



TOWN OF POMONA PARK

TOWN COUNCIL & PUBLIC MEETING AGENDA December 13, 2022- 6:00 PM

PLEDGE TO FLAG- MOMENT OF SILENCE FOR- Helen Clifton, Vernesia Williams,

Leslie Thomas

CALL MEETING TO ORDER AND WELCOME VISITORS

CORRESPONDENCE

- Town Clerk

ADOPT MINUTES OF PREVIOUS MEETING

- November 8, 2022, Council Meeting and Emergency Meeting

UNFINISHED BUSINESS, INCLUDING COMMITTEE REPORTS

- Kelly Krupski Treasurer- Check Register, Financial Review, Outstanding Bills
- Beautification- Councilwoman Linkswiler,
- Beautification-Councilman Eckels- Rental Fee's, Maintenance Shop
- Beautification- Martha Mann- Community Garden
- Councilwoman Mead- Tree Report
- Approval to go out to bid for Palm Ave- Public Works Bruce Wolfred
- Bids for A, B, May- Public Works Bruce Wolfred
- Bids for Chipper- Bruce Wolfred
- Public Works Shop Update- Bruce Wolfred
- Review of Christmas Tree Lighting Ceremony -Mayor Joe

GUEST SPEAKERS

- None

PUBLIC HEARING ITEMS

- None

NEW BUSINESS

- Hazen Park Ball Field Use of Sports Complex for Babe Ruth - Bobby Pickens
- ADT Contract for Maintenance Building-Bruce Wolfred
- New Term for Better Place Plan Seat- Town Clerk
- Resolution 2022-8 Purchase of Tractor -Town Clerk
- Upcoming Events

Public Comment

Q & A/ Comments/ Announcements

ADJOURN

NOTICE If a person decides to appeal any decision made by the Town Council of Pomona Park with respect to ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, they will need a record of the proceedings, and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. FL 286.0105

PLEDGE OF CIVILITY

We will be respectful of one another even when we disagree.
We will direct all comments to the issues. We will avoid personal attacks

**Town of Pomona Park
Correspondence List for December 13, 2022**

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Town of Pomona Park – Town Council Meeting Minutes **November 8, 2022 (6:00 pm) This Meeting was held at Town Hall for Council & Public**

Mayor Joseph Svingala presided. Present Councilwoman CarrieAnn Evans, Absent Councilwoman Lynda Linkswiler, Councilwoman Pat Mead, Councilman Victor Szatkowski, Councilman Bud Eckels, Councilman Dr. Warren, Town Clerk Andrea Almeida, Deputy Clerk Kelly Krupski, Public Works Supervisor Bruce Wolfred

Mayor Joseph Svingala led in the pledge to the flag. The Meeting started at 6:00 pm. Town Clerk Andrea read the Correspondence list.

Minutes of Council Meeting

Councilwoman Evans motioned to approve meeting minutes on October 11, 2022, and Councilmember Eckels 2nd the Motion.
The Vote was unanimous.

Unfinished Business:

Kelly reviewed the check register. No Further Review.

No Beautification Meeting was had in November, and it has been moved to the following Monday.

The beautification Report was completed by Councilman Eckels, and he reviewed the income report. The Minutes were reviewed, and Monster Mash details were reviewed. Larry Flaman and Councilman Eckels picked up four pickup truckloads of trash. After the yard sale. Trunk or Treat was a great success. Kids and parents are very polite. The Mats for the Community Center have been put in. The Gift Basket for Christmas has been built. Christmas Tree lighting ceremony, who will cover the expenses? Reviewed Community Garden ideas. Income from Monster Mash \$218, deputy \$90, Community Center Rental \$125.

Larry Flaman 204 Perry St. the types of things the Beautification does shouldn't be bumped off. Kelly explained that if the Beautification used the center on the breakfast day, they wouldn't be charged a separate fee.

Beautification purchased a fog machine for seven years, along with signs.

The dance was a loss with the rental and deputy, and purchases.

Larry Flaman- wants to clarify the numbers do not pay for the rentals.

A review of all the finances was given. Income was reviewed for the breakfast and yard sale, and raffle. The yard Sale was a success.

Mayor Joe stated he thought the dance was great. He reviewed the Candy Drop. It's a huge success. Mayor Joe let the Beautification Committee know that the community center wasn't cleaned after the last breakfast.

The Community Garden needs to be voted on before anything can be spent on it. It needs to be voted on before anything happens. He wants to meet with Tim Parker on the property to have the 115 Broward turned over to the Town. Mayor Joe does not think the Town should be paying taxes on the property.

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Linda Stutto Palm Ave- Asked about what property the Mayor was speaking of.
Mary Garcia- asked why the property was paying taxes if the Town was renting.
Larry Flaman-asked about what a subcommittee can do and can't.
Larry is questioning what projects they are expected to do.

Councilman Warren reviewed the Code Enforcement cases that are active for the Town.
Two properties on Pleasant Street are County Code Cases.
Letters have gone out to multiple properties.
Councilman Eckels reviewed Roads and Streets, Perry Street Culvert. He is requesting it to be closed off because of the runoff.
A proposed subdivision for Taylor, Dawson, and Fruitland.
Mayor Joe brought up the Light up Stop Signs and the location.
Bruce explained that the signs need to be in a well-lighted area.
Larry Flaman flooding from the North side of Perry drains into my property by fixing the Culvert, and it will only make it worse for us. The Residents did not want to sign off on the easement to allow the Town to move forward on it.
Bruce explained that he was just trying to repair the problem.

