



**TOWN OF POMONA PARK**

**TOWN COUNCIL & PUBLIC MEETING AGENDA OCTOBER 13, 2020 – 6:00 PM**

**AT TOWN HALL FOR COUNCIL MEMBERS ONLY**

**VIA TELECONFERENCE. Call 1-888-204-5987 Access Code is 3674654#**

**PLEDGE TO FLAG –**

**CALL MEETING TO ORDER AND WELCOME VISITORS - Please speak at full volume so everyone on the call can hear. Please take a moment of silence for Lois A. Williams.**

**CORRESPONDENCE**

- Town Clerk

**CERTIFICATE PRESENTATION BY MAYOR JOE SVINGALA TO JOSH CONWAY**

**ADOPT MINUTES OF PREVIOUS MEETINGS, IF ANY**

- Budget Workshop Minutes for 8/19/20.

**UNFINISHED BUSINESS INCLUDING COMMITTEE REPORTS**

- Kelly Krupski Treasurer – Financial Review, Bills

**GUEST SPEAKERS**

- None

**PUBLIC HEARING ITEMS**

- None

**NEW BUSINESS**

- Joyce Svingala – Community Center Opening
- Clerk Fontana – Office equipment purchase
- Clerk Fontana – Mittauer Invoice 20437
- Coronavirus – Covid19

**Q & A / Comments / Announcements**

**ADJOURN**

NOTICE: If a person decides to appeal any decision made by the Town Council of Pomona Park with respect to ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FL 286.0105

**PLEDGE OF CIVILITY**

We will be respectful of one another even when we disagree.  
We will direct all comments to the issues. We will avoid personal attacks.

**Town of Pomona Park  
Correspondence List for September 9, 2020**

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## SCRIPT FOR VIRTUAL PUBLIC MEETING

### Town Council Meeting- October 13, 2020

#### Statement of the Mayor

Pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron Desantis on March 20, 2020, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

This meeting was advertised on the Town's website, marquee, bulletin board, sent out to the agenda email of those requesting agendas and placed in the Palatka Daily newspaper.

Here are the rules set forth for this meeting. All participants except the Mayor and Clerk shall mute their phones. The Mayor will do a roll call by seat for the Council and Attorney for attendance. Each person will unmute their phone to respond to the roll call and then place themselves back on mute. The Mayor will ask each council member for their feedback on the topic being discussed. After all council members have spoken the Mayor will open the questions and comments on that topic to the public. The citizens must give their name and address prior to their question or comment.

A Council member must identify themselves by name before making their Motion and second. All votes will be taken by the Mayor by roll call vote.

**Council members, are you comfortable with all the notice provisions set forth and these uniform rules of procedures we have established for this Virtual meeting?** *Await response in the affirmative... then say*  
**Thank you. We will begin the meeting with the Pledge of Allegiance.**

**Town of Pomona Park – Budget Workshop Meeting Minutes****Tuesday, August 19, 2020 (6:00pm)****At the Town Hall for Council only****VIA TELECONFERENCE for the public. Call 1-888-204-5987 Access Code is 3674654#**

Present: Mayor Joseph Svingala, Councilman Dr. Robert Warren (attended by phone), Councilwoman CarrieAnn Evans, Councilwoman Lynda Linkswiler, Councilwoman Pat Mead, Councilman Jim Griffin, Councilman Victor Szatkowski, Town Clerk Donna Fontana, Treasurer Kelly Krupski.

Absent: none

Meeting came to order at 6:00 p.m. The pledge to the flag was performed.

The Mayor asked all council members if they were comfortable with all the notice provisions set forth and these uniform rules of procedures we have established for this virtual meeting? The Mayor took a roll call, and it was unanimous that all council approved.

Mayor said, happy 80<sup>th</sup> birthday Vic! Donna its budget, I'll let you take over. I know you're all looking at the wages and stuff with what's going around I want to do wages at the end of the budget meeting. If this budget isn't complete tonight we're going to do it whenever the budget gets complete because it could get contentious and I don't want anything going on when we're trying to do all the other stuff we need to get done. Donna go ahead.

Clerk said, this is the same thing that you have been looking at every time we do a budget workshop. The difference is that you request things to be changed in here and so Kelly and I work up the numbers and fit those numbers into the budget. As you can see, I've color coded things for you a little bit to try and help you understand what our budget is. The yellow is the capital budget notes items that we've had on there all along. The light orange is the projected revenue and reserve balance and the dark orange is the total expenses, the light blue is the projected remaining funds in the account after the projected expenses. In other words, if we spend everything that we've got in the dark orange then the light blue is what we will have left over in the reserves for each one of these different sections. The first one of course is the General Fund. Councilwoman Pat asked, how much different is the reserve fund that we have from this year's budget as opposed to previous year's budget? Are we headed down hill? We spent years on the Town Council trying to build up the reserve and we've gotten it where it's really healthy and I think we should really try to be very lean this year because I know that you say that if you put it in the budget then you don't have to spend it. It has been my experience sitting up here that if it's in the budget we do spend it and sometimes that's the criteria as to whether or not we spend it or not. If we put it in there, it's just like your own budget, you're more likely to spend it if its cash handy and ready to go. I'd like to protect our reserve because we don't know 2 things, 1 we're not really sure what our revenue is going to be because this is a different year than any that we've had before and if we have an emergency, a hurricane or whatever, we might need that reserve. Mayor said, Donna excuse me, could you all pull your mics closer to you so everything records? Thank you. Clerk said, for General Fund that is your Operating Account. Those are the things that we do on a day to day basis, wages, benefits,

things that we purchase normally, that are not a capital expenditure item, those types of things, subscriptions. You see all the different categories. That's your General Fund which is pretty much in line with where we have been every year. Of course, we've got a few more thousand dollars that we should be getting from the revenues, but we don't know like you said. I don't know if anybody read the paper this week, but I read that Palatka received something, I have not called them yet but I want to call them to find out where they received it from. That said that they have been notified that they are going to receive less revenues this year from the State than they have before because of Covid-19. We should be anticipating that there will be less revenues. Now remember that this \$169,000 under Ad Valorem, is 97% of what we are anticipating to receive from our revenues. It's already below what we are supposed to receive but it could be projected higher than what we will actually receive, we don't know. These are your operating numbers so there are some things in General Fund that we added on page 4 that says expense categories, Public Safety under Code Enforcement, that's where we added a full time Code Enforcement person with benefits. \$33,280 is at \$16 an hour. I just had to ballpark it. I looked at what some other, I think you guys received my emails that had different Towns around here that had bases of what they're charging for Code Enforcement. I did it a little higher just to make sure we had enough money in there in case you guys find someone that you wanted full time. You were talking about not starting out full time. Maybe just doing like part time, x number of hours per month or week or whatever, which would be significantly less than that and will not have benefits. Your benefits are also included, not in that \$33,280 but underneath the other items like life & health insurance workers comp and reemployment compensation and that. That's one category and then you've got other contractual services, not for law enforcement we want to keep that good, like in Road & Streets and Park & Recs we kept that same amount that we had in there last year in case we have big projects that are going on that Bruce needs someone, another set of hands in here to help. We've got a little bit of extra money in there that we may, you know what we don't have the revenue in there to be able to hire some extra hands so we're not going to do that. Mayor asked where is that? Treasurer said, 541.311. Clerk said, page 5, expense categories transportation, Road & Streets facilities and that's 541.311 operating expense professional services. We've got \$3000 in there but again that's something that if Bruce needed someone to come in to help with that we would need to approve that before it gets spent. Councilwoman Evans said, we had it for \$1000 and we spent \$3257? Clerk said, that's why we changed it to \$3000. Councilwoman Evans asked, why are we allowing it to go that far over budget? Treasurer said, a lot of this is tree service. The big trees is a big expense from it. Councilwoman Evans said, isn't that, that's not. Clerk said, Road & Streets is where we've been putting it under professional services. We don't have a category specific to trees. Did that answer your question CarrieAnn? Councilwoman Evans said, I guess so, but it's still, I don't understand why we are allowing it to be that far over budget in that category. Councilwoman Mead said, I guess for safety. Councilwoman Evans said, I understand that, then there needs to be a certain, set category for trees. Mayor said, we're not allowed to create categories. That's done by the State and Federal and we go by those guidelines. We can't make up one. Councilwoman Mead said we just find a place where it would fit the best. Mayor said, I tried to do the same thing, not on this issue on something else and I was told we can't make up our own. Treasurer said, we have to follow the chart of accounts set out by the State. That's how the auditors come through and audit is all by the same chart of accounts. To answer part of you question is because the auditor said you can go over in buckets as long as your not over in the whole budget, so as long as we are charging it correctly it's not going to affect the budget per say

besides that individual bucket. Clerk said, if you go to page 6, Parks & Rec you're going to remember on 572.631 improvements other than buildings that we have \$50,000 in there. Even though our budget reflects that extra \$50,000 is going to be spent, we have nothing earmarked for that expenditure. There's \$50,000 on there in case we need to do something that we did not plan on doing and we don't have to go back and change our budget in the middle of the year. Mayor asked, can we take \$20-\$25,000 from that \$50,000 to satisfy our obligation for the upcoming grant to do something, a roof or down to the beach. Councilwoman Evans said, we have that money set aside somewhere else. Clerk said, we've already got it identified in the budget but if you decided to take it out of one of the other ones you could. Mayor said, just a question that's all, thanks. Councilwoman Mead said, it was improvements other than buildings. Is that going to show up in some place other than Parks & Rec? Why is it in Parks & Rec? Clerk said, that's just where it has been and we just left it there. Councilwoman Evans said, its been there for years now. Clerk said, I think it used to be \$100,000 and we reduced it down to \$50,000. Councilman Griffin said, I was talking about getting lights at the park and I contacted an electrician, Ron Millard. He gave me a ballpark, it's not an itemized bill but its 4, 25 ft. poles, 8 LED lights, 1000 watts, 2 lights per pole and it would run somewhere between, he said he would give me an itemized list. He said it would run somewhere between \$12,000 and \$15,000. This is only one bid. I need to contact other people. Clerk said, for something of that size we would have to go out to bid anyway. At least that gives us a budgeting number. Councilman Griffin said, I can get 3 more people. Clerk said, I don't think you have to get 3 more for the budgeting process. Councilman Griffin asked, just run an ad? Clerk said, no we're not going to run an ad until it gets approved. Councilwoman Evans asked, isn't that something with safety that could be covered by one of the grants. Treasurer said, I don't know if lighting can we covered, that's never been discussed since I've been here, putting up lights under a grant. I know the full list of cameras or whatever that was, was discussed to be put at that park. Mayor said, that's just waiting on a permit. Treasurer said, right but that had lights on it as well. That's the only ones I've known to be discussed since I've been here. Councilman Griffin said, we could do FPL but their's is dusk to dawn and we can't do that because it would upset the neighborhood. Ron Millard can do a 10 o'clock cut off. He can run it from dusk to 10 pm. The kids need to get home to do their homework. Mayor said, we've discussed this in the past, I understand it. I've seen kids over there now. They play 11 o'clock at night. You rather have them there than going through someone's bedroom window to rob them. Our problem in helping them do that we have to change some of the legalities of the Town and it may involve insurance where our parks close at dusk. Councilman Griffin said, so we're insured till dusk? Mayor said, I don't know, I don't know Jim, I'm just bringing that up as something to think about. I don't know. Councilman Griffin said, well we'll have to look at all avenues before we make a decision, but I just would like to see this happen. Clerk said, in addition to that, that's your cost for the product plus the installation by the electrician. Councilman Griffin said, that's installation, that's everything, come play ball. Clerk said, there will be an additional cost per month for those lights. Councilman Griffin said, well LED's are minimal. You're not talking the old sodium lights that the meter went like that. Clerk said, and they won't be running all night. Councilman Griffin said, no they only run until 10 o'clock, dusk till 10pm. In the summertime you're only talking like 8 o'clock till 10. You're not talking long hours. In the winter you would be but during the winter there's not a lot of people out because its too cold some days. I just would like to see that. Councilwoman Mead said, we're not spending the money we used to spend on lighting the ballpark because apparently they're not using the

