



Merry Christmas

TOWN OF POMONA PARK

TOWN COUNCIL & PUBLIC MEETING AGENDA DECEMBER 10, 2019 – 6:00 PM

PLEDGE TO FLAG –

CALL MEETING TO ORDER AND WELCOME VISITORS - Please speak at full volume so everyone in the room can hear. Let us have a moment of silence in remembrance of Pomona Park resident and former Council Member Patricia Bergquist and resident James (Big Jim) Melchior.

CORRESPONDENCE

- Town Clerk

ADOPT MINUTES OF PREVIOUS MEETINGS, IF ANY

- Beautification Minutes 11/4/19.
- Town Council Minutes for 11/12/19.

GUEST SPEAKERS

- None

PUBLIC HEARING ITEMS

- None

UNFINISHED BUSINESS INCLUDING COMMITTEE REPORTS

- Councilwoman Linkswiler, Beautification Committee Liaison – Report
- Councilwoman Mead, Tree Board Meeting
- Bruce Wolfred – Maintenance Report
- Clerk Assistant Krupski – Financial Review, Bills

NEW BUSINESS

- Clerk Fontana – M&B tree quotes
- Clerk Fontana – Animals
- Clerk Fontana – 549 W. Main

Q & A / Comments / Announcements

ADJOURN

NOTICE: If a person decides to appeal any decision made by the Town Council of Pomona Park with respect to ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FL 286.0105

PLEDGE OF CIVILITY

We will be respectful of one another even when we disagree.
We will direct all comments to the issues.
We will avoid personal attacks.



**Town of Pomona Park
Correspondence List for December 10, 2019**

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TOWN OF POMONA PARK BEAUTIFICATION COMMITTEE MEETING

November 4th, 2019 10:00 AM

Prepared by JKS

Chairman Joyce Svingala called the meeting to order at 10:00. Yvonne Munn, Sheryl Johnson, Bud Eckels and Judy Szatkowski were present. Guests were Tammy, Joe Svingala, Joey Svingala and Pat Mead. Joyce Svingala resigned from the committee and asked anyone if they wanted to run for the chairman besides Judy Szatkowski and no one did. Motion to accept Joyce Svingala?, Sheryl Johnson made a motion and Yvonne Munn 2nd, unanimous. There was a motion to appoint Judy Szatkowski as new chair. Yvonne Munn made the motion and Sheryl Johnson 2nd the motion, motion passed.

BREAKFAST RESULTS:

Yard Sale was a great success. Total income was \$1,863 less expenses of \$393.00, Joyce has an outstanding bill of \$25.00 for fruit, leaves us with a total profit of \$1,470.00. Basket \$311.00, Breakfast was \$365.00, tips \$22.00, Venders \$910.00, Taco vender \$100.00 and Hats etc. \$155.00. We have decided to discontinue the Breakfast in a Bowl.

FINANCES:

Were not approved we have questions for Kelly about returned monies for Christmas decorations.

BILLS:

None

MINUTES:

Sheryl made a motion to approve the minutes 2nd by Yvonne, motion passed.

NEW BUSINESS:

Judy made a motion to accept Bud Eckels as our newest member and 2nd by Yvonne, motion passed.

We want to order 4 New chairs for town hall office for the amount not to exceed \$600.00, motion made by Sheryl and 2nd by Yvonne, motion passed. How to sell the old chairs?

We are supposed to receive a \$500.00 check from FPL for Sponsorship of Holiday events.

Donna brought us pictures of Holiday decorations and we picked 3 for town hall yard and we also decided on 3 live wreaths.

Office would like to have monthly candy to give out, Sheryl made motion to spend no more than \$50.00 per month and Bud 2nd the motion, motion passed. What is left over will be taken to the next breakfast.

Motion was made by Sheryl and 2nd by Bud to purchase a crockpot, large fry pan and smaller syrup containers, not to exceed \$100.00 motion passed.

We are going to do a Valentines & Mother's Day basket.

Need to pick a new Beautification Award recipient, everyone needs to look around town.

November 23rd at 9AM we are doing a clean-up at the community center and setting up the Christmas Decorations.

UNFINISHED BUSINESS:

Need to decide on Founders Day banner, get with Joyce.

New town info signs (enlarged) and signs for the library to let people know we have one. Need to bring before the council.

Motion to adjourn by Bud at 11:35.

Town of Pomona Park - Town Council & Public Hearing Meeting Minutes
Tuesday, November 12, 2019 (6pm)

Mayor Joseph Svingala presided. Council present were Dr. Robert Warren, Lynda Linkswiler, CarrieAnn Evans, Patricia Mead, James Griffin, and Victor Szatkowski were all present. Attorney Sherar, Clerk Donna Fontana, Asst. Clerk Kelly Krupski and Maintenance Supervisor Bruce Wolfred were all present.

Mayor Joseph Svingala led in the pledge to the flag. Mayor Svingala called the meeting to order at 6:00 pm and welcomed everyone. There was a moment of silence in remembrance of residents Gloria Povlich, Bruce Thompson, James A. Foerster, Michael Mills and Thomas Kuralt.

Meeting Minutes:

The Mayor requested approval of the Minutes from 8/28, 9/3, 9/10, 9/16, 10/8/2019. Councilwoman Evans made a Motion for approval of 8/28 and it was seconded by Councilman Griffin. Councilwoman Mead abstained as she was absent. Approved by remainder of Council. Councilman Warren made a Motion for approval of 9/16 and it was seconded by Councilman Griffin. Councilwomen Evans & Mead were absent. Approved by remainder of Council. Councilwoman Evans made a Motion for approval of the minutes from 9/3 and it was seconded by Councilman Szatkowski. Councilwoman Mead was absent. Approved by remainder of Council. Councilwoman Evans made a Motion for approval of the minutes from 9/10 & 10/8 and it was seconded by Councilman Szatkowski. Approved by unanimous vote. Councilwoman Evans was curious why we had so many all at one time? Mayor said, because we went through a very bad period where things weren't right in the office and the girls were fighting to get caught up on everything because so many things were wrong and they did the best they could. I think rather than wondering we should be thanking Donna for everything she got accomplished in this past month to finally get it to us. Thank you Donna. Clerk said, also if you look at the past several meetings there have been several meeting minutes done. Councilwoman Evans said its just hard to remember what was said from one month to another.

Guest Speakers:

Dr. William Lockhart spoke and requested the Council to make a special exception to be allowed to borrow the Senior Sneakers equipment and take it out of the Community Center to be used temporarily at the Georgetown Community Center. There was much discussion and the Council stated that it is the Town's policy not to loan out any equipment to anyone. Clerk explained to Council that Dr. Lockhart had already taken a stereo without permission even though the Clerk had requested an email or letter from the PFFC stating that it was not donated and was his property. Dr. Lockhart said that is correct but by the way it is broken, I'll bring it back if you want it. Councilman Griffin offered to make a monetary donation to Dr. Lockhart to assist and Mayor Svingala said he would also. The Council decided to not make an exception that Town owned equipment not be loaned out. Dr. Lockhart wanted it on record that this was not to be for his personal use, this was for the Georgetown community.