Joyce Svingala 118 Sunny Lane, is representing the Senior Project. She explained all the programs that the senior Program offers. Every year they make a contribution. Ms. Joyce is giving a check for \$600 to help with expenses.

Christmas Tree Lighting Ceremony- Community Center will need to be purchased
Councilwoman Evans motioned to spend up to \$2,000 on the Christmas Tree Lighting Ceremony out of ARPA. Councilwoman Mead 2nd the Motion. The Vote was Unanimous.

Bruce Wolfred proceeds to approve a Chipper. Bruce is asking for a not to exceed the amount of \$27,683.23. Councilwoman Evans motioned to approve Bruce to go out to Bid for a chipper for \$27,683.23. Councilman Warren 2nd the Motion.
Larry Flaman asked if it could be purchased from Better Place
Vote Unanimous.

Bruce Wolfred- Kubota Tractor purchase approval. Bruce explained the need for a larger new tractor. The Town would surplus the old tractor. Councilwoman Evans motioned to approve the purchase of the new tractor for \$36,859. Councilman Eckels and Dr. Warren 2nd the Motion. The Motion was unanimous.
David Obrien asked what the Town does with the old equipment. Bruce explained it goes to surplus.

New Business

Approval to go out to bid for the ADA Bathrooms-
Bruce met with Mittaurer. He is asking for approval to proceed with Mittaurer. This is an ARPA project. Councilwoman Evans motioned to go out for Bid for the ADA bathrooms. Councilman Eckels 2nd the Motion. The Vote was unanimous.

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Bruce Wolfred- Perry Street Culvert

Councilman Evans motioned to approve the Bid for Culvert \$1,425 for Perry Street

Councilwoman Mead 2nd

Nah, from Councilman Eckels.

Bruce Wolfred- Proposed Streets Dawson, Fruitland & Taylor. They are Town Streets and not maintained. A survey would need to be completed. The land owner has cleaned the property around Dawson.

Bruce Wolfred- A, B, and May are \$72,245 to approve to go out for Bid. This will come out of the Better Place Fund. Councilwoman Evans motions to bid for A, B, and May not to exceed. Councilman Warren 2nd the Motion. Bruce explained that he needed to do some work on Palm to do some repairs to help stabilize it.

Resident on Palm Ave stated that Palm “is a disaster. My neighbor can not even ride his motorcycle.”

Mayor Joe explained we are not ignoring Palm. We need to find the funds for this project.

The Vote was unanimous.

Bruce explained the swings for the parks are all rusted so that we can get coated chains.

A discussion was had about the different swing options.

A motion for the purchase of \$800 out of ARPA for new chains.

The Vote was unanimous.

Deputy Patrols- Town Clerk reviewed the patrols, the cost, and what was happening.

Moving forward with canceling the random patrols.

Mayor Joe- Seasonal Employee Jeff to move full-time with benefits. Councilwoman Evans motioned to move Jeff Bernanrd to work full-time with benefits. Councilman Eckels 2nd the Motion. The Vote was Unanimous.

Upcoming Events-

Mary Garcia- Economic Development meeting will be held at the Welaka Woman's Club at 6 pm.

Larry Flaman- They had a pamphlet for the events at the Waterways and Trails meeting. Larry would like to put something together for the event.

Town Clerk Andrea will put something together for the magazine.

Mayor Joe is postponing the chat with the Mayor for the time being.

Senior Program offers Thanksgiving Dinner.

Tree Lighting will start at 5 pm.

Mayor Announced that the parks and office would be closed on Thursday due to the storm.

Councilwoman Evans stated that the sidewalk at the Community Center overflow parking lot needs to be repaired.

Councilwoman Evans motioned to adjourn at 8:19 pm.

Town of Pomona Park – Town Council Emergency Meeting Minutes
November 8, 2022 (5:50 pm) This Meeting was held at Town Hall
for Council & Public

Mayor Joseph Svingala presided. Present Councilwoman CarrieAnn Evans, (Absent) Councilwoman Lynda Linkswiler, Councilwoman Pat Mead, Councilman Victor Szatkowski, Councilman Bud Eckels, Councilman Dr. Warren, Town Clerk Andrea Almeida, Deputy Clerk Kelly Krupski, Bruce Wolfred Maintenance Supervisor.

Mayor Joseph Svingala led in the pledge to the flag. The Meeting started at 5:50 pm.

Declaration of Emergency 2022-02 in preparation for Tropical Storm/Hurricane Nicole.

Town Clerk Andrea read proclamation 2022-02 by title only.

Councilwoman Evans motions to approve Proclamation 2022-02, Councilman Dr. Warren motioned to approve the motion. The Vote was unanimous.

