

Town of Pomona Park, Town Council Meeting Minutes

Meeting Minutes of May 14, 2024

This Meeting was held at Town Hall for Council & Public

Mayor Joseph Svingala presided. Council present were Lynda Linkswiler, CarrieAnn Evans, Patricia Mead, Town Attorney Bobby Pickens, Town Clerk Andrea Almeida, Finance Officer Jennifer Paul, Public Works Superintendent Bruce Wolfred

Pledge of Allegiance to the flag and a moment of silence for Sue Stevens

Meeting Began 6:00pm

Town Clerk Read Correspondence

Councilwoman Evans motioned to adopt meeting minutes and Councilwoman Mead 2nd the Motion.

April 9, April 23, and April 29.

Motion passes unanimously.

Mayor Svingala read aloud the 2024-05 Public Works Proclamation

Unfinished Business

Jennifer Paul reviewed the check register and trial balance.

No questions asked.

Councilwoman Linkswiler reviewed the Beautification Report.

She reviewed the profits and upcoming events.

Martha Mann went over the upcoming mural contest this will begin the school year of 24-25 and will end in November.

The committee is working with State Rep. Bobby Payne to be able to give the winning student a scholarship for the Mural.

All materials have been sponsored for this project.

Photo Frames for Founders Day were presented. Bill Price provided photos from the Historic Society.

Ms. Martha asked about being able to have the frames in the Community Center.

June 1st is the candidate forum with dinners to be served. This will be from 2-4pm.

The Arts Council has sponsored live music for the Founders Day Celebration.

Bruce Wolfred presented the Bush Hog Quotes to the Council.

Bruce explained that the mower is from 2004 and it is quoted \$2,000 to repair.

Crystal tractors quote came in at \$4,449.

And the John Deere bush hog came in at \$4,443.

The Crystal Tractor quote is with delivery.

Councilwoman Mead motioned and Councilwoman Evans 2nd the motion.

The Council selected Crystal tractor because of the delivery fee being included for the Bush Hog.

The motion Passes unanimously.

Guest Speakers

Brendan McKitrick, CPA, CISA from James Moore.

Mr. McKitrick reviewed his statement to the Council.

No issues were found in the estimates for the audit.

Fixed assets and long-term capital.

The financial statements show the opinion for the financial statements. The auditor reviews the internal reviews. The explanation is preparation of financial statements it is due to the resource. The state is familiar with this because of the size of the office. The second comment is the ability to hire an inhouse auditor.

The budget comment from last year has been corrected.

Capital asset has changed from purchases of equipment.

The Funds have increased a hundred thousand dollars.

Guest Speaker

Kraig McLane- St. Johns River 2 sea loop, has been working with the trail system for the last thirty years.

Mr. McLane went over the trail that is being developed as the Sun trail. Sixty Percent of the trail is currently developed. The coast to coast is the number one trail and the Sun trail is number two.

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Mr. McLane reviewed the project and what is currently going on with it.

Mr. McLane spoke about a letter to the DOT to support the trail coming through Pomona Park.

State of Florida has created a Trail Designation program and that would be something that Pomona Park could participate in.

Putnam County has received 22 million in funds and only a hundred thousand has been spent.

Larry Flaman spoke about the extension coming down 17 stops at Satsuma. He would like to see it come out at Dunns Creek Park and run through to Welaka.

Mr. McLane spoke about the funds and the Sun trail comes from the program. The city would be responsible for the maintenance of the trail.

Any capital needed D.O.T. steps in and handles after its built.

The Total loop is two hundred and sixty miles.

Larry Flaman spoke about the funding with grants for maintaining the trails. Larry wants to see community involvement.

The County has a trail roster that you can be added to.

Town Clerk Andrea presented the new Civic Plus Quote for 24/25.

Councilwoman Evans motioned to approve the Civic Plus Quote and Councilwoman Mead 2nd the motion.

Councilwoman Evans asked if we could get a multiple year discount.

Mayor called the Vote.

The vote was unanimously approved.

Town Clerk Andrea presented the quotes for the playground equipment for the FRDAP Grants.

Councilwoman Evans motions to approve the quoted price for Middleton beach playground and Councilwoman Linkswiler 2nd the motion.

The Vote was unanimously approved.

Councilwoman Evans motioned to approve Mayors Park with Rep Services for the price quoted and Councilwoman Linkswiler 2nd the motion.

A handwritten signature in black ink, appearing to be a stylized name, located in the bottom right corner of the page.

The vote was unanimously approved.

Councilwoman Evans asked about the equipment that we currently have and what would happen with it.

Town Clerk Andrea explained that Public Works will save any items possible and move to a new location.

Town Clerk explained the need for the Cybersecurity Training and explained that free training is being offered in Jax for the staff.

Councilwoman Evans motioned to approve the Cybersecurity Training in Jax for Town Clerk Andrea, Finance Officer Jennifer Paul, Public Works Supervisor Bruce Wolfred and Public Works Jeff Bernard.

Councilwoman Mead 2nd the motion.

The vote was unanimously approved.

Motion by Councilwoman Mead to approve Mittauer and Associates to move forward with the water septic project and 2nd by Councilwoman Evans.

The vote was unanimously approved.

Town Clerk reviewed the quote for the Bronze Plaque, Councilwoman Evans motioned to approve the purchase and Councilwoman Kuleski 2nd the motion.

Motion passes unanimous.

Town Clerk brought the US Water Quote for the repair of the fire hydrants after the quote came back much higher then expected.

Fire Hydrant quotes for 308B Old Welaka for \$7,865 Councilwoman Evans motioned to approve the quote and Councilwoman Linkswiler 2nd the motion.

The motion passes unanimously.

Councilwoman Evans motions to approve the replacement of Worcester and North Broward. Councilwoman Linkswiler 2nd the motion.

The funds will come from the ARPA funds from the Community Center Roof.

The motion passes unanimously.

Discussion of matters not on the agenda



Councilwoman Mead asked about the Community Center floors. Town Clerk Andrea explained that Jeff is looking for quotes for repairs.

Councilwoman Kuleski asked to be excused from the June 11th meeting.

Councilwoman Evans Motioned to excuse Councilwoman Kuleski from the June Council meeting, and Councilwoman Mead 2nd it.

The motion passes unanimously.

Councilwoman Linkswiler asked about the property on Broward. Town Clerk explained that it has an open code enforcement case against the property.

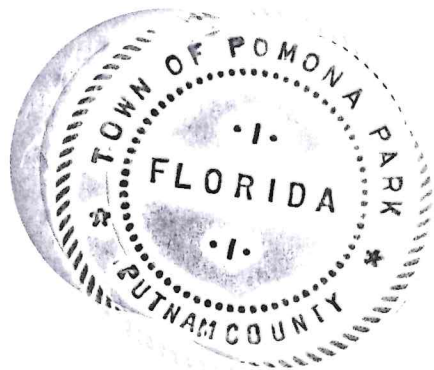
Town Clerk Andrea explained the Patrols for the Town.

Review of Upcoming Events

Public Comments

Larry Flaman is asking that the Lake Broward association not use the community center for free. He explained that it involves several incidents from the LBA. A few months ago the president of the association shouted out that the people of the Town are trailer trash. At the last meeting Larry explained to the members the benefits of allowing town members to use the lake. The LBA still enables the Town to not allow the entire town to use the lake. Larry is requesting to remove the free access to the LBA.

Councilwoman Mead motioned to adjourn. 8:05pm



Two handwritten signatures are present. The top signature is in black ink and appears to be "Joseph A. ...". The bottom signature is in blue ink and appears to be "Andrea ...".