Public Hearing items:

Clerk read Resolution 2019-5 Authorizing a \$25 cell phone allowance per month for the Maintenance staff. Councilwoman Evans made a Motion to approve and Councilman Griffin 2nd. There was much discussion about the issue of using personal cell phones and this may become a records issue. It was discussed about the possibility of using radios for maintenance and a Tracphone for Supervisors and Kelly. Clerk will get pricing for the next meeting. Bruce stated he would personally not commit his phone to be reimbursed for Town business, but would carry a Town phone and/or radio. Councilwoman Evans rescinded her Motion.

Clerk read Resolution 2019-6 Authorizing payment of Mittauer Invoice 19489 in the amount of \$2600.00. Attorney Sherar stated that he believed that since we've already signed the contract for this and approved by the Council then the Clerk can approve the bills. There was discussion about how much responsibility the State has for the water coming from the Hwy and the railroad for there part. Craig said Mittauer is meeting with people from the State to try to address this. Craig is going to review the contract to see if we can put it on hold or not. Councilman Griffin made a Motion to approve and it was seconded by Councilman Szatkowski and approved by unanimous vote.

Resolution 2019-8 for the Town to pay the Sheriff's bill and Beautification Committee to pay the portable toilets for the Everybody's Havin' a Yard Sale. Councilwoman Mead made a Motion to approve and it was seconded by Councilwoman Linkswiler. There was discussion by Councilman Warren concerning if the Town should pay for either since it is a Beautification Committee event. Attorney Sherar reviewed again that the Beautification finances and expenses are so supposed to be separate from the Town's. The Mayor stated that we are sitting here moaning about paying this. Councilman Warren said, no one is moaning, everybody agrees... Mayor said, yes you're moaning Doc, you don't want to pay it, that's moaning. Councilman Warren said, we're just questioning it. Mayor said, the very first things that Government is responsible for is safety and sanitation, so why aren't we responsible for it. Councilman Warren said, if they have their own checkbook then they should be. If an organization came in here and wanted to put on a rally and the police were hired they would have to pay the police. Mayor said, they are not in our charter and part of our Town. Councilman Warren said, you are angry because you feel like I am dissing the Beautification Committee and that's not the case at all. This is an accounting question. Mayor said, it's not accounting it's a responsibility question. Councilman Warren said, that funneling money into the Beautification and then back into the Town is an accounting problem. Mayor asked, does the Council feel any responsibility at all for the Beautification Committee? Councilman Warren said yes it says if there is a major expenditure to do the Town Council has to approve it. Attorney Sherar said, this was set up because the Beautification Committee needed help from the Town because it wasn't private and it wasn't public. It's supposed to be semi-autonomous with oversight from the Town is the best way I remember it, and I don't think he's necessarily got an illegitimate position. This is a function that the Beautification does and the Town has a hard policy about not contributing money and you guys are in that gray area of what you're going to do. There was more discussion about the separation of the Town and the Beautification Committee. Judy and Yvonne voiced their opinion. The vote was unanimous to approve Resolution 2019-8.

Resolution 2019-10 authorizing the Town to use the Florida Department of Management Services; State Contracts and agreements; State term contracts and the use of the Florida Sheriff's contracts. There was discussion and the Council decided to amend the Resolution and strike "The Town will be exempt from the bid requirement on the purchase of used equipment and a majority of vote by the Council. In the event of an auction, the Council will vote on a maximum amount that the Maintenance Supervisor may bid based on the budgeted item." Attorney Sherar doesn't believe that we need to do a Resolution for these purchases since it is already approved through the State contracts. There is a statute that allows you to piggyback on any government contract is that the bidding process has been done in accordance with the Statute and therefore you can pick anything you want off of that. Councilman Warren made a Motion to approve the Resolution 2019-10 and it was seconded by Councilman Griffin. The vote was unanimous to approve.

Resolution 2019-11 authorizing the purchase of a pull behind dump trailer through the Florida Sheriff's Contract Cooperative Purchasing Program FSA19-VEH17.0 in the amount of \$8850.00. Councilman Griffin made a Motion to approve and it was seconded by Councilman Warren. Councilwoman Evans asked where the additional \$850 was coming from. Clerk explained that it will come from General Fund, Roads & Streets, 541.641 Machinery & Equipment which has \$20,000 in it which is unallocated. The vote was unanimous to approve.

Resolution 2019-12 Defined Contribution and Deferred Contribution Plans. Councilman Griffin made a Motion to approve and it was seconded by Councilman Szatkowski. The vote was unanimous to approve.

Unfinished Business:

Councilwoman Linkswiler gave an update for Beautification meeting from 11/11. Chairwoman Joyce Svingala resigned, and it was a great loss to us. Judy Szatkowski was nominated as new chairwoman and the vote was unanimous to approve. Accepted Bud Eckels as a new member. New Business was a need for larger directional signs from HWY 17 to the Community Center, Beach and Park because the writing is so small. Discussion on decorative pole flags. Discussed Christmas decorations, some new ones will be ordered for the Town Hall lawn. 4 new stools were approved for Town Hall office along with \$100 for kitchen utensils and \$50 a month for a candy bowl for Town Hall counter. I think \$50 is too much but it was voted in. We need nominations for the monthly Beautification Award. Yard Sale, served \$387 in breakfast, \$910 on yard sale vendors, \$100 from food vendor, gift basket raffle \$311, items sold \$155 for a total of \$1863 and we spent \$393 for advertising and toilets. This left us with \$1470 from the Yard Sale. November 23 we are going to clean up the Community Center and decorate. We really need volunteers and members for Beautification or we're not going to be able to survive. Shirley asked everyone to stand up and give Joyce a big hand as she has been a wonderful Chief for all of us.

Bruce Wolfred gave a maintenance update and said that the maintenance crew did a great job preparing for the yard sale. Intermediate repair to the end of the dock completed by replacing 12' of middle stringer and 12' of decking out to pavilion. Working on eradicating the air potato around town. Ball field is ready to begin treatment to reestablish the clay areas so in 3 weeks the grass and the evasives will be killed and then I will till the fields up so we can keep dragging

them. I am evaluating the score boards. Councilwoman Evans asked if anyone is using the fields? No. Bruce said that he has the dimensions for the soccer fields, and he can fit 2 of them but he is looking at if the volleyball net can be moved for the large field. Councilman Griffin said, Bruce you are doing fantastic. FGUA decided to change the water meter at Community Center but the compression from the tree next to it, that when they pulled the meter out, they couldn't get it back in. Our water line got broken in this process which I repaired. The backflow preventer does a 90 and goes back under the oak tree. I've got to move that. I am waiting for a reply on the A/C maintenance contract from 3 vendors for annual service. Mayor asked me to look at threshold to the door coming into the Chambers because its very difficult for people to get over. The door is not ADA compliant. I've got a call out to a couple of contractors to give us a quote because it is a block wall. The fence at Mayor's Park was repaired this afternoon.

Clerk Assistant, Kelly gave an update on the financials. Thank you for sending me to Quickbooks class. It was very beneficial, and it showed me that there are a lot of things that we have to fix and change. Councilwoman Evans asked about the Community Center building for \$20.32. Kelly said, it was a single transaction but did not say what it was for.

