



Town of Pomona Park Agenda
Town Council Meeting
Mayor Anthony Cuevas
Mayor Pro-Tem Councilwoman Evans
Councilwoman Linkswiler
Councilwoman Mead
Councilwoman Kuleski
Councilwoman Cooney
Councilman Swanson

Town Hall
1775 HWY 175
Pomona Park, FL
32181
www.pomonapark.com

Tuesday, April 8, 2025

6:00 PM

Chambers

Town Staff

Andrea Almeida, Town Clerk
Jennifer Paul, Finance Officer
Don Holmes, Town Attorney

- Public Participation shall be in accordance with Section 286.0114 Florida Statutes.
Other matters of concern may be discussed as determined by Town Council.
If you wish to obtain more information regarding the Town Council's agenda, please contact the Town Clerk's Office at 386-649-4902.
- In accordance with the Americans with Disabilities Act and Section 266.26, Florida Statutes, persons needing a reasonable accommodation to participate in any of these proceedings or meeting should contact the Town Clerk at 386-649-4902, at least 48 hours prior to the meeting.
- It is proper meeting etiquette to silence all electronic devices, including cell phones while Council is in session.
- Any person who decides to appeal any decision of the Town Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose, may need to hire a court reporter to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.
Comment Cards are available before any meeting in the Clerk's Office or prior to any meeting at the Clerk's Table. Please return completed cards to the Clerk.

PUBLIC PARTICIPATION

Public Participation shall be held in accordance with Section 286.0114 Florida Statutes. And pursuant to the Council's Meeting Policies and Procedures:

(1) Each speaker shall at the podium, provide their name and may speak for up to 5 minutes.

(2) The Public may provide comments to the Council relative to matters not on the agenda at the times indicated in this Agenda. Following any comments from the public, there may be discussion by the Council.

(3) When addressing the Council on specific, enumerated Agenda items, speakers shall: direct all comments to the Mayor; make their comments concise and to the point; not speak more than once on the same subject; not, by speech or otherwise, delay or interrupt the proceedings or the peace of the Council; obey the orders of the Mayor or the Council; and not make any irrelevant, impertinent or slanderous comments while addressing the Council; which pursuant to Council rules, shall be considered disorderly.

4) Any person who becomes disorderly or who fails to confine his or her comments to the identified subject or business, shall be cautioned by the Mayor and thereafter must conclude his or her remarks on the subject within the remaining designated time limit.

Any speaker failing to comply, as cautioned, shall be barred from making any additional comments during the meeting and may be removed, as necessary, for the remainder of the meeting.

Members of the public may make comments during the public comment portion of the meeting. Please be advised that public comment will only be permitted during the public comment portions of the agenda at the times indicated by the Chair during the meeting.

PLEDGE OF ALLEGIANCE TO THE FLAG

MOMENT OF SILENCE FOR: Kelly Walker

CALL TO ORDER

ROLL CALL

WELCOME VISITORS

CORRESPONDENCE-TOWN CLERK

ADOPT MINUTES of Meeting March 11, 2025 and

CDBG Workshop March 31,2025

• PROCLAMATIONS

2025-05 Organ Donation Month

2025-06 Water Proclamation

2025-07 Clerk Week

• PRESENTATION

None

PUBLIC HEARING ITEMS

- **Resolution 2025-04 CDBG Authorization**
- **Resolution 2025-05 Lighting Resolution**

UNFINISHED BUSINESS, INCLUDING COMMITTEE REPORTS

- **Jennifer Paul Treasurer- Check Register and Trial Balance**
- **Beautification Report -Councilwoman Linkswiler and Martha Mann**
- **Code Enforcement-Councilwoman Kuleski-Chairman**
- **Road and Streets Committee- Councilman Swanson-Chairman**

New Business

- **Approve the Appointment of Citizen Advisory Task Force Members**
- **Set Dates for 1st and 2nd Public Hearing for CDBG and CATF Meetings**
- **Set a date and time for Emergency Management Workshop**
- **Civic Plus Invoice-ArchiveSocial Economy**
- **DISCUSSION BY TOWN COUNCIL OF MATTERS NOT ON THE AGENDA**
- **DISCUSSION BY TOWN ATTORNEY OF MATTERS NOT ON THE AGENDA**
- **DISCUSSION BY TOWN CLERK OF MATTERS NOT ON THE AGENDA**
- **PUBLIC PARTICIPATION**

Remainder of Public Comments is limited to FIVE (5) minutes each.

- **Upcoming Events**
- **ADJOURNMENT**

**Town of Pomona Park
Correspondence List for April 08, 2025**

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Town of Pomona Park, Town Council Meeting Minutes

March 11, 2025

Mayor Anthony Cuevas presided. Council present were Lynda Linkswiler(absent, CarrieAnn Evans, Patricia Mead, Alisha Kuleski, Councilwoman Donna Cooney, Councilman Mark Swanson, Town Attorney Don Holmes, Town Clerk Andrea Almeida, Finance Officer Jennifer Paul,

Mayor Cuevas led int the PLEDGE OF ALLEGIANCE TO THE FLAG

MOMENT OF SILENCE FOR: Julio Rivera

CALL TO ORDER 6:01pm

Roll Call

Councilman Swanson

Councilwoman Linkswiler absent

Councilwoman Evans

Mayor Cuevas

Councilwoman Mead

Councilwoman Kuleski

Councilwoman Cooney

CORRESPONDENCE-TOWN CLERK

ADOPT MINUTES of Meeting February 11, 2025

Councilwoman Cooney motioned to adopt the meeting minutes of February 11, 2025, and Councilman Swanson 2nd the motion.

