 6,697.72	\$ 16,495.00

CODE ENFORCEMENT

Personal Services:

529.231	Life & Health Insurance	\$ 4,000.00	\$ 3,186.99	\$ 4,000.00
529.241	Workers' Compensation	\$ 1,100.00	\$ 898.00	\$ 1,100.00
529.251	Reemployment Compensation	\$ 50.00	\$ 21.94	\$ 50.00
Operating Expenses:				
529.341	Other Public Safety, Code Enforcement	\$ 35,000.00	\$ 200.00	\$ 35,000.00
529.421	Code Enforcement Postage	\$ 200.00	\$ -	\$ 500.00
529.431	Code Enforcement Utilities	\$ 100.00	\$ 46.55	\$ 100.00
529.451	Code Enforcement Insurance	\$ 1,100.00	\$ 952.77	\$ 1,265.00
529.491	Code Enforcement Other	\$ 450.00	\$ 50.00	\$ 450.00
TOTAL CODE ENFORCEMENT		\$ 42,000.00	\$ 2,169.26	\$ 42,465.00
TOTAL PUBLIC SAFETY		\$ 64,000.00	\$ 13,601.25	\$ 69,560.00

EXPENSE CATEGORIES

TRANSPORTATION

ROAD AND STREET FACILITIES

		2018-2019	Recd/Expnded	New Budget
		FY Budget	To Date	
Personal Services:				
541.131	Other Salaries & Wages (33%)	\$ 31,000.00	\$ 50,412.50	\$ 36,800.00
541.141	Overtime	\$ -	\$ -	\$ -
541.211	F.I.C.A. Taxes	\$ 2,500.00	\$ 4,448.18	\$ 2,820.00
541.231	Life and Health Insurance	\$ 6,500.00	\$ 6,150.29	\$ 12,750.00
541.241	Worker's Compensation	\$ 1,100.00	\$ 898.00	\$ 1,100.00
541.251	Reemployment Compensation	\$ 50.00	\$ 21.95	\$ 50.00
Operating Expenses:				
541.311	Professional Services	\$ 1,000.00	\$ 849.90	\$ 1,000.00
541.341	Other Contractual Services	\$ 8,600.00	\$ 4,484.00	\$ 5,000.00
541.401	Travel and Per Diem	\$ -	\$ -	\$ -
541.411	Comm. Services (Telephone)	\$ -	\$ -	\$ 636.00
541.431	Utility Services (Electric)	\$ 23,500.00	\$ 21,594.33	\$ 23,500.00
541.451	Insurance	\$ 1,000.00	\$ 1,064.37	\$ 1,380.00
541.461	Repair & Maint. Svcs.	\$ 4,500.00	\$ 6,858.66	\$ 4,500.00
541.491	Other, Legal Notices & Pension	\$ 250.00	\$ -	\$ 3,582.00
541.521	Operating Supplies	\$ 6,000.00	\$ 9,779.00	\$ 8,300.00
541.531	Road Materials & Supplies	\$ 3,000.00	\$ 2,030.65	\$ 3,000.00
541.541	Books, Publ., Subscr., Memb.	\$ -	\$ 85.00	\$ -
Capital Outlay:				
541.611	Land	\$ -	\$ -	\$ -
541.621	Buildings	\$ -	\$ -	\$ -
541.631	Improvements Other Than Blds	\$ 30,000.00	\$ -	\$ -
541.641	Machinery & Equipment	\$ 20,000.00	\$ 70.30	\$ 20,000.00
Dept Service:				
541.711	Principal (Resurfacing Loan)	\$ -	\$ -	\$ -
541.721	Interest (Resurfacing Loan)	\$ -	\$ -	\$ -
TOTAL RD/ST FACILITIES		\$ 139,000.00	\$ 108,747.13	\$ 124,418.00
TOTAL TRANSPORTATION		\$ 139,000.00	\$ 108,747.13	\$ 124,418.00

EXPENSE CATEGORIES

CULTURE/RECREATION

BOOK DEN

		2018-2019	Recd/Expnded		
		FY Budget	To Date	New Budget	
Operating Expenses:					
571.311	Professional Services	\$ -	\$ -	\$ -	\$ -
571.341	Other Contractual Services	\$ 700.00	\$ -	\$ -	\$ 700.00
571.411	Comm. Services	\$ 600.00	\$ 564.55	\$ -	\$ 800.00
571.431	Utility Telephone Service	\$ -	\$ -	\$ -	\$ -
571.461	Repair & Maint. Svcs.	\$ 500.00	\$ -	\$ -	\$ 500.00
571.521	Operating Supplies	\$ -	\$ -	\$ -	\$ -
Capital Outlay:					
571.621	Building	\$ -	\$ -	\$ -	\$ -
571.631	Improvements Other Than Bldgs.	\$ -	\$ -	\$ -	\$ -
571.641	Machinery & Equipment	\$ -	\$ -	\$ -	\$ -
571.651	Construction in progress	\$ -	\$ -	\$ -	\$ -
TOTAL BOOK DEN		\$ 2,000.00	\$ 564.55	\$ -	\$ 2,000.00

