



# JANUARY

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## TOWN OF POMONA PARK

TOWN COUNCIL & PUBLIC MEETING AGENDA JANUARY 11, 2022, 6:00 PM

AT TOWN HALL FOR COUNCIL MEMBERS & PUBLIC

PLEDGE TO FLAG- MOMENT OF SILENCE for Steve Congdon

CALL MEETING TO ORDER AND WELCOME VISITORS

### CORRESPONDENCE

- Town Clerk

### Adopt Minutes of Previous Meetings

- Meeting Minutes 12/14/2021

### Unfinished Business Including Committee Reports

- Check Register, Financial Review- Kelly Krupski Treasurer
- Beautification- Councilwoman Linkswiler
- Arbor Day- Councilwoman Mead

### Guest Speakers

- None

### Public Hearing Items

- None

### New Business

- Photo Id Cards for Staff
- T-Mobile Hometown Grant
- Synergy Door Proposal
- Code Enforcement School for Town Clerk- Orlando June-7-10
- Clerk School for Town Clerk- Orlando June 19-22
- James Moore Invoice
- Upcoming Events

### Q & A / Comments / Announcements

ADJOURN

NOTICE: If a person decides to appeal any decision made by the Town Council of Pomona Park with respect to ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FL 286.0105

#### PLEDGE OF CIVILITY

We will be respectful of one another even when we disagree.

We will direct all comments to the issues. We will avoid personal attacks

**Town of Pomona Park  
Correspondence List for January 11, 2022**

<b>1. Council Meeting Minutes 12/14/2021-----</b>	<b>1-3</b>
<b>2. Financials-----</b>	<b>4-10</b>
<b>3. T-Mobile Hometown Grant-----</b>	<b>11-17</b>
<b>4. Synergy Door Proposal -----</b>	<b>18</b>
<b>5. James Moore Accountant Invoice-----</b>	<b>19</b>
<b>6. Upcoming Events-----</b>	<b>20</b>



**Town of Pomona Park – Town Council Meeting Minutes**  
**Tuesday, December 14, 2021 (6:00 pm) This Meeting was held at**  
**Town Hall for Council & Public**

Mayor Joseph Svingala presided. Present Councilwoman CarrieAnn Evans(absent), Councilwoman Lynda Linkswiler, Councilwoman Pat Mead, Councilman Victor Szatkowski, Councilman Bud Eckels, Councilman Dr. Warren, Town Clerk Andrea Almeida, Deputy Clerk Kelly Krupski (attended by phone), Bruce Wolfred Maintenance Supervisor.

Mayor Joseph Svingala led in the pledge to the flag. The Meeting started at 6:03 pm.

Town Clerk Andrea read the Correspondence list.

**Minutes of Council Meeting:** Councilman Dr. Warren motioned to approve meeting minutes 11/09/2021. Councilman Szatkowski 2nd the motion. The vote was unanimous.

**Unfinished Business:** Treasurer Kelly Krupski gave a review of the financials. No questions were asked about financials.

Councilwoman Linkswiler gave a review on Beautification and the yard sale. A huge profit was not made, around \$1,000. And we spent approximately \$1,800. The Highlight of the Yard Sale event was Mayor Joe as Santa and his son Tom as the Elf.

**Tree Board Meeting:** Councilwoman Mead announced that we had been approved for the 31st year as a Tree City. Councilwoman Mead recognized Town Clerk Andrea, Kelly, Bruce, and staff for all that goes into being a Tree City. Arbor Day will be January 14, 2022, at 4:00 pm. The event will be held at the Community Center. A new Christmas tree will be planted. The Town is having issues with removing older trees and not being able to put in new ones. Mayor Joe says our trees are getting very old, and maintenance does a lot to maintain the trees. At a rough estimate, three hundred trees need to be taken down.

Resident Martha Mann asked if refreshments would be needed for Arbor Day. Councilwoman Mead stated that they do not.

Town Clerk Andrea read Ordinance 2021-6, an ordinance of the Town of Pomona Park, Florida, granting additional homestead exemption for low-income seniors, repealing all ordinances in conflict herewith, providing for severability. This is the 2nd reading of Ordinance 2021-6 Homestead exemption for low-income seniors. The Vote was 6-0.

Public Works Superintendent went over the plans for the Community Center steps and explained that the ramp is too close to the steps to do just a repour like previously thought. Wolfred explained the difference in the quotes. Councilwoman Mead motioned to spend \$5,500 not to include the railings to replace the steps. Councilman Eckels 2nd the motion. The Vote was 6-0. Councilman Szatkowski reviewed the current policy on zoning and the definitions currently used for livestock and animals. A discussion was had about definitions applying to more than one item or chapter. Grandfathering was created prior to the zoning code. Town Attorney Sherar and Town Clerk Andrea will contact NEFAR to see if the Town is still under contract with them. A conversation about a workshop being held in the future was had. Resident Martha Mann stated

her concern over her rural, small-town feeling concerns her about too many rules and the area's attractiveness.

(2)

### **Guest Speakers**

None

### **Public Hearing Items**

None

### **New Business**

Public Works Superintendent Wolfred recommends having a surplus auction for a Bush Hog, John Deere, 2006 Chevy Pick up truck. He is asking permission from the Council to put these items up for a sealed bid. Councilwoman Mead motioned to allow Bruce and Andrea to remove the surplus items for auction. Councilman Dr. Warren 2nd the motion. The vote was 6-0.

Kelly Lake explained the camera he was sent to demo for the Town.

Town Attorney Sherar asked the Council to move forward with purchasing the tax certificates for two properties in Town. The Council approved.