Meeting adjourned 5:54pm

Town of Pomona Park
Trial Balance
As of December 8, 2022

5

	Dec 8, 22	
	Debit	Credit
001.101 · General Fund Checking	546,708.24	
001.102 · General Fund MM	158,869.38	
100.101 · Better Place Checking	315,853.32	
102.101 · 1 to 5 Cent MM	72,469.22	
103.101 · Community Development Grant	0.00	
104.101 · Beautification Committee	7,430.89	
106.101 · Town of Pomona Park FRDAP	0.00	
107.101 · Historical Grant S1636	0.00	
Opening Balance		171,867.86
101.103 · Senior Program Bingo Petty Cash	0.00	
101.104 · Senior Program Petty Cash	0.00	
102.102 · Register, petty cash	50.00	
2120 · Payroll Asset	8.75	
166.900 · Equipment & Furniture	0.00	
211.00 · Direct Deposit Liabilities	2,879.88	
240.00 · Payroll Liabilities		16,690.97
001.247 · Opening Balance Equity		392,960.34
320.00 · Unrestricted Net Assets		538,555.13
311.00 · Ad Valorem Tax Income		41,779.39
312.41 · First Local Option Fuel Tax Inc		5,016.90
312.42 · 1 to 5 cents Local Option Fuel		3,212.36
312.60 · Better Place - 1 cent Sales tax		15,311.81
314.10 · Utility Service Tax - Electrici		7,229.26
315.00 · Communications Services Tax		5,260.69
323.10 · Franchise Tax - Electric		9,950.26
335.12 · State Revenue Sharing Income		5,214.12
335.14 · Mobile Home Licenses		16.00
335.15 · State Revenue Sharing - Alcohol		594.32
335.18 · State Revenue Sharing - 1/2 cen		5,625.27
369.90 · Other Misc Revenue		3,668.90
TAX	0.00	
511.111 · Legislative Salaries	3,600.00	
511.231 · Legislative Life and Health Ins	806.90	
511.311 · Legislative Professional Svc GF	565.60	
511.411 · Legislative Comm Svcs GF	326.09	
511.431 · Legis Utilities, elect & w GF	40.39	
511.481 · Legis Promotional & Adver GF	600.00	
511.49 · Legislative other	2,706.88	
511.541 · Legis books subs mbrshp GF	1,022.00	
513.121 · F&A Wages	16,384.00	
513.161 · F&A vacation pay	380.00	
513.171 · F&A sick leave	300.00	
513.231 · F&A Life & Health Insurance	1,320.37	
513.401 · F&A Travel Expense GF	428.72	
513.411 · F&A Communications GF	326.09	
513.431 · F&A Utilities Elect & Water GF	149.63	
513.471 · F&A Printing	132.76	
513.541 · F&A Books subscr memberships GF	2,988.00	
513.642 · F&A Machinery & Equip Better PI	395.92	
514.311 · Legal Counsel Pro Svcs GF	2,000.00	
521.341 · Law Enforcement Contr Svcs GF	2,905.00	
522.231 · Fire Control Life & Health Ins	806.90	
522.431 · Fire Control Electric GF	31.77	
529.231 · Code Enforcement, Life & Health	806.90	
529.341 · Other Public Safety Code GF	100.00	
529.431 · Code Enforcement Utilities	9.68	
541.121 · R&S Wages	15,782.50	
541.141 · R&S overtime	153.00	
541.161 · R&S vacation pay	800.00	
541.171 · R&S sick leave	127.50	
541.231 · R&S Life & Health Insurance	1,320.37	
541.311 · R&S Professional Serv GF	0.00	
541.411 · R&S Communication Telephone GF	109.75	
541.431 · R&S Utilities GF	3,953.47	

Town of Pomona Park
Trial Balance
As of December 8, 2022

6

	Dec 8, 22	
	Debit	Credit
541.521 · R&S Operating Supplies GF	1,627.11	
541.531 · R&S Road Material & Supplies GF	1,150.00	
541.642 · R&S Machinery & Equip Better PI	12,594.00	
571.411 · Library Internet	64.84	
572.121 · Parks & Recreation Wages	7,590.00	
572.141 · Parks Overtime	103.50	
572.171 · Parks sick leave	138.00	
572.231 · Parks, Life & Health Insurance	1,320.39	
572.311 · Parks Professional Svcs GF	200.00	
572.341 · Parks other contractual Svcs GF	30.00	
572.411 · Parks Communications GF	64.86	
572.431 · Parks Util Svcs Elec & W GF	220.57	
572.461 · Parks Repair & Maint GF	892.50	
572.521 · Park Operating Supplies GF	259.57	
572.621 · Parks Buildings GF	24,588.00	
574.231 · Spec Events, Life & Health Ins	806.90	
574.431 · Spec Evetns Util Elect GF	9.68	
574.484 · Spec Event Prom Activ Beau	93.11	
574.524 · Spec Event Operati Supplie Beau	769.74	
575.231 · Community Ctr,Life & Health Ins	807.05	
575.341 · Comm Ctr, other contractual GF	250.00	
575.431 · Comm Ctr utility svcs GF	215.98	
660.00 · Employer portion SS & Medicare	3,507.91	
TOTAL	1,222,953.58	1,222,953.58

Town of Pomona Park

12/8/2022 2:48 PM

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Register: 001.101 · General Fund Checking