PARKS AND RECREATION

Personal Services:					
572.131	Salaries/Wages (32%)	\$ 30,000.00	\$ 27,637.39	\$ -	\$ 36,000.00
572.141	Overtime	\$ -	\$ -	\$ -	\$ -
572.211	F.I.C.A. Taxes	\$ 2,400.00	\$ 2,896.16	\$ -	\$ 2,730.00
572.231	Life and Health Insurance	\$ 6,500.00	\$ 7,139.15	\$ -	\$ 12,255.00
572.241	Worker's Compensation	\$ 1,100.00	\$ 898.00	\$ -	\$ 1,100.00
572.251	Reemployment Compensation	\$ 50.00	\$ 21.95	\$ -	\$ 50.00
Operating Expenses:					
572.311	Professional Services	\$ 3,000.00	\$ 595.00	\$ -	\$ 3,000.00
572.341	Other Contractual Services	\$ 2,500.00	\$ 3,357.33	\$ -	\$ 5,000.00
572.401	Travel and Per Diem	\$ -	\$ -	\$ -	\$ -
572.411	Comm. Services, phones, internet	\$ 1,300.00	\$ 419.29	\$ -	\$ 1,636.00
572.431	Utility Svcs. (Elect. & Water)	\$ 9,200.00	\$ 5,193.57	\$ -	\$ 9,200.00
572.451	Insurance	\$ 4,000.00	\$ 3,296.09	\$ -	\$ 4,000.00
572.461	Repair & Maint. Svcs.	\$ 2,800.00	\$ 7,324.70	\$ -	\$ 6,000.00
572.491	Legal Notices & Pension	\$ 600.00	\$ -	\$ -	\$ 3,021.00
572.521	Operating Supplies	\$ 2,485.00	\$ 5,591.07	\$ -	\$ 5,500.00
572.531	Road Material, Fuel	\$ -	\$ 408.77	\$ -	\$ 2,500.00
572.541	Books, Publ., Subscr., Memb.	\$ 65.00	\$ 25.00	\$ -	\$ 65.00
Capital Outlay:					
572.611	Land	\$ -	\$ -	\$ -	\$ -
572.621	Buildings	\$ -	\$ -	\$ -	\$ -
572.631	Improvements Other Than Bldgs.	\$ 100,000.00	\$ -	\$ -	\$ 50,000.00
572.641	Machinery & Equipment	\$ -	\$ 504.86	\$ -	\$ -
572.651	Parks Construction in Progress	\$ -	\$ -	\$ -	\$ -
TOTAL PARKS AND RECREATION		\$ 166,000.00	\$ 65,308.33	\$ -	\$ 142,057.00
TOTAL CULTURE & RECREATION		\$ 168,000.00	\$ 102,979.27	\$ -	\$ 144,057.00

EXPENSE CATEGORIES

SPECIAL EVENTS

		2018-2019	Recd/Expnded	
	Personal Services:	FY Budget	To Date	New Budget
574.131	Salaries/Wages (10%)	\$ 9,300.00	\$ -	\$ 11,200.00
574.141	Overtime	\$ -	\$ -	\$ -
574.211	F.I.C.A. Taxes	\$ 750.00	\$ -	\$ 855.00
574.231	Life and Health Insurance	\$ 4,000.00	\$ 3,186.99	\$ 4,000.00
574.241	Worker's Compensation	\$ 1,100.00	\$ 898.00	\$ 1,100.00
574.251	Reemployment Compensation	\$ 50.00	\$ 16.60	\$ 50.00
	Operating Expenses:			
574.341	Other Contractual Services	\$ 285.00	\$ -	\$ 285.00
574.421	Special events Postage	\$ 100.00	\$ -	\$ 100.00
574.431	Utility Services (Electric)	\$ 565.00	\$ 46.65	\$ 565.00
574.451	Insurance	\$ 1,250.00	\$ 1,064.38	\$ 1,380.00
574.471	Printing	\$ -	\$ -	\$ -
574.481	Promotional Activities	\$ 300.00	\$ -	\$ 300.00
574.521	Operating Supplies	\$ 300.00	\$ 275.00	\$ 300.00
TOTAL SPECIAL EVENTS		\$ 18,000.00	\$ 5,487.62	\$ 20,135.00

SPECIAL RECREATION FACILITIES (Community Center)

	Personal Services:			
575.131	Salaries/Wages (10%)	\$ 9,300.00	\$ -	\$ 11,200.00
575.141	Overtime	\$ -	\$ -	\$ -
575.211	F.I.C.A. Taxes	\$ 750.00	\$ -	\$ 855.00
575.231	Life and Health Insurance	\$ 4,000.00	\$ 3,186.98	\$ 4,000.00
575.241	Worker's Compensation	\$ 1,100.00	\$ 898.00	\$ 1,100.00
575.251	Reemployment Compensation	\$ 50.00	\$ 16.63	\$ 50.00
	Operating Expenses:			
575.341	Other Contractual Services	\$ 3,800.00	\$ 4,050.77	\$ 3,800.00
575.421	Postage/Freight	\$ -	\$ -	\$ -
575.431	Util.Svcs.(Elec., Gas, Water)	\$ 3,000.00	\$ 2,564.96	\$ 3,000.00
575.451	Insurance	\$ 3,000.00	\$ 2,720.18	\$ 3,220.00
575.461	Repair & Maint. Svcs.	\$ 2,200.00	\$ 1,156.15	\$ 2,200.00
575.491	Other Services	\$ 500.00	\$ -	\$ 500.00
575.521	Operating Supplies	\$ 1,300.00	\$ 388.14	\$ 1,300.00
	Capital Outlay:			
575.611	Land	\$ -	\$ -	\$ -
575.621	Buildings	\$ -	\$ -	\$ -
575.631	Improvements Other Than Blds	\$ 2,000.00	\$ -	\$ 2,000.00
575.641	Machinery & Equipment	\$ -	\$ -	\$ -
575.651	Community Ctr, Construction in Progr	\$ -	\$ -	\$ -
TOTAL SPEC REC FACILITIES		\$ 31,000.00	\$ 14,981.81	\$ 33,225.00

