



## Town of Pomona Park Agenda

Town Hall  
1775 HWY 17S  
Pomona Park, FL 32181  
www.pomonapark.com

*First Budget Hearing  
Town Council Meeting  
Mayor Joe Svingala  
Councilman Warren  
Councilwoman Evans  
Councilwoman Linkswiler  
Councilwoman Mead  
Councilman Szatkowski  
Councilman Eckels*

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**Wednesday, September 13, 2023**

**6:00 PM**

**Chambers**

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### Town Staff

**Andrea Almeida, Town Clerk**

**Jennifer Paul, Finance Officer**

**Bobby Pickens, Town Attorney**

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
- Other matters of concern may be discussed as determined by Town Council.
- If you wish to obtain more information regarding the Town Council's agenda, please contact the Town Clerk's Office at 386-649-4902.
- In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the Town Clerk at 386-649-4902, at least 48 hours prior to the meeting.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the Town Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

### **PUBLIC PARTICIPATION**

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes.

And pursuant to the Town Council's Meeting Policies and Procedures:

(1) Each speaker shall at the podium, provide their name and may speak for up to 5 minutes.

(2) The Public may provide comments to the Town Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the Town Council.

(3) When addressing the Town Council on specific, enumerated Agenda items, speakers shall: direct all comments to the Council;

make their comments concise and to the point;

not speak more than once on the same subject;

not, by speech or otherwise, delay or interrupt the proceedings or the peace of the Town Council;

obey the orders of the Mayor or the Town Council; and

not make any irrelevant, impertinent or slanderous comments while addressing the Town Council; which pursuant to Council rules, shall be considered disorderly.

(4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

Comment Cards are available before any meeting in the Clerk's Office or to the left side when you walk into the Chamber door. Please return completed cards to the Clerk.

**PLEDGE OF ALLEGIANCE TO THE FLAG- Moment of Silence for Councilman Victor Szatkowski and Robert Breisinger  
CALL TO ORDER AND WELCOME VISITORS**

- Budget Hearing
- First Reading of 2023-03 and 2023-04
- Town Council Meeting for September
- Correspondence- Town Clerk
- Adopt Minutes- Town Council Meeting 08/08/2023  
Special Meeting 08/21/2023 and Emergency Meeting 08/29/2023

**UNFINISHED BUSINESS, INCLUDING COMMITTEE REPORTS**

- Jennifer Paul Treasurer- Check Register and Trial Balance
- Tree Report- Councilwoman Mead
- Generator Quote
- Fee Schedule Ordinance 2023-06
- **GUEST SPEAKERS**
- N.E.F.R.C.- Noel Comeaux
- **PUBLIC HEARING ITEMS**  
None
- New Business
- Resolution:2023-06
- **DISCUSSION BY TOWN COUNCIL OF MATTERS NOT ON THE AGENDA**
- **DISCUSSION BY TOWN ATTORNEY OF MATTERS NOT ON THE AGENDA**
- **PUBLIC COMMENTS**
- **ADJOURNMENT**

**Town of Pomona Park  
Correspondence List for September 13, 2023**

<b>1. Meeting Minutes 8/8/, 8/21 and 8/29</b>	<b>1-4</b>
<b>2. Beautification Minutes of 8/7</b>	<b>5-7</b>
<b>3. Financial Statements</b>	<b>8-15</b>
<b>4. Generator Quote</b>	<b>16-17</b>
<b>5. Ordinance 2023-6 Fee Schedule</b>	<b>18-23</b>
<b>6. Resolution 2023-06</b>	<b>24-25</b>
<b>7. Upcoming Events</b>	<b>26-28</b>

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## **Town of Pomona Park – Town Council Meeting Minutes** **August 8, 2022 (6:00 pm) This Meeting was held at Town Hall for Council & Public**

Mayor Joseph Svingala presided. Present Councilwoman CarrieAnn Evans, Councilwoman Lynda Linkswiler (Absent) Councilwoman Pat Mead, Councilman Victor Szatkowski, Councilman Bud Eckels, Councilman Dr. Warren, Town Clerk Andrea Almeida

Mayor Joseph Svingala led in the pledge to the flag. The Meeting started at 6:00 pm.

Town Clerk Andrea read the Correspondence list.

### **Minutes of Council Meeting**

Councilwoman Evans motioned to approve meeting minutes for the July 11, July 13, and July 17 Special Meeting minutes. Councilman Dr. Warren 2<sup>nd</sup> the motion.

The Vote was unanimous.

### **Unfinished Business:**

Town Clerk Andrea reviewed the financials.

Martha Mann reviewed the Beautification Committee Breakfast and expenses.

### **Guest Speakers:**

None

### **Public Hearing Items**

2<sup>nd</sup> Reading of Sign Ordinance 2023-02- Town Clerk Andrea read by title only. Councilwoman Evans motioned to approve Sign Ordinance 2023-02 and Councilman Eckels 2<sup>nd</sup> the motion., The vote was unanimous.

### **New Business:**

Mayor Joe spoke about the upcoming events for the Community Center and the Rock painting class that will run for six weeks starting September 5.

Town Clerk Andrea asked the council to be allowed to go to Clerk School in October.

Councilwoman Evans motioned to allow Andrea to travel to school. Councilwoman Mead and Councilman Eckels 2<sup>nd</sup> the motion. The vote was unanimous.

Resolution 2023-05 was read aloud by title only. The Resolution for Everybody's having a yard sale was motioned by Councilwoman Evans and 2<sup>nd</sup> by Councilman Eckels. The vote was unanimous.

Interviews for Town Treasurer of Jennifer Paul and Margaret Breen. A discussion was had, and Council decided to offer Jennifer Paul the position.

Discussion of pay for Jennifer Paul to be hired at \$18 an hour.



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**Upcoming Events**

Upcoming Events Reviewed

**Public Comments**

None

Councilwoman Mead motioned to adjourn at 6:58 pm

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**Town of Pomona Park, Town Council Special Meeting Minutes**

8/21/2023

This Meeting was held at Town Hall for Council & Public

Mayor Joseph Svingala presided. Council present were, Lynda Linkswiler, Patricia Mead, Victor Szatkowski, Dr. Robert Warren, Bud Eckels, Town Attorney Bobby Pickens, Town Clerk Andrea Almeida, and Public Works Superintendent Bruce Wolfred.

Mayor Joseph Svingala led in the pledge to the flag.

Meeting Called to order at 06:00pm.

Special Meeting to discuss the application of 24/25 FRDAP Grant for 370 Pleasant St Willard Hazen Ball Field.

Mellissa Cruz from SERCAP to apply for the Ballfield.