From 11/01/2022 through 11/30/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/01/2022	EFT	Florida Blue	-split-	Employee Heal...	2,883.65			534,326.14
11/02/2022		QuickBooks Payroll ...	-split-	Created by Pay...	3,209.64			531,116.50
11/03/2022	EFT	Health Equity	-split-	HSA	666.64			530,449.86
11/03/2022	10835	State of Fla Dept of ...	-split-	invoice # 2P03...	303.02			530,146.84
11/03/2022	10836	Putnam County BOCC	529.341 · Other Public...	case # 22-0073...	100.00			530,046.84
11/03/2022	10837	Civicplus	511.311 · Legislative P...	invoice # 239807	565.60			529,481.24
11/03/2022	10838	Carports Anywhere	572.621 · Parks Buildi...	invoice # P4902	24,588.00			504,893.24
11/03/2022	10839	Richard Cooney	-split-	invoice # 7864...	925.00			503,968.24
11/03/2022	DD	Alphonso (Al) Willi...	-split-	Direct Deposit		X		503,968.24
11/03/2022	DD	Andrea J Almeida	-split-	Direct Deposit		X		503,968.24
11/03/2022	DD	Bruce wolfred	-split-	Direct Deposit		X		503,968.24
11/03/2022	DD	Jeffrey Bernard	-split-	Direct Deposit		X		503,968.24
11/03/2022	DD	Kelly Krupski	-split-	Direct Deposit		X		503,968.24
11/03/2022	10834	Carl L Robinson	-split-		516.32			503,451.92
11/04/2022	10840	Peninsular Auto Parts	-split-	invoice number...	445.95			503,005.97
11/07/2022	DEP	Income	312.60 · Better Place - ...	payment # 023...			6,923.79	509,929.76
11/08/2022	10843	Aqua Pure Water & ...	572.311 · Parks Profes...	invoice # 85904	70.00			509,859.76
11/08/2022	10844	Waste Pro	-split-	invoice # 0000...	34.23			509,825.53
11/08/2022	10845	kyocera	513.471 · F&A Printing	Invoice # 55v1...	132.76			509,692.77
11/08/2022	10846	Andrea Almeida	513.401 · F&A Travel ...	Mileage reimb...	218.75			509,474.02
11/08/2022	10847	Kelly Krupski	513.401 · F&A Travel ...	mileage reimbu...	78.13			509,395.89
11/08/2022	10848	Holmes & Young P.A.	514.311 · Legal Couns...	legal council	1,000.00			508,395.89
11/08/2022	10853	James Heath	521.341 · Law Enforce...	11/5/22 yard sa...	315.00			508,080.89
11/08/2022	10854	Deputy Sheriff Mary ...	521.341 · Law Enforce...	Yard sale 11/5/...	315.00			507,765.89
11/08/2022	10855	Glynda Brooker	521.341 · Law Enforce...	11/2/22 4:15-7:...	135.00			507,630.89
11/09/2022		QuickBooks Payroll ...	-split-	Created by Pay...	3,290.86			504,340.03
11/09/2022		QuickBooks Payroll ...	-split-	Created by Pay...	1,015.20			503,324.83
11/10/2022	DD	Alphonso (Al) Willi...	-split-	Direct Deposit		X		503,324.83
11/10/2022	DD	Andrea J Almeida	-split-	Direct Deposit		X		503,324.83
11/10/2022	DD	Bruce wolfred	-split-	Direct Deposit		X		503,324.83
11/10/2022	DD	Jeffrey Bernard	-split-	Direct Deposit		X		503,324.83
11/10/2022	DD	Kelly Krupski	-split-	Direct Deposit		X		503,324.83
11/10/2022	DD	CarrieAnn M Evans	-split-	Direct Deposit		X		503,324.83
11/10/2022	DD	Joseph C Svingala	-split-	Direct Deposit		X		503,324.83
11/10/2022	DD	Lynda Linkswiler { c...	-split-	Direct Deposit		X		503,324.83
11/10/2022	DD	Patricia L Mead	-split-					503,324.83
11/10/2022	DD	Robert Warren	-split-					503,324.83
11/10/2022	DD	Victor J Szatkowski	-split-	Direct Deposit		X		503,324.83
11/10/2022	10841	Carl L Robinson	-split-		516.32			502,808.51
11/10/2022	10842	Forest P Eckels	-split-		184.70			502,623.81

Town of Pomona Park

12/8/2022 2:48 PM

Register: 001.101 · General Fund Checking

From 11/01/2022 through 11/30/2022

Sorted by: Date, Type, Number/Ref

8

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/15/2022	DEP	Income	311.00 · Ad Valorem T...	07/01-11/04			15,651.81	518,275.62
11/15/2022	DEP	Income	314.10 · Utility Service...	Deposit			3,559.48	521,835.10
11/16/2022	10857	AT&T	-split-	invoice 287283...	129.69			521,705.41
11/16/2022		QuickBooks Payroll ...	-split-	Created by Pay...	3,486.76			518,218.65
11/17/2022	DEP	Income	315.00 · Communicati...	payment # 025...			2,645.72	520,864.37
11/17/2022	DEP	Income	335.12 · State Revenue...	payment # 025...			2,607.06	523,471.43
11/17/2022	10858	Richard Cooney	-split-	invoice # 1/2 7...	567.50			522,903.93
11/17/2022	10859	FGUA	-split-	service from 11...	97.81			522,806.12
11/17/2022	10860	Cit	513.642 · F&A Machin...	invoice#41180...	197.96			522,608.16
11/17/2022	10861	Palatka Daily News	-split-	ad # 90755, 91...	1,506.88			521,101.28
11/17/2022	DD	Alphonso (Al) Willi...	-split-	Direct Deposit		X		521,101.28
11/17/2022	DD	Andrea J Almeida	-split-	Direct Deposit		X		521,101.28
11/17/2022	DD	Bruce wolfred	-split-	Direct Deposit		X		521,101.28
11/17/2022	DD	Jeffrey Bernard	-split-	Direct Deposit		X		521,101.28
11/17/2022	DD	Kelly Krupski	-split-	Direct Deposit		X		521,101.28
11/17/2022	10856	Carl L Robinson	-split-		516.32			520,584.96
11/18/2022	EFT	T Mobile	-split-		178.09			520,406.87
11/22/2022	DEP	Income	369.90 · Other Misc R...	11/22/22 deposit			2,400.68	522,807.55
11/22/2022		QuickBooks Payroll ...	-split-	Created by Pay...	2,963.06			519,844.49
11/23/2022	10881	FPL	-split-		4,369.96			515,474.53
11/25/2022	DEP	Income	323.10 · Franchise Tax...	Deposit			4,881.87	520,356.40
11/28/2022	DEP	Income	312.60 · Better Place - ...	payment # 026...			4,976.88	525,333.28
11/28/2022	DEP	Income	335.18 · State Revenue...	payment # 026...			3,168.77	528,502.05
11/28/2022	DEP	Income	312.42 · 1 to 5 cents L...	payment # 027...			1,634.95	530,137.00
11/28/2022	DEP	Income	312.41 · First Local Op...	payment # 027...			2,474.64	532,611.64
11/29/2022	10867	Andrea Almeida	511.481 · Legis Promo...	Christmas bonus	300.00			532,311.64
11/30/2022	DEP	Income	311.00 · Ad Valorem T...	11/07-11/18			25,786.23	558,097.87
11/30/2022	10868	Alphonso Williams	511.49 · Legislative ot...	Christmas bonus	300.00			557,797.87
11/30/2022	10869	Bruce wolfred	511.49 · Legislative ot...	Christmas bonus	300.00			557,497.87
11/30/2022	10870	Carl Robinson	511.49 · Legislative ot...	Christmas bonus	300.00			557,197.87
11/30/2022	10871	Jeffrey Bernard	511.481 · Legis Promo...	Christmas bonus	300.00			556,897.87
11/30/2022	10872	Kelly Krupski	511.49 · Legislative ot...	Christmas bonus	300.00			556,597.87
11/30/2022	10873	Deputy Sheriff Kimb...	521.341 · Law Enforce...	11/28 & 10/20	240.00			556,357.87
11/30/2022	10874	Eric Pleiman	521.341 · Law Enforce...	11/13 & 10/12	280.00			556,077.87
11/30/2022		QuickBooks Payroll ...	-split-	Created by Pay...	3,182.26			552,895.61