Mayor Svingala said that he thinks the Maintenance Supervisor should have his own allotment that he can spend. I don't know how to go about it. I don't want the Maintenance Supervisor to have to go to the Town Clerk if he needs 6 screws. Attorney Sherar said you would have to make a Charter change. Which means it couldn't go up until November. Mayor asked is there anything we can do in the meantime? Attorney Sherar said, the only person authorized to spend money is the Town Clerk so that's the only thing I can see in the Charter. You can't use an Ordinance to override the Charter. The way its written that would be overriding the Charter. Mayor asked, what about a Town credit card that's paid off every month? Attorney said, because she's the Chief Financial Officer and that's the way the Charter got written. The Maintenance Supervisor could call the Clerk and say I need to buy this, and she could approve it so long as its less than \$2000 and he could use a credit card to get it. Clerk said, that's what we do now. Attorney said, that's the way it would have to be done, because she's the one that has the spending limit up to \$2000 then it comes to you guys. Mayor said, I'm talking about a \$6 box of screws, to me that's pretty demeaning to have to go to somebody to get approval to buy a box of screws. Attorney said, I would say that the Clerk could delegate a spending limit to somebody. You may want to increase her limit. Its just if you want to give someone else spending authority. Councilwoman Evans said no. Mayor said, I think we've been living with \$2000 and we haven't had any problems whatsoever and if we need to go over we have no problem coming to the Council. Attorney read Charter regarding spending and said that anything anyone wants to spend it has to go to her for approval. Clerk said, and if I am not absent then I can appoint the Deputy Clerk to authorize purchases. Attorney said, she could tell Bruce that you are authorized to spend up to \$200 on the credit card and I think that goes to supervise and control over expenditures not to exceed \$2000. Mayor said, at anytime without going to her? Attorney said, no, because she is personally responsible to supervise and responsible for the disbursement of all monies and control over all expenditures to ensure the budget appropriations are not exceeded. Mayor said, I would like for you to write an Ordinance for the Maintenance Supervisor to go to the electorate for next November. Attorney said it would be an Ordinance to change the Charter. What cap do you want on it? Mayor said, I don't know we have time to talk.

Mayor requests a signed rental agreement for the Pomona Park Senior Program for the Community Center. An agreement was never signed. Resolution 2014-12 was never signed. I just want to get this done and get it behind me. Clerk said there is a Resolution that was done after that 2014-25 which also was not adopted. Craig at the time you said that it should be an Ordinance. The Mayor talked about minutes that the Council had voted on and the Clerk, Cindy Hair had made disgusting comments about him. Clerk Fontana said, are you talking about the email because I didn't find anything in minutes that was approved. The Mayor said, there's nothing else to be discussed its all been done. Councilwoman Evans said, well it is to be discussed because all of us were not here for all of this. Mayor said this is nothing but a rental agreement so if you want to discuss it and spend the night, I can stay. Councilwoman Evans said, every time that you have something to talk about with any of these programs with the Senior Program you get really shitty with all of us. Mayor said, no I don't. In 5 years are we going to bring it up again and discuss it? Councilwoman Evans any time it has to do with your programs you get cranky. Mayor said you weren't here when I fought this for a year and yes I still feel that way. Councilwoman Evans said, but you get hostile and there's no reason. Mayor said, yes I do and yes there is, you weren't there. Does anyone have questions bring them out and I'll sit here all night. I'll answer anything you have. Councilwoman Evans said, what do we need to do with this? Mayor said, it needs to be signed. Clerk said, it was not approved and Craig said it should be an Ordinance. Mayor said, it is nothing more or less than a rental agreement for the Community Center. Councilwoman Evans said, if Craig said it needs to be an Ordinance then it needs to be brought back to us. Mayor said, what Ordinance, Donna, do we have for the Neighborhood Watch to rent, for the Church to rent? Clerk said, we don't have an Ordinance or any other kind of written agreement. It was a verbal thing that was voted on by the Council to allow them to use the building without charging them fees. All of them were voted on by the Council including yours. Councilwoman Mead said, isn't it all the same for all the groups? Clerk explained they were done individually by the groups and the Town did not sign any of them. Judy asked why do you have to do it if you don't for Neighborhood Watch or other ones? Clerk said this is just for the use of the Community Center. It should have been done for all of them. Mayor said, Shirley has one and Lake Broward has one. Councilwoman Mead asked, what do we need to do, write an Ordinance that says the same thing? Attorney said I would like to see the minutes as to why I said it needs to be an Ordinance and a couple of other things I'd like to look at before we bring this up formally. Mayor said, tell me why we need it and no one else does? Neighborhood Watch, Lake Broward, the Church doesn't need this. Clerk said, Joe no one has asked you to do it. Mayor said, oh yeah they did. I went for a year fighting for this. Shirley asked why do you have to sign anything? The Mayor said, you'll have to ask Craig, its Craig and Cindy that made me do it. Attorney said, I've got to go back and read the minutes. Apparently, 41 has been good enough for everything you've been doing so far. It's the Community Center User Agreement. Shirley said, none of us have it so why are you pushing for this? Mayor said, because I fought for this thing for a year and it never got signed so I went to Donna and said let's get this signed so I can put it in our records. Councilwoman Evans said, you don't need it. Mayor asked don't you remember this, and Shirley said, I mostly remember you fighting about everything. Mayor said, I did fight about it like when they said I had to have 1 million in insurance. The insurance company was brought in here by Cindy because she thought she could cut my throat. They said no one has to have their own insurance. Shirley said, if they said that then why go through all this? Mayor said, because of what I went through I don't trust what's going on. It took me a year to find out ok I made it, I trust me. Shirley said,