The grant would be to improve the sports complex. Mayor Joe wants to see the walking path resurfaced, the concession stands refurbished, the ball court painted. Possibly a unisex restroom, playground equipment, parking lot striping with ADA parking. The deadline for the application is Thursday.

The consensus of the grant was to wait and to work on what the park needs to move forward in the future.

Mayor Joe went over the Comp plan and the grant the town did not receive. Mayor Joe stated that the town will still need to move forward to update the plan. Mayor Joe explained that we must use ARPA funds to pay for this.

Mayor Joe explained that the pavilion at the beach was put into the FRDAP grant and needs to be moved out from the beach. The Public Works Superintendent explained that the dump trailer is out in the open, which would cover it.

Councilman Eckels motioned to allow the building to be moved and Councilman Szatkowski 2<sup>nd</sup>. The vote was unanimous.

Larry Flaman asked about the roadway where a tree was taken out. Bruce explained that the road needs to be cut out and removed. The asphalt needs to be addressed. Would need a quote to move forward to put the funds a side.

Larry Flaman wants the curbing to come out of 1-5 instead of ARPA.

Larry Flaman is asking to hold over ARPA funds and Mayor Joe is explaining that the ARPA funds are marked to be spent.

Bruce Wolfred explained that the EMS has been stationed over at the fire department for some time now.

Councilman Eckels brought up replacing the boards on the boardwalk.

Bruce Wolfred explained that the need to replace all the boards on the deck of the board walk.

Councilwoman Mead motioned to take \$10,000 from ARPA funds to replace the boards on the pier.

Councilman Eckels 2<sup>nd</sup> the motion. The vote was unanimous.

Councilwoman Mead motioned to adjourn at 7:01pm.

**Emergency Meeting of the Town of Pomona Park, Town Council Meeting**

**Minutes**

8/29/2023

This Meeting was held at the Town Hall for Council & Public Meeting to be had for a State of Emergency for the Town of Pomona Park Mayor Joseph Svingala presided. Council present were CarrieAnn Evans, Patricia Mead, Dr. Robert Warren, Bud Eckels, Town Clerk Andrea Almeida, Jennifer Paul, and Public Works Superintendent Bruce Wolfred.

Mayor Joseph Svingala led in the pledge to the flag. A moment of silence was had for Councilman Szatkowski.

Meeting Called to order at 12:40pm.

Town Clerk Andrea read the Declaration of Emergency 2023-01 Councilwoman Evans motioned to adopt the Declaration of Emergency 2023-01. Councilman Eckels 2<sup>nd</sup> the motion along with Councilman Dr. Warren.  
Vote 5 -0

Town Office will be closed at 3 p.m. and the office will be closed on Wednesday.

Councilwoman Evans motioned to allow Bruce Wolfred Public Works to take the work truck home with the purpose of the storm, and Councilman Eckels 2<sup>nd</sup> the motion.

Public Works Bruce Wolfred explained the process of the emergency response for the town. And a breakdown of the generator needs of the community center.  
The Vote was 5-0

Councilwoman Evans made the motion to adjourn at 12:52pm.

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## Beautification Committee Meeting Minutes

August 7, 2023 Town Hall 6:00pm

In Attendance: Martha Mann, Denise Flaman, Yvonne Munn, Lisa Smits, Larry Flaman, Jerry Smits, June Ulrich (arrived 6:01pm)

Meeting called to order 6:00pm

Pledge of Allegiance to the Flag

Attendees reviewed the previous month's minutes and minutes from the July 24 Budget meeting. Yvonne motions to accept minutes from both meetings, June seconds. No further discussion. Vote unanimous.

Martha reviewed the income and expenses related to First Saturday Breakfast, Community Garden, merchandise (hats, tshirts, aprons) and other expenses. June motions to accept the income and expense report, Yvonne seconds. No further discussion. Vote unanimous.

### UPDATES

#### • **FIRST SATURDAY BREAKFAST**

- Seventy two (72) entrees sold including 15 Specials. Sweet Tea sold very well.
- Total moneys collected \$479 which included tips.
- Sales of merchandise \$53; Sales of Garden produce \$2. Total sales \$55.
- Comment that orange juice was sour. It had been newly purchased; Martha will address issue by getting a refund or replacement.
- Lynda's crockpot was left in the kitchen after the July breakfast. It disappeared. June motions to spend up to \$50 to replace the missing one; Lisa seconds. No further discussion. Vote unanimous.
- POWER LOST IN KITCHEN 6X DURING BREAKFAST. No new or additional appliances were being used. This has the potential to cause a fire and needs addressing immediately. Larry suggested the problem may be GFIs.
- June motions to spend up to \$250 on individual condiment packages, and hot dogs, buns, chips, etc for the Neighborhood Block Party Market (Labor Day); Denise seconds. No further discussion. Vote unanimous.
- Because of the Block Party Market, September breakfast menu will be limited to Bisquits & Gravy and Egg Sandwiches served to go. Tables will be available outside.
- Martha will reach out to Wendy about making coffee cake or muffins for September breakfast as an additional option.
- Everyone agreed that Sweet Tea should be served until the weather changes.

#### • **SUMMERFEST**

- Inside vendors were very happy with their sales.
- Discussion about the need to have a 2-sided sign and a better frame for the event sign at the end of Perry St & Hwy 17. June motions up to \$50 to have the current sign altered

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to make it 2-sided and an additional \$25 to make a PVC frame; Yvonne seconds. No further discussion. Vote unanimous.

- Several vendors were no-shows on the day of the event. After discussion, June motioned that we no longer accept “day of” payments – all vendors must be prepaid. Food vendor fees due 2 weeks prior, all others 1 week prior. Fees will be doubled for vendors that just show up the day of the event. All fees are non-refundable. Lisa seconds. No further discussion. Vote unanimous.
- We supply inside vendors with 1 table. Lisa motions to charge \$10 for each additional table requested; June seconds. No further discussion. Vote unanimous.

## **UPCOMING EVENTS**

### **• NEIGHBORHOOD BLOCK PARTY MARKET**

- September 2, 10am-3pm at the Community Center
- Larry and Jerry will handle parking
- Denise and Yvonne will man merchandise table
- Barney will cook hotdogs and corndogs
- June and Lisa will help with prep and selling food
- Martha to float and help where needed
- Will Anna be available for face-painting?

### **• COMMUNITY CLEANUP**

- August 19 7am-10am
- This event is being changed to a Volunteer workday at the community garden.