Beautification Committee Meeting Minutes

November 14, 2022, Town Hall 5:00 pm

In Attendance: Martha, Yvonne, Denise, Anna, Larry, June Ulrich, Lynda, Bud and Matt.

Meeting called to order at 5:00 pm

Pledge of Allegiance to the Flag

Attendees reviewed previous months minutes. Anna motions to adopt minutes, Yvonne seconds. No further discussion. Vote: Unanimous.

Income and Expense report: Martha reviewed the income and expenses from the Saturday Breakfast, Monster Mash Dance and Everyone's Having a Yard Sale. Anna Motioned to pay GottaGo \$340 for the port a let rental EHYS, Denise seconds. No further discussion. Vote: Unanimous. Anna motions to pay the \$90 for the Sheriff's Deputy at the Dance. Denise seconds. No further discussion. Vote: Unanimous. Anna motions to pay the \$100 flyer printing invoice to the town. Yvonne seconds. Discussion: Members expressed frustration at the expenses incurred for printing when there was never a charge in the past if paper was provided. Members also discussed charges incurred to rent the Community Center. Consensus of members: Approach council for clarification and explanation to the charges as the Committee is an extension of the town through the Town Charter. Anna retracted her motion to pay the \$100 to the town for printing. Yvonne retracted her second, Vote on retraction: Unanimous.

Update on Monster Mash Dance: Anna felt the costume contest voting process should change for the next event; Larry felt a panel of judges from the committee would be best. June suggested a ticket system at the door for voting. Members felt the costume contest should be advertised better. Consensus of members the event was successful with positive feedback from the community. Martha suggested purchasing a Bluetooth speaker/karaoke machine to use instead of paying \$450 budgeted for live music to save further expenses. Martha will research and bring to the members at next meeting.

Update on Everyone's Having A Yard Sale: Larry and Bud suggested contacting Cow Catcher to see if they would allow us to mark spaces with chalk or lime. Members felt the breakfast should be cancelled and set two concession stands, one at both locations. We need more volunteers for the event. Discussion of possibly renting a dumpster as there was 4 truckloads of items abandoned at the locations. Yvonne suggested contacting an organization like Goodwill to drop off donation boxes at the park to alleviate some issues. Possibility of charging a refundable deposit. Members felt there hasn't been any positive feedback from Town Council concerning any events.

Update on Community Garden: Larry explained we are at a standstill until council approves the location. Martha advised she would put the issue on the agenda for the next Town Council meeting. Larry advised the mayor had conveyed concern that Beautification had not completed enough projects. Martha suggested working on the post office area that had not yet been developed and moving ahead with the replacement of planter boxes in front of Town Hall. Discussion on what would be needed for the Post Office project. Denise motions to authorize up to \$350 for the PO project. Anna seconds. No

further discussion. Vote: Unanimous. Discussion for Town Hall project, 6 planter boxes needed. Explore different materials for boxes, PVC, wood, and metal. Bring proposal to next meeting.

Update on Banners: We are at a stand still until permission is given by FPL to attach the Banners.

Update on Gift Basket Raffle: The gift basket has been prepared and is available for ticket sales. \$59 in sales at the breakfast. Discussion of drawing date. Determined we will draw the winner on December 17th after the Christmas Lights Contest drawing.

Christmas Decorations at the Community Center/Tree Lighting: Martha asked members to discuss this item before the Beautification award. Members agreed. Set date to decorate Community Center, November 22nd at 3pm. Martha discussed the Town's planned Tree Lighting and event December 3rd 5-7pm. The Town has requested assistance from members and volunteers during the event. A sign up sheet was provided. Martha to ask Town Hall where the outdoor decorations were stored.

Beautification Award: Martha nominated 111 Church St., Pomona Park FL for the award. Anna motions to award 111 Church St. Yvonne seconds. No further discussion. Vote: Unanimous.