you're settled in there, everyone loves your program. I don't understand what the big fight is about. Mayor said, its simple, CarrieAnn wasn't here and she knows nothing about it. Shirley said, then pull up what's been said and let them read it. Councilwoman Evans said, I don't need to read through anything, I'm in the present. Mayor asked Craig, what do I need to do to get this thing signed that the ball was dropped on? Attorney said, I have to agree with what Shirley is saying, everything has been going the way its supposed to be going. I don't understand... Mayor said, Well Jesus Christ, you fought me for that whole year. I didn't fight, you fought. Attorney said, you know what there's a lot of things that happened 5 years ago that nobody cared about for 5 years and now all of a sudden it's the most important thing in the world? You're not going to give me time; you want me to answer; you really don't want me to answer this on the fly. I would like to take the time to look at the minutes to go through it. If you want me to do it on the fly, I'll do it on the fly but you're not going to like the things I'm going to say. Mayor said, well when it comes to that program, I don't like anything you say about that program. You know that. You go and investigate it and you get back to me, let's move on. Clerk said, while we are on the subject I'd like to bring up the \$25 utility fee. There was a utility fee that was supposed to be charged to the non-profit groups. In 2014 you had it on your fee Ordinance. In 2016, when you modified your fee Ordinance, I'm not saying this because Senior group or you guys have to pay that. It was voted that you guys do not have to pay it, ok. I'm not bringing that up to be a big bone of contention. The reason why I'm bringing it up is because, in 2016 you revised the Ordinance to change some pricing and somehow the \$25 fee disappeared. Councilwoman Evans said, we took it off. Clerk said, I can't find that in the minutes. Councilwoman Evans said we took it off because you can't put a lock on the meter anyways, people are going to use it anyways, so we just done away with it because there was no sense in trying to figure out who's used it, who's not, because they can say the did or didn't use it. Clerk said, I've searched and searched and cannot find it in the minutes and the other reason is because now with all of the usage of the Community Center we are getting other non-profit groups outside of the Town. We are getting recognition and they are starting to ask us to use the CC and they pay nothing. Councilman Griffin said, I thought we agreed that only the non-profits in the Town got to use it. Mayor said, that's just what it was Jim. Councilman Griffin said and anyone outside of Town had to pay. Clerk said, I will look harder on that because I found discussion on that, but I found where you guys said no, we have to do for that one what we do for that one. Councilman Griffin said, in Town. Mayor said, Craig is going to look into this Resolution #5 Pomona Park Senior Program Inc. may use the CC for senior activities without charge for rent, deposit or utility. Councilwoman Mead said, they're not talking about the same thing. Mayor said, yes they are. Clerk said, it was voted by the Council that you do not have to pay it and the other groups don't have to pay it, that's fine. That's not what I'm questioning. I'm questioning the non-profits out of Town not paying. There is a church group from Crescent City that is coming for 2 sessions the whole day on the 19th and they are paying nothing. Mayor said, instead of searching for that just do a Resolution that in Town non-profits don't pay the \$25 but out of Town does. Clerk asked Attorney if that is good. He said, we can do that. Attorney asked, do we know how much the Community Center costs to operate a year? Clerk said, we can get that number. Mayor said, \$2421 for utilities. Attorney said, there's more than that, you have capital expenditures on a building. Mayor said, we're talking about utilities, FY2018-19 was \$2422. Rentals were \$1522. The Senior Program donated \$600 toward it which is \$2122, which leaves the Town paying for fiscal year 17, 18, 19, \$300 for the year which is \$25 for the month. If you just pull the plug on

the CC, FPL is going to charge you \$10.54 a month. Actually, for the last FY the Town paid \$15 a month for utilities.

New Business:

Mayor-Better Place Chair expires 12/31/19. Current Chairperson is Shirley Griffin. The new term starts January 1, 2020. If anybody has any recommendations, if not, I recommend Shirley for another term as the Chair for Better Place. Shirley said, I've been up there for 9 years now and the chair for 6 years. Mayor said, nobody has any other recommendations? Shirley if you are appointed would you accept it? Shirley said, yes I will. Councilman Warren made a Motion to accept Shirley Griffin as the Chairperson for the Better Place. Seconded by Councilman Griffin. Unanimous vote to approve. Shirley said, its my pleasure and I really pump Pomona Park up. Ask anybody on the committee, they know where I'm from.

Mayor discussed the lake weeds at Middleton Beach. There was discussion that the Health Department said that the weeds do not create the problem, but it will hold the contaminant there. There was discussion about the cost of removal. Councilman Griffin said there is another thing about a lake. However, much frontage you have on your property, a certain amount of it has to have vegetation. You can only clear 25% of the property but I don't know if that's for a municipality. That is to filter the lake and keep it clean. There was discussion about an influx of Muscovy ducks on the South end of the lake and this may be contributing to the higher levels of contaminants in the lake. Councilman Griffin said that he thinks we should get the amounts allowed to be cleared before we move forward.

Attorney Sherar discussed the Beautification Liaison and Council Member voting rights. I am of the opinion that Council Members that are appointed as Liaison do not have voting rights at the Beautification meeting. There's nothing here that says that a Council Member can't be a member of the Beautification Committee and if you aren't the Liaison then you would have the right to vote and act like any other member. However, I would advise anybody on the Council that wants to be on the Beautification Committee that the Sunshine Law stops you from talking about anything and participating in a meeting that is likely to result in something being brought before the Council for a vote. Mayor said they brought this up last year because the Ethics training said to stay the heck away from the Beautification Committee. Attorney Sherar said that Lynda cannot be the Liaison and be a member of the Beautification. Judy asked, how did you let Pat Bergquist do both? Attorney Sherar said, I did not let her do both. Judy said yes you did. Sherar said, I would like to see those minutes. Judy said, when her husband died she got voted in to sit there and y'all had this discussion and you said yes she could do both. She just couldn't vote on one of them. She wasn't a Liaison, she was a member for a long time before she was on the Council and you said that she could stay on. Sherar said, you are saying 2 different things. I just said that a Council member can be the Liaison and not vote. I also said that a Council member can be a regular member if they wanted to be and they could vote but they are subject to the Sunshine Laws so if you have a Liaison there and a regular member there and something is coming before them which could be coming before the commission, you would have a Sunshine issue. Councilwoman Mead said, we asked this at the Ethics training, and they said no you should not be on the committee. Mayor said, if Pat & I are sitting out there we gotta keep our mouth shut we can't say a word, because that's a meeting. Lynda asked, so why can I be a

liaison then. Attorney said, you can be a Liaison or you can be a member at large but you can't be both. Judy said, that's the way it was before. Attorney said the better thing for you to do is be a Liaison, non voting. You can discuss things. Attorney said, you should put out a notice if more than one councilmember will be attending a meeting. You could kind of scrub the issue, let's say if there's something that is discussed at the Beautification Committee and it came here, if the members that were there announced that they were there during those discussions and we had an open discussion about the things. Then that would probably cure the defect. There are cases where councilmembers attended meetings on a topic and then it was brought before them but because the discussions had gone over a year period and there were a whole bunch of hearings and sorts of other things they said no, the purpose of the Sunshine Law was met and the public had plenty of input with the commission meeting.

Clerk discussed her Quickbooks Training and that last month it was approved but the Mayor was concerned that both of us being out of the office may interfere with the Council meeting so I decided to send Kelly and I would wait until the next class. The next one is in Orlando on December 18 & 19 and I'm asking for your approval to go out of County for the training. Councilman Griffin made a Motion to approve. Councilwoman Evans asked, why can't Kelly tell you what she learned? Mayor said, she's not a teacher. Councilwoman Evans asked, why can't she use the books that she had? Mayor said, here's how I look at this. Donna can go, you need to approve or not approve of her going out of County, that's what the question was tonight. Councilman Griffin said, I made the Motion, seconded by Councilman Warren. Councilwoman Evans asked what's the fee? Clerk said same price but its in Orlando. Councilwoman Evans said, so you would have to stay overnight. Clerk said yes, it will be a little more for a hotel but not a lot because you will not be paying as much in mileage and travel time. Councilwoman Evans said, I understand all that, but I didn't know if we need to approve more money because you said it was exactly the same and its not exactly the same. Mayor said, we don't approve the money just her being allowed to travel outside the County. The vote was unanimous to approve.

Clerk also discussed that the next class for Kelly is Grant Writing and is in Tampa on December 9 & 10. Its \$455 for class, and she will have to stay over night 2 nights. Councilwoman Evans made a Motion for Kelly to go to Tampa for the Grant Writing class and it was seconded by Councilman Griffin. The vote was unanimous to approve. Councilwoman Evans asked, are we still in budget? Clerk said, I will verify that and let you know but we can go over in that and stay under in travel.

