



**Town of Pomona Park Agenda**  
**Town Council Meeting**  
**Mayor Joe Svingala**  
**Mayor Pro-Tem Councilwoman Evans**  
**Councilwoman Linkswiler**  
**Councilwoman Mead**  
**Councilwoman Kuleski**

Town Hall  
1775 HWY 17S  
Pomona Park, FL  
32181  
[www.pomonapark.com](http://www.pomonapark.com)

**Tuesday, August 13, 2024**

**6:00 PM**

**Chambers**

**Town Staff**

**Andrea Almeida, Town Clerk**  
**Jennifer Paul, Finance Officer**  
**Don Holmes, Town Attorney**

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.  
Other matters of concern may be discussed as determined by Town Council.  
If you wish to obtain more information regarding the Town Council's agenda, please contact the Town Clerk's Office at 386-649-4902.
- In accordance with the Americans with Disabilities Act and Section 266.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the Town Clerk at 366-649-4902, at least 48 hours prior to the meeting.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the Town Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.  
Comment Cards are available before any meeting in the Clerk's Office or prior to any meeting at the Clerk's Table. Please return completed cards to the Clerk.

**PUBLIC PARTICIPATION**

**Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the Council's Meeting Policies and Procedures:**

- (1) Each speaker shall at the podium, provide their name and may speak for up to 5 minutes.**
- (2) The Public may provide comments to the Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the Council.**
- (3) When addressing the Council on specific, enumerated Agenda items, speakers shall: direct all comments to the Mayor;**  
**make their comments concise and to the point;**  
**not speak more than once on the same subject;**  
**not, by speech or otherwise, delay or interrupt the proceedings or the peace of the Council;**  
**obey the orders of the Mayor or the Council; and**  
**not make any irrelevant, impertinent or slanderous comments while addressing the Council; which pursuant to Council rules, shall be considered disorderly.**
- 4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.**  
**Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.**  
**Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.**

**PLEDGE OF ALLEGIANCE TO THE FLAG Moment of Silence for  
M. Hugh Gahagen and Shirley Simone**

**CALL TO ORDER AND WELCOME VISITORS**

**CORRESPONDENCE-TOWN CLERK**

**ADOPT MINUTES of Meeting**

**July 09, Budget Workshops of July 10, July 19, Special  
Meetings July 19 and August 2, 2024**

## **PRESENTATION**

**Larry Flaman-River to Sea Loop---Handout**

- **PROCLAMATIONS**

- None

## **PUBLIC HEARING ITEMS**

- **None**

## **UNFINISHED BUSINESS, INCLUDING COMMITTEE REPORTS**

- **Jennifer Paul Treasurer- Check Register and Trial Balance**
- **Bruce Wolfred- Post Storm Report**
- **Councilwoman Linkswiler and Martha Mann-Beautification Report**

## **NEW BUSINESS**

- **Bid for Culverts**
- **Set Hearing Dates for Budget Hearing**
- **Town Clerk and Finance Officer School Approval**
- **Resolution 2024-06 Everyones Having a Yard Sale**
- **Resolution 2024-07 Establishing a Youth Advisory Committee**
- **Youth Council Budget**
- **Approval for FDOT Training for Staff**

- **DISCUSSION BY TOWN COUNCIL OF MATTERS NOT ON THE AGENDA**
- **DISCUSSION BY TOWN ATTORNEY OF MATTERS NOT ON THE AGENDA**
- **DISCUSSION BY TOWN CLERK OF MATTERS NOT ON THE AGENDA**
- **PUBLIC PARTICIPATION**

**Remainder of Public Comments is limited to FIVE (5) minutes each.**

- **ADJOURNMENT**

**Town of Pomona Park  
Correspondence List for August 13, 2024**

<b>1. Meeting Minutes 07/09/2024, Budget Workshops of July 10, July 19, and Special Meetings of July 19 and August 2 -----</b>	<b>1-8</b>
<b>2. Financial Statements -----</b>	<b>9-13</b>
<b>3. Photos from Hurricane Debby-----</b>	<b>14-18</b>
<b>4. Bid for Culverts-----</b>	<b>19</b>
<b>5. Town Clerk and Finance Officer School Information-----</b>	<b>20-24</b>
<b>6. Resolution 2024-06-----</b>	<b>25</b>
<b>7. Resolution 2024-07 Establishing a Youth Council -----</b>	<b>26-28</b>
<b>8. FDOT Training Information for Staff-----</b>	<b>29-30</b>
<b>9. Upcoming Events-----</b>	<b>31</b>

Town of Pomona Park, Town Council Meeting Minutes

Meeting Minutes of July 9, 2024

Mayor Joseph Svingala presided. Council present were Lynda Linkswiler, CarrieAnn Evans, Patricia Mead, Alisha Kuleski, Town Attorney Bobby Pickens, Town Clerk Andrea Almeida, Finance Officer Jennifer Paul/ New Town Attorney Don Holmes

Mayor Joe led in the Pledge of Allegiance.

Meeting Began 6:00pm

Mayor Svingala welcomed the audience and Attorney Don Holmes. Town Attorney Bobby Pickens introduced Mr. Holmes.

Town Clerk Read Correspondence

Councilwoman Evans motioned to adopt meeting minutes of June 11, 2024, and Councilwoman Mead 2<sup>nd</sup> the Motion and Councilwoman Linkswiler. No questions.