### **• OTHER EVENTS/PROJECTS**

- TOWN HALL PROJECT - Discussion of adding brackets and coco baskets on pillars in front of town hall. Carrie Anne will donate ferns. Martha to investigate cost of brackets and baskets (7 each).
- MONSTER MASH DANCE – June motions to get council approval for Saturday October 28; Yvonne seconds. No further discussion. Vote unanimous.
- Minor details on following were discussed
  - Dinner Theatre with Purple Plum Players @ Community Center – Martha and Yvonne will meet with them about cost and available dates.
  - Everyone’s Having a Yard Sale – Town to pay for law enforcement, Martha to call and confirm cost of Porta Potties
  - Christmas Parade with terminus at Tree Lighting – Larry drew a map for parade. Martha to talk to Sheriff.
  - Christmas Raffle – all to try to collect donations, drawing on night of Christmas dinner
  - Christmas Eve Dinner – Saturday December 23; confirm with Town Clerk

**COMMUNITY GARDEN**

- June proposed changes to the Gardener Agreement to include adjusted spring and fall beginning and ending dates, a line for "Fees returned" to be initialed at end of season, and a line about continuing gardener fees. Yvonne motioned to accept the above changes, Denise seconds. No further discussion. Vote unanimous.
- Martha informed the committee that Council denied our request for additional ARPA funds. We will need to re-do a timeline for all the major projects we wanted to accomplish Spring/Summer 24. Larry suggested we ask for ARPA funds to help defray costs of other events.

**OTHER BUSINESS**

- Denise stated that several customers have asked for other types of Pomona Park merchandise. Decals, reuseable bags, pillows were all mentioned. Koozies are almost out of stock. June motions to spend \$20 to purchase 10 additional koozies, Yvonne seconds. No further discussion. Vote unanimous.

June motions to adjourn, Yvonne seconds. No further discussion. Vote unanimous.

Meeting adjourned 7:55 pm

Martha calls meeting back to order (7:56pm) to discuss SafeServe. Committee had approved \$150 to get a member certified. After research, we found that the online class with a proctored exam would cost \$179. Denise motions to spend up to \$200 for certification, Yvonne seconds. No further discussion. Vote unanimous.

June motions to adjourn (again); Denise seconds. No further discussion. Vote unanimous.

Meeting adjourned 8:00pm



Town of Pomona Park

9/6/2023 3:03 PM

Register: 001.101 · General Fund Checking

From 08/01/2023 through 08/31/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/01/2023	EFT	Florida Blue	-split-	Employee Heal...	2,883.65	*		558,593.18
08/02/2023	DEP	Income	335.14 · Mobile Home ...	Payment #0055...		*	11.00	558,604.18
08/02/2023			322.00 · Building Per...			*		558,604.18
08/02/2023	EFT	Health Equity	-split-	HSA	666.64	*		557,937.54
08/02/2023	11041	Midland credit mana...	511.49 · Legislative ot...	case # 0507CC...	84.70	*		557,852.84
08/02/2023	11042	Holmes & Young P.A.	-split-	legal council p...	1,000.00	*		556,852.84
08/02/2023		QuickBooks Payroll ...	-split-	Created by Pay...	3,728.92	*		553,123.92
08/03/2023	DD2205	Alphonso (Al) Willi...	-split-	Direct Deposit		*		553,123.92
08/03/2023	DD2206	Andrea J Almeida	-split-	Direct Deposit		*		553,123.92
08/03/2023	DD2207	Bruce wolfred	-split-	Direct Deposit		*		553,123.92
08/03/2023	DD2208	Carl L Robinson	-split-	Direct Deposit		*		553,123.92
08/03/2023	DD2209	Jeffrey Bernard	-split-	Direct Deposit		*		553,123.92
08/03/2023	DD2210	Kelly Krupski	-split-	Direct Deposit		*		553,123.92
08/08/2023	EFT	Florida department o...	572.341 · Parks other c...	Quarterly limit...	140.35	*		552,983.57
08/09/2023		QuickBooks Payroll ...	-split-	Created by Pay...	928.75	*		552,054.82
08/09/2023		QuickBooks Payroll ...	-split-	Created by Pay...	3,690.62	*		548,364.20
08/10/2023	DEP	Income	312.60 · Better Place - ...	Payment #0072...		*	7,173.25	555,537.45
08/10/2023	E-pay	Capital City Bank pa...	-split-	VOID: 59-150...		X		555,537.45
08/10/2023	DD	Patricia L Mead	-split-			*		555,537.45
08/10/2023	DD	Robert Warren	-split-			*		555,537.45
08/10/2023	DD2211	CarrieAnn M Evans	-split-	Direct Deposit		*		555,537.45
08/10/2023	DD2212	Joseph C Svingala	-split-	Direct Deposit		*		555,537.45
08/10/2023	DD2213	Lynda Linkswiler { c...	-split-	Direct Deposit		*		555,537.45
08/10/2023	DD2214	Victor J Szatkowski	-split-	Direct Deposit		*		555,537.45
08/10/2023	DD2215	Alphonso (Al) Willi...	-split-	Direct Deposit		*		555,537.45
08/10/2023	DD2216	Andrea J Almeida	-split-	Direct Deposit		*		555,537.45
08/10/2023	DD2217	Bruce wolfred	-split-	Direct Deposit		*		555,537.45
08/10/2023	DD2218	Carl L Robinson	-split-	Direct Deposit		*		555,537.45
08/10/2023	DD2219	Jeffrey Bernard	-split-	Direct Deposit		*		555,537.45
08/10/2023	DD2220	Kelly Krupski	-split-	Direct Deposit		*		555,537.45
08/10/2023	11040	Forest P Eckels	-split-		184.70	*		555,352.75
08/11/2023	DEP	Income	335.12 · State Revenue...	Payment #0075...		*	5,418.23	560,770.98
08/15/2023	DEP	Income	314.10 · Utility Service...	calendar month...		*	4,083.41	564,854.39
08/15/2023	E-pay	Capital City Bank pa...	-split-	VOID: 59-150...		X		564,854.39
08/15/2023	11043	kyocera	513.471 · F&A Printing	Invoice # 55v1...	229.83	*		564,624.56
08/15/2023	11044	James moore	513.321 · F&A Accou...	invoive # 785903	9,000.00	*		555,624.56
08/15/2023	11045	FGUA	-split-	service from 06...	102.47			555,522.09
08/15/2023	11046	Peninsular Auto Parts	-split-	reference # 363...	269.12	*		555,252.97
08/15/2023	11047	Palatka Daily News	-split-	ad # 00097307	112.96	*		555,140.01
08/15/2023	11048	Waste Pro	-split-	invoice # 0000...	31.85	*		555,108.16

Town of Pomona Park

9/6/2023 3:03 PM

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Register: 001.101 · General Fund Checking

