

**Town of Pomona Park – Town Council Meeting Minutes**  
**Tuesday, May 10, 2022 (6:00 pm) This Meeting was held at Town Hall for Council & Public**

**Minutes are from Clerks Notes, the recording failed**

Mayor Joseph Svingala presided. Present Councilwoman CarrieAnn Evans, Councilwoman Lynda Linkswiler, Councilwoman Pat Mead, Councilman Victor Szatkowski, Councilman Bud Eckels, Councilman Dr. Warren, Town Clerk Andrea Almeida, Deputy Clerk Kelly Krupski (attended by phone), Bruce Wolfred Maintenance Supervisor.

Town Council Meeting May 10, 2022

Mayor Joseph Svingala led in the pledge to the flag. The Meeting started at 6:03 pm.

Town Clerk Andrea read the Correspondence list.

**Minutes of Council Meeting**

Councilwoman Evans motioned to adopt the minutes of April 9 and 12, Councilman Dr. Warren 2<sup>nd</sup> the motion. The vote was unanimous.

**Unfinished Business:**

Deputy Clerk Kelly reviewed the financials and reviewed the budget and the halfway point of the year. The only column that is over budget is the AD Valorem back taxes. We are sitting where we need to be, the town is sitting better than it was last year.

Beautification, Councilwoman Linkswiler asked Whinter to speak on behave of the Committee.

It was noted that higher foot traffic for the breakfast, she believes it was due to more advertising. Whinter will be working on a spring basket. The Community Garden committee is waiting on a proposal, they would like to start a fall garden. Founder's Day is this Saturday. Chips, Hotdogs, cake, speakers of the community. The events committee is looking at the Hazen Park ball field and what areas can be utilized to hold events. Whinter asked for any volunteers to join the beautification committee.

Mayor Joe read the Municipal Clerks Week Proclamation.

May 1-7, 2022, he recognized and thanked Andrea and Kelly for all the services performed in the office.

Mayor Joe read the first annual Public Works week proclamation.

May 15-21,2022 as national public works week.

Mayor Joe read the Linda Frank proclamation aloud. The Fire Chief from Palatka spoke on Linda's behalf and how much they greatly appreciate her. The 2nd Saturday of June will be recognized as Community Pride Day.

### **New Business:**

#### **Eric Henry Lot 1747 Hwy 17**

Located in between P&P and the ice cream shop. He previously spoke with Town Attorney about making it a seafood shop. He is looking to put a driveway put in. Mayor Joe gave a blessing to put a driveway in. Mayor Joe explained that he needs to move forward with the process with the County and the state. Mr. Henry explained that he would like to stop in and sell his seafood out of the truck. He says that has even spoken to a bank about putting a teller machine in. Mayor Joe explained that the minutes will be available at the next meeting once approved.

#### **Bid for Public Works Building Bruce Wolfred**

We received 3 bids but only two were compliant. One was sent by email, so it did not fit the requirements. Out of the two bids Handi House came in at \$34,143 and R& S at \$ 40,864 Councilwoman Evans motioned to approve Handi House at \$34,143 and Councilman Eckels 2nd the motion.

Councilwoman Mead asked about experience from either company. Bruce does not have any but they both have good online reviews. Councilman Dr. Warren asked about the height of the doors. Mayor Joe asked about a time frame. Bruce explained that it is at least 5 weeks out for permits then two to 3 weeks for the slab. We are looking at 3 to 5 months for the process. Audience Input-Whinter asked about the location. Bruce explained that the building would be located at the rear of the ball field. Audience -Whinter requested the plans on the public works building before moving forward. A discussion was had back and forth about what the ball field could and could not be used for. Councilman Eckels asked to take a vote. Bruce explained that he needs area as a lay down area. He has prepared that fields for the last 3 years and no one has come out and even tried to use the fields. The vote was unanimously approved.

#### **ARPA update**

Bruce explained the need for more fencing at the ball field, He is needing 421' 6ft fence to finish off the project. With the Public works crew doing it themselves they would be saving \$35,000. He is asking for \$10,000 for the purchase of new fencing. This included additional fencing for the old shop. The only thing would be the potable well that would get fenced in. Funds not to exceed \$10,000 to complete the fence project. Councilwoman Evans made the motion to approve not to exceed in the amount of \$10,000 for the fence for the ballfield from the ARPA funds. Councilman Eckels 2<sup>nd</sup> the motion.

. A discussion was had about what is public access and storing. Mayor Joe talked about having a seasonal employee to help with the mowing and to relieve Bruce some. Mayor Joe would like to hire this employee seasonally full time. Bruce said that as you know that all our projects have expanded beyond our current level. We are even beyond season part time. The monies that public works generates from DOT from the mowing contract, will cover the cost. This candidate also currently works with I.T. Bruce is asking for someone five days a week. Councilwoman Linkswiler asked about putting out a public bid for employment. Bruce stated Jeff would be a rehire. Mayor Joe asked the attorney if we need to put in ad for employment for a full-time position. Town Attorney said if it's a rehire we are don't need to advertise. Councilman Eckels motioned to rehire Jeff Bernard. Councilman Warren 2<sup>nd</sup>, the vote was unanimous. The suggested rate was \$17 per hour. Councilman Dr. Warren motioned to rehire him at \$17 and

Councilman Eckels 2nd the motion. The vote was unanimous. Town Clerk Andrea asked the Council for new computers for the office along with a tablet for Public Works.

Councilwoman Evans motioned a not to exceed amount of \$10,000 of ARPA funding for new office equipment and accessories needed along with warranties. Councilman Eckels 2nd the motion. The Vote was Unanimous.

Councilwoman Evans motioned to approve the James Moore Invoice of \$3,000. Councilwoman Lynda 2nd the motion

The vote was unanimous.

Hills Hardware Invoice of \$4,551.63, Town Clerk explained that Hills Hardware had complications with billing for the past months and that is why the bill is such a large amount.

Councilwoman Evans motioned to approve the payment amount of \$4,551.63, Councilman Dr. Warren 2nd the motion. The vote was unanimous.

#### Upcoming Events

Founder's Day and Chat with the Mayor

Breakfast will be 8-10

Special Events meeting for Beautification at 5-24 6pm Tuesday evening

Town Attorney Bobby explained about the Hazen Park ballfield area, whatever land we use we must replace at our own cost.

Councilwoman Evans made a motion to adjourn. 8:04 pm.

*Andrea Almeida*  
*6/16/2022*