Motion passes unanimously.

Town Clerk Andrea read aloud the Proclamation 2024-07 to Robert Pickens and presented him a plaque from the Town.

Unfinished Business

Jennifer Paul reviewed the check register and trial balance.

No questions asked.

Councilwoman Linkswiler reviewed the Beautification Report. June Ulrich secretary of Beautification reviewed the breakfast and food sales. A refrigerator was donated to the committee.

The Committee is requesting \$1200 from the ARPA fund, for supplies for the old public works building. The tank will hold three hundred gallons of water for hydroponics. The committee would like to use the garden and hydroponics to teach classes.

A motion was made for \$1200 to be used from the ARPA Funds from Councilwoman Evans and Councilwoman Mead 2<sup>nd</sup> the motion.

The Vote was unanimous.

July 19, at 10:00am will be the Beautification Budget workshop.

New Business-

Memorial Park Dedication Mayor Svingala explained that we would like to have it on Memorial Day of 25.

Mayor Joe suggested the Friday before the holiday. May 23, 2025.

Councilwoman Evans motioned to allow four boxes for Books at Mayors Park, Memorial Park, Community Center and a place of the Clerks' choosing. Councilwoman Mead 2<sup>nd</sup> the motion,

Motion Passes.

Discussion of matters not on the agenda

Town Council Discussion.

Town Attorney thanked the Council for allowing him to serve the Town.

Public Comments

Bud Eckels has noticed that Bill Garcia is back at bashing the Town on social media.

A discussion on the Town Patrol activity was had.

Review of Upcoming Events

Mayor Svingala reviewed the upcoming events.

Councilwoman Evans motioned to adjourn at 6:34pm.

**Town of Pomona Park, Town Council Budget Workshop Meeting Minutes**

July 10, 2024

This Meeting was held at Town Hall for Council & Public

Mayor Joseph Svingala presided. Council present were Lynda Linkswiler, CarrieAnn Evans, Patricia Mead, Alisha Kuleski, Town Clerk Andrea Almeida, Finance Officer Jennifer Paul, and Public Works Superintendent Bruce Wolfred

Mayor Joseph Svingala led in the pledge to the flag.

Mayor Svingala opened the workshop.

Town Clerk Andrea explained the new budget look.

Page 1 of the budget was reviewed to explain the revenue for the town.

Council Discussion:

**Discussion and Consideration of the Proposed 2024/2025 Budget for all Departments.**

The Following was discussed:

1. Council Salary increase of \$100 a month.
2. Promotional Activities was added of \$5000, includes Employee Appreciation Incentive.
3. Travel and Per Diem for Council was changed to \$750.
4. A C.O.L.A. was suggested of 3.5% to staff.
5. Finance Officer Jennifer was given a \$1 increase along with the COLA.
6. Staff added a line for Cybersecurity of \$10,000.
7. Training was increased to \$8,000 along with travel and per diem to \$6,000.
8. Line item 522.460 was increased for Fire Control for the replacement of a fire hydrant.
9. Roads and Streets and Parks and Recreations were combined from two categories to only Public Works.
10. Promotional activities for 574.481 was changed to \$6,500, this included Arbor Day, Halloween, Memorial Day, and Christmas.
11. Better Place Fund Projects Discussed
12. Community Center AC's \$30,000.
13. Community Center Floors \$30,000.
14. Beach Bathroom Renovations \$5,000.
15. Mayors Park Bathroom Renovations \$3,000.
16. Public Works Supervisor new utility truck \$70,000.

- 17. Town Hall Renovations \$10,000.
- 18. Cyclone Rake \$5,000.
- 19. Mayors Park Septic Tank Repair \$10,000.
- 20. Mayors Park Playground Grant \$15,000.
- 21. Beach Park Playground Grant \$ 5,000.
- 22. Replacement of Trash Cans and Benches \$15,000.
- 23. Community Center Bathrooms Rollover project \$15,000.
- 24. Community Center Fencing \$4,500.
- 25. Chambers Sound Equipment Upgrades \$6,000.

Councilwoman Mead motioned to adjourn at 9:05.

**Town of Pomona Park, Town Council Budget Workshop Meeting Minutes**

July 19, 2024

2:00pm

This Meeting was held at Town Hall for Council & Public

Mayor Joseph Svingala presided. Council present were Lynda Linkswiler, CarrieAnn Evans, Patricia Mead, Alisha Kuleski, Town Clerk Andrea Almeida, Finance Officer Jennifer Paul, and Public Works Superintendent Bruce Wolfred

Mayor Joseph Svingala led in the pledge to the flag.

Mayor Svingala opened the workshop.

Bruce Wolfred explained the issues with the septic tank at Mayors Park and is requesting the increase of funds to the budget to total \$12,000.

Council Discussion:

**Discussion and Consideration of the Proposed 2024/2025 Budget for all Departments.**

The Following was discussed:

The 1-5 cent fund was reviewed with the request of \$50,000. This is for a survey of Dawson, then the addition of millings on Blake, Brooks and Dawson.

Martha Mann reviewed the Beautification Budget.