TOTAL CULTURE/RECREATION \$ 217,000.00 \$ 85,777.76 \$ 197,417.00

TOTAL EXPENSES \$ 621,000.00 \$ - \$ 636,291.27

FUND BALANCE (Reserve) \$ 104,600.00 \$ 288,216.36 \$ 96,470.73

TOTAL FUND BALANCE \$ 725,600.00 \$ 288,216.36 \$ 732,762.00

2018-2019 F/Y BUDGET TOTAL \$ 725,600.00 \$ 662,362.76 \$ 732,762.00

BUDGET NOTES

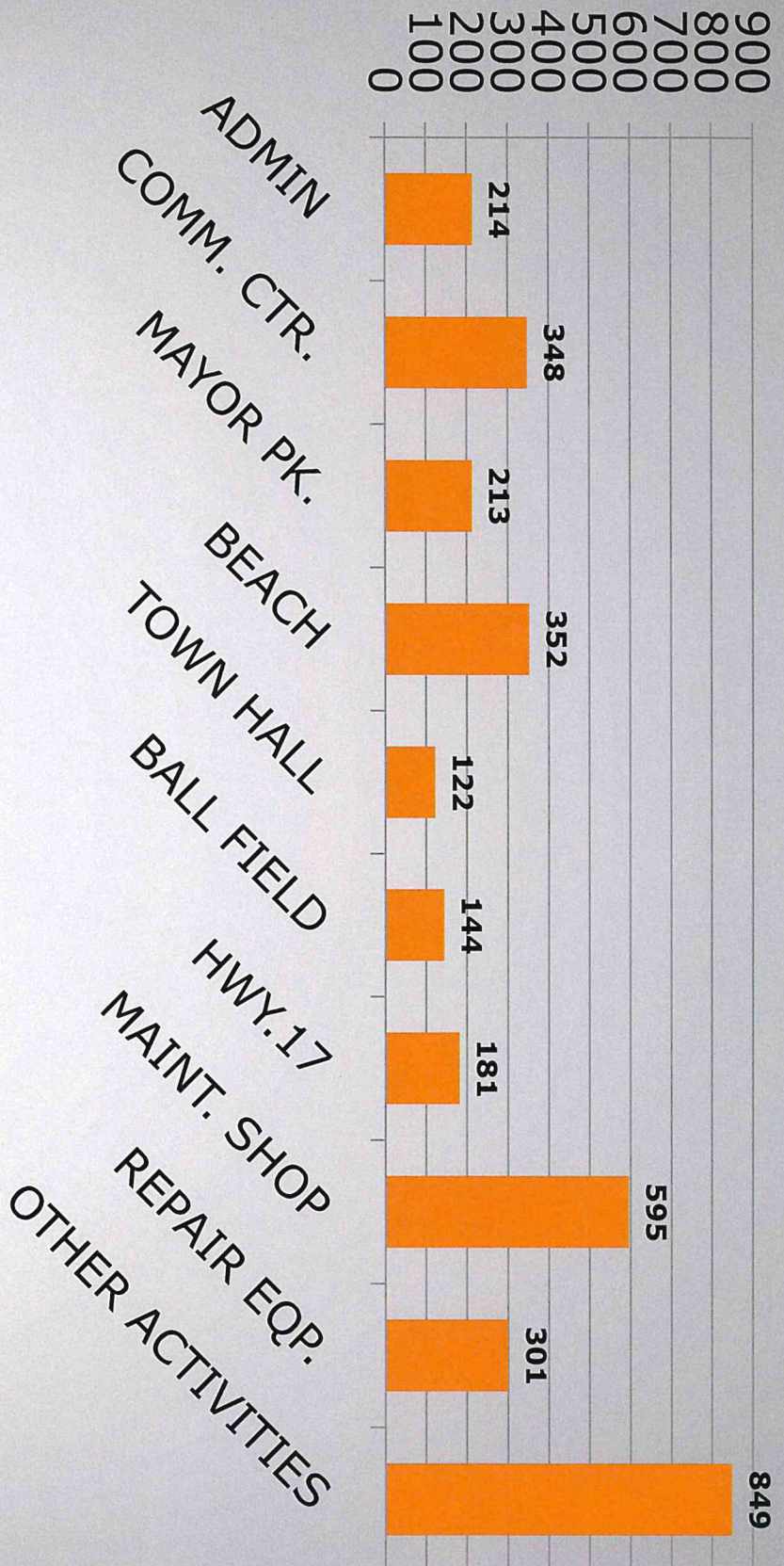
.23 health ins, .24 WC ins and .25 Unemployment expenses are split evenly over 8 departments.
Line 511.311 has \$2,500.00 to keep codification up to date (municode)

The costs associated with Maintenance Salaries
have been split at the following ratio.

Roads & streets	\$	0.33
Parks & Recreation	\$	0.32
Community Center	\$	0.10
Special Events	\$	0.10
Fire Control	\$	0.05
Legislative	\$	0.05
Financial & Admin.	\$	0.05
Total	\$	1.00

TIME ALLOCATION FOR FY 18/19

Chart is total hours spent by Maintenance Staff by Location





Members of:
 American Institute of CPAs
 Florida Institute of CPAs

August 8, 2019

Town of Pomona Park
 Post Office Box 518
 Pomona Park, Florida 32181

The Honorable Mayor, Town Council and
 Town Clerk:

We are pleased to confirm our understanding of the services we are to provide Town of Pomona Park for the year ended September 30, 2019. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Town of Pomona Park as of and for the year ended September 30, 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management’s discussion and analysis (MD&A), to supplement Town of Pomona Park’s basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Town of Pomona Park’s RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management’s Discussion and Analysis.
- 2) Budgetary comparison schedules

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of Town of Pomona Park and other procedures we consider necessary to enable us to express such opinions. We will

issue a written report upon completion of our audit of Town of Pomona Park's financial statements. Our report will be addressed to Town Council of Town of Pomona Park, Florida. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that Town of Pomona Park is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding

sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Town of Pomona Park’s compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of Town of Pomona Park in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to Town of Pomona Park; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Moats & Associates, CPAs and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a

quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Moats & Associates, CPAs personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$11,200. Our invoices for these fees will be rendered as work is performed and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. The above fee assumes that a single audit is not required. If it is determined that a single audit needs to be performed, we will discuss it with you before we begin the procedures. This engagement will continue for three years unless terminated by either party.

We appreciate the opportunity to be of service to Town of Pomona Park and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Moats & Associates, CPAs

Moats & Associates, CPAs

RESPONSE:

This letter correctly sets forth the understanding of Town of Pomona Park.