ballpark. Clerk said, at this point and with everything going on you may want to decide to cut something out of your capital outlay. Maybe the marquee because of everything going on. You can just cut it in order to add this. At this point I don't think that you should add anything without cutting something. Councilman Griffin said, but Donna, you girls need that marquee. Clerk said, Kelly helps out a lot with it. She knows that it hurts my back to do it. Councilman Griffin said, plus its very inefficient. It takes time and we're paying somebody to be out there when you could just type it in on the computer right inside here and be done. Clerk said, I think we could wait another year. What do you think Kelly? Kelly said, yeah I don't see it's a great need. Would it be cool to see snowflakes and leaves and whatever we want up there? Yes, but do we need it, no. Councilwoman Mead said, I agree if we're going to add anything we need to cut something. Clerk said, if I'm hearing you guys say that you would like to put this in there as a place holder, we'll take that out because that's about the same price. I think we had like \$18,000 in there for the marquee and this \$12,000-\$15,000 and this will cover that. What do you think? Councilman Griffin said, I'd like to see the children have a chance at you know. Councilwoman Evans said, but then you're breaking our rules that say the parks are not open after dusk. If you're encouraging them. I understand but I don't want people sitting down at that beach after dusk, because they're up to no good. Councilman Griffin said, we're not putting lights at the beach. Councilwoman Mead said, no she's talking about changing the rules. Councilman Griffin said, but they're down there at 11 o'clock anyway CarrieAnn. Councilwoman Evans said, that's not the point. Mayor said, do what, what was that? It was repeated and the Mayor said, who is? Councilman Griffin said, they're playing down there. You just said you've seen them down there around 11 o'clock. Mayor said, I do. Councilwoman Mead said, you all said different things, she's talking about people at the beach. You're talking about people at the park. Councilwoman Evans said, if you change the rules for our parks, that opens up here, that opens up the ballparks, that opens up the beach, that opens up all of them so we have to be very careful of what. Councilman Griffin said, well I think its time we stepped up. Clerk said, my thoughts are this and you tell me if this fits into it. Obviously, even if we take out the marquee and we put that in there, it doesn't mean that you're going to do it because we've got some administrative things that we've got to do to look at it and see whether or not we can isolate that park and find out what the Mayor said about any additional insurance or anything that it would cost us in order to stay open until 10 o'clock. Councilwoman Mead said, could you do one and not the other. Clerk said, we would have to do some type of an Ordinance to identify that particular park and what the hours would be, things like that. Councilwoman Evans said, correct, because we have all this signage that says, and I don't want to encourage it and then them be in trouble for being there. Councilwoman Mead said, can his lights, I say his like it belongs to you. Could that we part of the \$50,000 that we've already got in here? Clerk said, well again, I kind of had that in there for emergency stuff. Personally, that's you guy's decision but personally I don't want to earmark anything for that. Councilwoman Evans said, no I want it to just sit just in case something breaks down. Clerk said, well you've got 2 old trucks, there's a possibility at some point you're going to have to replace that black truck. Mayor said, well according to Bruce within 2 years. Clerk said, hopefully it will last 2 years. Councilwoman Evans said, that was a blessing, it was just given to us, so I don't know if we're on any kind of wish list because for it to last a year, we've been grateful. Clerk said, I do receive notices from SJRWM about different items that they are getting rid of and we can get free. I pass those to Bruce every time I get them. He knows the equipment, he's like I know that's a bad one, so it works out perfect. I do pass that along to him just in case there's something in there that would

be beneficial to us. Do we want to go ahead and strike the marquee and put this in as a place holder. Its fine with me and its fine with you right Kelly? Kelly said, yeah it doesn't matter to me. Councilman Griffin said, I would like to. Councilman Warren said, I don't see the advantage of downsizing the hold back money. What do we have to lose if we leave \$18,000 and we need to take \$12,000 out of it. We could just change it at that time but its going to be hard to go in the other direction. Clerk said, no we can leave the amount for \$18,000, we'll just take off the marquee and make sure that its still in a proper category and we'll leave it at \$18,000. You're right, if we just spend \$12,000 then great. Councilman Warren said, thank you. Clerk said, you're welcome. Councilwoman Mead asked what is 571.411? Comm services. Communication services so that's your data lines. Councilwoman Mead said, it was 6, we've spent 4 and now its going up to 8. Do we expect it to go up? Clerk said, the book den. Since we've been shut down as long as we have. Treasurer said, that's the internet at the Community Center and part of this block here is in case we need new equipment such as routers. This year the router got struck by lightening, so we had to buy a new router which is over \$100 for the CC internet. That's part of it. Councilman Griffin asked, is our deductible higher than \$100. Treasurer said, we didn't check the insurance, I didn't check the insurance. It was an issue that had been happening since before I had ever worked here that Judy brought to the attention of Clerks and Treasurers before Donna and I. Councilwoman Evans asked, but y'all don't use an inside maintenance plan where its \$7.99 a month. Clerk said, no. Councilwoman Evans said, I pay that one for my internet. I pay like \$3.99 I think it might be. Clerk said, for the service plan itself? Councilwoman Evans said, for an inside service so if something goes wrong and they have to come. I just got a brand new one cause it was messed up. Councilwoman Linkswiler said, they might not offer it to businesses rather than individuals. Councilwoman Evans said, well we're not a business, we're a Town. Councilwoman Linkswiler said, well we're not an individual either. Treasurer said, we go through Suncom which is department of communication for Florida because we get a cheaper rate going through them because we are a municipality so I'll call and ask them but that might be why we haven't heard anything about it because we don't deal with AT&T directly. We deal with Suncom, they deal with AT&T as like a sub-contractor for governments. Clerk said, and it gets really confusing dealing with them, but we can look into that. It would have to work into that \$800 that we have in there, we certainly don't want to increase anything there. Treasurer said, part of the increase for this as well is that we're adding another wifi spot at the park to be able to have cameras and communications split between all the departments that have communications so that's part of the increase as well. Councilwoman Evans said, I'm still not satisfied with the video cameras that are at the beach to begin with. They're up so high that, I understand that they have to be up so high that they can't be damaged but they're up so high that even if you do have somebody that vandalizes something, you're not going to be able to expand them big enough to see who it actually is. Clerk said, you're right because I've done the same thing. I've looked at them and tried to do that and the only thing that you're really getting is if like, the type of clothes that they have on, the type of car. Councilwoman Evans said, you can't see driver's plates. When that guy came and he talked to us, he said we would be able to see all of that. Clerk said, we cancelled the other contract for Mayor's Park because we didn't have the permit ready for that pole, so we really need to find out if they have a better product or someone. ADT is a good company so they should have a better product for places like us and other large stores use. We'll look into that before we start a new contract. Mayor said, if you call Walmart, they've got those cameras and they can tell at the end of the parking lot what that license plate is. Councilwoman Evans said, I paid like \$400 for mine



and they're in color. You can see everything, they are Arlo Pro. They are just for around the house. Clerk said, we can have ADT back in here to answer some of those questions. Say look, when you guys sold them to the Town these were the kind of things that you knew we were looking for and these cameras are not doing it. We can see if they are willing to trade them out or something. Councilman Griffin said, you can probably ask for an upgrade and find out how much that would cost. Clerk said, if its minimal then it can be worked into this without adding it to the budget. Councilwoman Evans said, I don't want to add more cameras if they're not better. Councilman Warren said, I can assure you that I was very explicit about the capabilities of the cameras to be able to read license plates. You certainly can't do it with this one and I think that they owe us a better set of cameras. We will enter the discussion because we said that right of front, we absolutely wanted information from the cameras that would allow us to prosecute. Actionable intelligence was the term. Councilwoman Evans said, we are not getting what we are paying for. Clerk said we will set a meeting with ADT. Councilwoman Mead asked, are we expecting utility services to go up that much? Like 572-431? Clerk said, that's electric and water. Remember now that's Parks & Recs and all of your parks right now are not being used. You can't look at that \$3000 and think that, why did they budget \$9000? We budgeted \$9000 because, we're not using the parks. We've got the a/c at the Community Center set at 80° and we're not changing that up and down. Councilwoman Mead said, so you're hoping all of that will change this year? Clerk said, I'm hoping because I'm ready for it to all be open. Councilwoman Mead said, we do need bumpers where we need bumpers. There's no point in cutting it and then having to say this ain't working. Councilwoman Evans asked, why did legal notices and pensions go from \$3021 to \$500? Clerk said, because that's under Parks & Recs. We really don't need legal notices under Parks & Recs for \$3000. Legal notices are mainly going to be under our category, Financial & Admin. Councilwoman Evans said, y'all got me all screwed up with this under this because you have overtime and wages under here. Clerk said, I apologize because that is confusing, but some things get divided and some don't. Treasurer said, if you look on page 8, this gives you the breakdown of how much wages go into each category. That's why there's wages and specific things so Park & Recs are divided in 8 different categories. Councilwoman Evans said, I understand that, but then there's this right below it, legal notices and pensions. Isn't that something that gets divided up? Treasurer said, no. Clerk said, those are advertisements that I have to do for all of the different Ordinances, this budget process, so it really shouldn't be divided up. The Auditors tell us what has to be divided up and that's not one of them that has to be. Treasurer explained that all salaries and benefits are divided by the 8 departments. Councilwoman Evans said, and the same with the operating supplies for Parks & Recs. Clerk said, well we found that in operating supplies, they were using more money in Road & Streets, so we took some from Parks & Recs and moved it to Road & Streets. Last year was our first time doing the budget, so I told Kelly during the whole year to make sure you put it in the category its supposed to go in and not where the money is. That way this year we're rectifying that. Mayor said, that 572.461 repair and maintenance service, \$3053.00, that's just about mid year. We closed the Community Center on March 18<sup>th</sup>, so that was 6 months through our fiscal year. That could be a little low because it doesn't include the summer months in our fiscal year, because it started in October, so it could be a little low. Clerk said, and that's ok because like what we said, as long as the overall General Fund is under budget, the Auditors don't care. That's just an us kind of thing. Now next year, since we've had Covid-19 that messed us all up and we are trying to put this budget together. Next year hopefully we will be able to get back on track with what everything should be. Any other