Councilwoman Mead said, it is with a very heavy heart that I need to recommend that we remove the large oak tree at the corner of the Community Center and Broward Ave. Bruce spent 4 hours digging roots out around the pipes that go in under and all around that oak tree. There is also some electrical on top. We keep cutting the tree back, so the tree no is about 75-80% hanging over the CC. Its not likely that this tree will fall anytime soon but if it were to fall it would pretty much destroy the whole rear end of the CC. It is destroying the street and we can't repair the street until we deal with the roots. Its endangering the building by the roots pushing up and also the new sidewalk has 1 crack in it. The tree has grown to the point that it is a hazard. Its going to be expensive and a problem digging the roots out around the water pipes. Clerk said, I already have M&B giving us a quote on 2 trees so I'll add this one. Councilwoman Evans made a

Motion to get bids and Councilman Griffin seconded. The Mayor said we don't need a Motion for that.

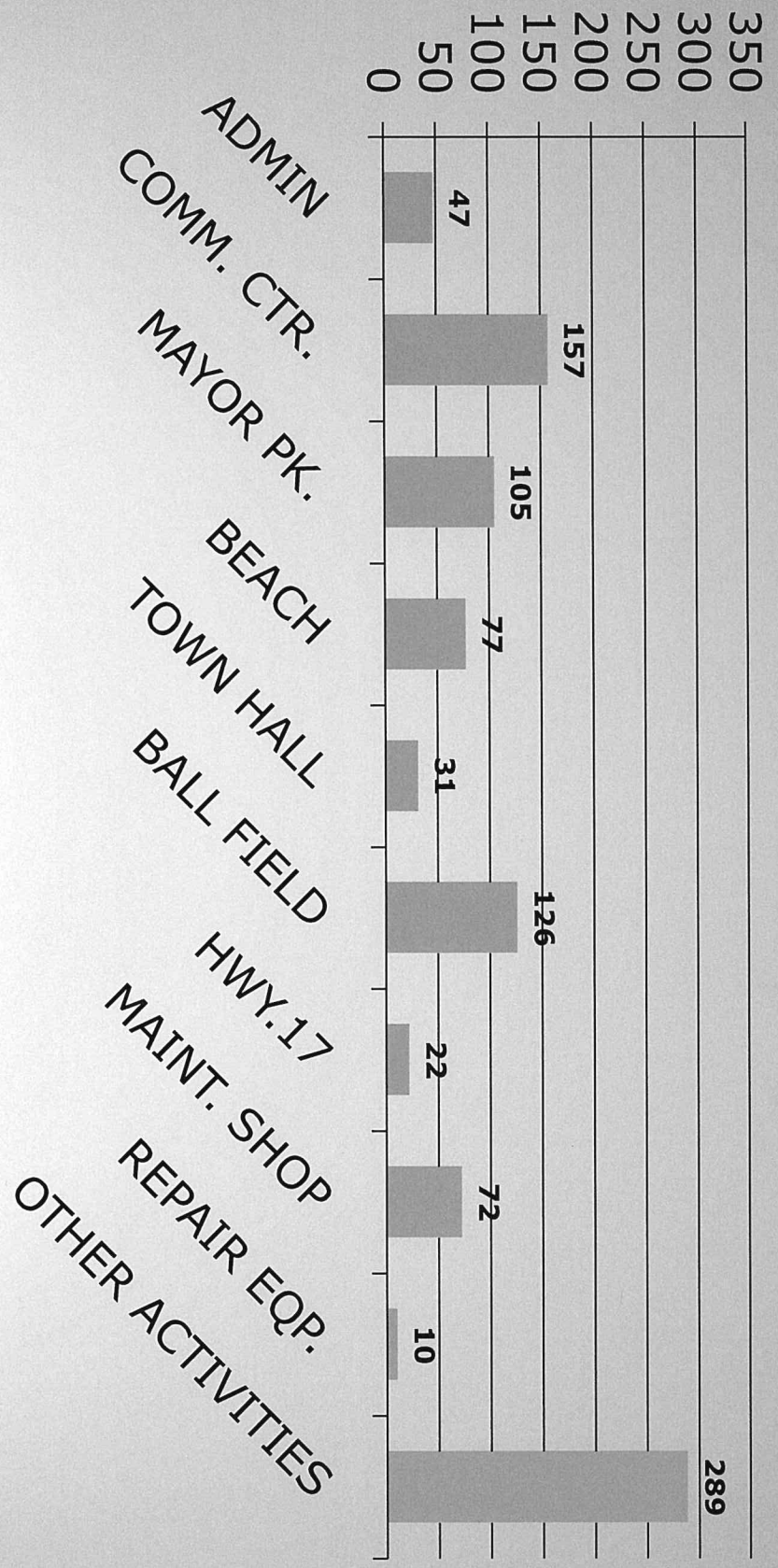
Questions and comments. – Shirley said, Thursday night, Neighborhood Watch we have turkey, ham and a lot of other things so come and enjoy it. No speakers.

Upcoming events: Were reviewed from packet.

Councilman Griffin made a Motion to adjourn, 2nd by Councilwoman Linkswiler. Adjourned 9:16 pm.

November 2019

Chart is total hours spent by Maintenance Staff by Location



Town of Pomona Park
Trial Balance
 As of November 30, 2019

13

	Nov 30, 19	
	Debit	Credit
001.101 · General Fund Checking	62,938.33	
001.102 · General Fund MM	213,869.38	
100.101 · Better Place Checking	290,292.59	
102.101 · 1 to 5 Cent MM	44,638.12	
103.101 · Community Development Grant	0.00	
104.101 · Beautification Committee	10,643.10	
106.101 · Town of Pomona Park FRDAP	0.00	
107.101 · Historical Grant S1636	0.00	
Opening Balance		171,867.86
101.103 · Senior Program Bingo Petty Cash	0.00	
101.104 · Senior Program Petty Cash	0.00	
102.102 · Register, petty cash	50.00	
166.900 · Equipment & Furniture	4,438.91	
211.00 · Direct Deposit Liabilities	545.23	
240.00 · Payroll Liabilities		160,507.99
001.247 · Opening Balance Equity		86,090.33
320.00 · Unrestricted Net Assets		166,910.19
311.00 · Ad Valorem Tax Income		49,180.87
312.41 · First Local Option Fuel Tax Inc		4,666.27
312.42 · 1 to 5 cents Local Option Fuel		3,034.81
312.60 · Better Place - 1 cent Sales tax		13,863.19
314.10 · Utility Service Tax - Electrici		10,669.07
314.30 · Utility Service Tax - Water		798.95
314.40 · Utility Service Tax - Gas		212.12
314.80 · Utility Service Tax - Propane		55.74
315.00 · Communications Services Tax		2,310.40
322.00 · Building Permits Income		59.99
323.10 · Franchise Tax - Electric		3,936.80
323.40 · Franchise Tax - Gas		206.89
335.12 · State Revenue Sharing Income		5,229.06
335.14 · Mobile Home Licenses		9.74
335.15 · State Revenue Sharing - Alcohol		559.36
335.18 · State Revenue Sharing - 1/2 cen		6,342.87
351.10 · Judgements & Fines - County Cri		20.07
361.10 · Interest Income		11.17
366.00 · Donations		3,071.00
369.90 · Other Misc Revenue		6,329.47
TAX	0.00	
511.111 · Legislative Salaries	3,000.00	
511.231 · Legislative Life and Health Ins	337.72	
511.251 · Legislative Unemployment Comp	4.46	
511.311 · Legislative Professional Svc GF	50.00	
511.341 · Legislativ other contractual GF	89.90	
511.411 · Legislative Comm Svcs GF	69.84	
511.431 · Legis Utilities, elect & w GF	186.36	
511.49 · Legislative other	70.00	
511.511 · Legis Office Supplies GF	93.48	
511.541 · Legis books subs mbrshp GF	762.68	
511.641 · Legislative Mach & Equip GF	287.02	
513.121 · F&A Wages	13,132.13	
513.141 · F&A overtime	227.81	
513.161 · F&A vacation pay	256.00	
513.171 · F&A sick leave	518.00	
513.231 · F&A Life & Health Insurance	1,170.08	
513.251 · F&A Unemployment Compensation	4.46	
513.311 · F&A Professional Services GF	1,532.55	
513.341 · F&A other contractual svcs GF	429.78	
513.401 · F&A Travel Expense GF	979.38	
513.411 · F&A Communications GF	69.84	
513.421 · F&A freight & postage	33.32	
513.431 · F&A Utilities Elect & Water GF	186.33	
513.451 · F&A Insurance GF	250.00	
513.461 · F&A Repair & Maint. GF	220.30	
513.471 · F&A Printing	647.59	