1. Council Salary increase of \$100 a month. Town Clerk let Council know this will not happen this year because it would need to be 90 days out from the election.
2. Promotional Activities was added of \$5000, includes Employee Appreciation Incentive.
3. Travel and Per Diem for Council was changed to \$750.
4. A C.O.L.A. was suggested of 3.5% to staff.
5. Finance Officer Jennifer was given a \$1 increase along with the COLA.
6. Staff added a line for Cybersecurity of \$10,000.
7. Training was increased to \$8,000 along with travel and per diem to \$6,000.
8. Line item 522.460 was increased for Fire Control for the replacement of a fire hydrant.
9. Roads and Streets and Parks and Recreation were combined from two categories to only Public Works.
10. Promotional activities for 574.481 was changed to \$6,500, this included Arbor Day, Halloween, Memorial Day, and Christmas.



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21. Beach Park Playground Grant \$ 5,000.
22. Replacement of Trash Cans and Benches \$15,000.
23. Community Center Bathrooms Rollover project \$15,000.
24. Community Center Fencing \$4,500.
25. Chambers Sound Equipment Upgrades \$6,000.

Councilwoman Evans motioned to adjourn 3:40pm.

Town of Pomona Park, Town Council Special Meeting Minutes

Meeting Minutes of July 19, 2024

Mayor Joseph Svingala presided. Council present were Lynda Linkswiler, Mayor Pro Tem CarrieAnn Evans, Patricia Mead, Alisha Kuleski, Town Clerk Andrea Almeida, Finance Officer Jennifer Paul

Mayor Svingala opened the meeting at 3:10pm.

Town Clerk explained the purpose of the meeting is to set the ad-valorem rate, you can set it today and choose to lower it, but you may not make the rate higher. The Town must certify the rate to the property appraiser by August 4, 2024.

Town Clerk suggested the rate of 5.5 mils for the rate. This will cover the increase the town received for the insurance rates.

Councilwoman Evans motioned to adopt the 5.5 mils for the budget year 24-25 millage rate. Councilwoman Kuleski and Councilwoman Linkswiler both 2<sup>nd</sup> the motion. The vote was unanimous.

Councilwoman Mead motioned to adjourn at 3:26pm.

Emergency Meeting Minutes of August 2, 2024

Mayor Joseph Svingala presided. Council present were, Mayor Pro Tem CarrieAnn Evans, Patricia Mead, Alisha Kuleski, Town Clerk Andrea Almeida, Finance Officer Jennifer Paul

Mayor Svingala led in the pledge of allegiance.

Mayor Svingala opened the meeting at 2:00pm.

Mayor Svingala read the title of declaration of emergency 2024-01. Councilwoman Evans motioned to adopt the Declaration of Emergency 2024-01. Councilwoman Mead 2<sup>nd</sup> the motion. The Vote was unanimously approved.

Councilwoman Evans motioned to allow Public Works Supervisor Bruce Wolfred to use town property as needed in the event of an emergency situation. Councilwoman Mead 2<sup>nd</sup> the motion.

The vote was unanimously approved.

Meeting adjourned at 2:02pm.