No discussion

The vote is unanimous.

PROCLAMATIONS 2025

2025-04 Government Finance Professionals Week read allowed by Mayor Cuevas.
Recognizing Finance Officer Jennifer Paul

Councilwoman Evans motioned to adopt Proclamation 2025-04 and Councilwoman Mead 2nd the motion.

The vote was unanimous.

PRESENTATION

2023/2024 Audit - Brendan McKitrick

Mr. McKitrick explained the financials of the Town for 2023/2024. The town has no issues with long term capital debt. The town had two comments on the agenda with the first comment being very typical with small towns. The second comment should be rectified by the next audit. The financial highlights the biggest would be the CDBG grant being included in the audit. The FGOA benchmark is to have a minimum of two months' income. Councilman Swanson asked about the Better Place Fund and the Fuel Tax. Councilman Swanson asked about the threshold value. Mayor Cuevas questioned about the description of the Significant Matters and Mr. McKitrick, explained that the description is misleading. It's not as bad as it sounds. It is the language of the state.

PUBLIC HEARING ITEMS

Smoking Ordinance 2025-01

ORDINANCE NO. 2025-01

Town Clerk read Ordinance No- 2025-01 by title only, AN ORDINANCE OF THE TOWN OF POMONA PARK, FLORIDA, AMENDING ARTICLE II, CHAPTER 34 OF THE CODE OF ORDINANCES ADDING A NEW SECTION 34-9 PROHIBITING SMOKING OR V APING, IN MUNICIPAL PARKS OR MUNICIPALLY CONTROLLED BEACHES AND BEACH PARKS; PROVIDING SEVERABILITY, REPEAL, CODIFICATION AND AN EFFECTIVE DATE

Councilwoman Evans motioned to adopt Ordinance No-2025-01 and Councilwoman Mead 2nd the motion.

Councilwoman Cooney asked that we do a proclamation for the parks that we include that the parks are healthy and include the no smoking in the parks.

Attorney Holmes explained to change the Chapter 2022-213 and change it to Statue 386.209. The fine also must be determined. Along with the enforcement method.

Councilman Swanson stated that signage will help with the deterrents. Town Attorney stated the Ordinance needs to state what the Town would like to happen if the ordinance is broken. Councilwoman Mead stated that the law enforcement may stop showing up to the parks if they get continued calls about smoking in the parks. Mayor Tony stated that the hopes are to get the process started somewhere. Town Attorney Holmes stated that there should be some authority to tell them to not smoke in the parks. You just need to determine the punishment for the smoking in the parks. Councilman Swanson suggested tabling the issue. Town Attorney Holmes explained that all the amendments should be made with the first reading. A motion to amend the ordinance would be needed. Councilwoman Cooney stated that smoking is not illegal in Florida, and she understands that the law says that we can make this. A further discussion was had with the Council. Councilwoman Kuleski stated that she feels like we need this ordinance to back up the enforcement. Mr. Carol stated that as a grandparent of a teenager, he would not like his grandchild to pick up the vaping. Because this leads to the health of our youth and the cleanliness of the parks. Most people are respectful and will follow the rules. Respect the property and kids of the town. Larry Flaman stated that he thinks it's a good idea. When it comes to enforcement will need to contact the sheriff and a prosecutor. Doris Carol the sign is a sign to parents to not smoke, more parents are more likely to quit smoking when they see the sign. Along with kids are less likely to start smoking if they see the signs. Councilwoman Evans motions to Table the Smoking Ordinance and Councilman Swanson 2nd. The vote was unanimous.

Larry Flaman asked about all town properties. Town Attorney Holmes read the bill and explained that the bill does not allow the restrictions of other lands. Larry Flaman asked about the Community Center.

Resolution 2025-02 Public Records Exemption

Town Clerk read Resolution 2025-02 by title only,

A RESOLUTION OF THE TOWN OF POMONA PARK TOWN COUNCIL OF POMONA PARK, FLORIDA, URGING THE FLORIDA STATE LEGISLATURE TO ENACT LEGISLATION TO PROVIDE A PUBLIC RECORDS EXEMPTION FOR MUNICIPAL CLERKS AND EMPLOYEES WHO PERFORM MUNICIPAL ELECTIONS WORK OR HAVE ANY PART IN CODE ENFORCEMENT FUNCTIONS OF THE TOWN AND PROVIDING FOR AN EFFECTIVE DATE.

Councilwoman Cooney motioned to adopt Resolution 2025-02 and Councilwoman Kuleski 2nd the motion.

A discussion was had about protection for the staff.

The vote was called.

Motion passes unanimously

Ethics Resolution 2025-03

Town Clerk read Resolution 2025-03 by title only.

RESOLUTION 2025-03

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF POMONA PARK ADOPTING THE TOWN OF POMONA PARK CODE OF ETHICS AND CONDUCT FOR ELECTED AND APPOINTED OFFICIALS, PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Councilwoman Kuleski motioned to adopt Resolution 2025-03 and Councilwoman Evans 2nd the motion.

Town Attorney explained that when it comes to committees that it is hard in a small town to avoid having conflict. His suggestion is to combine the two paragraphs on page 6 of A and B and remove starting at However and start back at B. Further discussion was had.

Councilman Swanson motioned to table the motion. Councilwoman Evans 2nd the motion.

Town Attorney explained that the three paragraphs do not apply to councilmembers. Further discussion was had. The vote to motion to table was tied 3-3. Does not pass.