Town of Pomona Park

12/5/2019 9:24 AM

Register: 001.101 · General Fund Checking

From 11/01/2019 through 11/30/2019

Sorted by: Date, Type, Number/Ref

15

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/01/2019	DEP	Income	311.00 · Ad Valorem T...	first distributio...		X	4,652.09	22,782.94
11/01/2019	EFT	Florida Blue	-split-	Employee Heal...	2,829.92	X		19,953.02
11/01/2019	9732	K&D Cleaning	575.341 · Comm Ctr, o...	Com. Center Cl...	375.00	X		19,578.02
11/01/2019	9734	Northeast Florida Le...	511.541 · Legis books ...	2019-2020 ann...	75.00	X		19,503.02
11/01/2019	9735	Cardmember Services	-split-	credit card	595.85	X		18,907.17
11/01/2019	9736	Cardmember Services	-split-	credit card	1,127.01	X		17,780.16
11/05/2019	9737	City of Crescent City	572.341 · Parks other c...	Service charge ...	30.00	X		17,750.16
11/05/2019	9738	Aqua Pure Water & ...	572.311 · Parks Profes...	water resample...	70.00	X		17,680.16
11/06/2019		QuickBooks Payroll ...	-split-	Created by Pay...	2,459.53	X		15,220.63
11/07/2019	9733	Carl L Robinson	-split-		508.63	X		14,712.00
11/07/2019	DD1661	Alphonso (Al) Willi...	-split-	Direct Deposit		X		14,712.00
11/07/2019	DD1662	Bruce wolfred	-split-	Direct Deposit		X		14,712.00
11/07/2019	DD1663	Donna J Fontana {To...	-split-	Direct Deposit		X		14,712.00
11/07/2019	DD1664	Kelly Krupski	-split-	Direct Deposit		X		14,712.00
11/08/2019	9740	Craig Z. Sherar P.A.	514.311 · Legal Couns...	November 201...	1,000.00	X		13,712.00
11/08/2019	9741	Craig Z. Sherar P.A.	514.311 · Legal Couns...	invoice 10642 ...	17.50	X		13,694.50
11/12/2019	DEP	Income	312.60 · Better Place - ...	November		X	3,792.06	17,486.56
11/12/2019		QuickBooks Payroll ...	-split-	Created by Pay...	652.52	X		16,834.04
11/13/2019	EFT	Colonial Life	-split-	Memo:COLON...	69.84	X		16,764.20
11/13/2019	9742	Joseph C Svingala	-split-		369.40	X		16,394.80
11/13/2019	9743	A-Gator Locksmith S...	513.461 · F&A Repair ...	file cabinet locks	220.30	X		16,174.50
11/13/2019	9744	Shelton Williams	521.341 · Law Enforce...	October 22nd 6...	60.00	X		16,114.50
11/13/2019	9745	Deputy Jehonathan P...	521.341 · Law Enforce...	November 2nd ...	210.00	X		15,904.50
11/13/2019	9746	Jerry Gentry	521.341 · Law Enforce...	November 10th...	60.00	X		15,844.50
11/13/2019	9747	Jacob Higginbotham	521.341 · Law Enforce...	November 2nd ...	210.00			15,634.50
11/13/2019	9748	Kelly Lake	-split-	Remote suppor...	1,944.65	X		13,689.85
11/13/2019		QuickBooks Payroll ...	-split-	Created by Pay...	2,459.50	X		11,230.35
11/13/2019	DD1669	Lynda Linkswiler { c...	-split-	Direct Deposit		X		11,230.35
11/13/2019	DD1670	CarrieAnn M Evans	-split-	Direct Deposit		X		11,230.35
11/13/2019	DD1671	James W Griffin	-split-	Direct Deposit		X		11,230.35
11/13/2019	DD1672	Victor J Szatkowski	-split-	Direct Deposit		X		11,230.35
11/13/2019	To Print	Patricia L Mead	-split-			X		11,230.35
11/13/2019	To Print	Robert Warren	-split-			X		11,230.35
11/14/2019	9739	Carl L Robinson	-split-		508.62	X		10,721.73
11/14/2019	DD1665	Alphonso (Al) Willi...	-split-	Direct Deposit		X		10,721.73
11/14/2019	DD1666	Bruce wolfred	-split-	Direct Deposit		X		10,721.73
11/14/2019	DD1667	Donna J Fontana {To...	-split-	Direct Deposit		X		10,721.73
11/14/2019	DD1668	Kelly Krupski	-split-	Direct Deposit		X		10,721.73
11/15/2019	DEP	Income	311.00 · Ad Valorem T...	November		X	10,578.31	21,300.04
11/15/2019	DEP	Income	314.10 · Utility Service...	November		X	3,209.07	24,509.11