questions on General Fund? None. Let's move on to Better Place Plan, you've got your key which shows you the projected revenue & reserve balances currently, total expenses we are budgeting for the upcoming fiscal year and that leaves \$152,000 left in your reserves if we do everything that we say we're going to do in Better Place Plan. If you look at the next page you'll start seeing the yellow and that shows you where those categories are that we have identified for Better Place Plan as well as the budget notes on the back which tells you exactly which items we were identifying for those categories. 541.632 that's where we've got the \$90,000 in there for the CDBG Engineering and that will change because we have received a bill. That \$90,000 is the same that we put in this fiscal year for the CDBG grant. We've only spent about \$2600 but now we have a large bill that we have to pay and will come out this year and will actually change this number for next year. I'm going to bring that bill before you at the next Council meeting. Remember you received an email from Kelly while I was gone that had the engineering drawings for the CDBG grant that he has put together so far. Those are in large format in by my desk. You are welcome to come and look through them because its very small on your computer. Any questions on Better Place Plan or the items that are identified? None. As you know we did not get that grant that Kelly applied for us for A, B and Florence. That's why we left the \$50,000 in there again. This is something that has been in there for several years and you guys have not done it. We need to do it, but this may not be the year to do it. Mayor said, the problem, Vic is Road & Streets and we've been through this. A Street, I don't think \$50,000 is going to fix the one street. The way it's a hill on both ends, going down to the middle and the house sits right there and the road itself is tilted to the house. That poor house is getting everything from both sides of the street and over on the other side is all private property. Clerk said, so this is where I'd like to turn it over to Kelly and she can talk about this other grant that Kathy has told us about. Kelly said, Kathy brought to my attention yesterday that there's a grant for the Department of Economic Recovery under the Office of Disaster Recovery. Its for flood and drainage for Florida. There's \$475,000,000 in the grant that goes to Florida specifically. It's not a matching grant so we don't have to put any money in. Its due by September 14<sup>th</sup>, so if we're doing it, we have to do it. To start the process, we have to put an ad on our website for 14 days for public comment. While the ad is on our website, we can go out for bid for engineering and administration for the grant. The CDBG work up that Mittauer worked up if they're our engineer, if they get picked for the bid, it can be used for what we already planned for CDBG. With Mike coming out here and looking at all the drainage and flood. He can use that same thing to get it done quicker if we choose him. The projects would begin around April, if we're chosen for the grant. Engineering and Administration come out of the grant so its not where we have to spend \$90,000 for engineering like we do a CDBG. It can be paid directly out of the grant so CDBG we get \$600,000. Once your engineering and admin comes out you get \$475,000. This you could ask for \$4,000,000 if that's what it takes to fix your problem. There's not a limit, its this is how much its going to take to fix it and if you get picked that's how much money you'll receive. Councilwoman Evans said, so I guess you better get to it. Kelly said, so you guys can't vote, I just need to know if you guys express interest in this because if you do it could be on the website tomorrow and we can put out our ad for engineering and admin tomorrow. It doesn't cost us anything. Mayor asked, so Kelly if we were to use part of that \$50,000 to do a street could they coincide with us doing that to do the drainage on that street because we can't do the drainage. Kelly said, I don't know, I'd have to ask. I know we could do Perry, do down, give me the street names down where this little lake is. Councilman Szatkowski said, Keown. Kelly said, down by Keown is what you were looking at before which is across the

street and part of that drainage was diverting the water from those streets over so it had a place to go so that may already be included in some of the plans. I can ask Mike that. If you guys are shaking your heads, then tomorrow on our website. Councilwoman Mead asked, can we do the drainage and then do the street? Clerk said, we don't know the answer we'll have to get with Mike. Kelly said, I'll get with Mike and find out if A street was included in that area.

Councilwoman Linkswiler asked, so you're talking about doing Perry Street. Kelly said, Perry Street drainage, yes. Clerk said, it doesn't cost us anything but time, so there's no reason not to do it. Councilwoman Evans said, there is no reason not to do it. The Council gave a consensus that they would like us to proceed. Kelly said, so tomorrow the ad will go up on our website about this grant. Clerk asked, did she provide a sample ad already? Kelly said, yes, got all that covered. Mayor said, thanks Kelly, that's a little bit of brightness. Clerk asked, any other questions on Better Place Plan. None. One to Five Cent Gas Tax budget was reviewed and with the expenditures it will reduce the balance from \$70,000 down to \$20,000. That's all you will have left if you do A & B Street. Mayor asked, 312.423, we've received \$15,145 plus, do we have another payment coming before the end of next month? Mayor said, cause if we don't the \$16,000, that's about 12% decrease from the \$18,285, but if we're not working off 285 or \$18,000, we're working off the \$15,145, we're still projecting more than what we got last year. Clerk said, we have not been receiving as much in the gas tax. Kelly said, we have 3 checks that need to be deposited that came in this week. Clerk asked Kelly how much are they? Kelly said, I don't know it's from Sams Gas, Natural Gas and the gas station. Clerk said, so that will bring us up. Any other questions? None. CDBG, there's \$600,000 that we've got in there. Of course, we won't be getting the whole \$600,000 because part of that will be going to the administrative fees for Kathy's group and other things we have to do like advertising, etc. Any questions? None. Beautification, this one I have not heard anything from Beautification on what they want to do. Kelly and I sat down and we thought we have no idea how long we will be closed. At this point we cannot do the yard sale. Would you agree with that, that there's not enough time to do that? Councilwoman Mead said, yes, no breakfasts, no yard sale, no anything. Clerk said, I sent you an email today with the latest Live Putnam update for Covid-19 and on it I said in the EOC meeting today they said they are expecting a spike in cases in about 3 weeks with school opening back up. There's no way you are going to do the yard sale and you're probably not going to do breakfasts for a while. Councilwoman Linkswiler said, in our meeting we had in the past week we kind of agreed its not going to happen. Clerk said, ok so we cut your revenue down to basically \$500. Councilwoman Mead asked, so how'd you get that? They are not raising any money, no breakfasts, no yard sale, so they have no way to make any money. I wouldn't expect you to get \$500. Clerk said, that's correct, but let's say we open back up in January. Then you're going to start things back up again. Kelly said, \$500 is from the FPL donation.

Councilwoman Evans said, and that's for holiday decorations. Clerk said, if you look at page 3 at the bottom. Councilwoman Mead said, is that money that we already have or are we sure we're going to get it? Clerk said, I've already received the email confirming that its been budgeted by FPL and they're just asking us how we want it. We haven't responded yet because they also offered it as some type of relief towards our Covid-19 expenses. FPL has designated \$200 of that \$500 must be used for holiday events, so the other \$300 could be used for something else. We put some expenses in there. We went online and ballparked some holiday pole banners since you're not going to be able to do the light fixtures anymore, along with the brackets and that's at 531.634. We put \$2300 for that. That is not the type that has the metal things that shake in the wind, that's just plain brackets. We did that because it's the least

expensive way for us to go so if you want to do those we will have to go back and get other pricing. Councilwoman Linkswiler asked, so what is this again? You've already figured out that we're going to spend the money for the banners? Clerk said, no ma'am. We can't do that, that's Beautification that makes that decision. They didn't provide us with any kind of budget, so we just threw some things in there that we knew that you wanted. We knew that you would get the FPL money, so we put that in there. We knew that you talked about not being able to put the lights on the poles so doing the banners and so we pulled together numbers for that and put it in there and that's for 13 poles. That's how many we have. Mayor asked, so the \$500, is that the money they got already or is that what's going to come in the next fiscal year. Clerk said, that's for the next fiscal year. Mayor said, what happened to the \$500 from this year because we didn't get the pots. Clerk said, it's still in there as part of the \$11,000 in reserves. We went by the numbers in the expense categories that we've had in the past even though obviously that's going to be less. Councilwoman Mead asked, so if they decide to spend \$10,000 there's nothing to keep them from spending it as long as they don't go over \$11,000? Mayor said, yeah, that's their budget. If they all of a sudden get together and say look at we want to do something over here \$7600. Councilwoman Mead said, they've got this in here as possible but it's possible they might decide to spend the whole thing. Mayor said, that's right. Clerk said, I don't think they can do that if it's not in the budget, we would have to revise the budget in order for them to spend all that. Mayor said, so what's the size of the budget, where is that? Clerk said, that's your expense categories are and \$11,000 is what's in there now and then we've got these categories. Councilwoman Mead said well you can revise the budget if they decide on something they really want. Clerk said, yes. I will say Lynda that we've got the \$2300 for the banners, if you chose not to do those and you want to do something else with the \$2300, you could do that without modifying the budget. Councilwoman Linkswiler said, ok it just doesn't seem like we need the budget to be this high since we're not doing anything. Councilwoman Evans said, not right this minute but this budget is for next year. Clerk said, if you open back up in January, you're going to need to go out and buy a whole bunch of breakfast stuff, etc. Councilwoman Evans said, if it's in there you can use it but if it's not in there it's a mess to go back and modify it. If it's there and you don't use it then you don't use it. Mayor said, so what do they have here Donna so that I know what they can spend in 2021? Clerk said, you can see on there you've got special events and then the Community Center, that's 574.004 and 575.004. Those are their breakfast categories and then yard sale and baskets and things like that. Councilwoman Evans asked so what number on here can they spend if they want to? Clerk said, right now we've got it budgeted at \$9,688. Mayor asked, where's the \$9688? Page one. So that's what they can spend in the next fiscal year. Clerk said, yes, that only leaves them \$2,198.68 if they spend that and have no other revenue coming in. Any other questions? None. Clerk asked, do you want to discuss the proposed additional maintenance employee, Mr. Mayor? Mayor said, I don't know it's uh, I haven't talked to Bruce recently but I know he had said to me he would like to have one but now I hear that he said to you that he doesn't need one so I don't know, I don't know. Can money be put someplace where if he does? Clerk said, this was brought up by CarrieAnn when we received that additional funds for the DOT contract that maybe we could get another maintenance person. Councilwoman Evans said, part time. Clerk said, the Mayor asked us to pull together some numbers and this was based on full time and we did it based on \$12 an hour. Of course, then you've got all of the benefits as well and then you can see on the bottom what our revenue left over would be if we were to add this into the budget. I called Bruce because he gave me his budget for this year and I wanted to talk to him about it and see what his thoughts