Councilman Dr. Warren motioned to approve the Mowers Inc invoice in the amount of \$30,399.99. Councilman Eckels 2<sup>nd</sup> the motion.

Mowers Inc Invoice was approved in the amount of \$30,399.99.

The vote was 6-0.

Futch's Invoice was approved in the amount of \$3,920.

Councilwoman Mead motioned to pay the Invoice, Councilman Szatkowski 2nd the motion.

The vote was 6-0.

U.S. Water Invoice was approved in the amount of \$6,000.

Councilwoman Mead made the motion to approve payment of the Invoice. Councilman Dr. Warren 2nd the motion.

The vote was 6-0.

Putnam Well Invoice in the amount of \$4,230 was approved for payment.

Councilwoman Mead made the motion to approve the payment. Councilwoman Linkswiler 2nd the motion.

The vote was 6-0.

James Moore Auditor Invoice was approved for payment in the amount of \$3,600.

Councilman Dr. Warren made the motion for approval of payment. Councilman Eckels 2nd the motion.

The vote was 6-0.

③

Upcoming events were reviewed. Arbor Day will be January 14 at 4:00 pm, held at the Community Center.

Candy Canes for Kids still needs unwrapped toy donations. The Toys will be staying in Pomona Park.

Councilman Dr. Warren motioned to adjourn.

Meeting adjourned at 8:00 pm.

**Town of Pomona Park  
Trial Balance  
As of December 31, 2021**

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	Dec 31, 21	
	Debit	Credit
001.101 · General Fund Checking	406,540.99	
001.102 · General Fund MM	158,869.38	
100.101 · Better Place Checking	319,220.25	
102.101 · 1 to 5 Cent MM	66,617.64	
103.101 · Community Development Grant	0.00	
104.101 · Beautification Committee	8,466.67	
106.101 · Town of Pomona Park FRDAP	0.00	
107.101 · Historical Grant S1636	0.00	
Opening Balance		171,867.86
101.103 · Senior Program Bingo Petty Cash	0.00	
101.104 · Senior Program Petty Cash	0.00	
102.102 · Register, petty cash	50.00	
166.900 · Equipment & Furniture	0.00	
211.00 · Direct Deposit Liabilities		74.43
240.00 · Payroll Liabilities		10,539.28
001.247 · Opening Balance Equity		392,960.34
320.00 · Unrestricted Net Assets		312,995.95
311.00 · Ad Valorem Tax Income		126,838.31
311.20 · Advalorem Taxes Delinquent		1,534.76
312.41 · First Local Option Fuel Tax Inc		7,002.80
312.42 · 1 to 5 cents Local Option Fuel		6,060.41
312.60 · Better Place - 1 cent Sales tax		24,015.02
314.10 · Utility Service Tax - Electrici		9,295.76
315.00 · Communications Services Tax		6,063.09
323.10 · Franchise Tax - Electric		11,447.48
335.12 · State Revenue Sharing Income		8,526.54
335.14 · Mobile Home Licenses		124.50
335.15 · State Revenue Sharing - Alcohol		524.40
335.18 · State Revenue Sharing - 1/2 cen		11,786.44
361.10 · Interest Income		19.22
TAX	0.00	
511.111 · Legislative Salaries	3,600.00	
511.231 · Legislative Life and Health Ins	1,347.41	
511.241 · Legis workers comp	1,013.44	
511.251 · Legislative Unemployment Comp	47.35	
511.311 · Legislative Professional Svc GF	225.00	
511.341 · Legislativ other contractual GF	500.00	
511.411 · Legislative Comm Svcs GF	243.38	
511.431 · Legis Utilities, elect & w GF	195.31	
511.451 · Legis Insurance GF	1,013.44	
511.49 · Legislative other	2,070.34	
511.541 · Legis books subs mbrshp GF	980.00	
513.121 · F&A Wages	19,248.50	
513.161 · F&A vacation pay	160.00	
513.171 · F&A sick leave	1,159.50	
513.231 · F&A Life & Health Insurance	3,056.73	
513.241 · F&A workers comp	1,013.44	
513.251 · F&A Unemployment Compensation	47.35	
513.311 · F&A Professional Services GF	0.00	
513.321 · F&A Accounting & Auditing GF	3,600.00	
513.401 · F&A Travel Expense GF	282.24	
513.411 · F&A Communications GF	243.37	
513.431 · F&A Utilities Elect & Water GF	195.28	
513.451 · F&A Insurance GF	1,013.44	
513.471 · F&A Printing	65.95	
513.511 · F&A Office Supplies GF	0.00	
513.541 · F&A Books subscr memberships GF	0.00	
513.641 · F&A Machinery & Equip GF	580.80	
514.311 · Legal Counsel Pro Svcs GF	3,000.00	
514.451 · Legal Insurance GF	1,013.44	
515.451 · Planning & Zoning, Insurance	1,013.44	
521.341 · Law Enforcement Contr Svcs GF	1,000.00	
521.451 · Law & Security Insurance GF	1,013.46	
522.231 · Fire Control Life & Health Ins	1,347.41	