From 08/01/2023 through 08/31/2023

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/15/2023	11049	King's Office Supply	513.511 · F&A Office ...	invoice #42286	459.90	*		554,648.26
08/15/2023	11050	Andrea Almeida	513.401 · F&A Travel ...	travel reimburs...	190.34	*		554,457.92
08/16/2023	11051	Putnam County BOCC	529.341 · Other Public...	case # 22-0022...	50.00	*		554,407.92
08/16/2023	11052	Florida Municipal In...	-split-	invoice # 3865...	13,358.00	*		541,049.92
08/16/2023		QuickBooks Payroll ...	-split-	Created by Pay...	3,728.94	*		537,320.98
08/17/2023	DD2221	Alphonso (Al) Willi...	-split-	Direct Deposit		*		537,320.98
08/17/2023	DD2222	Andrea J Almeida	-split-	Direct Deposit		*		537,320.98
08/17/2023	DD2223	Bruce wolfred	-split-	Direct Deposit		*		537,320.98
08/17/2023	DD2224	Carl L Robinson	-split-	Direct Deposit		*		537,320.98
08/17/2023	DD2225	Jeffrey Bernard	-split-	Direct Deposit		*		537,320.98
08/17/2023	DD2226	Kelly Krupski	-split-	Direct Deposit		*		537,320.98
08/18/2023	DEP	Income	315.00 · Communicati...	Payment #0091...		*	2,827.79	540,148.77
08/18/2023	EFT	T Mobile	-split-		189.16	*		539,959.61
08/21/2023	DEP	Income	335.12 · State Revenue...	Payment #0095...		*	2,792.75	542,752.36
08/21/2023	11053	Crescent City	572.311 · Parks Profes...	water samples ...	30.00			542,722.36
08/21/2023			100.101 · Better Place ...	Funds Transfer ...	6,140.50	*		536,581.86
08/22/2023			102.101 · 1 to 5 Cent ...	Funds Transfer ...	1,577.16	*		535,004.70
08/22/2023			102.101 · 1 to 5 Cent ...	Funds Transfer ...	1,618.17	*		533,386.53
08/22/2023			100.101 · Better Place ...	Funds Transfer ...	6,465.16	*		526,921.37
08/23/2023	DEP	Income	-split-	Deposit		*	4,079.56	531,000.93
08/23/2023	EFT	Colonial Life	-split-	Memo:COLON...	305.80	*		530,695.13
08/23/2023	EFT	FPL	-split-		2,837.30	*		527,857.83
08/23/2023	11054	Principal Life Insura...	-split-	for period 09/0...	207.15			527,650.68
08/23/2023	11055	Civicplus	511.311 · Legislative P...	invoice # 262789	4,276.13			523,374.55
08/23/2023	11056	King's Office Supply	513.511 · F&A Office ...	invoice #42286	29.95			523,344.60
08/23/2023	11057	ADT	572.341 · Parks other c...	invoice # 7021...	3,055.50			520,289.10
08/23/2023	11058	ADT	572.341 · Parks other c...	invoice # 1515...	109.00			520,180.10
08/23/2023	11059	Aqua Pure Water & ...	572.311 · Parks Profes...	invoice # 86426	70.00			520,110.10
08/23/2023	11060	Do All Concrete & C...	-split-	invoice # 488	3,100.00			517,010.10
08/23/2023		QuickBooks Payroll ...	-split-	Created by Pay...	4,325.60	*		512,684.50
08/24/2023	DEP	Income	312.42 · 1 to 5 cents L...	Payment #0104...		*	1,601.70	514,286.20
08/24/2023	DEP	Income	312.41 · First Local Op...	Payment #0105...		*	2,507.96	516,794.16
08/24/2023	EFT	Cardmember Services	-split-	CC	4,290.23			512,503.93
08/24/2023	DD2227	Jennifer S Paul	-split-	Direct Deposit		X		512,503.93
08/24/2023	DD2228	Alphonso (Al) Willi...	-split-	Direct Deposit		X		512,503.93
08/24/2023	DD2229	Andrea J Almeida	-split-	Direct Deposit		X		512,503.93
08/24/2023	DD2230	Bruce wolfred	-split-	Direct Deposit		X		512,503.93
08/24/2023	DD2231	Carl L Robinson	-split-	Direct Deposit		X		512,503.93
08/24/2023	DD2232	Jeffrey Bernard	-split-	Direct Deposit		X		512,503.93
08/24/2023	DD2233	Kelly Krupski	-split-	Direct Deposit		X		512,503.93