were, whether it should be full time or part time and he said, he did not feel like we needed a full time position. I said that to the Mayor to let him know and I copied Bruce just in case I got something wrong then Bruce could correct that in the email. Bruce said, could I keep 4 people busy? Absolutely, but does the Town of Pomona Park need a 4<sup>th</sup> maintenance person, no, its not a critical need. He said from time to time, just like he has in the past, if there's a project going on that's going to take a lot of his time, then he could use an extra hand. That's why we put in his operating budget money for him to be able to hire somebody temporary to put hands on that project. Councilwoman Evans asked, didn't we just hire somebody? Mayor said, he's all done by mid September. Councilwoman Linkswiler asked, do we provide the temporary people the health insurance. Councilman Griffin said, no they have to be full time. Councilwoman Mead said, this would be if we hired someone full time. I personally don't think we need 4 full time maintenance people. Mayor said, yep and Bruce doesn't either so we're wasting time now. Just so you know, full time with benefits is 30 hours. Councilwoman Evans said, I always heard it was 32 hours. Mayor said, they changed it to 30 hours. I would have thought they would change it to 35 so 5 hours a day but they went to 30. I got voted out on that one. Councilwoman Mead said, I just don't think we need 4 full time personnel. Councilwoman Evans said, I just thought that since we are doing more mowing that somebody would work 4 hours a day mowing and that's all they do is ride up and down the road. Clerk said, before we did that new contract the Mayor and I met with Bruce and said here's what the proposal is. We showed him the physical area and I actually got him a breakdown of what the requirements are that have to be completed by us. He told us that they could do it in a day and he said that was fine for us to make money on it. Councilwoman Evans said, ok I just didn't want to leave them short handed when they have to utilize that whole entire day to do that extra mowing. Clerk said, no that's all of the mowing on 17. He said from one end to the other. Mayor said, where did we get the money from this summer for the part time guy? Clerk said, we had built it into the budget. Mayor asked, so is that built in for next summer? Clerk said, yes sir, along with some extra money for projects. Now you guys might say no way, we're not doing any of that, we're not getting enough revenue. Ok so that's a no. I'm done.

Judy Szatkowski said, hi this is Judy on the line. I have something to say. Clerk said, go ahead Judy and the Mayor said, Judy can you hold on one second please? So, Donna where are we with this at this point now? Anything got to be changed, anything got to be looked into? Is the budget finished here, is this done? Clerk said, yes, the only thing we are going to change here is the sign, the Town Hall marquee for the lights at Mayor's park. If we pay that Mittauer bill which we will before the end of this fiscal year, then that will lower that. Mayor said, good job everybody. Judy said, I don't know where this comes in at because I don't have the budget thingy in front of me, but my understanding is that everybody is getting a .50 raise apparently. Mayor said, we haven't decided that. Judy said, at your last year 8/28/19 meeting as I think you all got the recording that I got off of the meeting and you guys said that Kelly would be eligible for a pay increase by completing courses and she has completed 5. 2 grant classes, and 3 others and I do believe that she is owed a little bit more money because just writing the grants alone. I looked it up today, starting pay is \$35 an hour for somebody to write grants. Simple grants people write them for \$200-\$500, but I believe she deserves more than .50 an hour. You guys promised her a raise on completion of courses and I don't think her getting the same as everybody else that hasn't gone to courses is right. I just think the Council needs to look at that. Mayor said, anybody else have anything to say on wages? Councilman Griffin said, well I feel

that we need to tie our raises into a COLA like every year like the national and each person get the raise that everybody else, social security and the rest of the people get. That would be a good thing to do because you can't sort out one person and pick out one person. I've been in business 47 years and I know you can't do that without hurting feelings. Mayor said, I think that special circumstances that Kelly qualifies. I think Al qualifies. We can't leave Al out of here. I mean Al, this is his second year, we had a Maintenance Supervisor for the whole summer. The man makes \$14 an hour, \$15 when he's Supervisor. I think that's absolutely terrible. The man has a lot of value. I love Carl to death. Don't anybody dare take this the wrong way. Carl makes \$16 because he's 30 some years here. I agree with that 1000%, longevity means something. Al adds not longevity, but he adds a lot of what Bruce needs to be done for Bruce to succeed. I don't believe he should be sitting \$2 an hour under Carl. He should be up with Carl and then as Supervisor he would get a \$1 an hour for that for the summer. That's all I'm going to say on him. Kelly has earned a substantial raise. She's taken her courses, she's done everything she had to. She got hired under very, very adverse situation. For the first, 3, 4, 5 months all by herself here. She never had government experience. She had some computer, not a lot and she did everything on her own. Donna come in, Donna has experience in office work, she had no experience in government work. Clerk said, not true. Mayor said, Kelly had to find all her answers wherever she could. Donna as Town Clerk has a very, very good mentor in Interlachen who's a 30 year Town Clerk. All she has to do is make a phone call to succeed at her job. Kelly's was more difficult, and she has succeeded. She does very, very well. I think, listen when we had, what was her name? After D'nel. Clerk said, Cindy. Mayor said, Cindy, Cindy was a whip. We all know that. \$18 an hour and now we got Donna at \$22.50 an hour and Kelly's at \$16. I'm in this office every day, 5 days a week, 2-3 hours. Since Covid, I'm trying to knock it way, way back which I been doing but then I'm out on the road with the guys. I see what goes on, I see the work. I, and this takes nothing away from Donna, but I don't see a discrepancy between the 2 of them of \$260 a week. \$260 a week. You say it fast, you say it slow its still \$260 bucks. I don't think that's fair. Clerk said, when you finish I'll speak. Mayor said, you can talk when I'm done. That's over \$11,000 a month. \$1100 a month, I'm sorry. That's not fair, that's not reasonable. I look at Bruce, \$22.50. Do we get \$260 bucks a month, a week, out of him more than Carl? Absolutely, without a doubt. Nobody can question that, but there's not that difference between Donna and Kelly. Clerk said, that's where you're wrong. Mayor said, would you let me finish! I know, I'm not wrong. I see what goes on. You're not in there alone. You have a mentor, a 30 year mentor. Clerk said, I've only used her in the TRIM process. Mayor said, you use her all the time, you're calling her up. Clerk said, no I don't. Mayor said, and I don't need you to sit here an disparage Kelly, she doesn't deserve it. Clerk said, I've not done that. Mayor said, I'm just saying, I don't see \$200, we've never had that in this Town. Two women that work next to each other and its over, more than \$250 a week difference in them. I can't say much more. Kelly with any luck for this Town she got 40-45 years to be here. I think we should start now showing her how much we appreciate her. I think she should be at \$18, October 1. With that I won't say another word, I'm done. Clerk said, I just want to give you some facts. Ok, so I sent out the wage survey that I did last year for the budget process. You saw where the Deputy Clerks are and you see Kelly's current wage and what we did last year was try to rectify what you as the Council did last year was to try and rectify some of those salary issues to try and get people, retain people and so you gave Bruce and I the raise that you gave us and you gave Kelly a \$3 an hour raise last year to try and rectify that. Kelly said, I got a \$2 raise last year. Clerk said, you got a \$3 raise. You started at \$13 and you're at

\$16. Kelly said, I got a dollar at my 90 day and I was at \$14 at the budget process. Clerk said, right so for the year you got a \$3 raise. Mayor said, the dollar is something everybody gets. Its not just Kelly. You get hired, you get 90 day review, you got the same thing. You got the dollar after the 90 days, so she didn't get a \$3 raise for the year. Councilwoman Evans said, well she went from \$13 to \$16, that's \$3 dollars. Councilman Griffin said the same thing as Evans. Mayor said, within the process. Listen Jim don't start, I'm gonna tell you right now because we are very, very fortunate in this Town not to have a huge lawsuit against us because of your age discrimination against Kelly! If you don't believe it, somebody play the damn tape that we were given! Councilman Griffin said, because I said last year that it takes 30 years to get 30 years experience? That has nothing to do with her age. Mayor said, NO that's not what you said! You said, you're not even 30 years old! Councilman Griffin said, you're not 30 years old yet. Mayor said, that's age discrimination! Clerk said, do you guys remember the pledge of civility, we'd like to keep this professional. Mayor said, and again the other night you start your crap, calling Council's previous to us names! I don't know who you think you are but you're certainly nothing special! Clerk said, can we keep this professional please, instead of yelling at each other can we just have a professional discussion about this? Mayor said, well I'm tired of nastiness coming out of that man! Clerk said, ok so what I was going to say next was that Brenda was here for how many years? 20 what and Brenda left here making \$16 an hour at her retirement. That's what Kelly is making after 1 and a half years. Now, I understand that Brenda did not do grant writing and Kelly is doing that, so that's why I think the \$16 an hour is fine at this point. She will continue to grow that amount of money. Raises are going to be given to her each year just like they are most employees as long as they do a good performance. What I'm telling you is you've done some work last year by trying to rectify the differences in salaries and she is making what Brenda was making when she retired. Mayor said, but there's a problem. Donna listen, no, no, it has nothing to do with Kelly but in the past this Town was not fair to their employees, at all, nowhere's close, so we're struggling to get everybody up kind of where they belong. I still say a \$260 a week discrepancy and 2 girls sitting next to each other in the office is wrong. Clerk said, well and that's because you do not value the Clerk's position. Mayor said, I do but not \$260 a week I don't. Clerk said, no sir you do not, you do not value the Clerk's position. Mayor said, you're right, \$260 a week I don't. Clerk said, the Palatka Deputy Clerk makes \$13.79 an hour. Mayor said, she doesn't work here. If she worked here she'd get more. Clerk said, and Interlachen makes \$17 and Welaka makes \$18, so I think that its right in line with it and now its up to the Council. Mayor said, I'm just not going to argue. You guys got my arguments, I think I'm with Al, listen what the insurance costs us for all the employees that gets added onto the wages, OK? For Donna's insurance it costs us \$715 a month. For Al's insurance, making \$14 an hour doesn't cost us one penny. Cause Al refuses it and takes his VA insurance so he's at the bottom of the pole on everything. Even though he's a Supervisor 3 months a year. Councilwoman Evans said, no but he's offered that insurance. Mayor said, I know but we're not spending the money on it. Clerk said and he gets a step up pay. Councilwoman Evans said, so then we are saving the town that money. Councilwoman Mead said, cause he obviously doesn't need it. Clerk said, and he gets a step up pay of \$1 an hour while he is doing that role. That's what was determined at some point. Councilman Griffin said, that's \$40 a week. Mayor said, for being a Supervisor and he's still less than Carl at that. Think about it Jim. Still less than Carl and he's a Supervisor. Councilman Griffin said, I thought about it but you know, Joe I'm going to tell you. I'm having an addition put on our house. We've got 2 guys that have been in construction about 30 years and they're making about \$10.50 an hour.