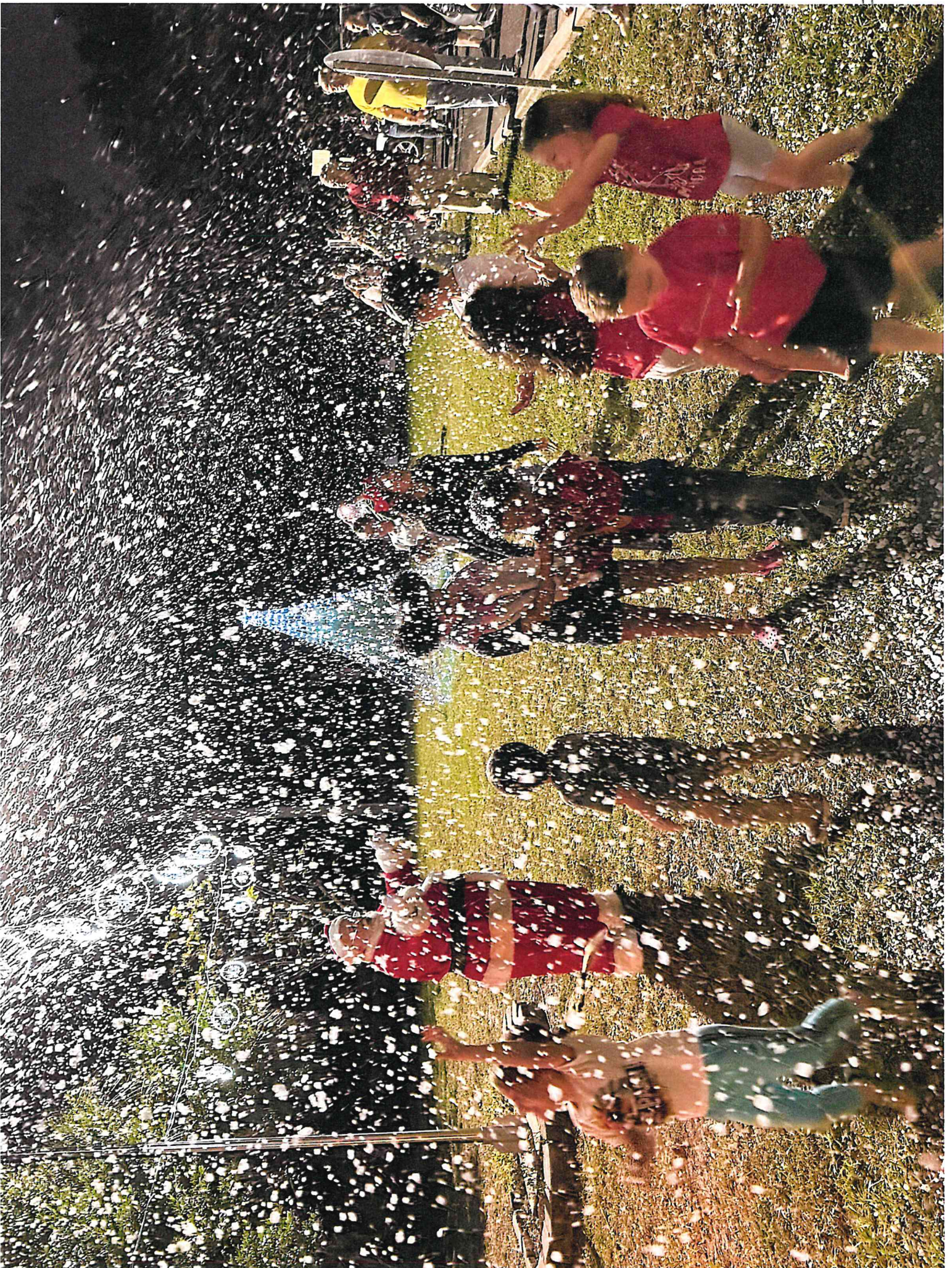
Gift Basket Raffle for Christmas: Date set in previous discussion December 17th after the Christmas Light Contest winner chosen.

Christmas Eve Dinner: Date and time determined, December 24th from 4-6pm. Martha to solicit donations, two caterers have submitted preliminary bids. Free event to the public.

Christmas Light Competition: Members to meet at Town Hall December 17th 6pm to judge lights.

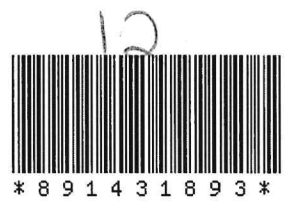
General Discussion: Larry brought up an issue with the Beautification ordinance that needs clarification. He will address with Council. Yvonne motioned to accept June Ulrich as a new voting member. Anna seconds. No further discussion. Vote: Unanimous. Denise submitted her resignation as secretary but will remain a voting member and requests June take over as secretary. Anna motions to accept Denise's resignation. Yvonne seconds. No further discussion. Vote: Unanimous. Anna motions to appoint June Ulrich as secretary effective with December's monthly meeting. Yvonne seconds. June accepts. No further discussion. Vote: Unanimous. Larry asked that we get clarification on what is needed to use funds from the ARPA money for the Community Garden.

Yvonne motions to adjourn, Anna seconds. Vote: Unanimous. Adjourned 7:30pm





COMMERCIAL PROPOSAL AND SALES AGREEMENT



Branch: 6643	Sales Representative: Paul Durrant	Today's Date: 11/15/2022
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Customer Information			
Business Name:	Town of Pomona Park	Phone:	(386)515-9412
Address:	370 Pleasant Street PO Box 581 POMONA PARK, FL 32181	Billing Address:	370 Pleasant Street PO Box 581 POMONA PARK, FL 32181
Investment Summary			

Total Equipment and Installation Charge: \$6,922.00

Customer agrees to pay the Total Equipment and Installation Charge shown above, plus applicable taxes (collectively, the "Equipment Charges"). Simultaneously with the execution of this Agreement, Customer shall pay \$0.00 of these Equipment Charges, with a remaining balance of \$6,922.00 to be paid upon completion of the installation and as a precondition of activation of the Equipment and, if applicable, connection to the Central Station or direct connection service.