Town of Pomona Park

9/6/2023 3:03 PM

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08/25/2023	E-pay	Capital City Bank pa...	-split-	59-1502925 Q...	5,730.86	*		506,773.07
08/28/2023	DEP	Income	323.10 · Franchise Tax...	June 2023		*	4,696.77	511,469.84
08/28/2023	DEP	Income	312.60 · Better Place - ...	Payment #0111...		*	6,305.48	517,775.32
08/28/2023	DEP	Income	335.18 · State Revenue...	Payment #0112...		*	3,808.51	521,583.83
08/28/2023	EFT	Capital City Bank pa...	-split-	59-1502925 1st...	16,560.16	*		505,023.67
08/29/2023	E-pay	Capital City Bank pa...	-split-	59-1502925 2n...	17,860.12	*		487,163.55
08/29/2023			100.101 · Better Place ...	Funds Transfer ...	7,173.25	*		479,990.30
08/29/2023			102.101 · 1 to 5 Cent ...	Funds Transfer ...	1,601.70	*		478,388.60
08/29/2023			100.101 · Better Place ...	Funds Transfer ...	6,305.48	*		472,083.12
08/29/2023			100.101 · Better Place ...	Funds Transfer ...	3,411.14	*		468,671.98
08/29/2023			100.101 · Better Place ...	Funds Transfer ...	6,923.79	*		461,748.19
08/29/2023			100.101 · Better Place ...	Funds Transfer ...	4,976.88	*		456,771.31
08/29/2023			100.101 · Better Place ...	Funds Transfer ...	5,523.58	*		451,247.73
08/29/2023			100.101 · Better Place ...	Funds Transfer ...	5,344.29	*		445,903.44
08/29/2023			100.101 · Better Place ...	Funds Transfer ...	7,461.72	*		438,441.72
08/29/2023			100.101 · Better Place ...	Funds Transfer ...	7,260.05	*		431,181.67
08/29/2023			100.101 · Better Place ...	Funds Transfer ...	6,000.36	*		425,181.31
08/29/2023			100.101 · Better Place ...	Funds Transfer ...	5,997.12	*		419,184.19
08/29/2023			102.101 · 1 to 5 Cent ...	Funds Transfer ...	1,577.41	*		417,606.78
08/29/2023			102.101 · 1 to 5 Cent ...	Funds Transfer ...	1,634.95	*		415,971.83
08/29/2023			102.101 · 1 to 5 Cent ...	Funds Transfer ...	1,500.71	*		414,471.12
08/29/2023			102.101 · 1 to 5 Cent ...	Funds Transfer ...	1,533.00	*		412,938.12
08/29/2023			102.101 · 1 to 5 Cent ...	Funds Transfer ...	1,527.95	*		411,410.17
08/29/2023			102.101 · 1 to 5 Cent ...	Funds Transfer ...	1,622.13	*		409,788.04
08/29/2023			102.101 · 1 to 5 Cent ...	Funds Transfer ...	1,633.01	*		408,155.03
08/30/2023		QuickBooks Payroll ...	-split-	Created by Pay...	3,996.12	*		404,158.91
08/31/2023	E-pay	Capital City Bank pa...	-split-	59-1502925 Q...	5,188.40			398,970.51
08/31/2023	E-pay	Capital City Bank pa...	-split-	59-1502925 Q...	5,184.32			393,786.19
08/31/2023	E-pay	Capital City Bank pa...	-split-	59-1502925 Q...	7,080.88			386,705.31
08/31/2023	E-pay	Capital City Bank pa...	-split-	59-1502925 Q...	5,527.88			381,177.43
08/31/2023	DD2234	Alphonso (Al) Willi...	-split-	Direct Deposit		X		381,177.43
08/31/2023	DD2235	Andrea J Almeida	-split-	Direct Deposit		X		381,177.43
08/31/2023	DD2236	Bruce wolfred	-split-	Direct Deposit		X		381,177.43
08/31/2023	DD2237	Carl L Robinson	-split-	Direct Deposit		X		381,177.43
08/31/2023	DD2238	Jeffrey Bernard	-split-	Direct Deposit		X		381,177.43
08/31/2023	DD2239	Jennifer S Paul	-split-	Direct Deposit		X		381,177.43
08/31/2023	DD2240	Kelly Krupski	-split-	Direct Deposit		X		381,177.43

Town of Pomona Park

9/6/2023 11:28 AM

Register: 100.101 · Better Place Checking

From 08/01/2023 through 08/31/2023

Sorted by: Date, Type, Number/Ref

11

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
08/21/2023			001.101 · General Fun...	Funds Transfer ...	X		6,140.50	250,982.51
08/22/2023			001.101 · General Fun...	Funds Transfer ...	X		6,465.16	257,447.67
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		7,173.25	264,620.92
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		6,305.48	270,926.40
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		3,411.14	274,337.54
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		6,923.79	281,261.33
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		4,976.88	286,238.21
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		5,523.58	291,761.79
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		5,344.29	297,106.08
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		7,461.72	304,567.80
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		7,260.05	311,827.85
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		6,000.36	317,828.21
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		5,997.12	323,825.33
08/31/2023			361.10 · Interest Income	Interest	X		4.34	323,829.67

Town of Pomona Park

9/6/2023 11:28 AM

Register: 102.101 · 1 to 5 Cent MM

From 08/01/2023 through 08/31/2023

Sorted by: Date, Type, Number/Ref

12

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Account</b>	<b>Memo</b>	<b>Payment</b>	<b>C</b>	<b>Deposit</b>	<b>Balance</b>
08/22/2023			001.101 · General Fun...	Funds Transfer ...	X		1,577.16	76,568.80
08/22/2023			001.101 · General Fun...	Funds Transfer ...	X		1,618.17	78,186.97
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		1,601.70	79,788.67
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		1,577.41	81,366.08
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		1,634.95	83,001.03
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		1,500.71	84,501.74
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		1,533.00	86,034.74
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		1,527.95	87,562.69
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		1,622.13	89,184.82
08/29/2023			001.101 · General Fun...	Funds Transfer ...	X		1,633.01	90,817.83
08/31/2023			361.10 · Interest Income	Interest	X		1.22	90,819.05
08/31/2023			361.10 · Interest Income	Interest	X		1.31	90,820.36

**Town of Pomona Park**  
**Trial Balance**  
**As of August 31, 2023**

13

	Aug 31, 23	
	Debit	Credit
001.101 · General Fund Checking	381,177.43	
001.102 · General Fund MM	158,869.38	
100.101 · Better Place Checking	323,829.67	
102.101 · 1 to 5 Cent MM	90,820.36	
103.101 · Community Development Grant	0.00	
104.101 · Beautification Committee	11,325.68	
106.101 · Town of Pomona Park FRDAP	0.00	
107.101 · Historical Grant S1636	0.00	
Opening Balance		171,867.86
101.103 · Senior Program Bingo Petty Cash	0.00	
101.104 · Senior Program Petty Cash	0.00	
102.102 · Register, petty cash	50.00	
2120 · Payroll Asset	8.75	
166.900 · Equipment & Furniture	0.00	
211.00 · Direct Deposit Liabilities	2,879.88	
240.00 · Payroll Liabilities	22,803.03	
001.247 · Opening Balance Equity		426,065.10
320.00 · Unrestricted Net Assets		532,937.10
311.00 · Ad Valorem Tax Income		207,166.38
311.20 · Advalorem Taxes Delinquent		822.50
312.41 · First Local Option Fuel Tax Inc		26,126.55
312.42 · 1 to 5 cents Local Option Fuel		18,331.71
312.60 · Better Place - 1 cent Sales tax		94,041.22
314.10 · Utility Service Tax - Electrici		34,355.77
314.30 · Utility Service Tax - Water		4,097.45
314.40 · Utility Service Tax - Gas		665.82
314.80 · Utility Service Tax - Propane		611.25
315.00 · Communications Services Tax		29,391.94
322.00 · Building Permits Income		555.00
323.10 · Franchise Tax - Electric		43,550.45
323.40 · Franchise Tax - Gas		5,213.97
331.510 · ARPA Funds		5,000.00
335.12 · State Revenue Sharing Income		34,517.28
335.14 · Mobile Home Licenses		434.74
335.15 · State Revenue Sharing - Alcohol		594.32
335.18 · State Revenue Sharing - 1/2 cen		40,674.45
344.90 · Transportation DOT Income		19,433.28
347.40 · Special Events Service Charge		165.00
347.50 · Community Center Income		325.00
351.10 · Judgements & Fines - County Cri		126.14
361.10 · Interest Income		67.54
366.00 · Donations		6,340.00
366.10 · Contributions - Private/Donatio		2,500.00
369.90 · Other Misc Revenue		17,392.86
TAX	0.00	
511.111 · Legislative Salaries	19,800.00	
511.231 · Legislative Life and Health Ins	4,461.87	
511.241 · Legis workers comp	2,556.42	
511.251 · Legislative Unemployment Comp	154.06	
511.311 · Legislative Professional Svc GF	5,541.73	
511.341 · Legislativ other contractual GF	380.76	
511.411 · Legislative Comm Svcs GF	1,530.87	
511.431 · Legis Utilities, elect & w GF	1,147.66	
511.451 · Legis Insurance GF	2,556.46	
511.461 · Legis Repair & Maint. GF	7,849.78	
511.471 · Legislative Printing/Per cop GF	52.16	
511.481 · Legis Promotional & Adver GF	1,852.22	
511.49 · Legislative other	4,604.84	
511.491 · CDBG expenses not yet reimburse	676.81	
511.494 · Legis other Beau	1,017.85	
511.511 · Legis Office Supplies GF	46.91	
511.521 · Legis Operating Expenses GF	971.97	
511.524 · Legis Operating Expenses Beau	38.99	
511.541 · Legis books subs mbrshp GF	1,297.00	