Town of Pomona Park

8/7/2024 3:23 PM

Register: 101.000 · Cash In Bank:General Checking

From 07/01/2024 through 07/31/2024

Sorted by: Date, Type, Number/Ref

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/01/2024	EFT	Florida Municipal Pe...	-split-		200.00	X		348,412.87
07/01/2024	EFT	Florida Blue	-split-		3,696.56	X		344,716.31
07/01/2024	EFT	Health Equity	-split-		666.64	X		344,049.67
07/01/2024	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	278.10	X		343,771.57
07/01/2024	11245	Midland Credit Mana...	229.000 · Other Curren...		84.70	X		343,686.87
07/01/2024	11246	Almeida, Andrea J	510.00 · General Gove...		310.34	X		343,376.53
07/02/2024			310.000 · Taxes:314.0...	Deposit		X	676.48	344,053.01
07/02/2024	EFT	Cardmember Services	-split-	May Statement ...	3,072.62	X		340,980.39
07/02/2024	E-pay	United States Treasury	-split-	59-1502925 Q...	5,761.34	X		335,219.05
07/02/2024		QuickBooks Payroll ...	-split-	Created by Pay...	3,920.66	X		331,298.39
07/03/2024			-split-	Deposit		X	393.20	331,691.59
07/03/2024	EFT	Aquatic Management...	570.00 · Culture & Rec...		548.78	X		331,142.81
07/03/2024	EFT	Waste Pro	-split-		31.67	X		331,111.14
07/03/2024	DD1245	Almeida, Andrea J	-split-	Direct Deposit		X		331,111.14
07/03/2024	DD1246	Bernard, Jeffrey G	-split-	Direct Deposit		X		331,111.14
07/03/2024	DD1247	Paul, Jennifer S	-split-	Direct Deposit		X		331,111.14
07/03/2024	DD1248	Robinson, Carl L	-split-	Direct Deposit		X		331,111.14
07/03/2024	DD1249	Williams, Alphonso (...)	-split-	Direct Deposit		X		331,111.14
07/03/2024	DD1250	Wolfred, Bruce	-split-	Direct Deposit		X		331,111.14
07/05/2024	EFT	ADT	570.00 · Culture & Rec...		170.00	X		330,941.14
07/08/2024	EFT	Florida Municipal Pe...	-split-		200.00	X		330,741.14
07/08/2024	EFT	Colonial Life	229.000 · Other Curren...		264.24	X		330,476.90
07/08/2024	11247	Sunshine State One ...	540.00 · Transportatio...		16.05	X		330,460.85
07/08/2024	11248	Holmes & Young P.A.	510.00 · General Gove...		1,000.00	X		329,460.85
07/08/2024	11249	Producers Ace Hard...	570.00 · Culture & Rec...		81.90	X		329,378.95
07/09/2024			320.000 · PermitsFees...	Deposit		X	20.00	329,398.95
07/09/2024	EFT	DMS - Division of T...	510.00 · General Gove...		390.36	X		329,008.59
07/09/2024	11250	Aqua Pure Water & ...	570.00 · Culture & Rec...		100.00	X		328,908.59
07/09/2024	11251	Putnam County Healt...	570.00 · Culture & Rec...	Quarterly Ballfi...	40.00	X		328,868.59
07/10/2024	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	463.50	X		328,405.09
07/10/2024		QuickBooks Payroll ...	-split-	Created by Pay...	3,920.66	X		324,484.43
07/11/2024		QuickBooks Payroll ...	-split-	Created by Pay...	935.50	X		323,548.93
07/11/2024	DD1255	Almeida, Andrea J	-split-	Direct Deposit		X		323,548.93
07/11/2024	DD1256	Bernard, Jeffrey G	-split-	Direct Deposit		X		323,548.93
07/11/2024	DD1257	Paul, Jennifer S	-split-	Direct Deposit		X		323,548.93
07/11/2024	DD1258	Robinson, Carl L	-split-	Direct Deposit		X		323,548.93
07/11/2024	DD1259	Williams, Alphonso (...)	-split-	Direct Deposit		X		323,548.93
07/11/2024	DD1260	Wolfred, Bruce	-split-	Direct Deposit		X		323,548.93
07/12/2024	DD	Mead, Patricia L	-split-			X		323,548.93
07/12/2024	DD1251	Evans, CarrieAnn M	-split-	Direct Deposit		X		323,548.93

Town of Pomona Park

8/7/2024 3:23 PM

Register: 101.000 · Cash In Bank:General Checking

From 07/01/2024 through 07/31/2024

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/12/2024	DD1252	Kuleski, Alisha R	-split-	Direct Deposit		X		323,548.93
07/12/2024	DD1253	Linkswiler, Lynda	-split-	Direct Deposit		X		323,548.93
07/12/2024	DD1254	Svingala, Joseph C	-split-	Direct Deposit		X		323,548.93
07/15/2024			310.000 · Taxes:314.0...	Deposit		X	3,263.33	326,812.26
07/16/2024			310.000 · Taxes:314.0...	Deposit		X	85.27	326,897.53
07/16/2024	EFT	Florida Municipal Pe...	-split-		200.00	X		326,697.53
07/16/2024	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	417.15	X		326,280.38
07/17/2024			-split-	Deposit		X	188.69	326,469.07
07/17/2024	EFT	City of Crescent City	570.00 · Culture & Rec...		21.01	X		326,448.06
07/17/2024	11252	KC'S Air Conditioni...	-split-		255.00	X		326,193.06
07/17/2024		QuickBooks Payroll ...	-split-	Created by Pay...	3,920.65	X		322,272.41
07/18/2024			310.000 · Taxes:315.0...	Deposit		X	3,077.86	325,350.27
07/18/2024	DD1261	Almeida, Andrea J	-split-	Direct Deposit		X		325,350.27
07/18/2024	DD1262	Bernard, Jeffrey G	-split-	Direct Deposit		X		325,350.27
07/18/2024	DD1263	Paul, Jennifer S	-split-	Direct Deposit		X		325,350.27
07/18/2024	DD1264	Robinson, Carl L	-split-	Direct Deposit		X		325,350.27
07/18/2024	DD1265	Williams, Alphonso (...)	-split-	Direct Deposit		X		325,350.27
07/18/2024	DD1266	Wolfred, Bruce	-split-	Direct Deposit		X		325,350.27
07/19/2024	11253	Northeast Florida Le...	510.00 · General Gove...		50.00			325,300.27
07/20/2024			360.000 · Miscellaneo...	Interest		X	1,053.81	326,354.08
07/22/2024			330.000 · Intergovern...	Deposit		X	64,805.20	391,159.28
07/22/2024	EFT	Florida Municipal Pe...	-split-		200.00	X		390,959.28
07/22/2024	Transfer		-split-		64,805.20	X		326,154.08
07/22/2024	11254	Turner's Septic Servi...	570.00 · Culture & Rec...		400.00	X		325,754.08
07/22/2024	11255	K&D Cleaning	570.00 · Culture & Rec...	Community Ce...	250.00	X		325,504.08
07/22/2024	11256	City of Crescent City	570.00 · Culture & Rec...		30.00			325,474.08
07/23/2024			360.000 · Miscellaneo...	Deposit		X	734.00	326,208.08
07/23/2024	EFT	AT&T	-split-	Account # 287...	44.23	X		326,163.85
07/23/2024	EFT	FPL	-split-	Utilities Billing...	2,707.42	X		323,456.43
07/23/2024	11257	Palatka Daily News	510.00 · General Gove...	Ad #00104392	124.64			323,331.79
07/23/2024	11258	Putnam County BOCC	520.00 · Public Safety:...		50.00			323,281.79
07/24/2024			330.000 · Intergovern...	Deposit		X	74.50	323,356.29
07/24/2024		QuickBooks Payroll ...	-split-	Created by Pay...	4,030.23	X		319,326.06
07/25/2024			340.000 · Charges for ...	Deposit		X	6,595.00	325,921.06
07/25/2024	EFT	T Mobile	-split-		221.02	X		325,700.04
07/25/2024	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	278.10	X		325,421.94
07/25/2024	DD1267	Almeida, Andrea J	-split-	Direct Deposit		X		325,421.94
07/25/2024	DD1268	Bernard, Jeffrey G	-split-	Direct Deposit		X		325,421.94
07/25/2024	DD1269	Paul, Jennifer S	-split-	Direct Deposit		X		325,421.94
07/25/2024	DD1270	Robinson, Carl L	-split-	Direct Deposit		X		325,421.94