**Town of Pomona Park**  
**Trial Balance**  
**As of December 31, 2021**

	Dec 31, 21	
	Debit	Credit
522.241 · Fire Control w/c	1,013.44	
522.251 · Fire Control Unemployment	47.35	
522.431 · Fire Control Electric GF	148.75	
522.451 · Fire Control Insurance GF	1,013.46	
522.461 · Fire Control Repair & Maint GF	15,262.00	
529.231 · Code Enforcement, Life & Health	1,347.41	
529.241 · Code Enforcement WC	1,013.44	
529.251 · Code Enforcement Unemployment	47.35	
529.341 · Other Public Safety Code GF	100.00	
529.431 · Code Enforcement Utilities	13.33	
529.451 · Code Enforcement Insurance GF	1,013.46	
541.121 · R&S Wages	12,427.20	
541.161 · R&S vacation pay	1,584.00	
541.171 · R&S sick leave	709.50	
541.231 · R&S Life & Health Insurance	2,988.90	
541.241 · R&S Workers comp	1,013.44	
541.251 · R&S Unemployment Compensation	47.35	
541.311 · R&S Professional Serv GF	80.00	
541.341 · R&S other contractual svcs GF	1,800.00	
541.431 · R&S Utilities GF	3,831.22	
541.451 · R&S Insurance GF	1,013.46	
541.461 · R&S Repair & Maint Serv GF	436.48	
541.521 · R&S Operating Supplies GF	7,972.37	
571.411 · Library Internet	97.37	
572.121 · Parks & Recreation Wages	9,173.33	
572.161 · Parks vacation pay	552.00	
572.231 · Parks, Life & Health Insurance	2,988.93	
572.241 · Parks Workers Comp	1,013.44	
572.251 · Parks Unemployment Compensation	47.36	
572.311 · Parks Professional Svcs GF	270.00	
572.341 · Parks other contractual Svcs GF	30.00	
572.411 · Parks Communications GF	97.38	
572.431 · Parks Utili Svcs Elec & W GF	330.11	
572.451 · Parks Insurance GF	1,013.46	
572.461 · Parks Repair & Maint GF	8,654.12	
572.521 · Park Operating Supplies GF	45.40	
572.531 · Parks Park Rd Matererial GF	0.00	
574.231 · Spec Events, Life & Health Ins	1,347.44	
574.241 · Special Events Workers Comp	1,013.44	
574.251 · Special Events Unemployment	47.36	
574.431 · Spec Evetns Util Elect GF	13.34	
574.451 · Spec Events Insurance GF	1,013.46	
574.474 · Spec Events Printing Beau	236.88	
574.484 · Spec Event Prom Activ Beau	249.99	
574.521 · Spec Event Operating Suppli GF	78.69	
574.524 · Spec Event Operati Supplie Beau	528.00	
575.231 · Community Ctr,Life & Health Ins	1,347.44	
575.241 · Community Center workers comp	1,013.44	
575.251 · Community Center Unemployment	47.36	
575.341 · Comm Ctr, other contractual GF	375.00	
575.431 · Comm Ctr utility svcs GF	369.36	
575.451 · Comm Ctr Insurance GF	1,013.46	
575.521 · Comm Ctr Operating Supplies GF	0.00	
660.00 · Employer portion SS & Medicare	3,690.17	
<b>TOTAL</b>	<b><u>1,101,676.59</u></b>	<b><u>1,101,676.59</u></b>

Town of Pomona Park

1/7/2022 9:53 AM

Register: 001.101 · General Fund Checking

From 11/01/2021 through 11/30/2021

Sorted by: Date, Type, Number/Ref



Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/02/2021	10477	Principal Life Insura...	-split-	for period 11/0...	207.15	X		317,461.93
11/02/2021	10478	Florida League of ma...	511.541 · Legis books ...	Yearly subscrip...	350.00	X		317,111.93
11/02/2021	10479	kyocera	513.471 · F&A Printing	Invoice # 55v1...	65.95	X		317,045.98
11/02/2021	10480	Econo Signs	541.521 · R&S Operati...	invoice # 10-97...	120.00	X		316,925.98
11/02/2021	10481	PUTNAM COUNTY...	-split-	control number...	461.03	X		316,464.95
11/02/2021	10483	Andrea Almeida	513.401 · F&A Travel ...	Travel to clerk ...	282.24	X		316,182.71
11/03/2021		QuickBooks Payroll ...	-split-	Created by Pay...	2,550.42	X		313,632.29
11/04/2021	DD	Alphonso (Al) Willi...	-split-	Direct Deposit		X		313,632.29
11/04/2021	DD	Andrea J Almeida	-split-	Direct Deposit		X		313,632.29
11/04/2021	DD	Bruce wolfred	-split-	Direct Deposit		X		313,632.29
11/04/2021	DD	Kelly Krupski	-split-	Direct Deposit		X		313,632.29
11/04/2021	10482	Carl L Robinson	-split-		525.32	X		313,106.97
11/05/2021	DEP	Income	312.60 · Better Place - ...	payment # 022...		X	6,168.47	319,275.44
11/05/2021			102.101 · 1 to 5 Cent ...	Funds Transfer	1,492.62	X		317,782.82
11/05/2021			100.101 · Better Place ...	Funds Transfer	5,703.35	X		312,079.47
11/09/2021	10484	municipal Code Corp...	511.311 · Legislative P...	admin support ...	225.00	X		311,854.47
11/09/2021	10485	Waste Pro	-split-	invoice # 0000...	61.97	X		311,792.50
11/09/2021	10486	R & J Power Equipm...	572.461 · Parks Repair...	invoice# 3278...	504.12	X		311,288.38
11/09/2021	10489	Craig Z. Sherar P.A.	514.311 · Legal Couns...	Monthly Pay	1,000.00	X		310,288.38
11/09/2021	10490	Deputy Sheriff Kimb...	521.341 · Law Enforce...	11/06/2021	160.00	X		310,128.38
11/10/2021		QuickBooks Payroll ...	-split-	Created by Pay...	2,550.43	X		307,577.95
11/10/2021		QuickBooks Payroll ...	-split-	Created by Pay...	1,015.20	X		306,562.75
11/11/2021	10487	Carl L Robinson	-split-		525.32	X		306,037.43
11/12/2021	DD	Alphonso (Al) Willi...	-split-	Direct Deposit		X		306,037.43
11/12/2021	DD	Andrea J Almeida	-split-	Direct Deposit		X		306,037.43
11/12/2021	DD	Bruce wolfred	-split-	Direct Deposit		X		306,037.43
11/12/2021	DD	Kelly Krupski	-split-	Direct Deposit		X		306,037.43
11/12/2021	DD	CarrieAnn M Evans	-split-	Direct Deposit		X		306,037.43
11/12/2021	DD	Joseph C Svingala	-split-	Direct Deposit		X		306,037.43
11/12/2021	DD	Lynda Linkswiler { c...	-split-	Direct Deposit		X		306,037.43
11/12/2021	DD	Patricia L Mead	-split-			X		306,037.43
11/12/2021	DD	Robert Warren	-split-			X		306,037.43
11/12/2021	DD	Victor J Szatkowski	-split-	Direct Deposit		X		306,037.43
11/12/2021	10488	Forest P Eckels	-split-		184.70	X		305,852.73
11/15/2021	DEP	Income	311.00 · Ad Valorem T...	Deposit		X	9,247.46	315,100.19
11/15/2021	DEP	Income	314.10 · Utility Service...	Deposit		X	3,272.99	318,373.18
11/16/2021	E-pay	Capital City Bank pa...	-split-	59-1502925 Q...	2,687.66	X		315,685.52
11/17/2021		QuickBooks Payroll ...	-split-	Created by Pay...	2,550.45	X		313,135.07
11/18/2021	10492	Palatka Daily News	511.49 · Legislative ot...	Budget advertis...	714.88	X		312,420.19
11/18/2021	10493	James Heath	521.341 · Law Enforce...		160.00	X		312,260.19