Mayor said, shame on the people that hire them. Councilman Griffin said, but that's what they're working for. Mayor repeated, shame on the people that hire them. Clerk said, Judy wanted to speak, should I call her in now? Mayor said, sure. Councilwoman Evans said, I'm under, I can't, I'm not allowed to discuss my wages. I've signed papers that I just can't. Judy said, I'm going to reiterate that last year, you told Kelly at the meeting, you and Joe both said, on completion of courses she could get a raise. That has nothing to do with the \$16 you gave her that day. That has nothing to do with it. This year she has completed 4 courses and in the Employee Manual it states, that she can get a raise on completion of classes. She has completed 5, well, 2 grant classes and 3 others so I don't see what the problem is in giving her a raise. She is doing something for the Town, she's saving them a lot of money, and I guess that's about all I've got to say. She's saving you money by writing these grants. You're not paying somebody \$35 an hour to write a grant. That \$16 was last year's raise, well for this year but you said at the end of that meeting. You and Joe both agreed and your words, y'all heard it if you listened to what was said that was sent to you. Clerk said, I did not hear that. Did you guys hear that? Judy said, well then you need to listen to the recording, you said it. Clerk said, yes ma'am I did listen to the recording and basically the Mayor was talking about that this is something that could be done after she receives, which I agree that is something that could be done. That's not something that was definite. We can't make that determination. That's something that has to be done by the Council. Judy said, it says it in your Employee Manual, maybe you should read it. It says participation in and successful completion of special training courses may be considered in making salary adjustments. Salary adjustments will not be automatic. Councilwoman Evans said, it can be considered. Judy said, but shall depend upon increased value of the employee to the Town as exemplified by recommendation, length of service, special training undertakes increased responsibility and other pertinent evidence. Subject to the availability of funds. Salary adjustments may be made on the recommendation of the Supervisor and approval of the Council and that's why I'm bringing this up. You guys both said it at the last meeting that it could be done. Councilwoman Evans said, can be. Judy said, on completion of courses. You are not people of your word if you're not going to stand by what you said and what your Employee Manual says. Clerk said, Ok well I don't really appreciate that last comment that you made, that we're not people of our word because although it says that it can be done it does not say that it has to be done and it has to be in the budget. Clerk said, it was not included in the budget, an additional raise was not included. Judy said, well it can be this year. Clerk said, yes it can be if that's what the Council decides. Judy said, I think the town needs to put it in the budget and that's the main reason I was calling to make sure it gets in because that's exactly what you said at that meeting last year. Joe said, can't we do that Donna and you said yes as long as its in the budget. Clerk said, which is true we can do that and it also says upon the recommendation of the Supervisor. Mayor said, just to finish up what Judy's saying its unfair that we put a carrot in front of her and we just left it there. With that I'm going to end up mine on this, I think Al deserves his \$2 to be with Carl and I think Kelly deserves \$2. I don't think there's any other raises for the year for anybody. I think all 5 employees should get a \$250 incentive, bonus for Christmas effective the first week of December. I'm done. Clerk said, now we're really changing the budget. You all had discussed in the budget that there would be .50 raise across the board and that's what we worked into the budget. Councilman Griffin said, I thought we had agreed on that? Clerk said, well you can't vote but you did do an agreement, now if you want to change that you can still change that. Now is the time to do that because I've got to change those numbers in the budget. I think that its an insult to Carl to jump, I'll be honest with you are your



HR Director. I think its an insult to Carl to jump Al all the way up when Al's only been here a year and a half. You guys were wrong about the number of years that he's been here. You said that he has been here for 3 years and he has not. I think that's a slap in Carl's face, Carl has been here what 30 years? Even though I understand the disparity in the duties it still takes some amount of time, tenure, to get up to that level. That's just my opinion as your Clerk. Now you guys need to give me direction. Councilwoman Evans said, I think it should stay at the .50 an hour per person. Councilman Griffin said, I like the .50 an hour also for everybody. Councilwoman Evans said, this is tough times and last year we went all whole hog and just gave out willy nilly raises. I think we need to dial it back a little. Councilwoman Linkswiler said, well I kind of feel like if we did promise something, we should stand behind our promise. Clerk asked, did you listen to the recording? There was no promise. Councilwoman Linkswiler said, I don't think I was here during that time so no I haven't heard the recording. Clerk said, it was emailed out to you, but you must not have seen it in your email. Councilwoman Mead said, I did listen to the recording. I didn't understand it to be that it had to be done but that it could be done if we chose to do it. Councilman Szatkowski said, I'm for people getting all they can get. Councilman Warren said, I think Kelly has done an exemplary job, I think she's worked hard to take extra courses and I think that should be recognized. I think we need to put to bed this argumentative situation that arises and really shouldn't Joe, seriously. Anyway, I think that Kelly deserves a minimum of \$1 an hour if everybody else is getting .50 and that's a start for the discussion but she certainly deserves the recognitions. She's done a great job. Clerk said, so the rest of us have not? Councilman Warren said, oh you have. Everybody should get a .50 raise and we should give Kelly something extra whether its .50 extra or \$1 extra. I think that's great. Clerk said, right now its set at .50 and the Mayor and a couple of Council members are proposing that gets increased to \$1 for Kelly. Councilman Warren said, I agree with that. You are talking about a \$1 in addition to the .50? Clerk said, no that would be a total of \$1. Councilman Warren said, and everybody else is going to get .50 except the Councilmen. Well I would agree with that. I think that's a workable plan and I think we should try to settle it tonight if we possibly can. Mayor said, well I agree with that Doc, we need to finish the budget and get it over with. Donna's got a lot of work to get done. Mayor said, how do we do this? I mean we can't vote. Councilman Warren said, we can get a consensus. Mayor said, I like Doc's idea. I'll drop it down from mine. I like Doc's. Councilwoman Evans said, I feel like if you go .50 across the board. You start picking, I understand that she's going to classes and doing things. Donna's going to classes and learning things as well. I think you're just breeding in more dissention in this office. Mayor said, you don't think there's dissention with \$260 a week difference between them? Councilwoman Evans said, that's because you're making a big deal about it. Mayor said, you don't think she feels it? Councilwoman Evans said, listen, I think you're breeding more dissention between the girls than there needs to be. Mayor said, no there needs to be some equality. Just because Kelly's sitting here with her mouth shut, nobody knows how Kelly truly feels. Councilwoman Evans said, I'm the wrong person to talk about raises. I think that the way you're handling things, you're making it more of a big deal than it really should be. Mayor said, that's because you're not hearing from the employee and she won't talk for herself, that's why. Mayor said, anyway, I'm only one person here so what are we doing? Councilman Griffin said, I like the .50 idea. Mayor said, I like Doc's idea. Councilman Warren said, Joe let me just mention something. We have to take into account that Covid-19 is not going to be gone by January or February. I think we're going to be dealing with this for a while. Its hard to make a budget that's going to be accurate with unknowns and I think if we can save a few dollars, not at

the expense of anybody but showing gratitude and in this situation where we have an unknown that makes sense to me. Mayor said, I just said I agree with your idea. Clerk said, so what are you saying Dr. Warren? Councilman Warren said, .50 across the board and \$1 for Kelly. Clerk said, so you're saying that everybody else gets .50 an hour but Kelly gets a \$1 an hour?

Councilman Warren said, yes in recognition of the extra courses and if you've taken extra courses then I think you should be entitled to an extra .50 an hour also. Clerk said, well I have taken extra courses and I just, and 2 of those courses that Kelly went to were courses that I recommended and sent her to. I came to you Council and I said that I thought that these courses would help her to do her job a little bit better so those are things that I recommended.

Councilman Warren said, I have no objection to you getting an extra .50 in recognition for your extra effort. Clerk said, I just think it's fair like what some of the Council members are saying to do, .50 across the board. I think that you're right that it does cause dissension and I don't want to get into all of that, but it does add some issues. Councilman Warren said, basically we need to arrive at some number and I think a statement, whatever the Council has done I think we give a raise of .50 to everybody with the exception of anyone who has taken special interest in special courses and we can give them an extra .50 or \$1 an hour increase. Councilman Griffin asked, well that would mean both of you wouldn't it? Clerk said, yes and I think based on the wage survey we're fine with .50. Councilwoman Evans said, then every time the guys are showed how to use a new piece of equipment, should they get .50 an hour too? Clerk said, I think we're in a bad situation with the Covid-19. Councilwoman Evans said, they are learning how to use a new mower, do they need to get another .50 an hour. They're learning how to use the boom thing that goes up and down, do they get another .50 an hour. Councilwoman Mead said, we're not setting salaries tonight we're only setting the budget. Councilwoman Evans said, I understand but you know. Clerk said, well you sort of are actually because whatever we work into the budget becomes effective when the new budget starts in October. I think when you're standing around to learn how to use a new piece of equipment, being paid while you're standing around and you're being given information that you can use somewhere else. Taking a course off premises is something different. Councilwoman Evans said, learning how to use a new type of mower will help them somewhere else. Councilman Warren said, sure but I didn't say it would help them somewhere else. It's part of learning how to do the job, is being paid to learn and I think that's included. That would count for an increase. If he's able to reduce his activities and learn and be taught something that he can carry away. Getting back to the issue of the courses off premises. Getting specialty learning and special information and taking special time to read. They don't just read in these courses at the time there sitting in the classroom, they're doing other work also that's not counted. I like a .50 an hour increase, \$1 for Donna and \$1 for Kelly. Will that bring us to a meeting of the minds? Clerk said, that's a lot of money to add to the budget, that's all I'm saying. I'm just saying that maybe we want to look at next year to look at something like that for Kelly and I but that's your guys decision, we're just adding more money into the budget. Councilman Griffin said, well I've made my statement. I think .50 is it.