Town of Pomona Park

8/7/2024 3:23 PM

Register: 101.000 · Cash In Bank:General Checking

From 07/01/2024 through 07/31/2024

11

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/25/2024	DD1271	Williams, Alphonso (...)	-split-	Direct Deposit		X		325,421.94
07/25/2024	DD1272	Wolfred, Bruce	-split-	Direct Deposit		X		325,421.94
07/26/2024			330.000 · Intergovern...	Deposit		X	2,649.84	328,071.78
07/26/2024			350.000 · Judgments, F...	Deposit		X	9.76	328,081.54
07/26/2024			320.000 · PermitsFees...	Deposit		X	4,158.12	332,239.66
07/26/2024	EFT	Principal Life Insura...	-split-		217.24	X		332,022.42
07/29/2024			310.000 · Taxes:312.0...	Deposit		X	1,554.90	333,577.32
07/29/2024			310.000 · Taxes:312.0...	Deposit		X	2,270.05	335,847.37
07/29/2024			310.000 · Taxes:312.0...	Deposit		X	6,608.71	342,456.08
07/29/2024			330.000 · Intergovern...	Deposit		X	3,968.44	346,424.52
07/29/2024	EFT	Florida Municipal Pe...	-split-		200.00	X		346,224.52
07/29/2024	EFT	Wells Fargo Vendor ...	510.00 · General Gove...		131.12	X		346,093.40
07/29/2024	Transfer		-split-		1,554.90	X		344,538.50
07/29/2024	Transfer		-split-		6,608.71	X		337,929.79
07/29/2024	11259	Kyocera	510.00 · General Gove...		47.81			337,881.98
07/29/2024	11260	Hill's Hardware	-split-		752.09			337,129.89
07/30/2024	EFT	Roll Kall - Putnam C...	520.00 · Public Safety:...	Deputy Patrol	416.22	X		336,713.67
07/31/2024		QuickBooks Payroll ...	-split-	Created by Pay...	3,920.66	X		332,793.01
07/31/2024	OP Acct ...		-split-	Operating Acc...	16,873.67			315,919.34
07/31/2024	OP Acct ...		101.000 · Cash In Ban...	Operating Acc...			16,873.67	332,793.01

**Town of Pomona Park  
Balance Sheet by Fund  
October 2023 through July 2024**

	General Ope... (General Fund)	Beautification (General Fund)	Total Genera...	Better Place (Special Rev...	1 to 5 cent (Special Rev...	ARPA (Special Rev...	Total Special... (Government...	Total Govern...	TOTAL
<b>ASSETS</b>									
Current Assets									
Checking/Savings									
101.000 · Cash in Bank									
General Checking	330,779.13	2,013.88	332,793.01						332,793.01
Money Market	159,025.44		159,025.44	406,730.29			406,730.29	406,730.29	159,025.44
Better Place					88,794.34		88,794.34	88,794.34	406,730.29
1 to 5 cents									88,794.34
Beautification		9,473.60	9,473.60						9,473.60
Total 101.000 · Cash in Bank	489,804.57	11,487.48	501,292.05	406,730.29	88,794.34		495,524.63	495,524.63	996,816.68
102.000 · Cash on Hand	50.00		50.00						50.00
Total Checking/Savings	489,854.57	11,487.48	501,342.05	406,730.29	88,794.34		495,524.63	495,524.63	996,866.68
Accounts Receivable									
115.100 · Accounts Receivable	5,708.00		5,708.00	2,680.00	26.00		2,706.00	2,706.00	8,414.00
Total Accounts Receivable	5,708.00		5,708.00	2,680.00	26.00		2,706.00	2,706.00	8,414.00
Other Current Assets									
155.000 · Prepaid Items	13,608.00		13,608.00						13,608.00
2120 · Payroll Asset	-9.00		-9.00						-9.00
Total Other Current Assets	13,599.00		13,599.00						13,599.00
Total Current Assets	509,161.57	11,487.48	520,649.05	409,410.29	88,820.34		498,230.63	498,230.63	1,018,879.68
<b>TOTAL ASSETS</b>	<b>509,161.57</b>	<b>11,487.48</b>	<b>520,649.05</b>	<b>409,410.29</b>	<b>88,820.34</b>		<b>498,230.63</b>	<b>498,230.63</b>	<b>1,018,879.68</b>
<b>LIABILITIES &amp; EQUITY</b>									
Liabilities									
Current Liabilities									
Accounts Payable									
202.000 · Accounts Payable	-27,576.00		-27,576.00	-12,594.00			-12,594.00	-12,594.00	-40,170.00
Total Accounts Payable	-27,576.00		-27,576.00	-12,594.00			-12,594.00	-12,594.00	-40,170.00
Other Current Liabilities									
2110 · Direct Deposit Liabilities									
229.000 · Other Current Liabilities	2,488.34		2,488.34						2,488.34
229.001 · FICA Tax Withholding	1,620.02		1,620.02						1,620.02
229.002 · Colonial Life (taxable)	264.24		264.24						264.24
229.009 · BCBS	3,412.24		3,412.24						3,412.24
229.012 · Garnishment	84.70		84.70						84.70
229.014 · HSA Employer Contribution	615.36		615.36						615.36
Total 229.000 · Other Current Liabilities	5,996.56		5,996.56						5,996.56
240 · Payroll Liability	9,040.00		9,040.00						9,040.00
Total Other Current Liabilities	17,524.90		17,524.90						17,524.90
Total Current Liabilities	-10,051.10		-10,051.10	-12,594.00			-12,594.00	-12,594.00	-22,645.10
Long Term Liabilities									
230.900 · GeneralObligationBondsPayable-L									