Councilwoman Kuleski amended her motion to for Resolution 2025-03 page 6 to combine Subparagraphs A&B and correct the grammatic. Along with removing the lines starting with, however. Councilwoman Evans 2nd the motion. The motion passed unanimously.

The question was called with the motion on the floor. The motion to adopt Resolution 2025-03 with the amended motion was voted on and the council passed unanimously.

UNFINISHED BUSINESS, INCLUDING COMMITTEE REPORTS

Jennifer Paul Treasurer- Check Register and Trial Balance

Jennifer reviewed the check register and balance sheet. Councilwoman Evans asked about two payments made.

Beautification Report - Martha Mann

Beautification Chair Martha reviewed breakfast 99, food sales of \$911 the highest amount ever earned. New bulbs for outside the Town Hall.

Upcoming events at Dunns Creek State Park 1-1:30 22nd and April 12. The mural will be painted on Wednesday. A special thanks to Luke Taft for assisting with this project.

Upcoming projects a senior computer class, computer training for seniors April 5th after the breakfast. Along with a plant sale. All sales to benefit the garden. April 19th Easter Egg Hunt at the ball field at 10am. Councilwoman asked about the Dunns Creek Park projects, Bird watching.

Tree Committee – Councilwoman Mead

Councilwoman Mead opened the Tree Board meeting. The last meeting was in January and this our 35th . We just completed the 34th year of Tree City. The beautification committee planted trees as gifts. What being a tree city means, sets our city up to be an environmental city tomorrow.

Next meeting will be in June.

NEW BUSINESS

Aquatic Management Quote-Mayor Cuevas explained that the Town received a quote for the removal of the weeds at the beach of \$1500. That is currently not in the budget. A solution was offered for this spring and having a volunteer clean-up day. Charles Behm asked about using the Scouts for help or community service hours. Mayor Cuevas asked for any volunteers. Martha Mann asked about the budget. Larry Flaman asked about the quote.

C&S Under Groundwater Unlimited Invoice for Damaged Hydrant \$4,056.

Mayor Cuevas explained the incident that occurred to the damage. A workshop needs to be had about approving emergency repairs. Our insurance covers everything but the \$500.

Councilwoman Evans to approve payment of \$4056.21 to C&S Underground Water, and Councilwoman Cooney 2nd the motion. The motion passes unanimously.

James Moore Audit Invoice \$5,500

Councilwoman Evans motioned to approve the \$5,500 and Councilwoman Cooney 2nd the motion. Motion passed unanimously.

Committee Approval for Seat on Blue Ways and Trails

Mayor Cuevas asked Mr. Flaman to continue to represent Pomona Park and Councilman Swanson 2nd the motion. The motion passes unanimously.

Committee Appointment for River2Sea Loop

Mayor Cuevas explained his concerns on the Trail. He feels that the proposed path is adequate for the Town. It passes by all the business and if anyone would like to volunteer, please see Mr. Flaman after the meeting.

Mayor Cuevas explained the need for the Grant Workshop for upcoming CDBG Grant Cycle. Councilwoman Evans motioned at accept the March 25 and Councilman Swanson 2nd the motion. A discussion was had.

Councilwoman Evans amended the motion to the 31st for the Workshop at 5:30 and Councilman Swanson 2nd the motion. The motion passes unanimously.

DISCUSSION BY TOWN COUNCIL OF MATTERS NOT ON THE AGENDA

None

DISCUSSION BY TOWN ATTORNEY OF MATTERS NOT ON THE AGENDA

None

DISCUSSION BY TOWN CLERK OF MATTERS NOT ON THE AGENDA

Town Clerk Andrea let the Council know that the sand will be going into the beach area. Turner Septic will be doing the repairs at Mayors Park. Along with that Mittauer Engineering will be changing hands next month.

PUBLIC PARTICIPATION

Remainder of Public Comments is limited to FIVE (5) minutes each.

Charles Behm changes in policy. He is suggesting wifi for the town and available to the public. A discussion was had.

Councilwoman Mead motioned to adjourn 8:23pm.

ADJOURNMENT

Town of Pomona Park

Town Council Workshop Minutes – Community Development Block Grant (CDBG)

Date: 03/31/2025

Time: 5:30pm

Location: Chambers

1. Call to Order

The workshop was called to order by Mayor Anthony Cuevas at -5:31pm

2. Roll Call

Present:

Mayor Anthony Cuevas

Mayor Pro Tem CarrieAnn Evans

Council Member Mark Swanson

Council Member Lynda Linkswiler(absent)

Council Member Pat Mead(absent)

Council Member Alisha Kuleski

Council Member Donna Cooney

Staff Present:

Town Clerk Andrea Almeida

Grant Consultant Jeffrey Winters

Mike Tibble and John Petrohovich with Mittauer and Associates

3. Purpose of Workshop

The purpose of the workshop was to discuss and review the Town's eligibility, priorities, and project proposals related to the upcoming application for the Community Development Block Grant (CDBG).

4. Presentation from Mittauer and Associates-

John explained that this is a follow up to a workshop that was held almost a year ago.