Councilwoman Mead said, I think we need to keep the budget down because we have no idea how much money we're going to get and I think we ought not to go into our reserves any more than we already are, so I'm good with the .50 for now. Councilman Warren said, well I think we should come to the next meeting prepared to come to a vote on that. Councilwoman Mead said no we have to do the budget tonight. Councilman Warren said, we really can't do that Donna because we can't take a vote tonight. Clerk said, right so I'm just trying to, what happens is this, that's the only outstanding thing for this budget. The other minor things that we're going to

change is not a big deal, we can change and then it will be ready for our budget hearing. Our budget hearing is scheduled for the 9<sup>th</sup> of September. If you go in there and have not made a decision and you decide at that point, because right now its set to .50 across the board. If you go into the budget meeting and you go against the budget its going to throw off our budget dates. We will have to re-advertise and that's the only thing that I'm trying to avoid and trying to get a consensus as to what everybody wants to do. Otherwise you're going to have some people vote yes on the budget because of raises and you're going to have other people vote no on the budget because of raises. Mayor said, that happens all the time. That's why you have 7 people here. 4 people win whatever way it goes. Councilwoman Mead said, well we need to finish the budget so you can finish your work. Clerk said, because the ad has to go out. Councilwoman Mead said, you have things you have to do and you can't do them until after we finish the budget. Clerk said, alright at this point we'll just wait. Mayor said, look it, no, no we're not going to wait. Donna let's finish this thing up tonight. Get it over with, we're not going to push it off. You know where I am. Lynda how do you feel? Councilwoman Linkswiler said, well like I said, I thought it sounded like a promise to me and I am so impressed with Kelly and how brilliant she is and I would hate to lose her. That she would leave us so just because it was a promise. As far as .50 I'm like with CarrieAnn said a long time ago. When I used to work an hourly wage, you got a .15 raise or a .25 raise. You didn't get a .50 raise so, I guess I'm kind of on the fence in 2 ways. A \$1 is a big raise. It was indicated that it was a promise. Clerk said, well that's because you're listening to what Judy said, you did not listen to the tape. There was no promise in that. Councilman Szatkowski said, play the tape. I got all night. Councilwoman Mead said, no that's a long tape. Councilwoman Evans said, I do not have all night. Councilman Warren said, you know I think those of us that have been on the Council the longest remember the chaos we went through a couple of years. We are just getting over it. We have a good staff and they are saving money and I'm thrilled when I go in and see how well these packets are put together. I think we've got a team that we want to keep in tact and I think we can show appreciation with a .50 raise and an extra .50 with the courses that the girls have taken. That's my position. Clerk said, so there were 4 Council members that were together with Dr. Warren the first time when he said for Kelly and now he is saying it's a \$1 for both I and Kelly. I need to know are you guys still with that or are you changing that? What do you want to do? Councilman Griffin said, I'm staying with my .50 across the board. Mayor said, I like Doc's first offer that everybody gets .50, Kelly gets a \$1 because she took courses that are not her job. Being a grant administrator is not Kelly's job. She has made it her job. All other courses taken by both Donna and Kelly pertain to the job description. Grant Admin is not, its something over and above so I would go with Doc's first one. Councilwoman Evans said, they're being paid for, she's being paid for those classes. Mayor said, of course she is and she didn't have to. Councilwoman Evans said, well she doesn't have to then. Mayor said, she took it to better the Town, save the Town money. Find grants for the Town. Councilwoman Evans said, and she's being compensated for that. Mayor said, and that's how you get rewarded as an employee. Councilwoman Evans said, I understand. Clerk said, and that's why she's making \$16 an hour when Brenda left here after 20 some years. Mayor said, Brenda has nothing to do with it because the people before us just held the employees down. Everybody knows it. Clerk said, but that's why she's making more than what the other Deputy Clerk's were making. Mayor said, no, she's making more because its now 2020 its not 2010. Councilman Griffin said, well I think we need to make up our minds. I say I'm for .50 across the board. Councilwoman Evans said, what were the rates for the other Towns? Clerk said, Palatka is \$13.79, Interlachen is \$17.39, Welaka is

\$18.50. Councilwoman Evans asked, and those people have all been in their positions for? Clerk said, I had that information, but I don't have that right now. I can find that out and send it out to you all as well. Councilwoman Evans said, at this point it doesn't matter. Clerk said, well it matters to me. Councilwoman Evans said, well I understand. Clerk said, because I'm her Supervisor and I didn't make a recommendation and because Joe does not have the respect for the Town Clerk position and does not listen to me. If Bruce were to say that about one of his employees then he would say, Ok Bruce. Mayor said, you know you're being awful facetious right now Donna. I disagree with you 1000%. How about staying with the subject? Clerk said, well the subject... Mayor said, stay with the subject! Let's finish this up! What are we gonna do? Clerk said, well someone did bring up dissent in the office. Mayor said, what are we gonna do here guys? Councilman Griffin said, well you have my vote. Mayor said, yes we have Jim, Jim's the only one speaking up. Councilman Griffin said, and its .50 across the board. I've said it 6 times tonight. Councilwoman Evans said, I don't think we should go any higher at this point. Mayor said, there's 2. Councilman Szatkowski said, it doesn't pay to get yourself educated. Councilman Warren asked him, what's your decision and Vic said \$1. Councilwoman Evans said, a \$1 for everyone? Councilman Szatkowski said for the Clerk and the Deputy Clerk. Mayor whispered, I can't do that. Councilman Warren said, so now we've got 2 and 2, we need Pat as a tie breaker, you Joe and who else do we have down there? Clerk said, Lynda. Lynda said, I'll stay with the .50 across the board but Kelly may take her expertise in writing grants and go someplace else and I'd hate to see that happen. Clerk said, I think that Kelly knows that she has a long term, we have a good relationship actually. We work together well. Kelly said, I think this is a really uncomfortable conversation. I didn't want to be embarrassed or uncomfortable for an extra .50. Do I want to make more money? Yes. Do I think I'm worth more money? Yes. Am I willing to fight over it and be humiliated? No. Clerk said, and I haven't done that. Kelly said, I didn't say you had. I'm just saying in general last meeting I was very embarrassed by the comment that was made. Is the .50 worth fighting to me and looking silly? No, it's not and that's what I said to you, that's what I said to Joe, that's what I've said to everyone. Councilwoman Mead said, because she knows her raises are coming. Kelly said, because I don't like feeling uncomfortable and this is an uncomfortable situation. Councilwoman Mead said, it is so let's go to .50 and be done with it cause she knows she's going to get her raises coming. Clerk asked Lynda, so you are going with the .50 across the board? Lynda said, ok, yes. Clerk said, ok so we're going to leave the budget the way it is currently and if you guys vote it down at the meeting then you vote it down and it makes more work for me and Kelly but we will do that if we need to. Mayor said, well it won't be voted down you have 4 members of the Council. Councilwoman Mead said, listen everybody changes their mind. Clerk said, you can't officially vote. You vote when the ordinance is before you, but this is just so that I can make sure I have the budget ready. Councilman Warren asked, what is the tally you have now? Councilwoman Mead said, we're finished now. Clerk said, now there are 4 people that are saying the .50 across the board and 3 people that are saying both Kelly and I get a \$1. Wait, actually there are 2 people saying that both Kelly and I get a \$1 and the Mayor says Kelly gets a \$1. Councilwoman Evans said, so do we have those numbers of what the reserves were? Not tonight I don't, but I can email that out to you. Councilwoman Evans said, I would like to see that. How much it has changed from last year to this year. Clerk said, yes ma'am. We'll get that out to you. Councilwoman Evans said, because it seems to me that its going to be pretty substantial. Councilwoman Mead said, yes, I think so, it concerns me. Councilwoman Evans said, it makes me nervous. Councilman Warren said, I think that sounds

good Donna, if its 4 and 3 then the 4 prevail. Then that will have to be what we decide on. Councilwoman Mead said, we are not voting Doc. Councilman Warren said, I know that, I'm just trying to get a consensus and I'd rather not revisit this issue all over again. Councilwoman Mead said, none of us would including Kelly. She just wishes we would all shut up and go home. Councilwoman Evans said, so the next meeting is September 9<sup>th</sup> 6pm? Clerk said, 5:30pm for the First Budget Reading, 6pm for the Council meeting. That's on a Wednesday the 9<sup>th</sup> because Monday is the holiday, Tuesday is the County budget meeting, so we have Wednesday for both of our meetings, so we don't have to come in 2 different days. Councilwoman Evans said, I had just enough time to let me dogs out so I don't go home to poop and got here just in time so I don't know if I'll be able, I mean, I'll try my very hardest. Mayor said, well why are we going 5:30? Councilwoman Mead said, because we have to have 2 meetings. Clerk repeated the meetings. Mayor said, but the budget meeting should take 10 minutes. Clerk said, I can't change it again you guys, its on the DR-420. Mayor said, why do we do that when we understand CarrieAnn has the worst time in the world. Councilwoman Evans said, I'll just tell them I have to leave. Clerk said, its only the budget meetings, that's the only time that I schedule it for 5:30. We did it that way last year and so I did it that way this year to try and bang both of those meetings out at the same time. Mayor said, the handout I just gave to you guys. It was brought to my attention yesterday by Judy Szatkowski, I was really interested. Joe, my son, he looked it up for me and printed this out for you guys. It automatically does out minutes from our meetings. It will give you 6000 minutes a month. That's \$8.33 a month. That'll be a deal if it's taking the Clerk 3 or 4 hours to get everything done. The labor versus this of course she'll have to go through and just proof it but its not going to take that long to proof it. Clerk said, I'm all for it tell Joey thank you. Mayor said, and this isn't necessarily the one, this is the one Joe gave me between Joe and Judy. There's probably other ones out there, I don't know but its something for you to look at and get an understanding of. I think it's a great deal for the office. Councilwoman Mead said, it would save her an awful lot of time.

Meeting adjourned at 7:48 pm.