Town of Pomona Park

1/7/2022 9:53 AM

Register: 001.101 · General Fund Checking

From 11/01/2021 through 11/30/2021

Sorted by: Date, Type, Number/Ref



Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/18/2021	10494	Aqua Pure Water & ...	572.311 · Parks Profes...	invoice # 8508...	140.00	X		312,120.19
11/18/2021	10495	FGUA	-split-	service from 10...	89.90	*		312,030.29
11/18/2021	DD	Alphonso (Al) Willi...	-split-	Direct Deposit		X		312,030.29
11/18/2021	DD	Andrea J Almeida	-split-	Direct Deposit		X		312,030.29
11/18/2021	DD	Bruce wolfred	-split-	Direct Deposit		X		312,030.29
11/18/2021	DD	Kelly Krupski	-split-	Direct Deposit		X		312,030.29
11/18/2021	10491	Carl L Robinson	-split-		525.32	X		311,504.97
11/19/2021	DEP	Income	315.00 · Communicati...	payment # 024...		X	2,044.59	313,549.56
11/19/2021	DEP	Income	335.12 · State Revenue...	payment # 024...		X	2,842.18	316,391.74
11/22/2021	10496	sunbelt rentals	541.521 · R&S Operati...	invoice # 1191...	442.70	X		315,949.04
11/22/2021	10497	AT&T	-split-	invoice 287283...	259.78	X		315,689.26
11/22/2021	10499	Kelly Krupski	513.231 · F&A Life & ...	Affordable care...	407.37	*		315,281.89
11/22/2021	10500	Andrea Almeida	513.231 · F&A Life & ...	Affordable care...	67.86	X		315,214.03
11/22/2021	10751	Bruce wolfred	572.231 · Parks, Life ...	Affordable care...	407.36	*		314,806.67
11/22/2021	10752	Carl Robinson	541.231 · R&S Life & ...	Affordable care...	407.37	X		314,399.30
11/23/2021	DEP	Income	312.42 · 1 to 5 cents L...	payment # 025...		X	1,526.01	315,925.31
11/23/2021	DEP	Income	312.41 · First Local Op...	payment # 025...		X	2,225.54	318,150.85
11/23/2021		QuickBooks Payroll ...	-split-	Created by Pay...	1,848.48	X		316,302.37
11/24/2021	DEP	Income	323.10 · Franchise Tax...	Deposit		X	4,213.22	320,515.59
11/24/2021	DD	Alphonso (Al) Willi...	-split-	Direct Deposit		X		320,515.59
11/24/2021	DD	Andrea J Almeida	-split-	Direct Deposit		X		320,515.59
11/24/2021	DD	Kelly Krupski	-split-	Direct Deposit		X		320,515.59
11/24/2021	10498	Carl L Robinson	-split-		525.32	X		319,990.27
11/27/2021	DEP	Income	312.42 · 1 to 5 cents L...	payment # 020...			1,492.62	321,482.89
11/29/2021	DEP	Income	312.60 · Better Place - ...	pament # 026111		X	5,982.95	327,465.84
11/29/2021	10501	Principal Life Insura...	-split-	for period 12/0...	207.15	*		327,258.69
11/30/2021	DEP	Income	311.00 · Ad Valorem T...	Deposit		X	26,455.51	353,714.20
11/30/2021	DEP	Income	335.18 · State Revenue...	payment # 026...		X	3,944.00	357,658.20
11/30/2021	EFT	Health Equity	-split-	HSA	666.64	X		356,991.56
11/30/2021	EFT	Cardmember Services	-split-	CC	993.95	X		355,997.61