Management signature: _____	Governance signature: _____
Title: _____	Title: _____
Date: _____	Date: _____

ORDINANCE 2019-3

AN ORDINANCE OF THE TOWN OF POMONA PARK, FLORIDA AUTHORIZING THE MAYOR TO SIGN A DEED, TRANSFERRING OWNERSHIP OF TOWN-OWNED PROPERTY.

WHEREAS, The Town of Pomona Park owns the property located at 117 Hill Street;

WHEREAS, The Town Council Members voted to do a sealed bid sale to the highest bidder;

WHEREAS, Janet Ramirez was the only bid received and has paid the agreed upon purchase price of six thousand dollars (\$6,000).

NOW THEREFORE, BE IT ENACTED by The Town of Pomona Park, Putnam County, Florida, that the Mayor is authorized to sign the deed, transferring over 117 Hill Street to Janet Ramirez.

Section 1. Purpose

AUTHORIZING THE MAYOR TO SIGN A DEED, TRANSFERRING 117 HILL STREET TO JANET RAMIREZ.

Section 2. Severability

Each phrase, sentence, paragraph, section or other provision of this Ordinance is severable from all other such phrases, sentences, paragraphs, sections and provisions. Should any phrase, sentence, paragraph, section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Ordinance.

Section 3. Conflicts

All Ordinances, or parts of Ordinances, in conflict herewith are hereby superseded or repealed to the extent of such conflict.

Section 4. Effective Date

This Ordinance will take effect immediately upon final passage as provided by law.

	YEAS	NAYS	ABSENT OR NOT VOTING
PASSED ON FIRST READING:	<u> 5 </u>	<u> 0 </u>	<u> 2 </u>

PASSED ON SECOND READING:	<u> </u>	<u> </u>	<u> </u>
----------------------------------	-------------------	-------------------	-------------------

DULY ADOPTED AT A PUBLIC HEARING THE _____

TOWN OF POMONA PARK

Mayor Joseph Svingala

Attest: _____
Donna Fontana, Town Clerk

Florida League Of Cities Retirement

401 (A) is the Towns contribution

457 (B) is the employee's contribution

Vesting schedule 3 years

Town contribution rate up to 5% based on employee contribution

Employees select how funds are invested

Can previous retirement plans be transferred to this plan without penalties? **You cannot transfer a ROTH IRA. You can transfer a simple IRA 2 years after you've been in the plan. Cannot transfer any pension plan that gets a monthly payout.**

How much was budgeted for this? **5% of each employee's salary which is approximately \$10,000 and does include fees. All employees may not participate or may choose less than 5%, either scenario will put us under budget.**

What are the standards for towns of our size? (# of employees)
? **Interlachen \$100 per month after 90 day probation and no vesting period, Welaka 7.5% 5 year vesting, Crescent City 5%, after 2 years 50% vested and after 3 years 100% vested, Palatka 6% mandatory for all FT employees, managed by the City. I do not know the # of employees.**

Election Summary Report
Putnam County, Florida
General Election
November 4, 2014

Date: 11/25/14
Time: 10:03:59
Page: 3 of 3

Summary For County Wide, All Counters, All Races
Official Results

Registered Voters 45154 - Cards Cast 22976 50.88%

Num. Report Precinct 39 - Num. Reporting 39 100.00%

Constitutional Amendment 2			
	Total		
Number of Precincts	39		
Precincts Reporting	39	100.0 %	
Times Counted	22976/45154	50.9 %	
Total Votes	22576		
YES	12090	53.55%	
NO	10486	46.45%	

Pomona Park Proposition 3			
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	228/501	45.5 %	
Total Votes	212		
YES	96	45.28%	
NO	116	54.72%	

Constitutional Amendment 3			
	Total		
Number of Precincts	39		
Precincts Reporting	39	100.0 %	
Times Counted	22976/45154	50.9 %	
Total Votes	21544		
YES	9726	45.14%	
NO	11818	54.86%	

Pomona Park Proposition 4			
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	228/501	45.5 %	
Total Votes	210		
YES	88	41.90%	
NO	122	58.10%	

Putnam County School Board			
	Total		
Number of Precincts	39		
Precincts Reporting	39	100.0 %	
Times Counted	22976/45154	50.9 %	
Total Votes	22219		
YES	6172	27.78%	
NO	16047	72.22%	

Pomona Park Proposition 1			
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	228/501	45.5 %	
Total Votes	219		
YES	175	79.91%	
NO	44	20.09%	

Pomona Park Proposition 2			
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.0 %	
Times Counted	228/501	45.5 %	
Total Votes	212		
YES	81	38.21%	
NO	131	61.79%	

Sample Ballot

50

**NO. 1
CONSTITUTIONAL AMENDMENT
ARTICLE X, SECTION 28**

Water and Land Conservation - Dedicates funds to acquire and restore Florida conservation and recreation lands

Funds the Land Acquisition Trust Fund to acquire, restore, improve, and manage conservation lands including wetlands and forests; fish and wildlife habitat; lands protecting water resources and drinking water sources, including the Everglades, and the water quality of rivers, lakes, and streams; beaches and shores; outdoor recreational lands; working farms and ranches; and historic or geologic sites, by dedicating 33 percent of net revenues from the existing excise tax on documents for 20 years.

This amendment does not increase or decrease state revenues. The state revenue restricted to the purposes specified in the amendment is estimated to be \$648 million in Fiscal Year 2015-16 and grows to \$1.268 billion by the twentieth year. Whether this results in any additional state expenditures depends upon future legislative actions and cannot be determined. Similarly, the impact on local government revenues, if any, cannot be determined. No additional local government costs are expected.

YES
 NO

**NO. 2
CONSTITUTIONAL AMENDMENT
ARTICLE X, SECTION 29**

Use of Marijuana for Certain Medical Conditions

Allows the medical use of marijuana for individuals with debilitating diseases as determined by a licensed Florida physician. Allows caregivers to assist patients' medical use of marijuana. The Department of Health shall register and regulate centers that produce and distribute marijuana for medical purposes and shall issue identification cards to patients and caregivers. Applies only to Florida law. Does not authorize violations of federal law or any non-medical use, possession or production of marijuana.