He explained that some changes in legislation that will change some of the projects planned for the future of the town. John reviewed the past successful projects. John reviewed the water system improvements are the most current infrastructure needs of the town. You must have a water system before you can have a septic to sewer project. The second application for the SCOP grants has been submitted for the town. John reviewed the Basin Management Action Plan and the new house bills that will affect the towns projects. The Town sits inside the lower St Johns River Main Stem B Map. In the future it is estimated that the Town will have a limit on the nutrients. House Bill 1379 makes it for any lots on 1 acre or less will require an enhanced nutrient reducing on-site sewage treatment and disposal system. John explained the process since the last workshop of working with FGUA to discuss purchasing the system. Over 50 % of the Town is served by FGUA and is not the best service. It took almost a year to be in contact with them. FGUA is actively working on a cost estimate to purchase the plant. Mittauer is willing to continue working with the Town to assist with the acquisition of the plant. This is still a way out. The funding opportunities are available depending on what phase the project is at will depend on the cost to the Town. It would be the design phase then some time before the construction phase. Councilman Swanson asked about the cost when a person sells a piece of property it's going to cost them \$15,000-\$50,000. Councilman Swanson asked about ARPA funds and Town Clerk Andrea explained that funds have already been used on Town projects. Martha Mann stated that with the property tax reduction the Town should look very closely at these projects. Councilwoman Kuleski asked about comparable to recoup the cost of the water plant. A discussion was had about the quality of water. Along with other concerns from the residents.

Grant Consultant

The grant consultant, Jeff Winters provided an overview of the CDBG program, including eligible activities, application deadlines, and the maximum funding amount available.

Topics covered: 2023-2024 CDBG program

A draft application has been prepared. This cycle a waiver has been issued and the funding has been doubled. \$40 million is available. This project is completely separate from the FGUA water project. If the council would like to proceed with this CDBG application. Jeff is willing to prepare the application at no cost to the town. All that he ask is that when we open the RFQ to take his company into consideration. A CATF would need to be created to allow for more points. The Town would be wise to look at every possible process to earn

more points for this grant because of every city being able to apply. A leverage commitment would be best of \$25,000 to earn 25 more points. This funding could be used on engineering or a project. Readiness to proceed, will earn more points, this means having the plans ready to go out to bid, this will earn us 50 more points. The data is based on a survey that was created just under 5 years ago and we are maximizing points. Councilman Swanson asked about the point system. Suggested to pass a resolution to commit the funding if awarded. Total is 1000 points right now the town is sitting around 612. The \$25,000 could be in kind services. Permit applications submitted by May 2.

Mike from Mittauer explained how the last CDBG had multiple projects in the plans that were not constructed. Exercise trail with 6 equipment, picnic shelter, bathrooms community center, sidewalk Broward, beach bathrooms. Martha Mann asked if all plans had to be submitted at one time you can't add projects without plans. Larry Flaman asked about the bathrooms at the beach. Councilwoman Kuleski asked about cost estimates.

Planning purposes for the next steps- submit first hearing notice and CATF notice, April 5 notice. The meeting will be the 10th and the 11th the next hearing notice. The next meetings will be 21-24.

Councilman Swanson motioned to adjourn 6:42pm.

Town of Pomona Park

Proclamation

2025-05

Recognizing April as Organ Donation Month

WHEREAS, organ donation is a generous and life-saving act that provides hope and a second chance at life to thousands of individuals in need; and

WHEREAS, more than 100,000 people in the United States are currently on the national transplant waiting list, including individuals in our community who rely on the kindness and generosity of donors; and

WHEREAS, one donor can save up to eight lives through organ donation and enhance the lives of more than 75 others through tissue donation; and

WHEREAS, raising awareness about the importance of organ and tissue donation encourages more individuals to register as donors and help bridge the gap between the need for transplants and the availability of organs; and

WHEREAS, the Town of Pomona Park supports and recognizes the efforts of healthcare professionals, advocacy organizations, and donor families who work tirelessly to promote organ donation and honor the legacy of those who have given the gift of life; and

WHEREAS, National Donate Life Month, observed each April, serves as a crucial reminder of the life-changing impact of organ donation and the importance of registering as an organ donor;

NOW, THEREFORE, BE IT RESOLVED, that I, Anthony Cuevas, Mayor of the Town of Pomona Park, do hereby proclaim the month of April 2025 as Organ

Donation Month in the Town of Pomona Park and encourage all citizens to learn about the benefits of organ and tissue donation, consider registering as donors, and support those whose lives are affected by organ transplantation.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Pomona Park to be affixed this 8th day of April 2025.

Attest:

Andrea Almeida, Town Clerk, CMC

Anthony Cuevas, Mayor

Proclamation 2025-06

Water Conservation Month

Town of Pomona Park

WHEREAS, water is a basic and essential need of every living creature; and

WHEREAS, The State of Florida, Water Management Districts and the Town of Pomona Park are working together to increase awareness about the importance of water conservation; and

WHEREAS, the Town of Pomona Park and the State of Florida has designated April, typically a dry month when water demands are most acute, Florida's Water Conservation Month, to educate citizens about how they can help save Florida's precious water resources; and

WHEREAS, the Town of Pomona Park has always encouraged and supported water conservation, through various educational programs and special events; and

WHEREAS, every business, industry, school and citizen can make a difference when it comes to conserving water; and

WHEREAS, every business, industry, school and citizen can help by saving water and thus promote a healthy economy and community; and

WHEREAS, efficient irrigation design, programming, and maintenance can conserve water, the Town of Pomona Park will encourage citizens and businesses to evaluate their irrigation systems for potential efficiency enhancements;

NOW, THEREFORE, be it resolved that by virtue of the authority vested in me as Mayor Anthony Cuevas of Pomona Park do hereby proclaim the month of April as

Water Conservation Month

The Town of Pomona Park, Florida is calling upon each citizen and business to help protect our precious resource by practicing water saving

measures and becoming more aware of the need to save water. For this, the 27th year of Water Conservation Month, there will be a special focus on irrigation system evaluations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Pomona Park to be affixed this 8th day of April 2025.