Town of Pomona Park  
Balance Sheet by Fund  
October 2023 through July 2024

	General Ope... (General Fund)	Beautification (General Fund)	Total Genera...	Better Place (Special Rev...	1 to 5 cent (Special Rev...	ARPA (Special Rev...	Total Special... (Government...	Total Govern...	TOTAL
ARPA						-118,926.00	-118,926.00	-118,926.00	-118,926.00
Total 230.900 · General Obligation Bonds Payable-L						-118,926.00	-118,926.00	-118,926.00	-118,926.00
Total Long Term Liabilities						-118,926.00	-118,926.00	-118,926.00	-118,926.00
Total Liabilities	-10,051.10		-10,051.10	-12,594.00		-118,926.00	-131,520.00	-131,520.00	-141,571.10
Equity									
001-399 · Governmental Funds									
001 · General Fund		11,487.48	11,487.48						11,487.48
Beautification	519,212.67		519,212.67						519,212.67
General Operating									
Total 001 · General Fund	519,212.67	11,487.48	530,700.15						530,700.15
100 · Special Revenue Funds									
1 to 5 cent					88,820.34		88,820.34	88,820.34	88,820.34
Better Place				422,004.29			422,004.29	422,004.29	422,004.29
ARPA						118,926.00	118,926.00	118,926.00	118,926.00
Total 100 · Special Revenue Funds				422,004.29	88,820.34	118,926.00	629,750.63	629,750.63	629,750.63
Total 001-399 · Governmental Funds	519,212.67	11,487.48	530,700.15	422,004.29	88,820.34	118,926.00	629,750.63	629,750.63	1,160,450.78
Total Equity	519,212.67	11,487.48	530,700.15	422,004.29	88,820.34	118,926.00	629,750.63	629,750.63	1,160,450.78
TOTAL LIABILITIES & EQUITY	509,161.57	11,487.48	520,649.05	409,410.29	88,820.34		498,230.63	498,230.63	1,018,879.68

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# ESTIMATE

8/8/24  
lpm



Mayberry and Sons LLC  
305 Daniel Boone ave  
Satsuma, Fl 32189

8-8-24  
lpm

**BILL TO**  
Town of Pomona Park  
1775 HWY 17  
Pomona Park Fl 32181

**ESTIMATE #** 2246  
**ESTIMATE DATE** 08/07/2024

\*\*\*\*\*

DESCRIPTION	AMOUNT
Place 15"x30' HDPE mitered culvert under Cedar St and 15"x15' HDPE mitered culvert under Palm ave, cover and place 60lb concrete bags at culvert ends to prevent erosion. Create approximately 150' swale and sod. Deliver, spread and vibratory roller compact asphalt millings along 350'x12' of Palm Ave (6" depth before compaction).	14,860.00
<b>TOTAL</b>	<b>\$14,860.00 USD</b>



# Florida Association of City Clerks

Promoting and Developing the Educational and Professional Status of Florida City Clerks

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## 2024 Fall Academy, Marriott Orlando Lake Mary Hotel, Lake Mary



**#FACCFall2024**

**October 13-17, 2024**

**Marriott Orlando Lake Mary Hotel  
1501 International Parkway  
Lake Mary, FL 32746**

The hotel room rate is \$159 per night.

FACC First/Second/Third Year Member registration rate is \$400.

FACC Advanced (MMC) Year Member registration rate is \$425.

Attendee registration is planned to open on or around August 26, 2024.

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### Statement of Accessibility

The Florida Association of City Clerks (FACC) is committed to ensuring accessibility of its website. To report an accessibility issue, request accessibility assistance regarding our website content, or to request a specific electronic format, please complete our [Accessibility Feedback Form](#). We will make reasonable efforts to accommodate all needs.



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Search for...

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# School of Governmental Finance (SOGF)

## 2024 FGFOA School of Governmental Finance

Registration for our 2024 School of Governmental Finance will open in August 2024!