Increased costs from this amendment to state and local governments cannot be determined. There will be additional regulatory and enforcement activities associated with the production and sale of medical marijuana. Fees will offset at least a portion of the regulatory costs. While sales tax may apply to purchases, changes in revenue cannot reasonably be determined since the extent to which medical marijuana will be exempt from taxation is unclear without legislative or state administrative action.

YES
 NO

Florida Law requires the voter to present both picture AND signature identification.

**NO. 3
CONSTITUTIONAL AMENDMENT
ARTICLE V, SECTIONS 10, 11**

Prospective Appointment of Certain Judicial Vacancies

Proposing an amendment to the State Constitution requiring the Governor to prospectively fill vacancies in a judicial office to which election for retention applies resulting from the justice's or judge's reaching the mandatory retirement age or failure to qualify for a retention election; and allowing prospective appointments if a justice or judge is not retained at an election. Currently, the Governor may not fill an expected vacancy until the current justice's or judge's term expires.

YES
 NO

Putnam County School Board

In Putnam County the Superintendent of Public Schools is presently elected by a majority of the qualified electors.

Should the Superintendent of Public Schools be appointed by the District School Board?

YES
 NO

★★★★★★★★★★★★★★

VOTE BY MAIL

★★★★★★★★★★★★★★

Want to Vote By Mail?

For your convenience, any registered voter may vote by mail/absentee ballot.

A voter, member of the voter's immediate family or legal guardian may request a mail/absentee ballot in person, by mail or by telephone. Voter's name, residence address, and birth date must be provided when making a request. Signature is required when making a written request or changing the ballot address.

One request can cover all elections through the next two regularly scheduled general elections

★★★★★★★★★★★★★★

EARLY VOTING

★★★★★★★★★★★★★★

Early Voting Dates:

Begins: Thursday, October 23rd
Ends: Saturday, November 1st

8:30 a.m. - 6:30 p.m.

Supervisor of Elections Office
2509 Crill Ave Ste 900
Palatka, FL

Interlachen Elementary School
251 S County Rd 315
Interlachen, FL

South Putnam Government Complex
115 N Summit St
Crescent City, FL

**THE RACE BELOW WILL
APPEAR IN PRECINCT
6 ONLY**

Proposition to amend Charter section 2.04 regarding forfeiture of office

Shall the Town of Pomona Park Charter section 2.04 be changed as follows? Absence from three consecutive regular meetings of the Town Council or absence from four regular meetings of the Town Council within one calendar year beginning in ~~May~~ January shall operate to vacate the seat of a member unless the Town Council grants a leave of absence.

YES
 NO

Ballot Proposition Allowing Fees and Budgets by Resolution

Shall the Town of Pomona Park Charter section 2.16 be changed by striking 2.16 (e)4 & 2.16(e)7 to allow Town fees and budgets to be set by Resolution instead of Ordinance as allowed by Florida Statute § 166.241(2)?

YES
 NO

Ballot Proposal to clarify Clerk's duties as pertains to elections

Shall the Town of Pomona Park Charter section 3.04(d) be changed to allow the Town Council to assign certain duties to the County Supervisor of Elections?

YES
 NO

Ballot Proposal to allow Clerk or Council to certify ballot

Shall the Town of Pomona Park Charter section 7.08 be changed to allow the Town Clerk, Deputy Town Clerk or the Town Council to certify the ballot to the County Supervisor of Elections?

YES
 NO

★★★★★★★★★★★★★★

ELECTION DAY

★★★★★★★★★★★★★★

November 4th

POLLS OPEN
7:00 a.m. - 7:00 p.m.

Polling locations are listed on your voter information card, or check the precinct finder on our website.

*

If voting at the polls, you must vote in the precinct of your legal residence.

*

All Polling Locations Provide Disability Compliant Voting Equipment

Ordinance 2014-8

AN ORDINANCE OF THE TOWN OF POMONA PARK, FLORIDA, AMENDING THE TOWN CHARTER §2.04. REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Pomona Park, Code of Ordinances, Part 1, Charter §8.01 Charter amendment states:

The Charter may be amended in two ways:

(a) *Initiation by Ordinance.* The Town Council may by Ordinance propose amendments to any part or all of this Charter, except that part prescribing boundaries, and upon passage of the initiating Ordinance shall submit the proposed amendment to a vote of the electors at the next general election held within the Town of Pomona Park or at a special election called for that purpose... . AND;

WHEREAS, Florida Statute §166.031 Charter amendments states:

(1) The governing body of a municipality may, by ordinance, or the electors of a municipality may, by petition signed by 10 percent of the registered electors as of the last preceding municipal general election, submit to the electors of said municipality a proposed amendment to its charter, which amendment may be to any part or to all of said charter except that part describing the boundaries of such municipality. The governing body of the municipality shall place the proposed amendment contained in the ordinance or petition to a vote of the electors at the next general election held within the municipality or at a special election called for such purpose.

(2) Upon adoption of an amendment to the charter of a municipality by a majority of the electors voting in a referendum upon such amendment, the governing body of said municipality shall have the amendment incorporated into the charter and shall file the revised charter with the Department of State. All such amendments are effective on the date specified therein or as otherwise provided in the charter.

NOW, THEREFORE, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF POMONA PARK:

Section 1. Purpose

Charter §2.04 Forfeiture of office shall be amended as follows:

Any member of the Town Council who shall cease to reside within the Town, or cease to have or possess any of the qualifications herein imposed for members of the Town Council or who shall, while in office, be convicted of a felony shall forfeit the office and the seat shall be deemed to be vacant immediately. Absence from three consecutive regular meetings of the Town Council or absence from four regular meetings of the Town Council within one calendar year beginning in May January shall operate to vacate the seat of a member unless the Town Council grants a leave of absence by motion prior to the absence or the Town Council excuses the absence by motion after the absence. The Town Council must set forth the facts supporting a leave of absence or an excused absence, which shall be duly entered in the minutes.