**Town of Pomona Park**  
**Trial Balance**  
**As of August 31, 2023**

14

	Aug 31, 23	
	Debit	Credit
513.121 · F&A Wages	83,505.00	
513.161 · F&A vacation pay	3,760.00	
513.171 · F&A sick leave	2,965.00	
513.231 · F&A Life & Health Insurance	7,665.71	
513.241 · F&A workers comp	2,556.42	
513.251 · F&A Unemployment Compensation	154.06	
513.311 · F&A Professional Services GF	1,093.36	
513.321 · F&A Accounting & Auditing GF	10,990.00	
513.341 · F&A other contractual svcs GF	369.95	
513.401 · F&A Travel Expense GF	3,345.35	
513.411 · F&A Communications GF	1,530.89	
513.421 · F&A freight & postage	99.40	
513.431 · F&A Utilities Elect & Water GF	1,147.70	
513.451 · F&A Insurance GF	2,556.46	
513.461 · F&A Repair & Maint. GF	1,291.05	
513.471 · F&A Printing	556.74	
513.511 · F&A Office Supplies GF	6,178.81	
513.521 · F&A Operating Supplies GF	126.54	
513.541 · F&A Books subscr memberships GF	4,051.25	
513.551 · F&A Training GF	1,004.81	
513.621 · F&A Buildings GF	7,340.00	
513.642 · F&A Machinery & Equip Better PI	1,187.76	
514.311 · Legal Counsel Pro Svcs GF	11,450.00	
515.451 · Planning & Zoning, Insurance	2,556.46	
521.341 · Law Enforcement Contr Svcs GF	2,905.00	
521.451 · Law & Security Insurance GF	2,556.46	
522.231 · Fire Control Life & Health Ins	4,461.85	
522.241 · Fire Control w/c	2,556.42	
522.251 · Fire Control Unemployment	154.06	
522.431 · Fire Control Electric GF	383.98	
522.451 · Fire Control Insurance GF	2,556.46	
522.461 · Fire Control Repair & Maint GF	351.00	
522.521 · Fire Control Operating Suppl GF	0.00	
529.231 · Code Enforcement, Life & Health	4,461.87	
529.241 · Code Enforcement WC	2,556.42	
529.251 · Code Enforcement Unemployment	154.06	
529.341 · Other Public Safety Code GF	12,072.13	
529.421 · Code Enforcement Postage GF	25.35	
529.431 · Code Enforcement Utilities	51.53	
529.451 · Code Enforcement Insurance GF	2,556.46	
529.491 · Code Enforcement Other GF	70.00	
541.121 · R&S Wages	78,731.25	
541.141 · R&S overtime	153.00	
541.161 · R&S vacation pay	8,804.75	
541.171 · R&S sick leave	4,723.00	
541.231 · R&S Life & Health Insurance	7,665.72	
541.241 · R&S Workers comp	2,556.42	
541.251 · R&S Unemployment Compensation	154.07	
541.311 · R&S Professional Serv GF	3,075.00	
541.341 · R&S other contractual svcs GF	3,934.00	
541.411 · R&S Communication Telephone GF	677.32	
541.431 · R&S Utilities GF	25,069.26	
541.451 · R&S Insurance GF	5,112.92	
541.461 · R&S Repair & Maint Serv GF	218.19	
541.491 · R&S Other, legal notices	244.87	
541.521 · R&S Operating Supplies GF	6,055.11	
541.531 · R&S Road Material & Supplies GF	1,545.72	
541.612 · Road & Street Capital Better PI	48,285.00	
541.632 · R&S Infrastructure BP	1,000.00	
541.634 · improv other than bldg	245.80	
541.641 · R&S Machinery & Equip GF	27,683.23	
541.642 · R&S Machinery & Equip Better PI	12,594.00	
571.411 · Library Internet	256.94	
572.121 · Parks & Recreation Wages	41,285.00	

## Town of Pomona Park

## Trial Balance

As of August 31, 2023

15

	Aug 31, 23	
	Debit	Credit
572.141 · Parks Overtime	103.50	
572.161 · Parks vacation pay	1,497.25	
572.171 · Parks sick leave	322.00	
572.231 · Parks, Life & Health Insurance	7,665.85	
572.241 · Parks Workers Comp	2,556.42	
572.251 · Parks Unemployment Compensation	154.07	
572.311 · Parks Professional Svcs GF	17,362.00	
572.341 · Parks other contractual Svcs GF	13,253.58	
572.411 · Parks Communications GF	257.01	
572.431 · Parks Utili Svcs Elec & W GF	2,291.85	
572.451 · Parks Insurance GF	2,556.46	
572.461 · Parks Repair & Maint GF	14,676.01	
572.511 · Parks & Rec Office Supplies	151.83	
572.521 · Park Operating Supplies GF	7,635.99	
572.524 · Parks Operating Supp Beau	3,872.68	
572.541 · Parks Books, Subscr & Mbrshp GF	3,000.00	
572.621 · Parks Buildings GF	24,588.00	
572.642 · Parks Machin & Equip Better Pl	36,859.99	
574.231 · Spec Events, Life & Health Ins	4,461.88	
574.241 · Special Events Workers Comp	2,556.43	
574.251 · Special Events Unemployment	154.07	
574.344 · Spec Event Contract Svcs Beau	1,091.00	
574.431 · Spec Evetns Util Elect GF	51.54	
574.451 · Spec Events Insurance GF	2,556.46	
574.481 · Spec Events Prom Activit GF	5,000.00	
574.484 · Spec Event Prom Activ Beau	2,283.84	
574.494 · Spec Events other Beau	123.54	
574.514 · Special events beautification	800.00	
574.521 · Spec Event Operating Suppli GF	0.00	
574.524 · Spec Event Operati Supplie Beau	3,817.73	
575.231 · Community Ctr,Life & Health Ins	4,462.49	
575.241 · Community Center workers comp	2,556.46	
575.251 · Community Center Unemployment	154.08	
575.341 · Comm Ctr, other contractual GF	2,375.00	
575.431 · Comm Ctr utility svcs GF	2,689.14	
575.451 · Comm Ctr Insurance GF	2,556.24	
575.461 · Comm Ctr Repairs Maint GF	1,332.67	
575.491 · Comm Ctr other GF	904.06	
575.521 · Comm Ctr Operating Supplies GF	1,284.24	
575.524 · Comm Ctr Opera Supp Beau	501.11	
660.00 · Employer portion SS & Medicare	19,125.33	
<b>TOTAL</b>	<b>1,723,370.68</b>	<b>1,723,370.68</b>