Join us in St. Augustine, Florida at the

Renaissance World Golf Village, St. Augustine

October 21 - October 25, 2024

### What Classes Should You Attend?

The school offers educational sessions for the entire week. There are two segments offered:

**Basic/Intermediate:** Two and a half days beginning Monday morning and ending Wednesday at noon.

**Intermediate/Advanced:** Two days beginning Wednesday afternoon and ending Friday at noon.

### Registration Fee Information:

Type	Active	Associate	Non-Mem
Basic Only	\$300	\$375	\$430



**You may register for either or both sessions**

The Basic/Intermediate courses are tailored for all financial support staff and the staff person just beginning a career in governmental finance. In these sessions, participants will be exposed to an in-depth study and analysis of basic governmental finance concepts and principles. These sessions are also informative for anyone wishing to further expand their area of expertise or reacquaint themselves with the fundamentals of governmental finance. In other words, they provide a great refresher course!

The Intermediate/Advanced courses are tailored for seasoned finance professionals looking for information on current, more complex issues.

In addition to the variety of educational topics, this year's school will provide several networking opportunities designed to make your entire week an exceptional experience.

Intermediate/Advanced Only	\$320	\$360	\$410
Entire Week	\$450	\$575	\$690

**Registration Fee After October 1<sup>st</sup>**

Type	Active	Associate	Non-Member
Basic Only	\$340	\$415	\$475
Intermediate/Advanced Only	\$360	\$400	\$455
Entire Week	\$490	\$615	\$730

## 2024 School of Governmental Finance Presentations

As presentations are received they will be posted below.

***NOTE:*** We will not print presentations and wifi onsite will be limited. We recommend downloading all presentations prior to arriving for the event.

**Future Dates:**  
Watch here for updates as they become available!



**Register for an Event**

(<https://fgfoa-members.flcities.com/>)

Title	Type	Size
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# Florida Association of City Clerks

Promoting and Developing the Educational and Professional Status of Florida City Clerks

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## 2025 IIMC Region III Conference, Orlando



Join FACC for the 2025 International Institute of Municipal Clerks (IIMC) Region III Conference.

**#FACCRegionIII**

**January 7-10, 2025**

**The Florida Hotel & Conference Center**

**1500 Sand Lake Road**

**Orlando, FL 32809**

**Room Rate: \$179.00 per night.**

**Early Registration \$400**

**Regular Registration \$425**

**Late Registration \$440**

**Attendee registration is planned to open on September 30, 2024.**

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### Corporate Participation

Corporate sign up (display tables and sponsorship participation) will begin this August. If you are already on our list, you will receive information directly from Dani. To confirm you are on the list, or to add yourself, please [email Dani](#) or call her at 813.749.7133.

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## Florida Association of City Clerks

Promoting and Developing the Educational and Professional Status of Florida City Clerks

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### 2025 Summer Conference and Academy, JW Marriott Miami Turnberry Resort & Spa, Aventura



#FACCSummer2025

July 13 - 16, 2025

**JW Marriott Miami Turnberry Resort & Spa**  
19999 West Country Club Drive  
Aventura, FL 33180

**Room Rate: \$209/night + 13% tax + \$25 Resort Fee**

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### Attendee Registration

FACC Member Rate: \$400

FACC Nonmember Rate: \$525

Athenian Dialogue Rate: \$100

**Attendee registration is planned to open on or around April 30, 2025.**

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**RESOLUTION 2024-06**

**RESOLUTION OF THE TOWN OF POMONA PARK, FLORIDA, DETERMINING THAT THE BEAUTIFICATION COMMITTEE WILL PAY FOR THE PORTABLE TOILETS AND THE TOWN WILL PAY FOR THE PUTNAM COUNTY SHERIFFS FOR THE ANNUAL EVERYBODY'S HAVIN' A YARD SALE**

**WHEREAS**, The Town of Pomona Park Beautification Committee has an annual fund-raising event every year in November named the Everybody's Havin' a Yard Sale; and,

**WHEREAS**, the Beautification Committee has a separate bank account and its budget, subject to the Town's accounting procedures and administered by the town clerk; and,

**WHEREAS**, the annual Everybody's Havin' a Yard Sale has expenses for two portable toilets and hiring the Putnam County Sheriff's office for event security; and,

**NOW, THEREFORE, BE IT RESOLVED**; by the Town of Pomona Park, Putnam County, Florida, that:

**Section 1. Purpose**

The Town Council has determined that the Sheriff's coverage of the event is to provide security within the Town during this annual event. The Town will incur the cost of providing the same, and the Beautification Committee will pay the costs for the portable toilets.

**Section 2. Severability**

Each phrase, sentence, paragraph, section, or other provision of this Resolution is severable from all other such phrases, sentences, paragraphs, sections, and provisions. Should any phrase, sentence, paragraph, section, or provision of this Resolution be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Resolution.

**Section 3. Conflicts**

All Resolutions, or parts of Resolutions, in conflict herewith, including, are hereby repealed.

**Section 4. Effective Date**

This Resolution shall take effect August 13, 2024, upon final passage as provided by law or as soon thereafter as all signatures are executed.