Section 2. BALLOT PROPOSITION

The proposition on the ballot shall read as follows:

BALLOT TITLE:

Proposition to amend Charter section 2.04 regarding forfeiture of office

BALLOT SUMMARY:

Shall the Town of Pomona Park Charter section 2.04 be changed as follows?

Absence from three consecutive regular meetings of the Town Council or absence from four regular meetings of the Town Council within one calendar year beginning in ~~May~~ January shall operate to vacate the seat of a member unless the Town Council grants a leave of absence...

Yes _____ No _____

Section 3. Severability

Each phrase, sentence, paragraph, section or other provision of this Ordinance is severable from all other such phrases, sentences, paragraphs, sections and provisions. Should any phrase, sentence, paragraph, section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Ordinance.

Section 4. Conflicts

All ordinances or resolutions, or parts thereof, in conflict herewith are hereby superceded or repealed to the extent of such conflict.

Section 5. Effective Date

This Ordinance shall submit the proposed amendment to a vote of the electors at the next general election held within the Town of Pomona Park or at a special election called for that purpose.


	YEAS	NAYS	ABSENT OR NOT VOTING
PASSED ON FIRST READING:	<u>7</u>	<u>0</u>	<u>0</u>
PASSED ON SECOND READING:	<u>6</u>	<u>0</u>	<u>1</u>

DULY ADOPTED AT A PUBLIC HEARING THE 15th DAY OF July, 2014.
TOWN OF POMONA PARK


Mayor John C. Bergquist, Jr.

APPROVED AS TO FORM:

Attest: 
Cindy Hair, Town Clerk


Craig Sherar, Town Attorney

Ordinance 2014-10

AN ORDINANCE OF THE TOWN OF POMONA PARK, FLORIDA, AMENDING THE TOWN CHARTER §3.04. REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Pomona Park, Code of Ordinances, Part 1, Charter §8.01 Charter amendment states:

The Charter may be amended in two ways:

(a) *Initiation by Ordinance.* The Town Council may by Ordinance propose amendments to any part or all of this Charter, except that part prescribing boundaries, and upon passage of the initiating Ordinance shall submit the proposed amendment to a vote of the electors at the next general election held within the Town of Pomona Park or at a special election called for that purpose... . AND;

WHEREAS, Florida Statute §166.031 Charter amendments states:

(1) The governing body of a municipality may, by ordinance, or the electors of a municipality may, by petition signed by 10 percent of the registered electors as of the last preceding municipal general election, submit to the electors of said municipality a proposed amendment to its charter, which amendment may be to any part or to all of said charter except that part describing the boundaries of such municipality. The governing body of the municipality shall place the proposed amendment contained in the ordinance or petition to a vote of the electors at the next general election held within the municipality or at a special election called for such purpose.

(2) Upon adoption of an amendment to the charter of a municipality by a majority of the electors voting in a referendum upon such amendment, the governing body of said municipality shall have the amendment incorporated into the charter and shall file the revised charter with the Department of State. All such amendments are effective on the date specified therein or as otherwise provided in the charter.

NOW, THEREFORE, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF POMONA PARK:

Section 1. Purpose

Charter § 3.04(d) Powers and duties of Town Clerk shall be amended as follows:

~~Serve as the Municipal Supervisor of Elections and conduct all municipal elections exercising all authority not reserved to County Constitutional Officers.~~ The Town Council shall have authority to make agreements with the Putnam County Supervisor of Elections to perform all or part of the function of the supervisor of elections for the town. Any functions of the SOE that are not performed by the Putnam County SOE shall be the duty of the Town Clerk.

Section 3. Ballot Proposition

The proposition on the ballot shall read as follows:

BALLOT TITLE:

Ballot Proposal to clarify Clerk’s duties as pertains to elections

BALLOT SUMMARY:

Shall the Town of Pomona Park Charter section 3.04(d) be changed to allow the Town Council to assign certain duties to the County Supervisor of Elections?

Yes _____ No _____

Section 4. Severability

Each phrase, sentence, paragraph, section or other provision of this Ordinance is severable from all other such phrases, sentences, paragraphs, sections and provisions. Should any phrase, sentence, paragraph, section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Ordinance.

Section 5. Conflicts

All ordinances or resolutions, or parts thereof, in conflict herewith are hereby superceded or repealed to the extent of such conflict.

Section 6. Effective Date

This Ordinance shall submit the proposed amendment to a vote of the electors at the next general election held within the Town of Pomona Park or at a special election called for that purpose.

	YEAS	NAYS	ABSENT OR NOT VOTING
PASSED ON FIRST READING:	<u>7</u>	<u>0</u>	<u>0</u>
PASSED ON SECOND READING:	<u>6</u>	<u>0</u>	<u>1</u>

**DULY ADOPTED AT A PUBLIC HEARING THE 15thth DAY OF JULY, 2014.
TOWN OF POMONA PARK**

John C. Bergquist Jr.
Mayor John C. Bergquist Jr.

Attest: Cindy Hair
Cindy Hair, Town Clerk

APPROVED AS TO FORM:
[Signature]
Craig Sherar, Town Attorney

Ordinance 2014-9

AN ORDINANCE OF THE TOWN OF POMONA PARK, FLORIDA, AMENDING THE TOWN CHARTER §2.16, REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Pomona Park, Code of Ordinances, Part 1, Charter §8.01 Charter amendment states:

The Charter may be amended in two ways:

(a) *Initiation by Ordinance.* The Town Council may by Ordinance propose amendments to any part or all of this Charter, except that part prescribing boundaries, and upon passage of the initiating Ordinance shall submit the proposed amendment to a vote of the electors at the next general election held within the Town of Pomona Park or at a special election called for that purpose... . AND;

WHEREAS, Florida Statute §166.031 Charter amendments states:

(1) The governing body of a municipality may, by ordinance, or the electors of a municipality may, by petition signed by 10 percent of the registered electors as of the last preceding municipal general election, submit to the electors of said municipality a proposed amendment to its charter, which amendment may be to any part or to all of said charter except that part describing the boundaries of such municipality. The governing body of the municipality shall place the proposed amendment contained in the ordinance or petition to a vote of the electors at the next general election held within the municipality or at a special election called for such purpose.