Town of Pomona Park

1/7/2022 9:34 AM

Register: 001.101 · General Fund Checking

From 12/01/2021 through 12/31/2021

Sorted by: Date, Type, Number/Ref



Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/01/2021	EFT	Florida Blue	-split-	Employee Heal...	2,631.64	*		353,365.97
12/01/2021		QuickBooks Payroll ...	-split-	Created by Pay...	2,550.43	*		350,815.54
12/02/2021	10502	K&D Cleaning	575.341 · Comm Ctr, o...	com center clea...	125.00	*		350,690.54
12/02/2021	10503	Futch's Landscaping,...	572.461 · Parks Repair...	repair of fence	3,920.00	*		346,770.54
12/02/2021	10504	James moore	513.321 · F&A Accou...	invoice # 739696	3,600.00	*		343,170.54
12/02/2021	10505	Putnam Well Drilling...	572.461 · Parks Repair...	Well at mainte...	4,230.00	*		338,940.54
12/02/2021	10506	U.S. Water services c...	522.461 · Fire Control ...	invoice SI38238	6,000.00	*		332,940.54
12/02/2021	10507	Peninsular Auto Parts	-split-	invoice number...	359.83	*		332,580.71
12/02/2021	DD	Bruce wolfred	-split-	Direct Deposit		X		332,580.71
12/02/2021	DD	Alphonso (Al) Willi...	-split-	Direct Deposit		X		332,580.71
12/02/2021	DD	Andrea J Almeida	-split-	Direct Deposit		X		332,580.71
12/02/2021	DD	Kelly Krupski	-split-	Direct Deposit		X		332,580.71
12/02/2021	10753	Carl L Robinson	-split-		525.33	*		332,055.38
12/07/2021	E-pay	Capital City Bank pa...	-split-	59-1502925 Q...	4,115.30	*		327,940.08
12/07/2021	10508	Crescent City	572.311 · Parks Profes...	water samples ...	30.00	*		327,910.08
12/08/2021		QuickBooks Payroll ...	-split-	Created by Pay...	2,550.43	*		325,359.65
12/09/2021	10510	Bruce wolfred	511.49 · Legislative ot...	Christmas bonus	250.00	*		325,109.65
12/09/2021	10511	Andrea Almeida	511.49 · Legislative ot...	Christmas bonus	250.00	*		324,859.65
12/09/2021	10512	Carl Robinson	511.49 · Legislative ot...	Christmas bonus	250.00	*		324,609.65
12/09/2021	10513	Alphonso Williams	511.49 · Legislative ot...	Christmas bonus	250.00	*		324,359.65
12/09/2021	10514	Kelly Krupski	511.49 · Legislative ot...	Christmas bonus	250.00	*		324,109.65
12/09/2021	10515	Principal Life Insura...	-split-	for period 01/0...	207.15	*		323,902.50
12/09/2021	10516	State of Fla Dept of ...	-split-	invoice # 2y-00...	96.71	*		323,805.79
12/09/2021	10517	Cit	513.641 · F&A Machin...	invoice # 3888...	193.60	*		323,612.19
12/09/2021	10518	Deputy Sheriff Kimb...	521.341 · Law Enforce...	12/4/21 yard sale	280.00	*		323,332.19
12/09/2021	10519	James Heath	521.341 · Law Enforce...	12/4/21 yard sa...	280.00	*		323,052.19
12/09/2021	10520	King's Office Supply	574.521 · Spec Event ...	invoice #35427	78.69	*		322,973.50
12/09/2021	DD	Alphonso (Al) Willi...	-split-	Direct Deposit		X		322,973.50
12/09/2021	DD	Andrea J Almeida	-split-	Direct Deposit		X		322,973.50
12/09/2021	DD	Bruce wolfred	-split-	Direct Deposit		X		322,973.50
12/09/2021	DD	Kelly Krupski	-split-	Direct Deposit		X		322,973.50
12/09/2021	10509	Carl L Robinson	-split-		525.31	*		322,448.19
12/14/2021	10523	Craig Z. Sherar P.A.	514.311 · Legal Couns...	Monthly Pay	1,000.00	*		321,448.19
12/14/2021	10524	AT&T	-split-	invoice 287283...	129.69	*		321,318.50
12/14/2021	10525	Board of County Co...	572.521 · Park Operati...	INVOICE # 12...	45.40			321,273.10
12/14/2021	10526	Waste Pro	-split-	invoice # 0000...	31.37			321,241.73
12/14/2021	10527	Putnam County BOCC	529.341 · Other Public...	invoice #2019-...	100.00	*		321,141.73
12/14/2021	10528	Palatka Daily News	511.49 · Legislative ot...	NOTICE OF P...	105.46	*		321,036.27
12/14/2021	10529	Aqua Pure Water & ...	572.311 · Parks Profes...	invoice # 85256	70.00	*		320,966.27
12/15/2021	DEP	Income	335.14 · Mobile Home ...	payment # 029...		*	82.00	321,048.27