Recurring Service Charges: \$154.00 per month

In addition to the Equipment Charges, Customer agrees to pay the Recurring Service Charges shown above, plus applicable taxes (collectively, the "Service Charges") for the usage of any ADT Owned Equipment and any other recurring services selected, such Service Charges to be paid Monthly, in advance. Customer has made an advance payment of Service Charges in the amount of \$0.00 at the time of sale.

Licenses and Permit Charge: \$260.00

Customer agrees to pay the total Licenses and Permit Charge shown above (collectively, the "License and Permit Charge"). Customer shall pay \$260.00 at the time of sale.

Term Length: 60 Months

Our charges under this agreement are based on your agreement to receive and pay for the services for a full Sixty (60) month term.

Site Location Information			
Location Name:	Town of Pomona Park		
Address:	370 Pleasant Street PO Box 581 POMONA PARK, FL 32181		
Site #:	0	Phone:	(386)515-9412

System Design Information			
System Design Name:	Town of Pomona Park, 370 Pleasant St., Pomona Park, FL FIRE	Job #:	
Equipment Ownership:	Customer Owned		
Warranty Period:	90 Days		

Services

Town of Pomona Park, 370 Pleasant St., Pomona Park, FL FIRE

Monitoring	Fire: Unrated
Service Plan	ADT Protection Plan
Signaling	DMP Sole Paths (XR, CellComF and DualComNF Only): 60 Minute Supervision XR100/XR500: Basic Intrusion XR100/XR500: PrimaryCell

Test & Inspections

Category	Component	Quantity	Frequency
Inspection Fire	Automatic Initiating devices (smoke/heat)	2	Annual
Inspection Fire	Manual Initiating devies (pull stations)	2	Annual
Inspection Fire	Notification application (horns / strobes)	1	Annual

Equipment List

Qty	Description	Included in Service Plan
1	THE DOCBOX - FOR FIRE ALARM T esting Maintenance & As-buil	Yes
1	Power Supply, 5 Amp, 12V, Red Enclosure	Yes
1	! 2-Wire Ceiling Horn Strobe, Red	Yes
2	Backbox, Interior, Surf Mount	Yes
2	CONVENTIONAL HEAT DETECTOR, SINGLE-CIRCUIT, 194 FIXED/RATE OF RISE	Yes
2	Zone Expander, Single Zone, rotary switch addressing	Yes
1	14/2 SOL JKT FPLR 5C RL RED	Yes
2	Addressable Pull Station Dual Action	Yes
2	Battery 12 VDC Sealed Lead-Acid 7.0Ah	Yes
1	18/4 SOL JKT FPLR 5C BX RED	Yes
1	XR150DNFC-R, 866, 318, 270	Yes

! Please be aware that there is a long lead time to purchase this equipment.

Summary of Charges

Equipment & Installation Total	\$4,380.00
License/Permit Fee	\$260.00
Estimated Taxes	\$0.00
Monthly Fee	\$104.00

Scope Of Work

Scope of Work

Reference to: Install Commercial Fire/Burglary Alarm System in New Maintenance Building as located at;
Town of Pomona Park
370 Pleasant Street

14

RESOLUTION 2022-8

A RESOLUTION OF THE TOWN OF POMONA PARK, FLORIDA, AUTHORIZING THE PURCHASE OF A KUBOTA MX5400HST TRACTOR THROUGH THE FLORIDA SHERIFF’S CONTRACT COOPERATIVE PURCHASING PROGRAM FSA 19-VEH17.0 IN THE AMOUNT OF \$36,859.99.

WHEREAS, The Town of Pomona Park has an approved budget for fiscal year 2022-2023 allocating funds in the amount of \$37,000.00 for the purchase of a tractor: and,

WHEREAS, the Town has a need for a tractor to remove tree debris, till the ball fields, use with brush grapple, it will easily pull the box blade, grooming mower and bush hog; and,

WHEREAS, the Town has adopted Resolution 2019-10 authorizing the use of the State of Florida Department of Management Services; State Contracts and Agreements; State Term Contracts and the Florida Sheriff’s Contracts for purchases without the requirement to bid; and,

NOW THEREFORE, BE IT RESOLVED; by the Town of Pomona Park, Putnam County, Florida, that:

Section 1. Purpose

The Town is hereby authorized to purchase the Kubota MX5400HST from Crystal Tractor Depot Inc. through the Florida Sheriff’s Contracts Cooperative Purchasing Program FSA 19-VEH17.0 without going to bid shown on Exhibit A.

Section 2. Severability

Each phrase, sentence, paragraph, section or other provision of this Resolution is severable from all other such phrases, sentences, paragraphs, sections and provisions. Should any phrase, sentence, paragraph, section or provision of this Resolution be declared by the courts to be unconstitutional or invalid, such declaration shall not affect any other portion or provision of this Resolution.

Section 3. Conflicts

All Resolutions, or parts of Resolutions, in conflict herewith including, are hereby repealed.

Section 4. Effective Date

This Resolution shall take effect December 13, 2022, upon final passage as provided by law or as soon thereafter as all signatures are executed.

IN WITNESS THEREOF, this Resolution has been duly adopted at a Public Meeting on December 13, 2022.