(2) Upon adoption of an amendment to the charter of a municipality by a majority of the electors voting in a referendum upon such amendment, the governing body of said municipality shall have the amendment incorporated into the charter and shall file the revised charter with the Department of State. All such amendments are effective on the date specified therein or as otherwise provided in the charter. AND;

WHEREAS, Florida Statute §166.241(2) Fiscal years, budgets, and budget amendments states:

(2) The governing body of each municipality shall adopt a budget each fiscal year. The budget must be adopted by ordinance or resolution unless otherwise specified in the respective municipality's charter... .

NOW, THEREFORE, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF POMONA PARK:

Section 1. Purpose

Charter § 2.16 Ordinances, Resolutions, and Motions shall be amended as follows:

(a) As used in this section, the following terms have the following meanings unless some other meaning is plainly indicated:

(1) Ordinance means an official legislative action of the Town Council, which action is a regulation of a general and permanent nature and enforceable as a local law.

(2) Resolution means an expression of the Town Council concerning matters of administration, an expression of a temporary character, or a provision for the disposition of a particular time of the administrative business of the Town Council.

(b) The Town Council shall act only by Ordinance, Resolution, or Motion. Except as otherwise provided by this Charter, the procedures and requirements of general law for the enactment of Ordinances or Resolutions shall govern. It is the purpose of this section, however, to implement the home-rule powers of general law which permit this Charter to specify additional requirements for the enactment of Ordinances or Resolutions and to define procedures in greater detail beyond the minimum standards set by general law.

(c) All Ordinances and Resolutions shall embrace but one subject matter properly connected therewith. The subject shall be clearly stated in the title, but no Ordinance or Resolution shall be held invalid because of a defective title.

(d) The enacting clause of all Ordinances shall be "BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF POMONA PARK."

(e) In addition to the acts required by law or by specific provision of this Charter to be done by Ordinance, the following actions of the Town Council shall be by Ordinance:

- (1) To adopt or amend an administrative code or establish, alter, or abolish any Town department or administrative entity;
- (2) To establish a rule or regulation, the violation of which carries a penalty;
- (3) To grant, renew, or extend a franchise;
- ~~(4) To set service or user charges for municipal services or grant administrative authority for such charges;~~
- (5) To authorize the borrowing of money, consistent with the limitation imposed by the constitution and general laws of Florida;
- (6) To convey or lease lands of the Town;
- ~~(7) To provide for the appropriation of funds or to amend an appropriation already made;~~
- (8) ...

Section 2. BALLOT PROPOSITION

The proposition on the ballot shall read as follows:

BALLOT TITLE:

Ballot Proposition Allowing Fees and Budgets by Resolution

BALLOT SUMMARY:

Shall the Town of Pomona Park Charter section 2.16 be changed by striking 2.16(e)4 & 2.16(e)7 to allow Town fees and budgets to be set by Resolution instead of Ordinance as allowed by Florida Statute §166.241(2)?

Yes _____ No _____

Section 3. Severability

Each phrase, sentence, paragraph, section or other provision of this Ordinance is severable from all other such phrases, sentences, paragraphs, sections and provisions. Should any phrase, sentence, paragraph, section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Ordinance.

Section 4. Conflicts

All ordinances or resolutions, or parts thereof, in conflict herewith are hereby superseded or repealed to the extent of such conflict.

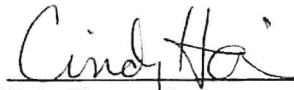
Section 5. Effective Date

This Ordinance shall submit the proposed amendment to a vote of the electors at the next general election held within the Town of Pomona Park or at a special election called for that purpose.

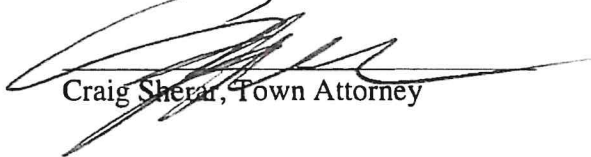
	YEAS	NAYS	ABSENT OR NOT VOTING
PASSED ON FIRST READING:	<u>7</u>	<u>0</u>	<u>0</u>
PASSED ON SECOND READING:	<u>6</u>	<u>0</u>	<u>1</u>

**DULY ADOPTED AT A PUBLIC HEARING THE 15th DAY OF JULY, 2014.
TOWN OF POMONA PARK**


Mayor John C. Bergquist, Jr.

Attest: 
Cindy Hair, Town Clerk

APPROVED AS TO FORM:


Craig Sherar, Town Attorney



Ordinance 2014-12

AN ORDINANCE OF THE TOWN OF POMONA PARK, FLORIDA, AMENDING THE TOWN CHARTER §7.08. REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Pomona Park, Code of Ordinances, Part 1, Charter §8.01 Charter amendment states:

The Charter may be amended in two ways:

(a) *Initiation by Ordinance.* The Town Council may by Ordinance propose amendments to any part or all of this Charter, except that part prescribing boundaries, and upon passage of the initiating Ordinance shall submit the proposed amendment to a vote of the electors at the next general election held within the Town of Pomona Park or at a special election called for that purpose... . AND;

WHEREAS, Florida Statute §166.031 Charter amendments states:

(1) The governing body of a municipality may, by ordinance, or the electors of a municipality may, by petition signed by 10 percent of the registered electors as of the last preceding municipal general election, submit to the electors of said municipality a proposed amendment to its charter, which amendment may be to any part or to all of said charter except that part describing the boundaries of such municipality. The governing body of the municipality shall place the proposed amendment contained in the ordinance or petition to a vote of the electors at the next general election held within the municipality or at a special election called for such purpose.