Town of Pomona Park

1/7/2022 9:34 AM

Register: 001.101 · General Fund Checking

From 12/01/2021 through 12/31/2021

Sorted by: Date, Type, Number/Ref



Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/15/2021	DEP	Income	311.00 · Ad Valorem T...	Deposit		*	50,275.55	371,323.82
12/15/2021	DEP	Income	314.10 · Utility Service...	Deposit		*	3,004.92	374,328.74
12/15/2021		QuickBooks Payroll ...	-split-	Created by Pay...	2,550.45	*		371,778.29
12/15/2021		QuickBooks Payroll ...	-split-	Created by Pay...	1,015.20	*		370,763.09
12/16/2021	DEP	Income	335.12 · State Revenue...	payment # 029...		*	2,842.18	373,605.27
12/16/2021	DD	Alphonso (Al) Willi...	-split-	Direct Deposit		X		373,605.27
12/16/2021	DD	Andrea J Almeida	-split-	Direct Deposit		X		373,605.27
12/16/2021	DD	Bruce wolfred	-split-	Direct Deposit		X		373,605.27
12/16/2021	DD	Kelly Krupski	-split-	Direct Deposit		X		373,605.27
12/16/2021	DD	CarrieAnn M Evans	-split-	Direct Deposit		X		373,605.27
12/16/2021	DD	Joseph C Svingala	-split-	Direct Deposit		X		373,605.27
12/16/2021	DD	Lynda Linkswiler { c...	-split-	Direct Deposit		X		373,605.27
12/16/2021	DD	Patricia L Mead	-split-			X		373,605.27
12/16/2021	DD	Robert Warren	-split-			X		373,605.27
12/16/2021	DD	Victor J Szatkowski	-split-	Direct Deposit		X		373,605.27
12/16/2021	10521	Carl L Robinson	-split-		525.32	*		373,079.95
12/16/2021	10522	Forest P Eckels	-split-		184.70	*		372,895.25
12/20/2021	DEP	Income	315.00 · Communicati...	payment # 030...		*	1,930.63	374,825.88
12/21/2021	10530	Renee Cummings	511.341 · Legislativ ot...	122 A	500.00	*		374,325.88
12/21/2021		QuickBooks Payroll ...	-split-	Created by Pay...	2,550.42	*		371,775.46
12/22/2021	DD	Alphonso (Al) Willi...	-split-	Direct Deposit		X		371,775.46
12/22/2021	DD	Andrea J Almeida	-split-	Direct Deposit		X		371,775.46
12/22/2021	DD	Bruce wolfred	-split-	Direct Deposit		X		371,775.46
12/22/2021	DD	Kelly Krupski	-split-	Direct Deposit		X		371,775.46
12/22/2021	10531	Carl L Robinson	-split-		525.32	*		371,250.14
12/23/2021	DEP	Income	312.42 · 1 to 5 cents L...	payment # 030...		*	1,549.16	372,799.30
12/23/2021	DEP	Income	312.41 · First Local Op...	payment # 030...		*	2,468.07	375,267.37
12/27/2021	DEP	Income	312.60 · Better Place - ...	payment # 031...		*	6,160.25	381,427.62
12/27/2021	DEP	Income	335.18 · State Revenue...	payment # 031...		*	3,938.39	385,366.01
12/27/2021	DEP	Income	335.14 · Mobile Home ...	payment # 031...		*	5.50	385,371.51
12/27/2021	10533	K&D Cleaning	575.341 · Comm Ctr, o...	com center clea...	250.00			385,121.51
12/27/2021	10534	Florida department o...	572.341 · Parks other c...	Quarterly limit...	30.00	*		385,091.51
12/27/2021	10535	Palatka Daily News	511.541 · Legis books ...	NOTICE OF P...	84.00			385,007.51
12/27/2021	10536	State of Fla Dept of ...	-split-	invoice # 2y-00...	94.69			384,912.82
12/27/2021	10537	Cit	513.641 · F&A Machin...	invoice # 3906...	193.60			384,719.22
12/27/2021	10538	Principal Life Insura...	-split-	for period 01/0...	207.15			384,512.07
12/27/2021	10539	CSX Transportation	541.341 · R&S other c...	signal maintena...	1,800.00			382,712.07
12/27/2021	10540	Florida Municipal In...	-split-	invoice # 3474...	9,627.75			373,084.32
12/27/2021	10541	FGUA	-split-	service from 11...	195.99			372,888.33
12/28/2021	DEP	Income	323.10 · Franchise Tax...	Deposit		*	3,240.98	376,129.31

Town of Pomona Park

1/7/2022 9:34 AM

Register: 001.101 · General Fund Checking

From 12/01/2021 through 12/31/2021

Sorted by: Date, Type, Number/Ref

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<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment</u>	<u>C</u>	<u>Deposit</u>	<u>Balance</u>
12/28/2021	EFT	Health Equity	-split-	HSA	666.64	*		375,462.67
12/28/2021		QuickBooks Payroll ...	-split-	Created by Pay...	2,550.43	*		372,912.24
12/29/2021	DD	Alphonso (Al) Willi...	-split-	Direct Deposit		X		372,912.24
12/29/2021	DD	Andrea J Almeida	-split-	Direct Deposit		X		372,912.24
12/29/2021	DD	Bruce wolfred	-split-	Direct Deposit		X		372,912.24
12/29/2021	DD	Kelly Krupski	-split-	Direct Deposit		X		372,912.24
12/29/2021	10532	Carl L Robinson	-split-		525.32	*		372,386.92
12/31/2021	DEP	Income	311.00 · Ad Valorem T...	Deposit		*	36,785.71	409,172.63
12/31/2021	EFT	Florida Blue	-split-	Employee Heal...	2,631.64	*		406,540.99

**Andrea Almeida**

---

**From:** do-not-reply@custrequest.t-mobile.com  
**Sent:** Wednesday, December 29, 2021 9:04 AM  
**To:** townclerk@pomonapark.com  
**Subject:** T-Mobile Hometown Grant application confirmation



Hello Andrea,

We have received your application for a T-Mobile Hometown Grant. Your application reference number is: 211229-000055

Grant applications can be submitted on a quarterly basis and will be reviewed at the end of each quarter. During the review process a representative from the T-Mobile Hometown Grant team, or one of our nonprofit partners, Smart Growth America or Main Street America, may be in touch with questions or to gather additional information.

Have a question for the Hometown Grant Team? [Click here.](#)

We look forward to learning more about your project.