By: _____
Joseph Svingala., Mayor

Attest: _____
Andrea Almeida, Town Clerk

Quote Provided By
CRYSTAL TRACTOR & EQUIPMENT - HASTI
 John Parker
 8515 STATE ROAD 207
 HASTINGS, FL 32145
 email: john.parker@crystaltractor.com
 phone: 9046923673

-- Standard Features --

-- Custom Options --



M Series

MX5400HST
 UTILITY TRACTOR, 4WD, 2 POST FOLDABLE ROPS, HST
 TRANSMISSION

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Model # V2403
 Direct injection
 4 Cyl. 148.6 cu. in.
 ^ 53.8 Net Eng. HP
 ^ 46.5 PTO HP
 @ 2700 Eng. rpm
 EPA Tier 4 Emission Cert.
 Turbo Common Rail Electronic Fuel Injection
 12V - 600 CCA Battery
 Charging Output 45 Amps

HYDRAULICS

Open Center - Gear Pump
 4.9 gpm Power Steering
 9.5 gpm Remote/3 Pt. Hitch
 14.4 gpm Total Hyd. Flow
 Cat I/II 3-point Hitch
 At lift Point 2870 lbs.
 24" Behind 2310 lbs.
 Telescoping Lower Links
 Telescoping Stabilizers

^ Manufacturer Estimate

FRONT AXLE

Hydrostatic Power Steering
 4WD: Cast Iron, Bevel Gear

TRANSMISSION

3 Range Low/Med/High
 Cruise Control Standard
 Mech. Wet Disc Brakes
 Left Side Brake Pedals
 Rear Differential Lock

SELECTED TIRES

AMXR8828 & AMXR8862A
 FRONT - 12-16.5 R4 TITAN HD-2000
 REAR - 17.5L-24 R4 TITAN INDUSTRIAL CONTRACTOR TL

FLUID CAPACITY

Fuel Tank 13.5 gal
 Cooling System 6.9 qts
 Crankcase with filter 7.4 qts
 Transmission and
 Hydraulics 11.6 gal

POWER TAKE OFF

Live-Independent Hydraulic
 540 rpm Rear PTO
 @ 2700 Eng. rpm
 SAE Std 1 3/8" Six Spline

SAFETY EQUIPMENT

2-Post Foldable ROPS w/
 Retractable Seat Belt
 Flip-Up PTO Shield
 Safety Start Switches
 Parking Brakes
 Electric Key Shut Off
 Turn Signals
 SMV Sign

OPERATORS PLATFORM

Semi-Flat Deck w/Hanging Pedals
 High Back Seat with Adjustable
 Suspension
 Rubber Floor Mat
 Stationary PTO Switch
 Cup Holder
 Color Coded Controls

INSTRUMENTS

Tachometer/Hour Meter
 Fuel Gauge Meter
 Warning Symbols
 Coolant Temperature Meter

MX5400HST Base Price: \$34,035.00

(1) 72" QUICK ATTACH SQUARE BACK BUCKET	\$818.00
L2235A-72" QUICK ATTACH SQUARE BACK BUCKET	
(1) FRONT LOADER MX SERIES W/O VALVE	\$5,015.00
LA1065A-FRONT LOADER MX SERIES W/O VALVE	
(1) ROD INDICATOR KIT	\$85.00
MX2140-ROD INDICATOR KIT	
(1) DELUXE FIBERGLASS CANOPY KIT	\$451.00
E1134-DELUXE FIBERGLASS CANOPY KIT	
(1) LOADER VALVE FOR ROPS MODELS	\$881.00
MX2131-LOADER VALVE FOR ROPS MODELS	
(1) MOUNTING BRACKET FOR CANOPY	\$223.00
E1136-MOUNTING BRACKET FOR CANOPY	

Configured Price: **\$41,508.00**

Sourcewell Discount: **(\$9,131.76)**

SUBTOTAL: **\$32,376.24**

Factory Assembly: **\$260.00**

Dealer Assembly: **\$687.50**

Freight Cost: **\$806.25**

PDI: **\$400.00**

PFL3048 Pallet Forks **\$1,130.00**

3rd Function Valve **\$1,200.00**

Total Unit Price: **\$36,859.99**

Quantity Ordered: **1**

Final Sales Price: **\$36,859.99**

**Purchase Order Must Reflect
 the Final Sales Price**

To order, place your Purchase Order directly with the quoting dealer

*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

Upcoming Pomona Park Events and Meeting Announcements:

Town Offices Closed	December 23, 24,25,26
Beautification Christmas Dinner	Saturday, December 24@ 4-6pm
Candy Cane For Kids for Pomona Park @ Pizza Shop	Saturday, December 24 @12-2pm
Town Office Closed	December 30,31 -January 1,2
Beautification Meeting @ Town Hall	Monday, January 2 @, 5pm
Beautification Breakfast	Saturday January 7,@ 8-10am
Town Council Meeting - Town Hall	Tuesday, January 10, 2023 @6pm
Arbor Day Celebration Community Center	Friday, January 13, 2023 @4pm

Florida State University



CERTIFICATE OF COMPLETION
Florida Association of City Clerks
2022 Fall Professional Education Academy
2nd/3rd Year Program (32 CMC Hours)

Awarded to

Andrea Almeida

conducted by the
John Scott Dailey Florida Institute of Government
Florida State University
October 10- 13, 2022

A handwritten signature in black ink, appearing to read "Jeff Hendry".

Jeff Hendry, FACC Institute Director
John Scott Dailey Florida Institute of Government

A handwritten signature in black ink, appearing to read "Cheryl Mooney".

Cheryl Mooney, FACC President
Florida Association of City Clerks