(2) Upon adoption of an amendment to the charter of a municipality by a majority of the electors voting in a referendum upon such amendment, the governing body of said municipality shall have the amendment incorporated into the charter and shall file the revised charter with the Department of State. All such amendments are effective on the date specified therein or as otherwise provided in the charter. AND;

WHEREAS, the Municipal Elections Memorandum of Understanding for Election Services by and between The Putnam County Supervisor of Elections and the Town of Pomona Park defines the composition and procedures of the Elections Canvassing Board.

NOW, THEREFORE, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF POMONA PARK:

Section 1. Purpose

Charter § 7.08 Election regulations shall be amended as follows:

The Town Council may, by Ordinance, adopt regulations for the proper conduct of municipal elections provided they are consistent with the general law and this Charter. The Town Council shall direct the Town Clerk to provide official notice to the County Supervisor of Elections at least 45 days prior to any special or regular elections. ~~The Town Council~~ Town Clerk shall certify the form of the ballot and ~~direct the Town Clerk to~~ forward the certified form of the ballot to the County Supervisor of Elections. In the absence of the Town Clerk, the Deputy Town Clerk shall certify the ballot to the County Supervisor of Elections. If neither the Town Clerk, nor the Deputy Town Clerk are present, the Town Council may certify the Ballot to the County Supervisor of Elections.

Section 2. BALLOT PROPOSITION

The proposition on the ballot shall read as follows:

BALLOT TITLE:

Ballot Proposal to allow Clerk or Council to certify ballot

BALLOT SUMMARY:

Shall the Town of Pomona Park Charter section 7.08 be changed to allow the Town Clerk, Deputy Town Clerk or the Town Council to certify the ballot to the County Supervisor of Elections?

Yes _____ No _____

Section 3. Severability

Each phrase, sentence, paragraph, section or other provision of this Ordinance is severable from all other such phrases, sentences, paragraphs, sections and provisions. Should any phrase, sentence, paragraph, section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Ordinance.

Section 4. Conflicts

All ordinances or resolutions, or parts thereof, in conflict herewith are hereby superseded or repealed to the extent of such conflict.

Section 5. Effective Date

This Ordinance shall submit the proposed amendment to a vote of the electors at the next general election held within the Town of Pomona Park or at a special election called for that purpose.

	YEAS	NAYS	ABSENT OR NOT VOTING
PASSED ON FIRST READING:	<u> 7 </u>	<u> 0 </u>	<u> 0 </u>
PASSED ON SECOND READING:	<u> 6 </u>	<u> 0 </u>	<u> 1 </u>

**DULY ADOPTED AT A PUBLIC HEARING THE 15th DAY OF JULY, 2014.
TOWN OF POMONA PARK**

John C. Bergquist, Jr.
Mayor John C. Bergquist, Jr.

Attest: Cindy Hair
Cindy Hair, Town Clerk

APPROVED AS TO FORM:
Craig Shear
Craig Shear, Town Attorney



RESOLUTION 2019-3

60

A RESOLUTION OF THE TOWN OF POMONA PARK, FLORIDA, AUTHORIZING MOBILE FOOD TRUCKS FOR THE ANNUAL EVERYBODY 'S HAVING A YARD SALE ON NOVEMBER 2, 2019, 8:00 AM – 2:00 PM

WHEREAS, The Town of Pomona Park Beautification Committee has an annual yard sale located at The Mayor's Park, The Cow Catcher, Hill's Hardware, and,

WHEREAS, The Beautification Committee provides food tents for the shoppers and the vendors, and,

NOW THEREFORE, BE IT RESOLVED; by the Town of Pomona Park, Putnam County, Florida, that:

Section 1. Purpose

Mobile Food Truck operations shall be regulated as follows:

1. Mobile food trucks operated in Pomona Park are to have a special event permit and must sign confirming compliance with all applicable federal, state and local health code regulations and fire safety statutes, regulations, ordinances and codes, and,
2. Mobile food truck vendors must display the mobile food truck vendor permit issued by the Town in a prominent and visible manner, and,
3. NO selling or distributing alcoholic beverages or tobacco products are allowed by mobile food trucks.
4. Mobile food trucks will only be allowed to operate in areas designated by the permit.
5. Mobile food truck vendors shall have at least 2, 55 gallon trash receptacles and remove all waste and trash at the end of each day.
6. Mobile food truck vendors are liable for all damages and repairs to the streetscape, trees and vegetation, sidewalks, streets, or other public amenities that relate to its operation and to the property where located.
7. Under no circumstances shall grease be released into the Town's sanitary sewer system or onto the property where located. No liquid waste or grease is to be disposed in tree pits or onto sidewalks, streets or other public spaces.

Section 2. Severability

Each phrase, sentence, paragraph, section or other provision of this Resolution is severable from all other such phrases, sentences, paragraphs, sections and provisions. Should any phrase, sentence, paragraph, section or provision of this Resolution be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Resolution.

Section 3. Conflicts

All Resolutions, or parts of Resolutions, in conflict herewith including, are hereby repealed.

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RESOLUTION 2019-3

Section 4. Effective Date

This Resolution shall take effect upon final passage as provided by law or as soon thereafter as all signatures are executed.

IN WITNESS THEREOF, this Resolution has been duly adopted at a Public Meeting on October 8, 2019.

By: _____
Joseph Svingala., Mayor

Attest: _____
Donna Fontana, Town Clerk

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Upcoming Pomona Park Event and Meeting Announcements:	
Neighborhood Watch	Thursday, October 10, 2019 - 5:30pm
Conversation with the Mayor	Saturday, October 12, 2019- 7-9am
Clerk Training Donna	Monday, October 14-17, 2019
Government Finance Training Kelly	Monday, October 21-23, 2019
First Saturday Breakfast & Annual Yard Sale	Saturday, November 2, 2019 - 8-10am
Women's Supervisory Training Kelly	Monday, November 4-5, 2019
Town Council Meeting	Tuesday, November 12, 2019- 6pm
Beautification Meeting	Monday, November 14, 2019- 10am