Thank you,

T-Mobile Hometown Grant Team

*Please do not respond to this e-mail. This mailbox is not monitored, and you will not receive a response.*



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*Post Office Box 518*

386-649-4902

*1775 Highway 17*

*Pomona Park, FL 32181-0518*

[townclerk@pomonapark.com](mailto:townclerk@pomonapark.com)

December 1, 2021

T-Mobile Hometown Grant

The Town of Pomona Park is pleased to present this proposal for your review. We look forward to partnering with you to provide new life to our small town. The Town of Pomona Park has eight hundred and eighty residents and plenty of families from surrounding areas that could benefit so much from the T-Mobile Hometown Grant. Such as a new electronic town marquee to inform residents of town events to a beach volleyball area. The town would also like to improve the existing park with updated features such as water fountains to refill water bottles and hand sanitizer stations. Our Town Hall needs to be updated to make for safer entryways for residents with new doors. We would love to update our oldest building in town with a set of new steps for easier entry access to our Community Center. Our Community Center is a special place where many seniors spend time. Multiple activities happen here, including exercise classes, quilting, dancing, music, and a Senior Friday where bingo and cards can be played. The Community Center is a vital part of our town, hosting many birthdays, baby showers, and family reunions.

Most importantly, it gives our seniors somewhere to spend time and socialize. The town's main objective is to help revitalize our community spaces so that town residents can spend more time with friends, family, and neighbors. The town would like to embrace our small-town to encourage the feeling of having a sense of community. The town would like to enhance the spirit and pride vital to a healthy community. Also, to nurture the feeling that people within the community matter to one another with a shared faith that their needs will be met through commitment and togetherness.

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Our proposal requests are for \$50,000 in funding. We are seeking funds to improve areas of the town to obtain a new electronic marquee, drinking fountains, hand sanitizer stations, a set of steps for our community center, and upgrades to our parks.

We appreciate T-Mobile Hometown Grant's time to review our proposal to revitalize the Town of Pomona Park. Please give me a call at 386-649-4902 if you require any further information or have any questions concerning this proposal.

Thank you,

Andrea Almeida  
Town Clerk  
1775 Hwy 17 S.  
Pomona Park, FL 32181





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#### Pomona Park Project Description:

The Town of Pomona Park Revitalization Project represents an excellent example of a community bringing families and friends together. The addition of the new facilities inside our Parks will provide a quality public location for outdoor recreation opportunities that enhance the quality of life for residents of Pomona Park and Visitors.

Mayor's Park is located at 107 Worcester Road, this Park sits in the middle of Town, and Hwy 17 runs along the side of the Park, being the main thoroughfare. The Park is free and open to the public from sunrise to sunset daily. Current amenities offer a basketball court, playground, and a pavilion with picnic tables. We are working with the community to determine the people's needs and create a safer outdoor setting for families and visitors to the parks. To provide the citizens and visitors a diversified and well-rounded program for activities for all ages.

- The addition of hand sanitizing stations will provide added safety to the play areas and walking areas in the Park.
- Additional park benches for more outdoor seating encourage spending more time at the Park.
- The addition of two drinking fountains that allow water bottle refills will assist with safer, cleaner play areas for the Park. Also, the Water bottle refill stations save plastic from going into landfills.
- Beginners and more advanced participants can use the Beach Volleyball area by initiating activities for unorganized play and offering opportunities for the newcomer to meet and make new friends.
- We want to add two sets of bleachers and a pavilion around the Beach volleyball area to allow parents and grandparents an opportunity to observe their children's activities.
- Beach Volleyball is a popular activity with all age groups without regard to race, gender, or ethnicity. By providing a space for sports that all community members have access to, we hope to bring more people together.
- Our Town Hall requires some door repairs to ensure that every citizen can be a part of the Town Meetings and do so comfortably.
- We are asking for a new electronic Town Sign, to be able to inform the community of what is going on in the Town. An electronic sign will bring awareness and catch the attention of citizens.
- The Community Center is the oldest building in town, and it used to be a schoolhouse before a fire many years ago. This Community Center is the central hub in Town. It is used daily for many events, such as senior activities, exercise, quilting, line dancing, bingo. The Community Center is critical for our small area that is very rural and has many seniors that live alone to keep in touch. The Town would like to replace the existing steps and ramp with a safer height, railing, and connecting ramp.



# Tmobile Grant Budget

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## Project #1

Community Center Steps

\$6,000

Labor included

Permit included

30 days to complete job/ Work to be completed by Do All Concrete

## Project #2

Electric Town Sign

Equipment \$4,770

Labor \$0

Permit needed/ Work will be completed by the Town Public Works Department

## Project #3

Door Replacement

\$7,340

Labor included in price

The permit included in the price/ Work to be completed by Synergy Construction & Maintenance

Work to be completed in Ten Days of acceptance of a quote

## Project #4

Gazebo 14ft

\$11,196

Labor \$0

Permit Not Required

One Week For Build/ Work to be completed by the Town Public Works Department

## Project #5

Beach Volley Ball System/Setup

Equipment \$2,172

Truck Load of Sand \$500

Labor \$0

No Permit needed/ Work will be completed by the Town Public Works Department

**Project #6**

Concrete and Wood Bench

Unit Price \$1,629.77 x 6= \$9,778.62

Labor \$0

No Permit Needed/ Work will be completed by the Town Public Works Department

**Project #7**

Aluminum Bleachers

\$1,700 x 2=\$3,400

Labor \$0

No Permit Needed/ Work will be completed by the Town Public Works Department

**Project #8**

Hand Sanitizing Stations

\$500 x 4 =\$2,000

Labor \$0

No Permit Needed/ Work to be completed by the Town Public Works Department

**Project #9**

Elkay EZH20 Enhanced Water Bottle Refilling Station, Bi-Level, Filtered, Light Gray

\$1,665 x 2 = \$3,330

Labor \$0

Permit Not Needed

One Week for Install/ Work to be completed by the Town Public Works Department

As much work as possible will be completed by the Town Public Works and Qualified Volunteers to save on labor costs.