Attest:

Andrea Almeida, Town Clerk, CMC

Anthony Cuevas, Mayor

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Proclamation

2025-07

56th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

May 4 - 10, 2025

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, I, Anthony Cuevas, Mayor of Pomona Park, do recognize the week of May 4 through 10, 2025, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Andrea Almeida and Jennifer Paul and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Pomona Park to be affixed this 8th day of April 2025.

Attest:

Andrea Almeida, Town Clerk, CMC

Anthony Cuevas, Mayor

RESOLUTION NO. 2025-04

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF POMONA PARK, FLORIDA, AUTHORIZING WINTER CONSULTING GROUP LLC TO PROVIDE ASSISTANCE IN THE PREPARATION AND SUBMISSION OF THE 2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Pomona Park is eligible to apply for funding through the Florida Small Cities Community Development Block Grant (CDBG) Program for the 2025 grant cycle; and

WHEREAS, the Town seeks professional assistance to ensure the preparation and timely submission of a competitive CDBG application that meets all program requirements and guidelines; and

WHEREAS, Winter Consulting Group LLC has demonstrated experience and expertise in providing such grant writing and technical assistance services for local governments; and

WHEREAS, the Town Council has determined that it is in the best interest of the Town to authorize Winter Consulting Group LLC to assist in the preparation and submission of the Town's 2025 CDBG grant application.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF POMONA PARK, FLORIDA:

Section 1. Authorization.

The Town Council hereby authorizes Winter Consulting Group LLC to assist the Town of Pomona Park in the preparation and submission of the 2025 Community Development Block Grant (CDBG) application.

Section 2. Execution.

The Mayor, Town Clerk, and other appropriate Town officials are hereby authorized to take all actions and execute any documents necessary to carry out the intent of this Resolution.

Section 3. Conflicts.

All resolutions or parts of resolutions in conflict with this Resolution are hereby repealed to the extent of such conflict.

Section 4. Severability.

If any section, subsection, clause, or provision of this Resolution is held to be invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions hereof.

Section 5. Effective Date.

This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of the Town of Pomona Park, Florida, this 8th day of April, 2025.

TOWN OF POMONA PARK, FLORIDA

By: _____

Anthony Cuevas, Mayor

ATTEST:

Andrea Almeida CMC, Town Clerk

RESOLUTION 2025-05

Page 1 of 1

A RESOLUTION OF THE TOWN OF POMONA PARK, FLORIDA, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH FLORIDA DOT FOR THE STATE HIGHWAY LIGHTING, MAINTENANCE AND COMPENSATION PROGRAM FOR JULY 1, 2025 – JUNE 30, 2026

WHEREAS, Florida Department of Transportation has determined that the Town of Pomona Park is eligible for the 2025-2026 State Highway Lighting, Maintenance and Compensation program; and,

WHEREAS, in order to enact Contract AS015, Mayor Anthony Cuevas, must be authorized by the Town Council to sign the attached document.

NOW THEREFORE, BE IT RESOLVED; by the Town of Pomona Park, Putnam County, Florida, that:

Section 1. Purpose

Should this resolution be adopted, it shall serve to authorize the Mayor to execute Contract AS015 between the Town of Pomona Park and Florida Department of Transportation.

Section 2. Severability

Each phrase, sentence, paragraph, section or other provision of this Resolution is severable from all other such phrases, sentences, paragraphs, sections and provisions. Should any phrase, sentence, paragraph, section or provision of this Resolution be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Resolution.

Section 3. Conflicts

All Resolutions, or parts of Resolutions, in conflict herewith including, are hereby repealed.

Section 4. Effective Date

This Resolution shall take effect upon final passage as provided by law or as soon thereafter as all signatures are executed.

IN WITNESS THEREOF, this Resolution has been duly adopted at a Public Meeting on April 08, 2025.