Town of Pomona Park

12/5/2019 9:24 AM

Register: 001.101 · General Fund Checking

From 11/01/2019 through 11/30/2019

14

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/15/2019	EFT	Colonial Life	-split-	Memo:COLON...	69.84			24,439.27
11/15/2019	E-pay	Capital City Bank pa...	-split-	59-1502925 Q...	4,869.46	X		19,569.81
11/15/2019	9749	Kelly Krupski	513.401 · F&A Travel ...	Travel meals	39.59	X		19,530.22
11/18/2019	9750	Kelly Krupski	513.401 · F&A Travel ...	Mileage	262.97	X		19,267.25
11/18/2019	9751	Palatka Daily News	511.541 · Legis books ...	Annual subscri...	93.68			19,173.57
11/18/2019	9752	kyocera	513.471 · F&A Printing	Invoice # 55v1...	14.47	X		19,159.10
11/18/2019	9753	Jerry Gentry	521.341 · Law Enforce...	October 25th 2...	60.00			19,099.10
11/18/2019	9754	municipal Code Corp...	513.311 · F&A Profes...	Admin support ...	225.00	X		18,874.10
11/18/2019	9755	Waste Pro	-split-	invoice # 1103...	27.74	X		18,846.36
11/18/2019	9756	Xerox Corporation	-split-	invoice # 0986...	287.02	X		18,559.34
11/18/2019	9757	Putnam County Cha...	511.541 · Legis books ...	2019	99.00			18,460.34
11/19/2019	EFT	Health Equity	-split-	November	666.64	X		17,793.70
11/20/2019	DEP	Income	369.90 · Other Misc R...	117 Hill ST		X	6,000.00	23,793.70
11/20/2019	DEP	Income	315.00 · Communicati...	November		X	1,183.13	24,976.83
11/20/2019	DEP	Income	369.90 · Other Misc R...	Cash box deposit		X	329.00	25,305.83
11/20/2019	DEP	Income	322.00 · Building Per...	Jackson Carpor...		X	19.99	25,325.82
11/20/2019	9758	Cardmember Services	-split-	credit card	4,043.78	X		21,282.04
11/20/2019		QuickBooks Payroll ...	-split-	Created by Pay...	2,478.99	X		18,803.05
11/21/2019	DEP	Income	335.12 · State Revenue...	November		X	2,614.53	21,417.58
11/21/2019	9759	Carl L Robinson	-split-		508.63	X		20,908.95
11/21/2019	DD1673	Jeffrey G Bernard	-split-	Direct Deposit		X		20,908.95
11/21/2019	DD1674	Alphonso (Al) Willi...	-split-	Direct Deposit		X		20,908.95
11/21/2019	DD1675	Bruce wolfred	-split-	Direct Deposit		X		20,908.95
11/21/2019	DD1676	Donna J Fontana {To...	-split-	Direct Deposit		X		20,908.95
11/21/2019	DD1677	Kelly Krupski	-split-	Direct Deposit		X		20,908.95
11/25/2019	DEP	Income	335.18 · State Revenue...	November		X	3,109.14	24,018.09
11/25/2019	DEP	Income	312.60 · Better Place - ...	November		X	4,910.49	28,928.58
11/25/2019	EFT	Capital City Bank	511.49 · Legislative ot...	Bank service c...	35.00	X		28,893.58
11/26/2019	DEP	Income	351.10 · Judgements &...	Octobers fines		X	20.07	28,913.65
11/26/2019	DEP	Income	323.40 · Franchise Tax...	November		X	110.75	29,024.40
11/26/2019	DEP	Income	314.40 · Utility Service...	November		X	104.64	29,129.04
11/26/2019	DEP	Income	322.00 · Building Per...	Precision Playg...		X	20.00	29,149.04
11/26/2019	DEP	Income	314.30 · Utility Service...	November		X	385.97	29,535.01
11/26/2019	DEP	Income	312.41 · First Local Op...	November		X	2,144.73	31,679.74
11/26/2019	DEP	Income	312.42 · 1 to 5 cents L...	November		X	1,377.60	33,057.34
11/26/2019	DEP	Income	314.80 · Utility Service...	Deposit		X	19.99	33,077.33
11/26/2019	9762	FPL	-split-	November	2,165.80			30,911.53
11/26/2019	9763	AT&T	-split-	November	139.68			30,771.85
11/26/2019	9764	Putnam County BOCC	529.341 · Other Public...	Invoice # 2019...	100.00			30,671.85
11/26/2019	9765	FGUA	-split-	November PO...	125.21			30,546.64

Town of Pomona Park

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Register: 001.101 · General Fund Checking

From 11/01/2019 through 11/30/2019

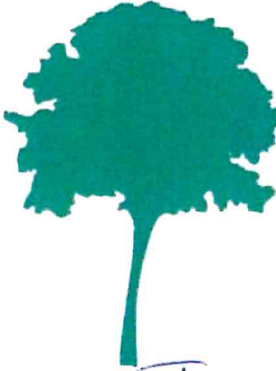
17

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
11/26/2019		QuickBooks Payroll ...	-split-	Created by Pay...	2,147.59	X		28,399.05
11/27/2019	9760	Carl L Robinson	-split-		508.63	X		27,890.42
11/27/2019	9766	municipal Code Corp...	513.311 · F&A Profes...	44 Pages added...	803.90			27,086.52
11/27/2019	9767	Donna J Fontana {To...	513.401 · F&A Travel ...	Mileage reimb...	55.91			27,030.61
11/27/2019	9768	Principal Life Insura...	-split-	November	207.15			26,823.46
11/27/2019	9769	Cit	513.471 · F&A Printing		186.04			26,637.42
11/27/2019	9770	K&D Cleaning	575.341 · Comm Ctr, o...	Com. Center Cl...	250.00			26,387.42
11/27/2019	9771	PUTNAM COUNTY...	-split-	Property tax maint bldg	477.72			25,909.70
11/27/2019	9772	Cardmember Services	-split-	D credit card	296.92			25,612.78
11/27/2019	DD1678	Alphonso (Al) Willi...	-split-	Direct Deposit		X		25,612.78
11/27/2019	DD1679	Donna J Fontana {To...	-split-	Direct Deposit		X		25,612.78
11/27/2019	DD1680	Jeffrey G Bernard	-split-	Direct Deposit		X		25,612.78
11/27/2019	DD1681	Kelly Krupski	-split-	Direct Deposit		X		25,612.78
11/28/2019	DEP	Income	323.10 · Franchise Tax...	November		X	3,936.80	29,549.58
11/29/2019	DEP	Income	311.00 · Ad Valorem T...	November		X	33,950.47	63,500.05
11/29/2019	9761	Nancy K Lajoie	-split-		561.72			62,938.33

ESTIMATE & BILLING

8632



P.O. Box 144 • Pierson, Florida 32180-0144

386-490-5611 (office)

FreeTreeEstimate.com

To: Town of Pomona Park Date: 10/31/19
Dunna

Phone: Townclerk@pomona-park.com
386-649-4902

Location: Town hall + Pleasant street

Special Instructions: 1 Pine tree @ town hall = 300.00
1 dead tree on Pleasant St. = 600.00

TREE REMOVAL	()	\$	_____
TREE TRIMMING	()	\$	_____
STUMP GRINDING	()	\$	_____
CLEAN UP & HAUL AWAY	()	\$	_____

HOURS WORKED _____

ESTIMATE \$ 900.00

TOTAL AMOUNT \$ _____

Estimates Good For 60 Days

LICENSED

WORKER'S COMP. & LIABILITY

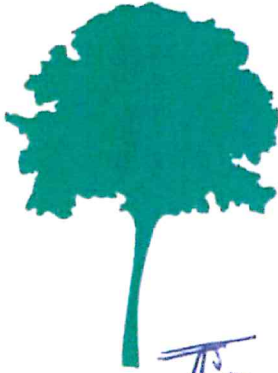
M&B TREE SERVICE IS NOT RESPONSIBLE FOR DAMAGE DUE TO WEIGHT OF EQUIPMENT.