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Town of Pomona Park

10/8/2020 4:16 PM

Register: 001.101 · General Fund Checking

From 09/01/2020 through 09/30/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/01/2020	EFT	Florida Blue	-split-	Employee Heal...	2,829.92	*		13,397.27
09/02/2020		QuickBooks Payroll ...	-split-	Created by Pay...	1,811.51	*		11,585.76
09/03/2020	10051	Carl L Robinson	-split-		509.63	*		11,076.13
09/03/2020	10052	Gary Meminger	-split-		270.05	*		10,806.08
09/03/2020	DD1876	Alphonso (Al) Willi...	-split-	Direct Deposit		X		10,806.08
09/03/2020	DD1877	Donna J Fontana {To...	-split-	Direct Deposit		X		10,806.08
09/03/2020	DD1878	Kelly Krupski	-split-	Direct Deposit		X		10,806.08
09/09/2020	DEP	Income	369.90 · Other Misc R...	Affordable car...		*	1,009.38	11,815.46
09/09/2020	DEP	Income	314.80 · Utility Service...	check number ...		*	12.00	11,827.46
09/09/2020	DEP	Income	335.14 · Mobile Home ...	Payment # 010...		*	11.75	11,839.21
09/09/2020	10053	Donna J Fontana {To...	513.231 · F&A Life & ...	Affordable car...	252.34	*		11,586.87
09/09/2020	10054	Kelly Krupski	513.231 · F&A Life & ...	Affordable car...	252.34	*		11,334.53
09/09/2020	10055	Bruce wolfred	572.231 · Parks, Life ...	Affordable care...	252.34			11,082.19
09/09/2020	10056	Carl Robinson	541.231 · R&S Life & ...	Affordable care...	252.34	*		10,829.85
09/09/2020		QuickBooks Payroll ...	-split-	Created by Pay...	1,657.18	*		9,172.67
09/10/2020	10057	Carl L Robinson	-split-		476.69	*		8,695.98
09/10/2020	10058	Gary Meminger	-split-		418.28	*		8,277.70
09/10/2020	10059	Jerry Gentry	521.341 · Law Enforce...	8/26/2020 8:30...	180.00	*		8,097.70
09/10/2020	10060	Craig Z. Sherar P.A.	514.311 · Legal Couns...	Monthly bill	1,000.00			7,097.70
09/10/2020	10061	Aqua Pure Water & ...	572.311 · Parks Profes...	invoice # 84371	70.00	*		7,027.70
09/10/2020	DD1879	Alphonso (Al) Willi...	-split-	Direct Deposit		*		7,027.70
09/10/2020	DD1880	Donna J Fontana {To...	-split-	Direct Deposit		*		7,027.70
09/10/2020	DD1881	Kelly Krupski	-split-	Direct Deposit		*		7,027.70
09/10/2020			001.102 · General Fun...	Funds Transfer		*	15,000.00	22,027.70
09/11/2020	E-pay	Capital City Bank pa...	-split-	59-1502925 Q...	3,287.16	*		18,740.54
09/11/2020	10062	Waste Pro	-split-	invoice # 207866	29.08	*		18,711.46
09/11/2020	10063	Craig Z. Sherar P.A.	514.311 · Legal Couns...	invoice # 1071...	4,260.00			14,451.46
09/11/2020	10064	Cardmember Services	-split-	k credit card	377.09	*		14,074.37
09/11/2020		QuickBooks Payroll ...	-split-	Created by Pay...	1,016.95	*		13,057.42
09/14/2020	EFT	Patricia L Mead	-split-			*		13,057.42
09/14/2020	EFT	Robert Warren	-split-			*		13,057.42
09/14/2020	DD1882	CarrieAnn M Evans	-split-	Direct Deposit		*		13,057.42
09/14/2020	DD1883	James W Griffin	-split-	Direct Deposit		*		13,057.42
09/14/2020	DD1884	Joseph C Svingala	-split-	Direct Deposit		*		13,057.42
09/14/2020	DD1885	Lynda Linkswiler { c...	-split-	Direct Deposit		*		13,057.42
09/14/2020	DD1886	Victor J Szatkowski	-split-	Direct Deposit		*		13,057.42
09/14/2020			102.101 · 1 to 5 Cent ...	Funds Transfer ...	1,406.12	*		11,651.30
09/14/2020			100.101 · Better Place ...	Funds Transfer ...	6,158.18	*		5,493.12
09/15/2020	DEP	Income	314.10 · Utility Service...	Deposit		*	3,831.79	9,324.91
09/16/2020	10067	FGUA	-split-		80.47	*		9,244.44

Town of Pomona Park

10/8/2020 4:16 PM

Register: 001.101 · General Fund Checking

From 09/01/2020 through 09/30/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/16/2020	10068	AT&T	-split-	invoice 287283...	129.69	*		9,114.75
09/16/2020	10069	At&t teleconference ...	511.411 · Legislative C...	invoice # 009-0...	302.81	*		8,811.94
09/16/2020	10070	Florida Municipal In...	-split-	ANC - 10222-2...	250.00	*		8,561.94
09/16/2020		QuickBooks Payroll ...	-split-	Created by Pay...	2,363.51	*		6,198.43
09/17/2020	10065	Carl L Robinson	-split-		509.62	*		5,688.81
09/17/2020	10066	Gary Meminger	-split-		220.64	*		5,468.17
09/17/2020	DD1887	Bruce wolfred	-split-	Direct Deposit		*		5,468.17
09/17/2020	DD1888	Alphonso (Al) Willi...	-split-	Direct Deposit		*		5,468.17
09/17/2020	DD1889	Donna J Fontana {To...	-split-	Direct Deposit		*		5,468.17
09/17/2020	DD1890	Kelly Krupski	-split-	Direct Deposit		*		5,468.17
09/18/2020	DEP	Income	315.00 · Communicati...	payment # 012...		*	1,449.18	6,917.35
09/18/2020	10071	Kelly Lake	513.311 · F&A Profes...	invoice # IT-06...	797.00	*		6,120.35
09/18/2020	10072	Palatka Daily News	511.541 · Legis books ...	Ad # 77140	288.50	*		5,831.85
09/22/2020	10075	FPL	-split-		2,216.87	*		3,614.98
09/23/2020		QuickBooks Payroll ...	-split-	Created by Pay...	2,411.33	*		1,203.65
09/24/2020	DEP	Income	335.12 · State Revenue...	payment # 013...		*	2,505.25	3,708.90
09/24/2020	10073	Carl L Robinson	-split-		509.63	*		3,199.27
09/24/2020	10074	Gary Meminger	-split-		270.05	*		2,929.22
09/24/2020	10076	Florida department o...	572.341 · Parks other c...	Quarterly ballfi...	30.00	*		2,899.22
09/24/2020	10077	Arbor Day Foundation	511.541 · Legis books ...	Member numb...	25.00	*		2,874.22
09/24/2020	10078	Palatka Daily News	511.541 · Legis books ...	Ad # 77126	995.00	*		1,879.22
09/24/2020	10079	St Johns river water ...	541.341 · R&S other c...	Application # 1...	100.00			1,779.22
09/24/2020	DD1891	Alphonso (Al) Willi...	-split-	Direct Deposit		*		1,779.22
09/24/2020	DD1892	Bruce wolfred	-split-	Direct Deposit		*		1,779.22
09/24/2020	DD1893	Donna J Fontana {To...	-split-	Direct Deposit		*		1,779.22
09/24/2020	DD1894	Kelly Krupski	-split-	Direct Deposit		*		1,779.22
09/25/2020	DEP	Income	312.60 · Better Place - ...	payment # 013...		*	3,920.16	5,699.38
09/25/2020	DEP	Income	335.18 · State Revenue...	Payment # 013...		*	2,672.85	8,372.23
09/25/2020	EFT	Capital City Bank 1	513.341 · F&A other c...	Treasury mgmt ...	10.00	*		8,362.23
09/28/2020	DEP	Income	323.10 · Franchise Tax...	Deposit		*	4,319.10	12,681.33
09/28/2020	EFT	Principal Life Insura...	-split-		194.87	*		12,486.46
09/28/2020	10080	Colonial Life	-split-	Memo:COLON...	317.28	*		12,169.18
09/28/2020			001.102 · General Fun...	Funds Transfer		*	15,000.00	27,169.18
09/29/2020	DEP	Income	312.42 · 1 to 5 cents L...	payment # 013...		*	1,556.92	28,726.10
09/29/2020	DEP	Income	312.41 · First Local Op...	payment # 013...		*	2,343.98	31,070.08
09/30/2020	10082	Eric Bozeman	572.341 · Parks other c...	weeding the be...	1,500.00	*		29,570.08
09/30/2020	10083	Cit	513.471 · F&A Printing	invoice # 3627...	375.68			29,194.40
09/30/2020	10084	City of Crescent City	572.341 · Parks other c...	Service charge ...	30.00			29,164.40
09/30/2020	10085	kyocera	513.471 · F&A Printing	Invoice # 55V1...	12.69			29,151.71
09/30/2020	10086	Jared Livingood	521.341 · Law Enforce...	8/28/2020 18:...	45.00			29,106.71

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Town of Pomona Park

10/8/2020 4:16 PM

Register: 001.101 · General Fund Checking

From 09/01/2020 through 09/30/2020

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment C</u>	<u>Deposit</u>	<u>Balance</u>
09/30/2020		QuickBooks Payroll ...	-split-	Created by Pay...	2,466.50 *		26,640.21



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**Town of Pomona Park**  
**Trial Balance**  
**As of September 30, 2020**

	Sep 30, 20	
	Debit	Credit
001.101 · General Fund Checking	26,640.21	
001.102 · General Fund MM	168,869.38	
100.101 · Better Place Checking	305,487.83	
102.101 · 1 to 5 Cent MM	56,217.77	
103.101 · Community Development Grant	0.00	
104.101 · Beautification Committee	11,260.68	
106.101 · Town of Pomona Park FRDAP	0.00	
107.101 · Historical Grant S1636	0.00	
Opening Balance		171,867.86
101.103 · Senior Program Bingo Petty Cash	0.00	
101.104 · Senior Program Petty Cash	0.00	
102.102 · Register, petty cash	50.00	
166.900 · Equipment & Furniture	4,438.91	
211.00 · Direct Deposit Liabilities	3,004.73	
240.00 · Payroll Liabilities		164,190.02
001.247 · Opening Balance Equity		86,090.33
320.00 · Unrestricted Net Assets		166,890.19
311.00 · Ad Valorem Tax Income		168,681.40
311.20 · Advalorem Taxes Delinquent		1,145.67
312.41 · First Local Option Fuel Tax Inc		26,480.90
312.42 · 1 to 5 cents Local Option Fuel		18,108.74
312.60 · Better Place - 1 cent Sales tax		81,266.64
314.10 · Utility Service Tax - Electrici		36,307.41
314.30 · Utility Service Tax - Water		4,744.39
314.40 · Utility Service Tax - Gas		1,123.33
314.80 · Utility Service Tax - Propane		1,192.87
315.00 · Communications Services Tax		15,472.87
322.00 · Building Permits Income		359.99
323.10 · Franchise Tax - Electric		36,965.61
323.40 · Franchise Tax - Gas		1,052.63
335.12 · State Revenue Sharing Income		30,451.44
335.14 · Mobile Home Licenses		382.74
335.15 · State Revenue Sharing - Alcohol		559.36
335.18 · State Revenue Sharing - 1/2 cen		40,748.72
344.90 · Transportation DOT Income		14,679.48
351.10 · Judgements & Fines - County Cri		66.55
361.10 · Interest Income		88.20
366.00 · Donations		7,152.52
369.90 · Other Misc Revenue		10,278.75
TAX	0.00	
511.111 · Legislative Salaries	19,000.00	
511.231 · Legislative Life and Health Ins	4,044.66	
511.241 · Legis workers comp	1,541.75	
511.251 · Legislative Unemployment Comp	66.99	
511.311 · Legislative Professional Svc GF	3,278.90	
511.341 · Legislativ other contractual GF	168.00	
511.411 · Legislative Comm Svcs GF	1,716.07	
511.431 · Legis Utilities, elect & w GF	977.07	
511.451 · Legis Insurance GF	3,007.19	
511.461 · Legis Repair & Maint. GF	344.71	
511.481 · Legis Promotional & Adver GF	1,064.75	
511.49 · Legislative other	102.00	
511.511 · Legis Office Supplies GF	103.84	
511.541 · Legis books subs mbrshp GF	4,066.03	
511.551 · Legislative Training GF	699.00	
511.641 · Legislative Mach & Equip GF	1,002.58	
513.121 · F&A Wages	78,988.01	
513.141 · F&A overtime	278.81	
513.161 · F&A vacation pay	2,914.00	
513.171 · F&A sick leave	1,066.50	
513.231 · F&A Life & Health Insurance	9,148.26	
513.241 · F&A workers comp	1,541.75	
513.251 · F&A Unemployment Compensation	67.00	
513.311 · F&A Professional Services GF	2,330.64	