16

Clayton's Electric Service, Inc.

*Personal, professional service*

367 Sisco Road  
Pomona Park, FL 32181  
(904) 813-6069

FL State Cert# EC13004162  
csboice@bellsouth.net

RE: Pomona Park Community Center  
200 E. Main Street  
Pomona Park, FL 32181

Proposal

Installation and wiring for standby generator. (Generator and transfer switch purchased by others.)

Permitting, labor, and materials-----\$1872.00

*If there are any questions concerning this proposal, I can be contacted from the above information.*

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Proposal

Installation and wiring for standby generator. (Generator and transfer switch purchased by others.)

Permitting, labor, and materials-----	\$1872.00
GENERATOR w/ TRANSFER SWITCH	7360.00
	<hr/>
	\$ 9,232.00

*If there are any questions concerning this proposal, I can be contacted from the above information.*

## Town of Pomona Park Ordinance 2023-06

**AN ORDINANCE OF THE TOWN OF POMONA PARK, FLORIDA, AMENDING THE TOWN SCHEDULE OF ADMINISTRATIVE AND ZONING FEES.**

**WHEREAS,** The Town of Pomona Park Charter indicates all fees shall be set by ordinance, and;

**WHEREAS,** some public relations services will be provided without charge to the public but when fees are charged, administrative fees should be defined relative to administrative cost and cost of services, and;

**WHEREAS,** the Town Council directs the Town Clerk to create and follow a fee schedule that will be reviewed annually during the budget process.

**NOW, THEREFORE, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF POMONA PARK:**

**Section 1. Purpose**

Administrative fees shall be reviewed annually as part of the budget process. The administrative department has authority to waive nominal fees for the purpose of public relations. When fees are to be charged, the following fee schedule shall be followed:

Single-sided copies, up to 8 ½" x 14"	.15 each
Double- sided copies, up to 8 ½" x 14"	.20 each
<del>Color copies 1-9 copies</del>	<del>\$1.00 per page</del>
<del>Color copies 10-49 copies</del>	<del>\$.75 per page</del>
<del>Color copies 50 or more</del>	<del>\$.50 per page</del>
Two sided color copies are priced as 2 pages	
<del>Photographs on photo paper</del>	<del>\$2.00 per page</del>
Larger size copies- Based on actual cost of duplication	
Certified copy of a public record -	\$1.00 in addition to actual copy cost
Local or toll free fax, & incoming fax,	\$1.00 per page
<del>Long Distance fax, outgoing</del>	<del>\$2.00 per page</del>
<u>Media Cost:</u>	<u>Cost Basis</u>

Community Center rental, town residents, ~~\$125~~ \$150 rental & \$150 refundable damage deposit  
Community Center rental, non-town resident ~~\$200~~ \$225 rental & \$150 refundable damage deposit

Community Center rental, non-profit organizations \$100 refundable deposit. They must show proof of non-profit status.

Notary service, town residents, no charge. Notary service, non-residents \$10 fee.

Voluntary Annexation \$300.00

ZONING

Demolition zoning letter	\$ 20.00
Zoning Letter when site plan is needed	\$ 100.00
Zoning Letter when site plan is not needed (roof replace, etc.)	\$ 20.00
One- or two-unit residential dwellings Zoning Letter	\$ 100.00
Residential Zoning Letter other than dwelling	\$ 100.00
Certificate of Occupancy	\$ 100.00
Certificate of Concurrency	\$ 50.00
Appeal	\$ 150.00
<u>Variance Application, including concurrency letter</u>	<u>\$ 200.00 plus public notice cost.</u>
<u>Special Exception Application, including concurrency letter.</u>	<u>\$ 200.00 plus public notice cost</u>
<u>Subdivision Preliminary Plan Review</u>	<u>\$ 750.00 Plus the cost</u>
	<u>of third-party engineer</u>
<u>Subdivision Final Plat Approval plus concurrency letter</u>	<u>\$500.00 plus public notice cost/plus</u>
	<u>cost of third-party engineer.</u>
<u>Planned Unit Development Application plus concurrency letter</u>	<u>\$ 350.00</u>
<u>Future Land Use Map Amendments</u>	
<u>Large Scale</u>	<u>\$1,200</u>
<u>Small Scale</u>	<u>\$350</u>
<u>Rezoning (other than PUD)</u>	<u>\$350</u>
<u>Rezoning to PUD-Preliminary Development Plan</u>	<u>\$500</u>
<u>Lot Split</u>	<u>\$250</u>

**Section 2. Severability**

Each phrase, sentence, paragraph, section or other provision of this Ordinance is severable from all other such phrases, sentences, paragraphs, sections and provisions. Should any phrase, sentence, paragraph, section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Ordinance.

**Section 3. Conflicts**

All ordinances or resolutions, or parts thereof, in conflict herewith are hereby superseded or repealed to the extent of such conflict.

**Section 4. Effective Date**

This Ordinance shall take effect immediately upon final passage as provided by law.