By: _____
Anthony Cuevas, Mayor

Attest: _____
Andrea Almeida, Town Clerk CMC
Approved for form and content

Donald Holmes, Attorney

Town of Pomona Park

4/1/2025 1:21 PM

Register: 101.000 · Cash In Bank:General Checking

From 03/01/2025 through 03/31/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/03/2025	EFT	Florida Blue	-split-		4,120.86	X		320,457.22
03/03/2025	EFT	Florida Municipal Pe...	-split-		294.00	X		320,163.22
03/03/2025	EFT	Wells Fargo Vendor ...	510.00 · General Gove...		273.47	X		319,889.75
03/03/2025	11365	Midland Credit Mana...	229.000 · Other Curren...		84.70	X		319,805.05
03/03/2025	11366	Florida Municipal In...	-split-		18,891.25	X		300,913.80
03/04/2025			-split-	Deposit		X	522.15	301,435.95
03/04/2025	EFT	Health Equity	-split-		666.64	X		300,769.31
03/04/2025	E-pay	United States Treasury	-split-	59-1502925 Q...	6,089.94	X		294,679.37
03/05/2025	EFT	Cardmember Services	-split-	February State...	1,492.06	X		293,187.31
03/05/2025	EFT	Florida Department o...	510.00 · General Gove...		47.84	X		293,139.47
03/05/2025		QuickBooks Payroll ...	-split-	Created by Pay...	4,162.94	X		288,976.53
03/06/2025	DD1496	Almeida, Andrea J	-split-	Direct Deposit		X		288,976.53
03/06/2025	DD1497	Bernard, Jeffrey G	-split-	Direct Deposit		X		288,976.53
03/06/2025	DD1498	Paul, Jennifer S	-split-	Direct Deposit		X		288,976.53
03/06/2025	DD1499	Robinson, Carl L	-split-	Direct Deposit		X		288,976.53
03/06/2025	DD1500	Williams, Alphonso (...)	-split-	Direct Deposit		X		288,976.53
03/06/2025	DD1501	Wolfred, Bruce	-split-	Direct Deposit		X		288,976.53
03/07/2025			330.000 · Intergovern...	Deposit		X	43.50	289,020.03
03/07/2025			360.000 · Miscellaneo...	Deposit		X	3,556.21	292,576.24
03/10/2025	EFT	Florida Municipal Pe...	-split-		294.00	X		292,282.24
03/10/2025	EFT	Holmes & Young P.A.	510.00 · General Gove...		1,000.00	X		291,282.24
03/10/2025	EFT	City of Crescent City	570.00 · Culture & Rec...		21.18	X		291,261.06
03/10/2025	EFT	Waste Pro	540.00 · Public Works:...		31.53	X		291,229.53
03/11/2025			310.000 · Taxes:314.0...	Deposit		X	143.55	291,373.08
03/11/2025	11367	C&S Underground ...	520.00 · Public Safety:...	Invoice #1132	4,056.21	X		287,316.87
03/11/2025	11368	Kyocera	510.00 · General Gove...		78.97	X		287,237.90
03/11/2025	11369	AT&T	-split-	Account # 287...	43.23	X		287,194.67
03/12/2025		QuickBooks Payroll ...	-split-	Created by Pay...	1,297.90	X		285,896.77
03/12/2025		QuickBooks Payroll ...	-split-	Created by Pay...	4,162.96	X		281,733.81
03/13/2025	DD	Mead, Patricia L	-split-			X		281,733.81
03/13/2025	DD1502	Cooney, Donna S	-split-	Direct Deposit		X		281,733.81
03/13/2025	DD1503	Cuevas III, Anthony R	-split-	Direct Deposit		X		281,733.81
03/13/2025	DD1504	Evans, CarrieAnn M	-split-	Direct Deposit		X		281,733.81
03/13/2025	DD1505	Kuleski, Alisha R	-split-	Direct Deposit		X		281,733.81
03/13/2025	DD1506	Linkswiler, Lynda	-split-	Direct Deposit		X		281,733.81
03/13/2025	DD1507	Swanson, Mark D	-split-	Direct Deposit		X		281,733.81
03/13/2025	DD1508	Almeida, Andrea J	-split-	Direct Deposit		X		281,733.81
03/13/2025	DD1509	Bernard, Jeffrey G	-split-	Direct Deposit		X		281,733.81
03/13/2025	DD1510	Paul, Jennifer S	-split-	Direct Deposit		X		281,733.81
03/13/2025	DD1511	Robinson, Carl L	-split-	Direct Deposit		X		281,733.81

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Town of Pomona Park

4/1/2025 1:21 PM

Register: 101.000 · Cash In Bank:General Checking

From 03/01/2025 through 03/31/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/13/2025	DD1512	Williams, Alphonso (...)	-split-	Direct Deposit		X		281,733.81
03/13/2025	DD1513	Wolfred, Bruce	-split-	Direct Deposit		X		281,733.81
03/14/2025	11370	Do All Concrete & C...	540.00 · Public Works:...	Invoice #559	1,975.00	X		279,758.81
03/14/2025	11371	Hill's Hardware	-split-		528.65	X		279,230.16
03/17/2025			310.000 · Taxes:314.0...	Deposit		X	3,366.72	282,596.88
03/17/2025			-split-	Deposit		X	586.15	283,183.03
03/17/2025	EFT	Florida Municipal Pe...	-split-		294.00	X		282,889.03
03/18/2025	EFT	Colonial Life	229.000 · Other Curren...		264.24	X		282,624.79
03/18/2025	11372	James Moore	510.00 · General Gove...		5,500.00	X		277,124.79
03/19/2025			330.000 · Intergovern...	Deposit		X	2,436.74	279,561.53
03/19/2025			310.000 · Taxes:314.0...	Deposit		X	56.55	279,618.08
03/19/2025		QuickBooks Payroll ...	-split-	Created by Pay...	4,162.93	X		275,455.15
03/20/2025			310.000 · Taxes:315.0...	Deposit		X	3,394.28	278,849.43
03/20/2025			-split-	Deposit		X	495.32	279,344.75
03/20/2025	DD1514	Almeida, Andrea J	-split-	Direct Deposit		X		279,344.75
03/20/2025	DD1515	Bernard, Jeffrey G	-split-	Direct Deposit		X		279,344.75
03/20/2025	DD1516	Paul, Jennifer S	-split-	Direct Deposit		X		279,344.75
03/20/2025	DD1517	Robinson, Carl L	-split-	Direct Deposit		X		279,344.75
03/20/2025	DD1518	Williams, Alphonso (...)	-split-	Direct Deposit		X		279,344.75
03/20/2025	DD1519	Wolfred, Bruce	-split-	Direct Deposit		X		279,344.75
03/24/2025	EFT	Florida Municipal Pe...	-split-		294.00	X		279,050.75
03/26/2025			360.000 · Miscellaneo...	Interest		X	126.16	279,176.91
03/26/2025	EFT	Principal Life Insura...	-split-		255.39	X		278,921.52
03/26/2025	11373	City of Crescent City	540.00 · Public Works:...		30.00			278,891.52
03/26/2025		QuickBooks Payroll ...	-split-	Created by Pay...	4,162.97	X		274,728.55
03/27/2025			330.000 · Intergovern...	Deposit		X	3,617.41	278,345.96
03/27/2025			310.000 · Taxes:312.0...	Deposit		X	5,937.82	284,283.78
03/27/2025			310.000 · Taxes:312.0...	Deposit		X	1,288.50	285,572.28
03/27/2025			310.000 · Taxes:312.0...	Deposit		X	1,730.42	287,302.70
03/27/2025	EFT	ADT	540.00 · Public Works:...		173.73	X		287,128.97
03/27/2025	EFT	T Mobile	-split-		221.02	X		286,907.95
03/27/2025	Transfer		-split-		5,937.82	X		280,970.13
03/27/2025	Transfer		-split-		1,288.50	X		279,681.63
03/27/2025	Transfer		-split-		1,730.42	X		277,951.21
03/27/2025	DD1520	Almeida, Andrea J	-split-	Direct Deposit		X		277,951.21
03/27/2025	DD1521	Bernard, Jeffrey G	-split-	Direct Deposit		X		277,951.21
03/27/2025	DD1522	Paul, Jennifer S	-split-	Direct Deposit		X		277,951.21
03/27/2025	DD1523	Robinson, Carl L	-split-	Direct Deposit		X		277,951.21
03/27/2025	DD1524	Williams, Alphonso (...)	-split-	Direct Deposit		X		277,951.21
03/27/2025	DD1525	Wolfred, Bruce	-split-	Direct Deposit		X		277,951.21