**IN WITNESS THEREOF**, this Resolution has been duly adopted at a Public Meeting on August 13, 2024.

By: \_\_\_\_\_  
Joseph Svingala., Mayor

Attest: \_\_\_\_\_  
Andrea Almeida, Town Clerk

RESOLUTION 2024-07

A RESOLUTION OF THE TOWN COUNCIL OF POMONA PARK, FLORIDA, CREATING AND ESTABLISHING A YOUTH ADVISORY COMMITTEE; PROVIDING FOR ITS COMPOSITION, PURPOSE, DUTIES, AND FUNCTIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Council of Pomona Park recognizes the importance of engaging and empowering the youth of the community in the civic process; and

WHEREAS, the Town Council desires to create a platform for young people to express their views, provide input on community matters, and contribute to the decision-making process; and

WHEREAS, a Youth Advisory Committee will serve as a valuable resource to the Town Council by providing a youth perspective on various issues and initiatives impacting the Town of Pomona Park; and

WHEREAS, the establishment of a Youth Advisory Committee is in the best interest of the Town of Pomona Park and will foster leadership, civic engagement, and community involvement among the town's youth;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Pomona Park, Florida, as follows:

Section 1. Establishment of the Youth Advisory Committee.

There is hereby established a Youth Advisory Committee for the Town of Pomona Park, Florida.

Section 2. Purpose and Objectives.

The purpose of the Youth Advisory Committee shall be to:

- a) Advise the Town Council on matters affecting the youth of Pomona Park.
- b) Provide a forum for the discussion of issues relevant to the youth in the community.
- c) Promote civic engagement, leadership, and volunteerism among the town's youth.
- d) Develop and recommend programs, initiatives, and events that will benefit the youth of Pomona Park.

e) Serve as a liaison between the Town Council and the youth of Pomona Park.

### Section 3. Membership and Composition.

- a) The Youth Advisory Committee shall consist of 7 members, aged 13-18, who are residents of Pomona Park and surrounding areas.
- b) Members shall be appointed by the Town Council following an open application and selection process.
- c) The term of membership shall be two years, with the possibility of reappointment for additional terms.
- d) The Youth Advisory Committee shall elect a Chairperson, Vice-Chairperson, and Secretary from among its members.

### Section 4. Duties and Responsibilities.

The Youth Advisory Committee shall:

- a) Hold regular meetings once a month and special meetings as needed.
- b) Provide written and/or oral reports to the Town Council as requested.
- c) Collaborate with other community groups, organizations, and agencies to address youth-related issues.
- d) Organize and participate in community service projects and events.
- e) Advocate for policies and initiatives that benefit the youth of Pomona Park.

### Section 5. Support and Resources.

The Town of Pomona Park shall provide the Youth Advisory Committee with appropriate resources and support, including access to meeting spaces, administrative assistance, and other resources necessary for the group to fulfill its duties.

### Section 6. Effective Date.

This Resolution shall take effect immediately upon its adoption by the Town Council.

PASSED AND ADOPTED by the Town Council of Pomona Park, Florida, this Thirteenth Day of August, 2024.

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By: \_\_\_\_\_

Mayor: Joseph Svingala

ATTEST:

\_\_\_\_\_

Andrea Almeida, CMC Town Clerk



# North Florida Transportation Planning Summit



## Grants, Growth, & Best Practices

The Florida Department of Transportation (FDOT), District 2, invites you to attend the first North Florida Transportation Planning Summit on **Thursday, August 22<sup>nd</sup>, 2024, at the Suwannee County Fairgrounds. The event will begin at 9:30 am and extend until 3:00 pm.** The summit will cover different types of State and Federal grants available, planning for growth, and emergency repair best practices. The morning portion of the summit will include brief presentations introducing the various grants available from different State and Federal agencies and the afternoon will be a workshop session with booths so you can ask one-on-one questions about specific grants from each agency representative. Please see attached agenda for a detailed breakdown of the summit.

### Meeting Location



**Suwannee County Fairgrounds**  
1302 11<sup>th</sup> Street  
Live Oak, FL

To ensure a spot at this event, please register at <https://nflroads.com/summit> or by scanning the below QR code:



For more information, contact:



Amy Roberson, CPM  
Planning and Environmental Management Office  
(386) 961-7793  
[Amy.Roberson@dot.state.fl.us](mailto:Amy.Roberson@dot.state.fl.us)



David Tyler, PE, AICP  
Planning and Environmental Management Office  
(386) 961-7842  
[David.Tyler@dot.state.fl.us](mailto:David.Tyler@dot.state.fl.us)



# North Florida Transportation Planning Summit

Agenda | Suwannee County Fairgrounds

Thursday, August 22 <sup>nd</sup> , 2024	
9:00 am to 9:30 am	Registration
9:30 am to 9:40 am	Opening Comments
9:40 am to 10:00 am	Emergency Response Recap
10:00 am to 10:15 am	Break
10:15 am to 11:35 am	Grants Overview with presentations from the Florida Chief Resiliency Officer, FDOT Central Office, FDEP, Commerce, WMD, DEM, and FHWA
11:35 am to 11:50 am	Innovation Spotlight
11:50 am to 12:00 pm	FEMA/FHWA Grants
12:00 pm to 1:00 pm	Lunch
1:00 pm to 3:00 pm	Breakout Session

*Subject to Change*