Total Amount of Grant Cost \$50,000

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Post Office Box 518  
1775 Highway 17  
Pomona Park, FL 32181-0518

386-649-4902

[townclerk@pomonapark.com](mailto:townclerk@pomonapark.com)

*My name is Joe Svingala, Mayor of Pomona Park Florida 32181 which is in Putnam County. The Town's population is in the area of 880 (+ or -). Our senior population is approximately 38% to 43%. Our town consists of three (3) square miles with about eleven (11) miles of paved and unpaved roads. We have one (1) caution light on State highway 17 which runs directly thru the heart of town. Our businesses consist of one (1) auto repair shop (in the 1950's, Chevron gas station), one gas station, Post Office, hardware store, small pizza shop, one (1) tavern and our latest addition (huge blessing) a Dollar General.*

*The reason I'm reaching out is to hopefully receive assistance with our optimism to create a much more satisfying environment for our senior population and our teens thru young adults.*

*As you have just read, there's no room for much employment in our beautiful town. Our senior's children have grown and moved away for that reason. The grown children that have stayed have married and become very low-income families.*

*As Mayor, along with the full support of our Town Council and the Towns Chartered Beautification Committee, enthusiastically support the efforts of our Town Clerk, Andrea Almeida to become recipients of your 2021 grant program.*

*The assistance would truly pave the way for us to bring residents outdoors, into a happy, relaxing, smiling atmosphere with a heartwarming sense of being a part of their community.*

*Thankyou in advance for what you are doing for many communities that are putting forward a better sense of community (family) at a time when this nation truly needs it.*

*Pomona Park Mayor and President & co-owner Pomona Park Senior Activities Program Inc.*

*Mayor Joseph C Svingala*

*Pomona Park Beautification Chairperson and Secretary-treasurer and co-owner Pomona Park Senior Activities Program Inc.*

*Joyce A Svingala*

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Jeff Rawls, CEM  
CGC1507564 / CCC1326557  
2510 Crill Ave, Palatka, FL 32177  
O: 386-326-6222 / C: 386-937-1624  
jeff@buildsynergy.net

### PROPOSAL / AGREEMENT

December 10, 2021

Town of Pomona Park  
P.O. Box 518  
1775 Hwy 17 South  
Pomona Park, FL 32181

RE: Replace (2) Exterior Doors

We hereby submit the following estimate and proposal to supply labor, materials & services as follows:

- Disassemble, remove & dispose of (2) existing steel doors & door frames.
- Widen (1) door opening for installation of new door with ADA threshold.
- Install (2) new steel doors & door frames to replace existing doors.
- Install new door hardware on the doors.
- Paint new doors to match existing or in a color selected by the client.
- Install electronic strike plate with (3) access points/buttons.
- Engineering & permit fees included.

We propose hereby to furnish services in accordance with specifications noted, for the sum of: \$ 7,340.00 with payment to be made as follows: 50% deposit and balance due upon project completion. Any alteration or deviation from above conditions involving extra cost will be executed only upon written order and will become an extra charge, over and above this estimate. All agreements contingent upon strikes, accidents or delays are beyond our control.

Respectfully Submitted: Karen Keppel  
*NOTE: this proposal may be withdrawn by us if not accepted within 15 days.*

### ACCEPTANCE OF PROPOSAL

The above prices, and conditions are satisfactory and are hereby accepted. I/we hereby acknowledge and agree to the general conditions attached. Addendums are incorporated herein. I/we hereby authorize Synergy to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

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# James Moore

Certified Public Accountants and Consultants

5931 NW 1st Place, Gainesville, Florida 32607-2063  
DAB: 386-257-4100 \* DED: 386-738-3300 \* GNV: 352-378-1331 \* TLH: 850-386-6184 \* OCF: 352-369-1120

Town of Pomona Park  
1775 US Hwy 17  
PO Box 518  
Pomona Park, FL 32181-0000

Date: 11/30/2021  
Invoice Number: 741322  
Client Number: 513006

Services rendered in connection with audit of  
financial statements - Progress Bill

\$3,500.00

Check # 10504  
\$ 3,600 12/02

Invoice Total: \$3,500.00  
Prior Balance: \$3,600.00  
Current Amount Due: \$7,100.00

Approved  
per  
payment  
12/14/2021  
Anshu

Current Due	31 - 60 Days	61 - 90 Days	91 - 120 Days	Over 120 Days	Balance
\$3,500.00	\$3,600.00	\$0.00	\$0.00	\$0.00	\$7,100.00



**Upcoming Pomona Park Event and Meeting Announcements:**

Arbor Day Celebration- Community Center	Friday, January 14, 2022 4 pm
Chat with the Mayor- Town Hall	Saturday, January 15, 2022 7-9 am
<b>Martin Luther King Day Office Closed all day</b>	<b>Monday, January 17, 2022 All Day</b>
1st Saturday Breakfast -Community Center	Saturday, Postponed due to Step Repair
Beautification Meeting- Town Hall	<b>Monday, February 7, 2022 6:00 pm</b>
<b>Town Council Meeting - Town Hall</b>	<b>Tuesday, February 8, 2022 6:00 pm</b>