Thank you!

ESTIMATE & BILLING

8677

19



P.O. Box 144 • Pierson, Florida 32180-0144

386-490-5611

FreeTreeEstimate.com

To: Town of Pomona Date: 12/2/19
Park

Phone: _____

Location: Community Center

Special Instructions: 1 large Oak in back corner
by water line.
(Worth saving)

TREE REMOVAL () \$ _____

TREE TRIMMING () \$ _____

STUMP GRINDING () \$ _____

CLEAN UP & HAUL AWAY () \$ _____

HOURS WORKED _____

ESTIMATE \$ 1800.00

TOTAL AMOUNT \$ _____

Estimates Good For 60 Days

LICENSED

WORKER'S COMP. & LIABILITY

M&B TREE SERVICE IS NOT RESPONSIBLE FOR DAMAGE DUE TO WEIGHT OF EQUIPMENT.

Thank you.

Sec. 10-5. - Rules and regulations.

The Town of Pomona Park is granted full authority to establish reasonable impounding fees and per diem rates for board while keeping animals so impounded, which shall be paid by the owner of the animal so impounded before it is released, and to make rules and regulations relating to the subject hereof which, in the opinion of the town, will further guarantee and protect the health and safety of the citizens of Pomona Park.

(Ord. No. 03-1, § 5, 4-8-2003)

Sec. 10-9. - Public nuisance.

All owners shall exercise proper care and control of their animal(s) to prevent it from becoming a public nuisance or stray as defined in section 10-1.

(Ord. No. 03-1, § 10, 4-8-2003)

Cross reference— Nuisances, § 18-26 et seq.

Putnam County Land Use Code

21

3.02.25 Livestock, Residential

a. Definition:

Livestock, Residential shall mean the keeping of equines, cattle, swine, fowl, and/or goat on a residential lot that is five acres or less in size and located in an agricultural zoning district (AG or AE). This section also provides for the keeping of one horse in the R-2, and RE zoning districts as indicated in subsection c below.

b. Supplemental Regulations

1. The residential livestock shall be kept in a fenced enclosure maintained to restrict the animals from being closer than 10 feet to a property line.
2. If a place of shelter is provided it must be 100 feet or more from a residence of different ownership.
3. The following minimum area requirements shall be maintained:
 - (a) One (1) horse or other equine per acre.
 - (b) One (1) cow or other cattle per acre.
 - (c) Six (6) goats or sheep per acre.
 - (d) Forty (40) chickens or other poultry per acre in AG and AE zoning districts, but only 1 rooster (male).
 - (e) All swine/pigs shall constitute an intense agricultural operation and be required to obtain a Special Use Permit as outlined in Article 12, Section 12.12 of the Land Development Code. One (1) pig/swine is allowed temporarily without a Special Use Permit if the animal is for a 4H/FFA project connected to the Putnam County Fair. Length of stay of said animal shall be from birth to the end of the fair. Said animal shall be removed within 30 days of the end of the Fair.
4. As used herein, an "acre" means one acre of undeveloped, useable land area; and does not include the area serving the primary residential structure. The area requirements are per animal, i.e., a single acre may not support both a horse and a cow, but only one horse or one cow.

c. A horse may be permitted in the R-2 and RE zoning districts by Special Use Permit if the following conditions are met in addition to approval of a Special Use Permit pursuant to Article 12, section 12.12 of the Land Development Code.

1. The parcel shall not be less than 5 acres in area
2. No more than one horse per 3 acres
3. Setbacks shall be equal to those listed in subsection (b)(1) and (2)

d. 4H/FFA animals in residential districts.

1. Except as provided in subsection e below, one (1) farm animal per acre, including a pig, if the animal is for a 4H/FFA project connected to the Putnam County Fair. Length of stay of said animal shall be from birth to the end of the Fair. Said animal shall be removed within 30 days of the end of the Fair.
2. The minimum size of a parcel for this activity is one (1) acre.

e. Limited residential chicken flocks shall be allowed in R-1, R-2 and RE zoning districts provided:

1. The parcel must have an occupied single family residence on site,
2. This use shall be prohibited on any parcel that is occupied by any multifamily

use or having more than one single family residence unless the other single family residences are otherwise allowed by Code or legally nonconforming under this Code.

3. A flock shall be no less than 2 and no more than 6 chickens per acre.
4. Roosters and any other species of fowl other than chickens shall be prohibited,
5. The flock shall be kept for personal use only. Commercial raising of chickens or eggs shall be prohibited,
6. Any dead animals, or parts thereof, shall be promptly and properly disposed of in a legal fashion that does not create odors or spread to other properties via wind or storm-water runoff.
7. The flock shall be confined to the parcel at all times,
8. The flock shall be confined to a coop not exceeding 150 square feet in area during nighttime hours, the coop shall be placed in accordance with the applicable building setbacks and no part of the coop shall exceed a height of six feet,
9. Stored feed shall be secured to prevent access by vermin,
10. The flight feathers on at least one wing must be clipped regularly to prevent flight.

3.02.26 Manufactured Home Parks

a. Definition

Manufactured Home Park is a parcel of land set aside and rented by any person for the parking and accommodation of mobile homes and/or modular homes which are to be occupied for sleeping or eating in exchange for consideration or benefit to the owner of the mobile home park, and includes all land, buildings, structures or facilities used by occupants of homes on such premises.

b. Supplementary Regulations

1. Manufactured home parks are permitted in RMH zoning only and are allowed to contain accessory and support facilities customarily incidental to the operation of the manufactured home park as approved on the site plan. Such facilities shall include recreational, maintenance and laundry facilities for use by park residents.
2. Minimum site requirements for a manufactured home park.
 - (a) 100 feet wide at ingress and egress points.
 - (b) 200 feet wide at the portion of the site used for mobile home lots.
 - (c) 5 acre minimum total site area.
 - (d) Internal separation between structures/units shall not be less than 20 feet, except that one accessory building 150 square feet or less in size may be placed no closer than 3 feet to the unit being served and 6 feet from any other units or accessory buildings.
3. Each home space in a manufactured home park in the RMH district shall be provided with a paved patio with a minimum of 120 square feet.
4. Each manufactured home park must have a park and recreational area having a minimum area of 200 square feet per home space. Any such area must contain a minimum of 500 square feet.
5. Internal streets must be a minimum of 20 feet wide and meet the standards for

Upcoming Pomona Park Event and Meeting Announcements:	
Town Council Meeting	Tuesday, December 10, 2019- 6pm
Town Holiday Dinner @ Waters Edge	Thursday, December 12, 2019 - 6pm
Conversation with the Mayor	Saturday, December 14, 2019- 7-9am
Quickbooks Training Donna	Wednesday, December 18 & 19, 2019
CLOSED FOR CHRISTMAS	Tuesday, December 24 & 25, 2019
CLOSED FOR NEW YEARS	Tuesday, December 31, 2019 & Jan 1, 2020
First Saturday Breakfast	Saturday, January 4, 2020 - 8-10am
Beautification Meeting	Monday, January 6, 2020- 10am
Neighborhood Watch	Thursday, January 9, 2020 - 5:30pm