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Town of Pomona Park

4/1/2025 1:21 PM

Register: 101.000 · Cash In Bank:General Checking

From 03/01/2025 through 03/31/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/28/2025			320.000 · PermitsFees...	Deposit		X	4,674.74	282,625.95
03/28/2025	EFT	FPL	-split-	Utilities Billing...	2,611.25			280,014.70
03/31/2025			310.000 · Taxes:311.1...	Deposit		X	11,155.97	291,170.67
03/31/2025	EFT	Florida Municipal Pe...	-split-		294.00	X		290,876.67
03/31/2025	11374	Wells Fargo Vendor ...	510.00 · General Gove...		131.12	X		290,745.55
03/31/2025	OP Acct ...		-split-	Operating Acc...	33,681.29			257,064.26
03/31/2025	OP Acct ...		101.000 · Cash In Ban...	Operating Acc...	277.40			256,786.86
03/31/2025	OP Acct ...		101.000 · Cash In Ban...	Operating Acc...			33,958.69	290,745.55

Town of Pomona Park
Balance Sheet by Fund
 October 2024 through March 2025

1:20 PM
 04/01/25
 Accrual Basis

	General Op... (General Fu...)	Beautification (General Fu...)	FRDAP (Special Re...)	Better Place (Special Re...)	1 to 5 cent (Special Re...)	ARPA (Special Re...)	Total Speci... (Governme...)	Total Gover...	TOTAL
ASSETS									
Current Assets									
Checking/Savings									
101.000 · Cash In Bank									
1 to 5 cents					98,977.96		98,977.96	98,977.96	98,977.96
Beautification New		10,968.27							10,968.27
Better Place	289,267.55	2,013.88		408,476.39			408,476.39	408,476.39	408,476.39
General Checking	159,025.44			-535.88			-535.88	-535.88	290,745.55
Money Market									159,025.44
Total 101.000 · Cash In Bank	448,292.99	12,982.15	461,275.14	407,940.51	98,977.96		506,918.47	506,918.47	988,193.61
102.000 · Cash on Hand	50.00		50.00						50.00
Total Checking/Savings	448,342.99	12,982.15	461,325.14	407,940.51	98,977.96		506,918.47	506,918.47	988,243.61
Accounts Receivable									
115.100 · Accounts Receivable	36,162.00		36,162.00	2,680.00	26.00		2,706.00	2,706.00	38,868.00
Total Accounts Receivable	36,162.00		36,162.00	2,680.00	26.00		2,706.00	2,706.00	38,868.00
Other Current Assets									
155.000 · Prepaid Items	13,608.00		13,608.00						13,608.00
2120 · Payroll Asset	-9.00		-9.00						-9.00
Total Other Current Assets	13,599.00		13,599.00						13,599.00
Total Current Assets	498,103.99	12,982.15	511,086.14	410,620.51	99,003.96		509,624.47	509,624.47	1,020,710.61
TOTAL ASSETS	498,103.99	12,982.15	511,086.14	410,620.51	99,003.96		509,624.47	509,624.47	1,020,710.61
LIABILITIES & EQUITY									
Liabilities									
Current Liabilities									
Accounts Payable									
202.000 · Accounts Payable	-21,312.00		-21,312.00	-12,594.00			-12,594.00	-12,594.00	-33,906.00
Total Accounts Payable	-21,312.00		-21,312.00	-12,594.00			-12,594.00	-12,594.00	-33,906.00
Other Current Liabilities									
2110 · Direct Deposit Liabilities	10,711.00		10,711.00						10,711.00
229.000 · Other Current Liabilities									
229.001 · FICA Tax Withholding	1,982.66		1,982.66						1,982.66
229.002 · Colonial Life (taxable)	264.24		264.24						264.24
229.007 · Reemployment - State	71.40		71.40						71.40
229.009 · BCBS	4,121.16		4,121.16						4,121.16
229.012 · Garnishment	84.70		84.70						84.70
229.014 · HSA Employer Contribution	615.36		615.36						615.36
Total 229.000 · Other Current Liabilities	7,139.52		7,139.52						7,139.52
240 · Payroll Liability	14,732.00		14,732.00						14,732.00
Total Other Current Liabilities	32,582.52		32,582.52						32,582.52
Total Current Liabilities	11,270.52		11,270.52	-12,594.00			-12,594.00	-12,594.00	-1,323.48
Long Term Liabilities									