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**Town of Pomona Park**  
**Trial Balance**  
**As of September 30, 2020**

	Sep 30, 20	
	Debit	Credit
513.321 · F&A Accounting & Auditing GF	11,200.00	
513.341 · F&A other contractual svcs GF	674.78	
513.401 · F&A Travel Expense GF	1,576.41	
513.411 · F&A Communications GF	817.39	
513.421 · F&A freight & postage	284.17	
513.431 · F&A Utilities Elect & Water GF	955.04	
513.451 · F&A Insurance GF	3,257.19	
513.461 · F&A Repair & Maint. GF	403.13	
513.471 · F&A Printing	2,970.18	
513.511 · F&A Office Supplies GF	842.13	
513.521 · F&A Operating Supplies GF	5,675.13	
513.541 · F&A Books subscr memberships GF	1,620.65	
513.551 · F&A Training GF	1,954.90	
514.311 · Legal Counsel Pro Svcs GF	17,437.50	
514.451 · Legal Insurance GF	1,247.99	
515.311 · Planning & Zoning GF	872.75	
515.451 · Planning & Zoning, Insurance	1,247.99	
521.341 · Law Enforcement Contr Svcs GF	3,765.00	
521.451 · Law & Security Insurance GF	1,247.99	
522.231 · Fire Control Life & Health Ins	4,044.67	
522.241 · Fire Control w/c	1,541.75	
522.251 · Fire Control Unemployment	67.00	
522.431 · Fire Control Electric GF	230.53	
522.451 · Fire Control Insurance GF	1,859.99	
522.461 · Fire Control Repair & Maint GF	1,550.00	
529.231 · Code Enforcement, Life & Health	4,044.67	
529.241 · Code Enforcement WC	1,541.75	
529.251 · Code Enforcement Unemployment	67.02	
529.341 · Other Public Safety Code GF	540.00	
529.421 · Code Enforcement Postage GF	243.45	
529.431 · Code Enforcement Utilities	52.87	
529.451 · Code Enforcement Insurance GF	1,247.99	
541.121 · R&S Wages	58,848.00	
541.141 · R&S overtime	42.00	
541.161 · R&S vacation pay	1,928.00	
541.171 · R&S sick leave	1,700.50	
541.231 · R&S Life & Health Insurance	7,062.71	
541.241 · R&S Workers comp	1,541.75	
541.251 · R&S Unemployment Compensation	67.03	
541.311 · R&S Professional Serv GF	3,257.00	
541.341 · R&S other contractual svcs GF	3,734.00	
541.411 · R&S Communication Telephone GF	213.98	
541.431 · R&S Utilities GF	19,610.42	
541.451 · R&S Insurance GF	1,368.34	
541.461 · R&S Repair & Maint Serv GF	4,417.79	
541.491 · R&S Other, legal notices	148.52	
541.521 · R&S Operating Supplies GF	10,995.07	
541.531 · R&S Road Material & Supplies GF	1,300.97	
541.632 · R&S Infrastructure BP	13,760.00	
541.641 · R&S Machinery & Equip GF	850.00	
541.642 · R&S Machinery & Equip Better PI	21,273.20	
571.411 · Library Internet	450.43	
572.121 · Parks & Recreation Wages	37,327.50	
572.141 · Parks Overtime	151.88	
572.161 · Parks vacation pay	247.00	
572.171 · Parks sick leave	146.25	
572.231 · Parks, Life & Health Insurance	6,896.99	
572.241 · Parks Workers Comp	1,541.75	
572.251 · Parks Unemployment Compensation	67.03	
572.311 · Parks Professional Svcs GF	1,488.95	
572.341 · Parks other contractual Svcs GF	4,496.73	
572.401 · Parks Travel Expense GF	79.34	
572.411 · Parks Communications GF	410.17	
572.431 · Parks Util Svcs Elec & W GF	3,738.45	

Town of Pomona Park  
**Trial Balance**  
 As of September 30, 2020

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	Sep 30, 20	
	Debit	Credit
572.451 · Parks Insurance GF	3,908.60	
572.461 · Parks Repair & Maint GF	3,118.56	
572.521 · Park Operating Supplies GF	3,048.32	
572.524 · Parks Operating Supp Beau	612.97	
572.531 · Parks Park Rd Matererial GF	1,491.54	
572.632 · Parks impr other than bldgs Bet	17,700.00	
572.642 · Parks Machin & Equip Better PI	13,273.20	
574.231 · Spec Events, Life & Health Ins	4,044.71	
574.241 · Special Events Workers Comp	1,541.75	
574.251 · Special Events Unemployment	67.03	
574.431 · Spec Evetns Util Elect GF	52.96	
574.451 · Spec Events Insurance GF	1,368.37	
574.481 · Spec Events Prom Activit GF	137.83	
574.484 · Spec Event Prom Activ Beau	602.57	
574.514 · Special events beautification	217.73	
574.524 · Spec Event Operati Supplie Beau	2,760.83	
575.231 · Community Ctr,Life & Health Ins	4,044.71	
575.241 · Community Center workers comp	1,541.75	
575.251 · Community Center Unemployment	67.03	
575.311 · Community Center Professiona GF	125.00	
575.341 · Comm Ctr, other contractual GF	3,700.00	
575.431 · Comm Ctr utility svcs GF	2,060.44	
575.451 · Comm Ctr Insurance GF	3,253.11	
575.461 · Comm Ctr Repairs Maint GF	1,097.84	
575.491 · Comm Ctr other GF	265.95	
575.521 · Comm Ctr Operating Supplies GF	215.62	
575.524 · Comm Ctr Opera Supp Beau	447.83	
660.00 · Employer portion SS & Medicare	17,850.58	
TOTAL	1,086,348.61	1,086,348.61

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# KELLY LAKE

305 East River Road  
East Palatka, FL 32131  
P: 386.937.4239  
F: 386.325.4466  
E: Support@pomonapark.com

# ESTIMATE

DATE: OCTOBER 8, 2020

**TO:**

Town of Pomona Park  
1775 U.S. Hwy 17 South  
Pomona Park, FL 32181

**FOR:**

Town of Pomona Park  
IT Services

Bruce  
Danna

DESCRIPTION	HOURS/QTY	RATE	AMOUNT
15" Lenovo IdeaPad w/SSD, i7 processor	1	1,199	1,199
Dell Ispiron 3880 model desktop i7 10 <sup>th</sup> gen w/upgrades	1	1,249	1,249
Data transfer and setup of both computers	4	80	280
Factory Warranty Included			
TOTAL			\$2,728

Bruce  
"

27" Samsung Monitor  
Docking station

approx \$200

**MITTAUER & ASSOCIATES, INC.**  
580-1 WELLS ROAD  
ORANGE PARK, FL 32073  
904-278-0030



**Invoice 20437**

**BILL TO**

Town of Pomona Park  
1775 U.S. Highway 17  
South  
Pomona Park, FL 32181

DATE  
09/29/2020

PLEASE PAY  
**\$9,060.00**

DUE DATE  
10/19/2020

**M&A PROJECT NO.**

9512-11-1

**DESCRIPTION**

**AMOUNT**

CDBG 21 NR SIDEWALK & PARK IMPROVEMENTS  
TOWN OF POMONA PARK, FLORIDA

Engineering services concerning the CDBG 21 NR Sidewalk & Park Improvements project for the Town of Pomona Park including progress toward engineering design and permitting services during the period ending September 25, 2020.

TOTAL LUMP SUM CONTRACT AMOUNT: \$87,500.00

READINESS-TO-PROCEED PHASE - LUMP SUM CONTRACT AMOUNT: \$59,800 - \$6,500

(Contract Amendment No. 1) = \$53,300

- Item A. Preliminary Engineering, \$2,600 (100% complete)
- Item B. Basic Engineering Services, \$37,200 - \$6,500 = \$30,700 (90% complete)
- Item C. Additional Engineering Services. \$20,000  
(Geotechnical Investigation, \$7,500 | Permitting, \$12,500 [30% complete])

CONSTRUCTION PHASE - LUMP SUM CONTRACT AMOUNT: \$34,200

- Item D. Basic Engineering Services, \$10,000
- Item E. Resident Project Representative Services, \$24,200

AMOUNT PREVIOUSLY INVOICED: \$24,920.00

**Amount Earned This Period**

9,060.00

Thank you for your business.

**TOTAL DUE**

**\$9,060.00**

THANK YOU.

**Upcoming Pomona Park Event and Meeting Announcements:**

**All events are cancelled except Town Council Meeting and conversation with the Mayor until further notice of the Mayor**

Neighborhood Watch	Thursday, October 15, 2020 - 5:30pm
Conversation with the Mayor	Saturday, October 17, 2020- 7-9am
Employee Manual Workshop	Monday, October 19, 2020 - 6pm
First Saturday Breakfast	Saturday, November 7, 2020 - 8-10am
Beautification Meeting	Monday, November 9, 2020- 10am
Town Council Meeting	Tuesday, November 10, 2020 - 6pm
<b>THANKSGIVING OFFICE CLOSED</b>	<b>Thursday, November 26 &amp; 27, 2020</b>