	<b>YEAS</b>	<b>NAYS</b>	<b>ABSENT OR NOT VOTING</b>
<b>PASSED ON FIRST READING:</b>	_____	_____	_____



20

**PASSED ON SECOND READING:** \_\_\_\_\_

**DULY ADOPTED AT A PUBLIC HEARING THE 10th DAY OF October 2023.  
TOWN OF POMONA PARK**

\_\_\_\_\_  
Mayor Joseph Svingala

Attest: \_\_\_\_\_  
Andrea Almeida, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Bobby Pickens III, Town Attorney

**Town of Pomona Park**  
**Ordinance 2023-06**

**AN ORDINANCE OF THE TOWN OF POMONA PARK, FLORIDA, AMENDING THE TOWN SCHEDULE OF ADMINISTRATIVE AND ZONING FEES.**

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<del>Color copies 10-49 copies</del>	<del>\$.75 per page</del>
<del>Color copies 50 or more</del>	<del>\$.50 per page</del>
Two sided color copies are priced as 2 pages	
<del>Photographs on photo paper</del>	<del>\$2.00 per page</del>
Larger size copies- Based on actual cost of duplication	
Certified copy of a public record -	\$1.00 in addition to actual copy cost
Local or toll free fax, & incoming fax,	\$1.00 per page
<del>Long Distance fax, outgoing</del>	<del>\$2.00 per page</del>
<u>Media Cost:</u>	<u>Cost Basis</u>

Community Center rental, town residents, ~~\$125~~ \$150 rental & \$150 refundable damage deposit  
Community Center rental, non-town resident ~~\$200~~ \$225 rental & \$150 refundable damage deposit

Community Center rental, non-profit organizations \$100 refundable deposit. They must show proof of non-profit status.

Notary service, town residents, no charge. Notary service, non-residents \$10 fee.

Voluntary Annexation \$300.00

22

ZONING

Demolition zoning letter	\$ 20.00
Zoning Letter when site plan is needed	\$ 100.00
Zoning Letter when site plan is not needed (roof replace, etc.)	\$ 20.00
One- or two-unit residential dwellings Zoning Letter	\$ 100.00
Residential Zoning Letter other than dwelling	\$ 100.00
Certificate of Occupancy	\$ 100.00
Certificate of Concurrency	\$ 50.00
Appeal	\$ 150.00
<u>Variance Application, including concurrency letter</u>	<u>\$ 200.00 plus public notice cost.</u>
<u>Special Exception Application, including concurrency letter.</u>	<u>\$ 200.00 plus public notice cost</u>
<u>Subdivision Preliminary Plan Review</u>	<u>\$ 750.00 Plus the cost</u>
	<u>of third-party engineer</u>
<u>Subdivision Final Plat Approval plus concurrency letter</u>	<u>\$500.00 plus public notice cost/plus</u>
	<u>cost of third-party engineer.</u>
Planned Unit Development Application plus concurrency letter	<u>\$ 350.00</u>
<u>Future Land Use Map Amendments</u>	
<u>Large Scale</u>	<u>\$1,200</u>
<u>Small Scale</u>	<u>\$350</u>
<u>Rezoning (other than PUD)</u>	<u>\$350</u>
Rezoning to PUD-Preliminary Development Plan	<u>\$500</u>
<u>Lot Split</u>	<u>\$250</u>

**Section 2. Severability**

Each phrase, sentence, paragraph, section or other provision of this Ordinance is severable from all other such phrases, sentences, paragraphs, sections and provisions. Should any phrase, sentence, paragraph, section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Ordinance.

**Section 3. Conflicts**

All ordinances or resolutions, or parts thereof, in conflict herewith are hereby superseded or repealed to the extent of such conflict.

**Section 4. Effective Date**

This Ordinance shall take effect immediately upon final passage as provided by law.

	<b>YEAS</b>	<b>NAYS</b>	<b>ABSENT OR NOT VOTING</b>
<b>PASSED ON FIRST READING:</b>	_____	_____	_____

PASSED ON SECOND READING: \_\_\_\_\_

**DULY ADOPTED AT A PUBLIC HEARING THE 10th DAY OF October 2023.  
TOWN OF POMONA PARK**

\_\_\_\_\_  
Mayor Joseph Svingala

Attest: \_\_\_\_\_  
Andrea Almeida, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Bobby Pickens III, Town Attorney

**RESOLUTION 2023-06**

**A RESOLUTION OF THE TOWN OF POMONA PARK, FLORIDA, HONORING COUNCILMAN VICTOR SZATKOWSKI**

WHEREAS, it is with profound sadness that we acknowledge the passing of our esteemed colleague, Councilman Victor Szatkowski, who served our community with dedication and distinction; and

WHEREAS, Councilman Szatkowski was a tireless advocate for our town and a committed public servant who worked tirelessly to improve the lives of our residents; and

WHEREAS, he displayed unwavering dedication to his responsibilities, always placing the interests of our town and its people above all else; and

WHEREAS, Councilman Szatkowski's passion, knowledge, and tireless efforts made a lasting and positive impact on our community, and his legacy will be remembered for generations to come; and

WHEREAS, his leadership and camaraderie will be sorely missed by all who had the privilege of working alongside him;

NOW, THEREFORE, BE IT RESOLVED by the Town of Pomona Park Council that:

**Section 1. Purpose**

1. We express our deepest condolences to the family and friends of Councilman Victor Szatkowski during this difficult time of loss.
2. We recognize and honor the significant contributions made by Councilman Szatkowski to our town and its residents.
3. We hereby extend our gratitude for his unwavering commitment to public service and his dedication to the betterment of our community.
4. We will cherish the memories of Councilman Victor Szatkowski and the positive impact he had on our town.
5. This resolution shall be presented to the family of Councilman Victor Szatkowski as an expression of our heartfelt sympathy.

**Section 2. Severability**

Each phrase, sentence, paragraph, section or other provision of this Resolution is severable from all other such phrases, sentences, paragraphs, sections and provisions. Should any phrase, sentence, paragraph, section or provision of this Resolution be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Resolution.

**Section 3. Conflicts**

All Resolutions, or parts of Resolutions, in conflict herewith, including, are hereby repealed.

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**RESOLUTION 2023-06**  
**A RESOLUTION OF THE TOWN OF POMONA PARK, FLORIDA, HONORING**  
**COUNCILMAN VICTOR SZATKOWSKI**

**Section 4. Effective Date**

This Resolution shall take effect September 13, 2023, upon final passage as provided by law or as soon thereafter as all signatures are executed.

**IN WITNESS THEREOF**, this Resolution has been duly adopted at a Public Meeting on September 13, 2023.

**By:** \_\_\_\_\_  
**Joseph Svingala, Mayor**

**Attest:** \_\_\_\_\_  
**Andrea Almeida, Town Clerk**



# September

2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 2 <sup>nd</sup> Budget Reading Town Council Meeting 6:00pm	26	27	28	29	30

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# October

# 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7 1 <sup>st</sup> Sat Breakfast 8-10am
8	9 Beautification Meeting 6:00pm	10 Town Council Meeting 6pm	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28 Monster Mash Dance 7-10pm Community Center
29	30	31 Candy Drop Mayor's Park 4pm Trunk or Treat				

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