Town of Pomona Park
Balance Sheet by Fund
 October 2024 through March 2025

1:20 PM
 04/01/25
 Accrual Basis

	General Op... (General Fu...)	Beautification (General Fu...)	Total Gener...	FRDAP (Special Re...)	Better Place (Special Re...)	1 to 5 cent (Special Re...)	ARPA (Special Re...)	Total Speci... (Governme...)	Total Gover...	TOTAL
203.900 · Notes & Loans Payable-Long Term										
203.905 · FRDAP Line of Credit				260.96				260.96	260.96	260.96
Total 203.900 · Notes & Loans Payable-Long Term				260.96				260.96	260.96	260.96
230.900 · General Obligation Bonds Payable-L										
ARPA										
Total 230.900 · General Obligation Bonds Payable-L										
Total Long Term Liabilities										
Total Liabilities	11,270.52		11,270.52	260.96	-12,594.00			-118,926.00	-118,926.00	-118,926.00
Equity										
001-399 · Governmental Funds										
001 · General Fund										
Beautification		12,982.15	12,982.15							12,982.15
General Operating	472,661.47		472,661.47							472,661.47
Total 001 · General Fund	472,661.47	12,982.15	485,643.62							485,643.62
100 · Special Revenue Funds										
1 to 5 cent						99,003.96		99,003.96	99,003.96	99,003.96
ARPA							118,926.00	118,926.00	118,926.00	118,926.00
Better Place					423,214.51			423,214.51	423,214.51	423,214.51
FRDAP				-260.96				-260.96	-260.96	-260.96
Total 100 · Special Revenue Funds				-260.96	423,214.51	99,003.96		640,883.51	640,883.51	640,883.51
Total 001-399 · Governmental Funds	472,661.47	12,982.15	485,643.62	-260.96	423,214.51	99,003.96	118,926.00	640,883.51	640,883.51	1,126,527.13
zz · Retained Earnings	14,172.00		14,172.00							14,172.00
Total Equity	486,833.47	12,982.15	499,815.62	-260.96	423,214.51	99,003.96	118,926.00	640,883.51	640,883.51	1,140,699.13
TOTAL LIABILITIES & EQUITY	498,103.99	12,982.15	511,086.14		410,620.51	99,003.96		509,624.47	509,624.47	1,020,710.61

Community Advisory Task Force Nomination Form

Town of Pomona Park

April 8, 2025

Purpose:

This form is submitted to nominate individuals for appointments to the Community Advisory Task Force, which serves to advise the Town on matters of community interest, engagement, and development.

Nominee for Chairperson:

Name: Darlena Cuevas

Position: Chair, Community Advisory Task Force

Nominees for Task Force Members:

Martha Mann – Member

June Ulrich – Member

Ana Cruz – Member

Larry Flaman – Member

Bud Eckels – Member

Emmet Walling – Member

Bernice Goodrum-Member

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Invoice PAST DUE

Updated Remittance Address:
(FOR PAYMENTS ONLY)
CivicPlus LLC
PO Box 737311
Dallas TX 75373-7311

#312994
10/1/2024

Bill To
Andrea Almeida
Town of Pomona Park, FL
1775 S Highway 17
Pomona Park FL 32181

TOTAL DUE

\$4,188.00

Due Date: 10/31/2024

Terms	Customer	Approving Authority
Net 30	Town of Pomona Park, FL	Andrea Almeida

Qty	Item	Start Date	End Date
1	ArchiveSocial Economy	10/1/2024	9/30/2025

Total		\$4,188.00
Due		\$4,188.00

To pay your invoice with a credit card [Click Here](#).

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to remittance@civicplus.com. That address is not monitored for other inquiries or notifications. For any other invoice questions or information, please contact us at accounting@civicplus.com.

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	910320636	021000021

CLEAN UP DAY

SATURDAY, APRIL 26

🌿 Weed Cleaning at Middleton Beach 🌿

Join us for a Community Weed Cleaning Event at Middleton Beach!

📅 Date: Saturday, April 26

🕒 Time: 10:00 AM – 2:00 PM

📍 Location: Middleton Beach
342 North Broward, Pomona Park

Help us keep our beautiful beach clean and vibrant! Volunteers of all ages are welcome.

🌭 Hot dogs and drinks will be provided for all participants!

Please Note:

Two or more Councilmembers may be present at this event. No official Town business will be conducted.

For more information, please contact Town Clerk Andrea Almeida at 386-649-4902.

Let's work together to care for our community!



Upcoming Pomona Park Events and Meeting Announcements:

CATF/Fair Housing/1st Public Hearing

April 10, 2025 5:00pm

Good Friday

All Day 4/18/2025

Easter Egg Hunt ball Field

April 19, 2025 Time 10am

CATF/2nd Public Hearing

April 22, 2025 5pm Chambers

Beach Clean Up

April 26, 2025, 10 am-2 pm

Office Closed for Training FDOT

April 29, 2025 All Day

First Sat Breakfast

May 3, 2025 8-10 am Community Center

Beautification Committee Meeting

May 5, 2025 6pm Chambers

Town Council Meeting

May 13, 2025 6pm Chambers

Memorial Park Dedication

May 23, 2025 9am Town Hall

